



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
City of Muntinlupa



REQUEST FOR QUOTATION

Date: _____
RFQ No.: _____

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
Business Permit No.: _____
TIN No.: _____
PhilGEPS Registration No.: (required) _____

Please quote your best offer for each LOT/S described below, subject to the Terms and Conditions as stated hereunder.

RFQ #	Procurement Project	Approved Budget for the Contract (ABC)
18-03-225, 18-05-63 and 18-05-76	Lot 1-3 Supply and Delivery of Various Motor Vehicle Spare Parts	One Hundred Three Thousand Six Hundred Ten Pesos Only (Php 103,610.00)
18-03-225	Lot 1 Supply and Delivery of Motor Vehicle Spare Parts for Isuzu Dmax SKX-946	Thirty-Six Thousand Three Hundred Twenty Pesos Only (Php 36,320.00)
18-05-63	Lot 2 Supply and Delivery of Motor Vehicle Spare Parts for Corolla SGS-926	Fifty-Five Thousand One Hundred Twenty Pesos Only (Php 55,120.00)
18-05-76	Lot 3 Supply and Delivery of Motor Vehicle Spare Parts for Prison Van SFY-650	Twelve Thousand One Hundred Seventy Pesos Only (Php 12,170.00)

- a.) Bidders shall provide correct and accurate information required in this form. Brand must be specified.
- b.) Bidders must quote for all the items in a lot but can submit bid any or all of the lots.
- c.) Price quotation/s must be valid for a period of *One Hundred Twenty (120) calendar days* from the date of submission.
- d.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) The item/s shall be delivered within **Fifteen (15) calendar days** from receipt of approved purchase order.
- i.) The BuCor shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope.
- l.) **Submission thru e-mail and fax quotation will not be entertained/accepted. Sealed quotation thru mail or submit it personally.**