



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
City of Muntinlupa



Supply Section, New Bilibid Prison Reservation, Muntinlupa City
Tel.nos. (02) 8098587/ (02) 7722718/ (02) 4780907
email: bucorbacsec@gmail.com

REQUEST FOR QUOTATION # 17-08-26

Date: _____

Name of Company: _____

Address: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Bidders may quote for all the items.
- c.) Price quotation/s must be valid for a period of *One Hundred Twenty (120) calendar days* from the date of submission.
- d.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) The contract shall commence after the receipt of approved contract agreement and notice to proceed. Contract Duration shall be ninety (90) Calendar Days
- i.) The BuCor shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope indicating supplier's name and name of project.
- l.) Submission thru e-mail and fax quotation will not be entertained/accepted. Sealed quotation thru mail or submit it personally.

REQUIREMENTS TO BE SUBMITTED

- m.) Valid & Current Mayor's/Business permit to include the official receipt.
- n.) Valid & Current PhilGEPS Registration Number
- o.) Valid, Current and Complete Income Tax Return filed thru EFPS including proof of payment.
- p.) Valid & Current PCAB License and Registration
- q.) Duly Notarized Omnibus Sworn Statement ANNEX A and must be supported by an Authority to Signatory.
- r.) Bidders who are registered in the BuCor Suppliers Registry need not to submit the aforementioned requirements.

OTHER REQUIREMENTS TO BE SUBMITTED


- s.) Duly Conformed Approved Plan ANNEX B can be acquired at BAC Office
- t.) Duly Conformed Scope of Work ANNEX C
- u.) PERT/CPM
- v.) Duly Notarized Affidavit of Site Inspection ANNEX D
- w.) Duly Accomplished Bill of Quantities/Detailed Estimate ANNEX E

NOTE:

BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE

Signature over Printed Name of
Sole Proprietor /Authorized Representative

Submit your sealed quotation duly signed by you or your duly authorized representative not later than **October 20, 2017** at the BAC Office, Bureau of Corrections at **1:00pm**. Late submission of bids shall be rejected.


WILLIAM M. TERRADO
Head-BAC Secretariat

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

REQUEST FOR QUOTATION

Project : Supply of Labor and Materials for the Rehabilitation of storage room Converted into Two (2) Court Rooms.

ABC : ₱982,318.41

Description	ABC	QTY.	Total Bid Price Inclusive of VAT
Supply of Labor and Materials for the Rehabilitation of storage room Converted into Two (2) Court Rooms.	₱982,318.41	1 LOT	
Total Bid Price Inclusive of VAT in Words			

SIGNATURE OVER PRINTED NAME OF REPRESENTATIVE OR SOLE PROPRIETOR

TELEPHONE NO: _____

CELLPHONE NO: _____

EMAIL: _____

COMPANY LETTERHEAD

Omnibus Sworn Statement

Annex "A"

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

A F F I D A V I T

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

If a sole proprietorship: As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply of Labor and Materials for the Rehabilitation of Storage Room Converted into Two (2) Court Rooms** of the **Correctional Institution for Women**, as shown in the attached duly notarized *Special Power of Attorney*;

If a partnership, corporation, cooperative, or joint venture: I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply of Labor and Materials for the Rehabilitation of Storage Room Converted into Two (2) Court Rooms** of the **Correctional Institution for Women**, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of [Name of Bidder] is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. [Name of Bidder] complies with existing labor laws and standards; and
8. [Name of Bidder] is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the ***Supply of Labor and Materials for the Rehabilitation of Storage Room Converted into Two (2) Court Rooms***
9. [Name of Bidder] did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20__ at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and issued on _____ at _____.

Witness my hand and seal this ___ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. _____ [date issued], [place issued]

IBP No. _____ [date issued], [place issued]

Doc. No. _____

Page No. _____

Book No. _____

Series of _____



Republic of the Philippines
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Muntinlupa City



ANNEX B

APPROVED DETAILED PLAN/DRAWING

PROJECT: SUPPLY OF LABOR AND MATERIALS FOR THE
REHABILITATION OF STORAGE ROOM CONVERTED INTO TWO (2)
COURT ROOMS

LOCATION: CORRECTIONAL INSTITUTION FOR WOMEN (CIW)
MANDALUYONG CITY



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
Muntinlupa City



ANNEX C

PROJECT : **SUPPLY OF LABOR AND MATERIALS FOR THE
REHABILITATION OF STORAGE ROOM
CONVERTED INTO TWO (2) COURT ROOMS**

LOCATION : **CORRECTIONAL INSTITUTION FOR WOMEN (CIW)
MANDALUYONG CITY**

SCOPE OF WORK :

1. Clearing on site and excavation.
2. Use 8-12mm base bars and 4-12mm bars on column with 8mm lateral ties.
3. Use 3-10mm bars on wall footing with 10mm bars vertical bars and horizontal bars.
4. Use 4"CHB walling and partitions with cement plastered finish with roof beam on top.
5. On trusses use 2 x 2 x ¼ angle bars top chord and bottom chord with 1 ½ x 1 ½ x ¼ angle bar on web member in full weld.
6. Use 2 x 4 x 1.2mm C-Purlins and 2 x 6 x 1.2mm C-Purlins on fascia board.
7. Install long span color roof with standard ridge roll, flashing and gutters with 3"PVC downspout.

