



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
SABLAYAN PRISON AND PENAL FARM
Occidental Mindoro



REQUEST FOR QUOTATION

Date: _____
RFQ No.: *SPPF2018-PR. 0387*

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
Business Permit No.: _____
TIN No.: _____
PhilGEPS Registration No.: (required) _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Bidders shall quote per lot.**
- c.) Price quotation/lot must be valid for a period of **One Hundred Twenty (120) calendar days** from the date of submission.
- d.) Price quotation/lot, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotation exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation/lot (for goods and infrastructure) or, the highest rated offer/lot (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) All items included in the lot shall be delivered within **Seven (7) calendar days** from receipt of approved purchase order.
- i.) The BuCor-SPPF shall have the right to inspect and/or to test the goods to confirm its conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor-SPPF shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope.
- l.) Submission thru e-mail and fax of your quotation will not be entertained/accepted. Send your sealed quotation thru mail or submit it personally at the address hereunder provided.**
- m.) Bidders shall attach a duly signed breakdown of prices of their offered quotation per lot as a supporting document to their bid.**

REQUIREMENTS TO BE SUBMITTED

- n.) Certified True copy of Valid & Current Mayor's/Business Permit
 - m.1. Valid & Current Mayors Permit
 - m.2. Valid & Current Business Permit
- o.) Certified True copy of Valid & Current PhilGEPS Registration Number
- p.) Bidders who are registered in Bucor-SPPF Suppliers Registry **with updated record** need not to submit the aforementioned requirements.

NOTE:

BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE

Signature over Printed Name
Authorized Representative / Sole Proprietor

Submit your sealed quotation duly signed by you or your duly representative not later than **June 29, 2018** at the BAC Office, Bureau of Corrections – Sablayan Prison and Penal Farm at **09:00 A.M.** Late submission of bids shall be rejected.


CO3 ZANDER N. RAMOS
Head Secretariat

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

REQUEST FOR QUOTATION #SPPF2018-PR.0387

Procurement Project	Approved Budget for the Contract (ABC)
Procurement of Pants and Shoes for ALS graduating students (1 Lot)	Forty-Nine Thousand Seven Hundred Pesos Only (Php 49,700.00)

QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Approved Budget of the Contract (ABC)/Lot	Offered Quotation/Lot
			YES	NO		
70	Pair	Pants			49,700.00	
70	Pair	Shoes				

SIGNATURE OVER PRINTED NAME OF REPRESENTATIVE OR SOLE PROPRIETOR
POSITION/DESIGNATION: _____
OFFICE TELEPHONE NO: _____
MOBILE PHONE NO./FAX NO.: _____
EMAIL ADDRESS/ES: _____