



Republic of the Philippines  
Department of Justice  
**BUREAU OF CORRECTIONS**  
City of Muntinlupa

**REQUEST FOR QUOTATION # 2013-53**

**SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF HARDWARE AND LICENSE SOFTWARE FOR THE  
DIGITIZATION OF FINGERPRINT RECORDS (LOT 5) (Negotiated Procurement)  
ABC 3,000,000.00**

Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No.: \_\_\_\_\_

TIN No.: \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Price quotation/s must be valid for a period of *Thirty (30) calendar days* from the date of submission.
- c.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- d.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- e.) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- f.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- g.) The item/s shall be delivered within **sixty (60) calendar days** from receipt of approved purchase order/Notice to Proceed.
- h.) The BuCor shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- i.) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- j.) Bidders shall submit the required **TECHNICAL, LEGAL AND FINANCIAL** documents as maybe required by the BAC once declared the **LOWEST CALCULATED QUOTATION (LCQ)**.

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**The required documents to be submitted with their bid price in a sealed envelope are as follows:**

- a.) Certified True Copy of Valid & Current Business License;
  - a.1.) DTI/SEC Registration
  - a.2.) Valid & Current Mayors Permit
- b.) Certified True Copy of Valid & Current Tax Clearance;
- c.) Certified True Copy of Valid & Current Philgeps Registration;
- d.) Duly conformed Technical Bid Form Annex "E" and "E-1"

**NOTE:**

**BIDDERS STATEMENT OF COMPLIANCE TO TERMS & CONDITIONS/REQUIREMENTS:** \_\_\_\_\_  
Signature over Printed Name

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**Pre-Submission Conference shall be on September 19, 2014 at 11:00 am at BAC Office and  
Submission and Opening of Sealed RFQ shall be on September 26, 2014 at 9:00 am same venue.  
Late submission of RFQ shall not be accepted**

**LARRY A. HARI**  
OIC, Logistics Division



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**SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF HARDWARE AND LICENSE SOFTWARE FOR THE  
 DIGITIZATION OF FINGERPRINT RECORDS (LOT 5)**

Bid Reference # 2013-053

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**FINANCIAL BID FORM**

Description	Quantity	ABC	TOTAL BID PRICE (inclusive of VAT)
SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF HARDWARE AND LICENSE SOFTWARE FOR THE DIGITIZATION OF FINGERPRINT RECORDS (LOT 5)	1 Lot	P3,000,000.00	

TOTAL BID PRICE (Amount in Words) \_\_\_\_\_

**BIDDERS UNDERTAKING**

I/We, the undersigned bidder having examined the Bidding documents including Bid Bulletins, as applicable, hereby BID to SUPPLY AND DELIVER the above described item/s

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) calendar days from receipt of the Notice of Award

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\_\_\_\_\_  
 Name of company in Print

Bidders statement of compliance on the above requirements:

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 Signature over Printed Name of Authorized Representative



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**TECHNICAL BID FORM**

Line No.	Technical Requirements	Bidders Statement of Compliance
1.	Duly conformed on Technical specifications of <b>WORKSTATION PC WITH WINDOWS 7 PRO LICENSE</b> per "ANNEX E-1"	
2.	Duly conformed on the Technical specifications of <b>SOFTWARE LICENSE</b> - per "ANNEX E-2"	
3.	Duly conformed on the Technical Specifications of <b>HIGH-END DIGITAL SCANNER (HIGH-DEFINITION 2400DPI)</b> per "ANNEX E-3"	

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**TECHNICAL BID FORM**

Line No.	Technical Requirements	Bidders Statement of Compliance
<b>Requirements if awarded the Contract</b>		
4	Bidder has no overdue deliveries or unperformed services intended for the BuCor.	
5	Bidder did not participate as a consultant in the preparation of the design or technical specifications of the Project subject of the Bid.	
6	Delivery shall be within sixty (60)calendar days upon receipt of Notice to Proceed (NTP)	
7	The bidder must provide a comprehensive training program to all of the Bureau of Corrections endorsed staff that will be involved in the implementation and operationalization of the System.	
8	The training to be conducted by the bidder must be detailed enough for the technical participants to be able to completely operate and maintain the whole system. The training must also include trouble shooting, preventive maintenance, etc.	
9	Bidder must have an appropriate training manual to be provided for each participant. Training manuals must be easy to understand and comprehend.	
10	Bidder shall conduct Training and Technology Transfer before final project acceptance	
11	Bidder shall bear all expenses during the conduct of training	

