



Bureau of Corrections

Document Reference Code
NBP-PR-004-F035

Revision No.
0

Effectivity Date
01/05/2018

BOOKING SHEET FORM

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BOOKING AND INFORMATION SHEET

Last Name	First Name	Middle Name	Alias

Permanent Address:

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Provincial Address:

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Sex	Nationality	Religion	Civil Status

Height	Weight	Built	Complexion	Eyes	Hair

Highest Education	Name of School
Name of Father / Address	Name of Mother / Address
Name of Next of Kin	Relationship

Offense Charged	I.S. C.C. No.	Date/Time of Arrest	Place of Arrest

Arresting Officer	Unit/Office
Investigator-on-Case	Unit/Office



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Gang/Scar/Tattoo/Criminal records:

Drug Abuse/Influence of alcohol:

Disposition of Subject:

RIGHT HAND

THUMB	INDEX	MIDDLE	RING	LITTLE

LEFT HAND

THUMB	INDEX	MIDDLE	RING	LITTLE

Note: PLEASE PLACE THE PRINTS OF HIS TWO HANDS AT THE BACK OF THIS PAGE.