

Bureau of Corrections
Quarterly Accomplishment Report on Priority Programs/Projects/Activities
2nd Quarter CY 2023

Strategy/Activity	Indicator/Target	Actual Accomplishment	Challenges/Constraints	Action Taken/Recommendation
<p>Streamline frontline processes consistent with the Anti-Red Tape Act and in line with the President's directives</p>	<p>Frontline process streamlining complied as annually validated by the CSC</p>	<ul style="list-style-type: none"> • Coordinated with the different offices rendering services especially the External Services for recommendations on streamlining of processes like lowering their transaction turnaround time and lessening document signatories. • Conducted the monitoring and validation of RA 11032 Compliances and Streamlining to different OPPFs. • The BuCor Citizen's Charter on External Services was already installed and can be viewed in a television monitor by the clients. 	<ul style="list-style-type: none"> • Availability of funds for travel, monitoring and validation of RA 11032 compliances. 	<ul style="list-style-type: none"> • Continuous monitoring, maintenance and improvement of the ARTA office and its functions. • Coordinated with the Anti-Red Tape Authority for a resource speaker relative to the streamlining of processes.
<p>Develop and implement automated/online processes that will streamline processes and make services for the public more accessible and efficient</p>	<p>At least 1 frontline process operational online per agency</p>	<ul style="list-style-type: none"> • The ICTD personnel attended the meeting at the Department of Justice to discuss the BuCor Information System Strategic Plan (ISSP) 2023-2025 which have undergone a couple of evaluation from DICT, Government Systems Strategic Program Division, Government Digital Transformation Bureau on 10 May 2023. <p>The following are the minor amendments, as discussed:</p>	<ul style="list-style-type: none"> • Lack of ICT equipment, infrastructure and IT personnel. 	<ul style="list-style-type: none"> • The constraints are indicated in the ISSP for proper funding.

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		<ol style="list-style-type: none"> 1. Inclusion of Digital Forensic software for use in investigation (under Office Productivity) 2. Inclusion of ABIS/AFIS in the PDL picture and fingerprint capturing and increase in the amount from P2,172,000.00 to P10,000,000.00. 3. Inclusion of inter-agency Data Exchange Platform (interoperability layer) for NJIS by providing the project description and its cost estimate. 4. Inclusion of videoconferencing platform in the office productivity for court hearing. <ul style="list-style-type: none"> • Ongoing implementation of the OneBucor Portal System which includes the following Information Systems (IS): <ul style="list-style-type: none"> - Admin IS - Inmate Management IS - Finance and Logistic IS 		
<p>Establish and implement Quality Management Systems (QMS) towards ISO certification and efficient/streamlined processes</p>	<p>At least 1 core process certified and maintained per agency</p>	<ul style="list-style-type: none"> • On 01 June 2023, the BuCor's NHQ-ISO Core Team conducted an ISO Audit at the Correctional Institution for Women – Mandaluyong. The audit team discussed their findings on the various areas for 		<ul style="list-style-type: none"> • Strict implementation of guidelines and procedures were implemented in order

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		<p>improvement and provided recommendations for improvement.</p> <ul style="list-style-type: none"> • On 02 June 2023, the BuCor's ISO Core Team conducted its final deliberation of the audit findings to address and determine areas for improvement. • The SPPF Local ISO Core Team conducted a local ISO Audit last 28 June 2023. 		<p>to achieve effective quality management.</p>
<p>Rationalize core and support processes, and document into systems and procedures manuals</p>	<p>All core and vital support processes with systems/procedure manuals</p>	<ul style="list-style-type: none"> • The Directorate for Reception and Diagnostics (DRD) recommended two policies/standard rules/rules in reception/assessments/programs in monitoring of newly arrived PDL, as follows: <ol style="list-style-type: none"> 1. Enhanced Memorandum Circular on Allowable Items of PDL upon admission 2. Memorandum to all RDC in OPPFs re: Establishment of Overseer Office in every RDC 	<ul style="list-style-type: none"> • Policy variation in RDC – OPPFs. • Inadequate personnel in every RDC – OPPFs. • Budget constraints. 	<ul style="list-style-type: none"> • Issuance/ Enhancement of Memorandum to all RDC – OPPFs. • Request for additional RDC personnel. • Request for inclusion in the next budgetary requirement.
<p>Establish/enhance public assistance and complaint desks in all offices nationwide with frontline services</p>	<p>All frontline offices with functional public assistance and complaint desks</p>	<ul style="list-style-type: none"> • Functional Public Assistance and Complaint Desks were already established at the BuCor NHQ and at the different OPPFs. 	<ul style="list-style-type: none"> • Insufficient waiting area equipped with tent, tables and chairs for clients. 	<ul style="list-style-type: none"> • Continuous monitoring, enhancement and maintenance of the Public Assistance