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**TECHNICAL BID FORM**

Line No.	Technical Requirements	Bidders Statement of Compliance
<b>Continuation of Requirements if awarded the Contract</b>		
12	Bidder shall provide technical support via telephone/fax, on-site assistance to resolve technical and other related problems. Resolution can be delivered in the form of telephone, electronic and/or on-site resolution. It shall refer to a condition wherein the reported problem is resolved by the Bidder to the satisfaction of the end user.	
13	Bidder shall Deliver and install all components and software within sixty (60) days upon receipt of Notice to Proceed (NTP);	
14	A warranty period of twelve (12) months shall commence upon issuance of the Certificate of Acceptance	
15	The Bidder shall neither assign, transfer, pledge, nor subcontract any part or interest therein	
16	Bidder shall document detailed procedures/techniques in identifying systems security risks and breach (es) and how such shall be handled.	
17	Bidder shall complied to the confidentiality of data that the Inmate Management Information System, its specifications, data, ideas, technology, and technical and non-technical materials, all or any of which may be derived from any of the foregoing (all of which, individually and collectively, referred to as "Proprietary Information") are confidential and proprietary to the Bureau of Corrections.	

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Line No.	Technical Requirements	Bidders Statement of Compliance
<b>Continuation of Requirements if awarded the Contract</b>		
18	Bidder agrees to hold the Proprietary Information in strict confidence. Bidder furthermore agrees not to reproduce, transcribe, or disclose the Proprietary Information to third parties without prior written approval of the Bureau of Corrections.	
19	Bidder must have a Risk Management Plan which shall be formed part of the project. Step by step procedures to be undertaken during disaster must be clearly identified to avoid loss of data. A retrieval and restoration procedure that includes troubleshooting flowchart shall be incorporated in the plan. Likewise, personnel responsible to undertake the plan and procedures shall be identified and drawn up in the Risk Management Plan Organizational Chart	
20	The proponent shall introduce back-up strategies preferably on-site and off-site back-up system. Written procedures which will form part the system's documentation shall be provided to BuCor	

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<b>BUREAU OF CORRECTIONS TECHNICAL BID FORM</b>			
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Bid Reference No 2013-53			
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Item No.	Qty	Technical Specifications	Bidder's Statement of Compliance
1.	8 Unit	<b>WORKSTATION PC WITH WINDOWS 7 PRO LICENSE</b>	
		Intel Core i5-3470 (up to 3.60Ghz, 6MB) 3 <sup>rd</sup> Generation	
		4GB DDR3-1333Mhz Memory	
		1TB 7200rpm SATA HDD	
		DVDRW SuperMulti SATA Drive	
		(4) USB Ports	
		Small Form Factor	
		Microsoft Windows 7 Professional 32-BIT OS	
		1KVA UPS	

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<b>Item No.</b>	<b>QTY.</b>	<b>Technical Specifications</b>	<b>Bidder's Statement of Compliance</b>
<b>2</b>	<b>8 Unit</b>	<b>SOFTWARE LICENSE</b>	
		functions include the following <b>AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM (APIS)</b>	
		<b>Photo Capture Module</b>	
		Capture image directly from a digital camera or web cam, or take image from memory card	
		Full software control	
		Focus, zoom, Color adjust, snapping	
		Provide real-time preview of the person before taking the photo	
		Pre and post adjustment of brightness, contrast, hue and saturation	
		Face finding, Auto-crop according ICAO standard	
		Support variety of format, e.g BMP, JPEG (adjustable compression quality), TIFF etc	
		<b>Fingerprint Capture Module</b>	
		Capture fingerprint image, perform quality check, allow re-scan, perform verification	
		Supports all the most commonly used fingerprint capture devices	
		Supports ten-print & roll-print capturing	
		Display fingerprint feature result after capturing	
		Fixed image dimension 512x512	