8. Use metal furring and 9mm thick Gypsum board on ceiling.
9. Use panel door for Court Rooms and Office and PVC Door on both comfort rooms.
10. Install steel casement in all windows with 4mm thick smoked glass.
11. Install two (2) water closet and lavatory with floor and wall tiles on both comfort rooms.
12. Install electrical lines, lights, outlets as shown on electrical plan.
13. Install water lines and sewer lines with septic tank.
14. Fully painted the whole building.

I/We hereby commit to comply and deliver all the requirements in accordance with the above stated Scope of Work.

CONFORME:

Name of Company in Print

Signature Printed Name of Authorized Representative

Date



Republic of the Philippines
 Department of Justice
BUREAU OF CORRECTIONS
 Muntinlupa City



ANNEX D

Republic of the Philippines)
 City/Municipality of _____) S.S.

**AFFIDAVIT OF SITE
 INSPECTION**

I _____, of legal age. Filipino and residing at _____, under oath, hereby depose and say:

That I am the, _____ (position/designation) of the _____ (name of company) with office at _____ (address of the bidder/company).

That I have inspected the site for the *Supply of Labor & Materials for the Rehabilitation of storage room converted into two (2) court rooms located at _____ on _____ (date of inspection).*

That I have received the pertinent plans/drawings for the aforesaid project;

That I am making this Statement as part of the requirements for the Technical Proposal of the name of bidder/company, for the *Supply of Labor & Material for the Rehabilitation of Storage Room Converted into Two (2) Court Rooms*. IN WITNESS WHEREOF, I hereby affix my signature this ___ day of _____, 20__ at _____, Philippines.

 AFFIANT

SUBSCRIBED AND SWORN TO BEFORE ME, this _____ day of _____, 20__ in the City of _____.

Affiant exhibiting to me his/her Competent Evidence of Identity (as defined by the 2004 Rules on Notarial Practice) _____, issued on _____ at _____.

NOTARY PUBLIC

Doc No. _____
 Page No. _____
 Book No. _____
 Series of _____



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ANNEX E

NOTE: To the Bidder: Indicate cost per line item. Do not leave any BLANK. NO ENTRY will not be accepted. Failure to conform will result to a rating of FAILED.

PLEASE USE THIS QUOTATION FORM DO NOT RETYPE OR ALTER.

Description	Total Quantity	Materials		Labor Profit plus VAT	Bid Price Total Amount
		Unit Price	Amount	Amount	
I. CONCRETE WORKS:					
Cement	110 bags				
White Sand	12 cu.m.				
Gravel	10 cu.m.				
12mm x 6m Deformed Bar	80 pcs				
10mm x 6m Deformed Bar	110 pcs				
Tie Wire #16	50 kls				
Sub-Total:					
II. MASONRY WORKS:					
CHB #4"	2,200 pcs				
Cement	160 bags				
White Sand	16 cu.m.				
10mm x 6m Deformed Bar	100 pcs				
Tie Wire # 16	20 kls				
Sub-Total:					
III. FORM WORKS:					
2 x 2 x 12 Coco Lumber	40 pcs				
2 x 3 x 12 Coco Lumber	20 pcs				
½ x 4 x 8 Plywood	8 pcs				
CWN 3"	6 kls				
CWN 2"	5 kls				
Sub-Total:					
IV. ROOFING WORKS:					
¼ x 2 x 2 Angle bar	12 pcs				
¼ x 1 ½ x 1 ½ Angle Bar	10 pcs				
10mm x 6m Deformed bar	16				
10mm Turnbuckle	12 pcs				
1.2mm x 2 x 4 C-Purlins	22 pcs				

NAME OF COMPANY

SIGNATURE OVER PRINTED NAME OF AUTHORIZED REPRESENTATIVE

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Description	Total Quantity	Materials		Labor Profit plus VAT	Bid Price Total Amount
		Unit Price	Amount	Amount	
IV. ROOFING WORKS CONTINUATION:					
1.2mm x 2 x 6 C-Purlins	4 pcs				
0.50mm x 3.70m Long Span Color Roof	24 pcs				
Standard Ridge Roll	6 pcs				
Standard Gutter	12 pcs				
Standard L-Shape Flashing	8 pcs				
2"Teckscrew	575 pcs				
Blind Rivets	360 pcs				
Silicon Roof Sealant	10 pcs				
1/8 Welding Rod	25 kls				
Red Oxide Paint	4 gals				
Paint Thinner	1 gal				
Paint Brush 3"	3 pcs				
				Sub-Total:	
V. CEILING WORKS:					
Wall Angle (std)	24 pcs				
Metal Furring (std)	55 pcs				
Carrying Channel (std)	25 pcs				
Furring Clip	200 pcs				
4 x 8 x 9mm Gypsum Board	32 pcs				
1"Black Screw	900 pcs				
Blind Rivets	350 pcs				
1"Concrete Nail	1 kl				
				Sub-Total:	
VI. FABRICATED MATERIALS:					
0.80M X 2.10M Panel Type Door with 2 x 6 Door Jambs	3 sets				
0.20m x 2.10m PVC Door	2 sets				
1.30m x 1.30m Steel Casement window with 4mm thick Smoked Glass	2 sets				