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		<ul style="list-style-type: none"> • BuCor External Services were already installed and can be viewed in a television monitor by the clients. • Designated information action personnel were detailed to address immediate concerns (PDL and visitors/clients). • Conducted an ARTA Audit at four prison compounds of SPPF on 24-26 May 2023. 	<ul style="list-style-type: none"> • Lack of personnel. The ARTA focal persons on all Sub-Prisons in SPPF were only in addition to their present duties. 	<p style="text-align: center;">Complaints Desk (PACD).</p>
<p>Develop and implement public/client feedback mechanisms that will measure client satisfaction and facilitate submission/action on complaints for improper services and corruption</p>	<p>Public/client feedback mechanism established for client satisfaction and complaints</p>	<ul style="list-style-type: none"> • Client satisfaction surveys were already in place and suggestion boxes were installed to the different NHQ offices, NBP camps and other OPPFs. • Public/client feedback mechanism already established for client satisfaction and complaints. • A total of 1,394 client satisfaction survey forms were collected and assessed with an average of 4.98 satisfaction rating or Very Satisfied (<i>Lubos na Nasisiyahan</i>) on the services provided to the clients of BuCor. 	<ul style="list-style-type: none"> • Submission of monthly client satisfaction report beyond the scheduled submission date. 	<ul style="list-style-type: none"> • Continuous assessment and monitoring of the public/client feedback mechanism.

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<p>Ensure transparency and Freedom of Information (FOI) in terms of inclusive and efficient access to public information</p>	<p>Transparency Seal fully complied, and FOI procedures/manual in place</p>	<ul style="list-style-type: none"> • BuCor is fully compliant to the Transparency Seal. • Updated the BuCor People's FOI manual can also be accessed on the BuCor website www.bucor.gov.ph under the Transparency Seal. • Disseminated the FOI manual and conducted FOI orientation to the newly designated ARTA Officers of OPPFs. • Updated the People's FOI Manual which was transmitted to the Anti-Red Tape Authority (ARTA). 	<ul style="list-style-type: none"> • Slow internet connection. 	<ul style="list-style-type: none"> • Continuous monitoring of the BuCor FOI portal and other documents as required by the FOI-PMO.
<p>Engage stakeholders particularly in the development/implementation/evaluation of policies and programs, as applicable</p>	<p>Engagement mechanism/s in place, as mandated or applicable</p>	<ul style="list-style-type: none"> • A total of five Religious Volunteer Organizations (RVOs) signed a Memorandum of Agreement (MOA) and were accredited. • A meeting regarding the establishment of AGRICAMP between the Director General GREGORIO PIO P CATAPANG JR., AFP (Ret.), CESE and JJWC representatives, DSWD, DOJ was conducted. 	<ul style="list-style-type: none"> • Completing the required documents. 	<ul style="list-style-type: none"> • Conducted an RVO Conference for orientation on rules and procedures for accreditation and signing of MOA. • The establishment of AGRICAMP will be at the IPPF.