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Item No.	QTY.	Technical Specifications	Bidder's Statement of Compliance
2	8 Unit	<b>SOFTWARE LICENSE</b>	
<b>Continuation of Fingerprint Capture Module</b>			
		Type 1 Devices	
		Perform 1:1 matching, live fingerprint matches with stored fingerprint feature	
		Provide different interface to capture fingerprint, display fingerprint in real time or display prompt messages only	
		Automatically re-try until timeout, if matching score is below threshold	
		Type 2 Devices	
		Capture roll/flat, palm and writer using Type 2 device within single dialog	
		Highest quality fingerprints, Auto-segmentation of slaps into individual fingerprints,	
		Autorotation of slanted slaps, Ease of annotation, Auto Duplicate check	
		Hand confidence of correct fingers	

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Item No.	QTY.	Technical Specifications	Bidder's Statement of Compliance
2	8 Unit	<b>SOFTWARE LICENSE</b>	
		<b>Fingerprint Viewer</b> The FP viewer is a multi-function program aims to perform fingerprint matching and analysis.	
		Multiple fingerprint sensors support	
		Saving of fingerprints	
		Fingerprint 1:1 matching	
		Image adjustment	
		Viewing of fingerprint details	
		Image rotation	
		Color Adjustment	
		<b>Signature Capture Module</b>	
		Multiple device support	
		<b>Image Scan Module</b>	
		Scan image from flatbed or high speed scanner	
		Image source can be photos or documents	
		Crop and enhance image	
		Allows conversion of inked print or 10 print cards	

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Item No.	QTY.	Technical Specifications	Bidder's Statement of Compliance
2	8 Unit	<b>SOFTWARE LICENSE</b>	
		<b>NIST Capture Module</b>	
		Fingerprint capturing functions (Type 1 & Type 2)	
		Supports multiple fingerprint scanners	
		Supports flatbed scanners	
		Output packed as NIST format	
		Two mode provided for registration and screening	
		<b>IMAGE PROCESSING MODULE</b>	
		Image format conversion	
		Basic image processing (rotation, resize, etc)	
		Support RAW, WSQ of fingerprint image	
		Support JPEG2000 image encode/decode	

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Item No.	QTY.	Technical Specifications	Bidder's Statement of Compliance
<b>3</b>	<b>8 Unit</b>	<b>HIGH-END DIGITAL SCANNER (HIGH-DEFINITION 2400DPI)</b>	
		<b>Scanner Type</b> - Flatbed A3+ Color image scanner	
		<b>Sub-Scanning Method</b> - Movement of the carriage	
		<b>Photoelectric Device</b> - Alternative 6 line CCD (94,500 pixels)	
		<b>Document Size</b> - FB: 12.2 x 17.2 inches (310 x 437mm) ADF: 11.7 x 17.0 inches (297 x 432mm) TPU: 12.2 x 16.5 inches (309 x 420mm)	
		<b>Light Source</b> - Xenon gas fluorescent lamp	
		<b>Optical Resolution</b> - Main: 2,400dpi (optical resolution by 6 line CCD with 87,840 pixels) Sub: 4,800 dpi with Micro Step	
		<b>Output Resolution</b> - 50 dpi to 12,800 dpi (in 1 dpi step)	
		<b>Zoom</b> - 50% to 200% (in 1% step)	
		<b>Pixel Depth</b> - In 16 bit / pixel Out 1-16 bit / pixel	
		<b>SCANNING SPEED</b>	
		<b>Reflective Document</b>	
		LINE ART - 1,200dpi - 2.7 msec/line - 2,400dpi - 5.3 msec/line	
		GRAYSCALE - 1,200dpi - 2.7 msec/line - 2,400dpi - 5.3 msec/line	
		COLOR - 1,200dpi - 8.0 msec/line - 2,400dpi - 16.0 msec/line	

