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Republic of the Philippines  
Department of Justice  
**BUREAU OF CORRECTIONS**  
City of Muntinlupa

**REQUEST FOR QUOTATION**  
**(NEGOTIATION: TWO-FAILED BIDDING)**

**Supply, Delivery, Installation and Configuration of Hardware and License Software for the Digitization of Fingerprint Records**  
**LOT 5; ABC Php3,000,000.00**

Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

TIN No.: \_\_\_\_\_

**General Terms and Conditions as stated hereunder.**

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Price quotation/s must be valid for a period of *sixty (60) calendar days* from the date of submission.
- c.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- d.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- e.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- f.) The project shall be completed within **sixty (60) calendar days** from receipt of approved Notice to Proceed.
- g.) The BuCor shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- h.) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- i.) Bidders shall submit the required documents together with their bid price in a sealed envelope

**The required documents to be submitted together with their bid price in a sealed envelope are as follows:**

- a.) Certified True Copy of Valid & Current Business License;
  - a.1.) DTI/SEC Registration
  - a.2.) Valid & Current Mayors Permit
- b.) Certified True copy of Audited Financial Statement stamped received by BIR;
- c.) Certified True Copy of Valid & Current Tax Clearance;
- d.) Certified True Copy of Valid & Current Philgeps Registration;
- e.) Certification of Completion from at least one Government Agency in the Philippines that involves biometric data capture/digitization of fingerprint record of at least five hundred thousand (500,000) person records
- f.) Duly conformed Technical Bid form (Annex "E"), Technical Specifications (ANNEX "E-1") and Financial Bid Form (ANNEX "H")


**NOTE:**

**BIDDERS STATEMENT OF COMPLIANCE TO TERMS & CONDITIONS / REQUIREMENTS:**

\_\_\_\_\_  
Signature over Printed Name of Bidder

**Pre-Submission Conference shall be on December 05, 2014 at 10:00 am at the BAC Office and the Opening & submission of Sealed RFQ shall be on December 12, 2014 same time and venue. Late submission of sealed RFQ shall not be accepted**

\_\_\_\_\_  
Chief, Procurement Section





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**SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF HARDWARE AND LICENSE SOFTWARE FOR THE  
DIGITIZATION OF FINGERPRINT RECORDS (LOT 5)**

Bid Reference # 2013-053

**(PLEASE USE THIS BID FORM AND DO NOT RETYPE OR ALTER)**

**FINANCIAL BID FORM**

Description	Quantity	ABC	TOTAL BID PRICE (inclusive of VAT)
SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF HARDWARE AND LICENSE SOFTWARE FOR THE DIGITIZATION OF FINGERPRINT RECORDS (LOT 5)	1 Lot	P3,000,000.00	

**TOTAL BID PRICE (Amount in Words)** \_\_\_\_\_

**BIDDERS UNDERTAKING**

I/We, the undersigned bidder having examined the Bidding documents including Bid Bulletins, as applicable, hereby BID to SUPPLY AND DELIVER the above described item/s

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award

Until a formal contract/order confirmation is prepared and signed, this Bid is binding on us.

\_\_\_\_\_  
Name of company in Print

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date



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**TECHNICAL BID FORM**

Line No.	Technical Requirements	Bidders Statement of Compliance
1.	Duly conformed on Technical specifications of <b>WORKSTATION PC WITH WINDOWS 7 PRO LICENSE</b> per "ANNEX E-1"	
2.	Duly conformed on the Technical specifications of <b>SOFTWARE LICENSE</b> - per "ANNEX E-2"	
3.	Duly conformed on the Technical Specifications of <b>HIGH-END DIGITAL SCANNER (HIGH-DEFINITION 2400DPI)</b> per "ANNEX E-3"	

**BIDDERS UNDERTAKING**

I/We, the undersigned bidder having examined the Bidding documents including Bid Bulletins, as applicable, hereby BID to SUPPLY AND DELIVER the above described item/s

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Name of company in Print

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Signature of Authorized Representative

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Date