

Republic of the Philippines  
Department of Justice  
**BUREAU OF CORRECTIONS**  
**SAN RAMON PRISON AND PENAL FARM**  
Zamboanga City

**Request for Quotation**

The *SAN RAMON PRISON AND PENAL FARM*, through its Bids and Awards Committee, request your lowest quotation of **Customize Office Supplies for BUCOR**.

Item No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
<b>LOT-I</b>					
1	PCS	FINGER PRINT CHART	2,500	11.00	27,500.00
2	PCS	FINGER PRINT INDEX CARD	2,500	6.00	15,000.00
3	PCS	PRISON RECORD JACKETS	1,000	31.00	31,000.00
		Note: please see attached sample.		<b>ABC</b>	<b>73,500.00</b>

**Terms and Conditions**

- a) Bidders shall provide correct and accurate information required in this form.
- b) Price quotation must be valid for a period of One Hundred Twenty (120) calendar days from the date of submission.
- c) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- d) Quotations exceeding the Approved Budget for the ABC shall be rejected.
- e) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specification and terms and conditions stated herein.
- f) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- g) The item/s shall be delivered within fifteen (15) calendar days from receipt of approved purchase order/Notice to Proceed.
- h) The San Ramon Prison and Penal Farm shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- i) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The San Ramon Prison and Penal Farm, shall rescind the contract once the cumulative amount damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- j) Bidders shall submit other **LEGAL TECHNICAL AND FINANCIAL** documents as may be required by the BAC once declared the **LOWEST CALCULATED QUOTATION (LCQ)**.
- k) Late submission of RFQ shall not be accepted.

**BIDDERS STATEMENT OF COMPLIANCE TO TERMS AND CONDITIONS.**

Interested suppliers may obtain further information from BAC Secretariat Office, San Ramon Prison and Penal Farm, Zamboanga City and during. 8:00 am to 5:00 pm, Monday, Tuesday, Thursday & Friday, and 8:00 am to 12:00 noon Wednesday.

Bid Tender Forms may be obtained by interested suppliers on MAY 15-22, 2019 from the address below.

Please submit your quotations on or before MAY 22, 2019 at 10:00AM at the Bids and Awards Committee (BAC) Office, San Ramon Prison and Penal Farm, Zamboanga City at which the Bid Tender Forms will be opened.

The *San Ramon Prison and Penal Farm* reserves the right to accept or reject any price offer at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

For further information, please refer to:

**BAC SECRETARIAT OFFICE**  
**SAN RAMON PRISON AND PENAL FARM**  
**ZAMBOANGA CITY**  
**Tel. No. (09173042405)**

  
**CTSUPT MARDY L. LEE, MD.**  
**BAC Chairman**