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3	8 Unit	<b>HIGH-END DIGITAL SCANNER (HIGH-DEFINITION 2400DPI)</b>	
		<b>Transparency Document</b>	
		POSITIVE FILM - 16.0 msec/line	
		NEGATIVE FILM - 16.0 msec/line	
		<b><u>IMAGE PROCESSING FUNCTIONS</u></b>	
		<b>Gamma Correction</b> - CRT 2 Level (A, B) / Printer 3 Level (A, B, C)	
		<b>Color Correction</b> - Impact-Dot Printer Thermal Printer Inkjet Printer CRT Display User Defined Matrix	
		<b>Brightness</b> - 7 Level	
		<b>Line Art</b> - Fixed Threshold / TET (Text Enhanced Technology)	
		<b>Digital Halftoning</b> - Error Diffusion (A, B, C) Dither (A, B, C, D) User Defined Dither (A, B)	
		<b>AREA SEPARATION</b> - AAS (Auto Area Segmentation)	

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<b>3</b>	<b>8 Unit</b>	<b>HIGH-END DIGITAL SCANNER (HIGH-DEFINITION 2400DPI)</b>	
		<b>SUPPORTED PLATFORMS</b>	
		<b>USB 1.1</b> - Microsoft® Windows® 98/Me/2000 Professional/ XP Home Edition/ XP Professional (Pre-installed model or upgrade of Windows® 98/Me/2000 Professional pre-installed model) Mac OS® 9.1 or later, Mac OS® X 10.2 or later	
		<b>USB 2.0</b> - HIGH-SPEED Microsoft® Windows® XP Home Edition/XP Professional/2000 Professional (Pre-installed model or upgrade of Windows® 98/Me/2000 Professional pre-installed model) USB2.0 Host Driver by Microsoft is required Mac OS® X 10.2.7 or later	
		<b>IEEE1394</b> - Microsoft® Windows® Me/2000 Professional/ XP Home Edition/XP Professional Mac OS® 9.1 or later, Mac OS® X 10.2 or later	
		<b>INTERFACE</b> - USB2.0 High-Speed* (standard) IEEE 1394 (standard) Optional Slot	

#### **BIDDER'S UNDERTAKING**

I/We, the undersigned bidder, having examined the Bidding Documents including Bid Bulletins, as applicable, hereby OFFER to (supply/deliver/perform) the above described items.

I/We undertake, if our bid is accepted, to deliver the items in accordance with the terms and conditions contained in the bid documents, including the posting of the required performance security within ten (10) days from receipt of the Notice of Award. Until a formal contractor/order confirmation is prepared and signed, this Bid is binding on us.

Bidders statement of compliance on the above requirements:

\_\_\_\_\_  
Signature over Printed Name of Authorized Representative

**PLS USE THIS BID FORM  
DO NOT RETYPE OR ALTER**

<b>BUREAU OF CORRECTIONS TECHNICAL BID FORM SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION OF HARDWARE AND LICENSE SOFTWARE FOR THE DIGITIZATION OF FINGERPRINT RECORDS (LOT 5)</b>			
Bid Reference No 2013-53			
<b>INSTRUCTION TO THE BIDDER: Indicate "COMPLY" (on every line) under Bidder's Statement of Compliance if bidder can meet the required technical specification and project requirements. DO NOT LEAVE ANY BLANK. A "YES" OR "NO" ENTRY WILL NOT BE ACCEPTED. FAILURE TO CONFORM WILL RESULT IN A RATING OF "FAILED".</b>			
Item No.	QTY.	Technical Specifications	Bidder's Statement of Compliance
<b>3</b>	<b>8 Unit</b>	<b>HIGH-END DIGITAL SCANNER (HIGH-DEFINITION 2400DPI)</b>	
		<b>ENVIRONMENTAL CONDITIONS</b>	
		<b>Temperature</b> - 5°C to 35°C (operating) -25°C to 60°C (storage)	
		<b>Humidity</b> - 10% to 80% without condensation (operating)10% to 85% without condensation (storage)	
		<b>ELECTRICAL SPECIFICATIONS</b>	
		<b>Voltage</b> - Universal Power Supply AC220-240V	
		<b>Frequency</b> - 50 to 60Hz	
		<b>Power Consumption</b> - Approx. 45 W (operating without Option unit) Approx. 55 W (operating with Option unit) Approx. 6 W (Sleep mode without Option unit)	

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