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Description	Total Quantity	Materials		Labor Profit plus VAT	Bid Price Total Amount
		Unit Price	Amount	Amount	
VI. FABRICATED MATERIALS CONTINUATION:					
1.20m x 1.30m Steel Casement window with 4mm thick Smoked Glass	1 set				
0.70m x 1.30m Steel Casement window with 4mm thick Smoked Glass	2 sets				
4 x 4 Door Hinges	9 pcs				
Door Knob Lock set	5 pcs				
Sub-Total:					
VII. PLUMBING WORKS:					
Water Closet w/ complete acc.	2 sets				
Wall hang Lavatory	2 sets				
Stainless Tissue Holder	2 sets				
Stainless Soap Holder	2 sets				
4 x 4 Floor Drain	2 pcs				
4"PVC Pipe	4 pcs				
4"PVC Wye	2 pcs				
4"PVC Elbow	7 pcs				
4 x 4 PVC Tee	2 pcs				
4"PVC Plug	3 pcs				
3"PVC Pipe	8 pcs				
3"PVC Elbow	12 pcs				
2"PVC Pipe	7 pcs				
2"PVC Wye	4 pcs				
2"PVC Elbow	10 pcs				
2"PVC Plug	1 pc				
2"PVC P-Trap	2 pcs				
½ PVC Pipe Blue	4 pcs				
½ PVC Tee Blue	4 pcs				
½ PVC Elbow Blue	6 pcs				
½ PVC F. Adaptor Blue	6 pcs				

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Description	Total Quantity	Materials		Labor Profit plus VAT	Bid Price Total Amount
		Unit Price	Amount	Amount	
VII. PLUMBING WORKS CONTINUATION:					
Stainless Faucet	4 pcs				
½ PVC Gate Valve	1 pc				
Tapelon Tape	4 pcs				
PVC Solvent Cement	½ ltr				
Sub-Total:					
VIII. TILE WORKS:					
0.30m x 0.30m Floor Tiles	50 pcs				
0.30m x 0.30m Wall Tiles	260 pcs				
Tile Grout	6 kls				
Adhesive Cement	8 bags				
Cement	4 bags				
Sub-Total:					
IX. ELECTRICAL WORKS:					
2 x 4 Utility Box with cover	16 pcs				
4 x 4 Junction Box with cover	10 pcs				
½ PVC Pipe orange	30 pcs				
¾ PVC Pipe orange	10 pcs				
½ PVC Adaptor orange	32 pcs				
½ PVC Elbow orange	32 pcs				
¾ PVC Adaptor orange	20 pcs				
¾ PVC Elbow orange	20 pcs				
4 x 4 Receptacle	13 pcs				
2 Gang Convenience Outlet	6 sets				
ACU Outlet	2 pcs				
1 Gang Switch with plate & cover	5 sets				
3 Gang Switch with plate & cover	1 set				
60 amp Circuit Breaker Bolt-on	1 unit				

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Description	Total Quantity	Materials		Labor Profit plus VAT	Bid Price Total Amount
		Unit Price	Amount	Amount	
IX. ELECTRICAL WORKS CONTINUATION:					
30 amp Circuit Breaker Bolt-on	1 unit				
20 amp Circuit Breaker Bolt-on	2 units				
# 14 AWG copper wire (THHN)	1 box				
# 12 AWG copper wire (THHN)	1 box				
# 10 AWG copper wire (THHN)	70 mtrs				
# 8 AWG copper wire (THHN)	1 box				
7w LED Bulb	12 pcs				
Tie Wire # 16	5 kls				
Electrical Tape	6 rolls				
Sub-Total:					
X. PAINTING WORKS:					
Flat Latex Paint	2 tins				
Flat Wall Enamel Paint	1 tin				
Semi-gloss Latex Paint	3 tins				
Quick Dry Enamel Paint	2 tins				
Gypsum Putty	4 gals				
Paint Thinner	1 tin				
Choco Brown latex Paint	1 gal				
Concrete Neutralizer	2 ltrs				
Sand Paper # 120	25 pcs				
Sand paper # 180	25 pcs				
Assorted Acri-color	3 ltrs				
Tinting Color	1 ltr				
Paint Roller 7"	4 pcs				
Baby Roller	4 pcs				
Paint Brush 3"	3 pcs				
Paint Brush 2"	3 pcs				
Gypsum Tape	4 rolls				
Sub-Total:					
EXCAVATION AND CLEARING WORKS:					

NAME OF COMPANY

SIGNATURE OVER PRINTED NAME OF AUTHORIZED REPRESENTATIVE

DATE