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<p>Improve human resource management including competency mapping and development programs, harmonized staffing structure, addressing compensation disparities, and managing performance</p>	<p>Competency, staffing and compensation standards developed/ adopted/ implemented, as applicable</p>	<ul style="list-style-type: none"> • 100% of the employee data and Senior Lineal List are already encoded. • C/SSUPT CELSO S BRAVO was promoted to the rank of Corrections Chief Superintendent. 	<ul style="list-style-type: none"> • Accuracy in the accomplishment of employee Personal Data Sheet (PDS); difficulty of employees in ascertaining/ correctly entering dates such as DOB and ETD; pending finality of the BuCor Management Appeal with the CSC 	<ul style="list-style-type: none"> • Release of Memorandum prescribing the correct accomplishment and timely submission of employee PDS; prompt notification of CSC decisions released to the concerned employees; personal individual verification of employee data.
<p>Raise the efficiency of financial and physical resource management towards optimal utilization and less dependency on local government resources.</p>	<p>At least 90% of plantilla positions filled; At least 90% budget utilization</p>	<ul style="list-style-type: none"> • Hired two Non-Uniformed Personnel (NUP) and promoted one NUP. • The positions such as Attorney III, Administrative Officer V and Chief Administrative Officer (Chief Accountant) were 100% filled. • Processing 4,011 applicants for the regular quota of Recruitment Cycle 2023 for the rank of Corrections Officer 1. 	<ul style="list-style-type: none"> • Difficulty in securing Neuro Psychiatric examination facilities and results 	<ul style="list-style-type: none"> • Coordination with 3rd party Neuro Psychiatric Assessment Center to fulfill the demand for BuCor's applicants to complement the services provided by the National Center for Mental Health and the NBI.

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		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Position</th> <th style="text-align: center;">Filled</th> <th style="text-align: center;">Unfilled</th> <th style="text-align: center;">Authorized Plantilla</th> </tr> </thead> <tbody> <tr> <td>Corrections Officer</td> <td style="text-align: center;">5,107</td> <td style="text-align: center;">1,482</td> <td style="text-align: center;">6,589</td> </tr> <tr> <td>Corrections Technical Officer</td> <td style="text-align: center;">356</td> <td style="text-align: center;">188</td> <td style="text-align: center;">544</td> </tr> <tr> <td>Non-Uniformed Personnel</td> <td style="text-align: center;">157</td> <td style="text-align: center;">140</td> <td style="text-align: center;">297</td> </tr> <tr> <td style="text-align: center;">Total</td> <td style="text-align: center;">5,620</td> <td style="text-align: center;">1,810</td> <td style="text-align: center;">7,430</td> </tr> </tbody> </table>	Position	Filled	Unfilled	Authorized Plantilla	Corrections Officer	5,107	1,482	6,589	Corrections Technical Officer	356	188	544	Non-Uniformed Personnel	157	140	297	Total	5,620	1,810	7,430		
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<p>Enhance scientific investigation capability of the Department and its agencies concerned, towards effective/efficient case build up and prosecution using more physical evidence and less dependency on testimonial evidence</p>	<p>At least 90% of core personnel trained in scientific investigation</p>	<ul style="list-style-type: none"> • The first batch of the year 2023 consisting of 41 core personnel from different offices were provided with the Scientific Investigation Course. • On 22-23 April 2023, ten Corrections Officer (CO) from CIW-Mandaluyong participated in the Continuing Professional Development (CPD) seminar on Fraud, Prevention, Detention and Investigation conducted by the PIFSA Training Center. • On 02-08 May 2023, a total of three CO from CIW-Mandaluyong participated in the Scientific Investigation Course conducted by the National Bureau of Investigation. 	<ul style="list-style-type: none"> • Budgetary constraints. 	<ul style="list-style-type: none"> • The second batch of Scientific Investigation Course is set to be conducted on the 3rd to 4th quarter of 2023. 																				

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		<ul style="list-style-type: none"> On 25 May 2023, the DPPF Intelligence Investigation Section (IIS) conducted a seminar on Basic Writing and Investigation Report to 30 Corrections Officer at the Conference Room, Administration Building, DPPF. 		
<p>Establish gender-sensitive, child-friendly and accessible service facilities and procedures including frontline services, public assistance desks and amenity/ infrastructure provisions</p>	<p>Agency guidelines issued and procedures/ facilities established</p>	<ul style="list-style-type: none"> A lactation station with appropriate facilities is maintained in the Administrative Building of SPPF. A total of 28 SPPF personnel attended the Seminar on Women and Children's Rights and Protection on 20 June 2023. 		
<p>Support and sustain participation in the Justice Sector Coordinating Council (JSCC) as the adopted mechanism for inter-agency dialogue and coordinated implementation of reforms in the justice system</p>	<p>Sustained participation in JSCC and joint initiatives</p>	<ul style="list-style-type: none"> Maintains coordination with other Law Enforcement Agencies. 		
Pursue Reforms in Corrections				
<p>Facilitate implementation of the BUCOR Modernization Act to professionalize the agency's workforce and management of national prisons and PDL, and</p>	<ul style="list-style-type: none"> Revised IRR with modernization plan New regional prison constructed; 	<ul style="list-style-type: none"> Construction of the Regional Prison Facilities are on-going (with lapsed contract), as follows: 	<ul style="list-style-type: none"> The discrepancy between the Bill of Materials, plans and site conditions are prevalent and 	<ul style="list-style-type: none"> The contractor was instructed to provide the BuCor with the following:

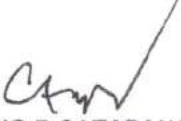
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<p>facilitate the enhancement/expansion/modernization of facilities and programs</p> <p>a) Establish adequate and humane prison facilities able to contain the growing PDL population and with amenities necessary for effective rehabilitation and eventual social reintegration of prisoners</p> <p>b) On Public Infrastructure Program/Projects (NEDA approved for BuCor).</p>	<ul style="list-style-type: none"> • 50% of NBP PDL transferred; • Prison infrastructure program developed; • 100% of infrastructure program complete 	<ul style="list-style-type: none"> - IPPF at 77.33% - LRP at 49.73% - DPPF at 84.77% <p><i>Note: The following figures were derived after the reassessment of the project</i></p> <ul style="list-style-type: none"> • The Rehabilitation of different dormitories and administration building at the CIW - Mandaluyong City and the one-storey dormitory at the SRPPF, amounting to P100M is at 69.02% and are still on-going (with request for time extension). • A total of 497 PDL from the New Bilibid Prison were transferred at the Iwahig Prison and Penal Farm on 28 June 2023. • On 28 June 2023, the Iwahig Prison and Penal Farm now operates its first ever women's prison under the name of Correctional Institution for Women Sta. Lucia, IPPF. Initially, 50 female PDL were transferred at CIW-Sta. Lucia, IPPF. 	<p>is affecting the percentage of work completion.</p>	<ul style="list-style-type: none"> a. A detailed program and schedule of works for the corrective actions b. Assessment for the positive and negative variations for works executed on site c. As built drawings • It is recommended that all stakeholders must conduct a coordination meeting in order to find common ground to allow for the expedition of the completion of the project.

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<p>Enhance offender reformation programs</p> <p>a. Impact assessment/monitoring of rehabilitation programs;</p> <p>b. Strengthen offender reintegration programs</p>	<ul style="list-style-type: none"> • Study conducted and completed; • Program developed and adopted 	<ul style="list-style-type: none"> • The Directorate for Reformation conducted a 5-day Impact Assessment (IA) to all Reformation Officers and selected PDL at the DPPF on 17-23 April 2023. The Impact Assessment is an evidence-based tool to measure, evaluate and assess the effectiveness of the reformation programs implemented to PDL. • The Directorate for Reformation conducted the Impact Assessment for BuCor Reformation Program in Leyte Regional Prison (LRP). A total of 361 PDL from different camps, 18 Reformation Officers and 28 stakeholders/benefactors participated in the activity on 01-05 May 2023. • A total of 48 qualified due for release PDL participated in the Reintegration Program consisted of the ff: <ol style="list-style-type: none"> 1. Registration/initial interview 2. Orientation/orientation seminar on anger management 3. Readiness Assessment 4. Barbering Training and Doormat Making 5. Backyard Gardening 6. Exit Interview 	<ul style="list-style-type: none"> • Insufficient number of personnel. • Lack of offices to facilitate the program in different sub-prisons in SPPF. 	<ul style="list-style-type: none"> • Requested for additional personnel.

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		<ul style="list-style-type: none"> Project SELDAngal of Project PARAO – Reintegration Seminars/Lectures Trainings for due for release PDL at SPPF. 		
<p>Submitted by:</p>  <p>GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.), CESE Director General</p>				

BUREAU OF CORRECTIONS

Accomplishment Report on Priority Program/Project/Activities

8-POINT SOCIO ECONOMIC AGENDA OF THE BBM ADMINISTRATION	ACTUAL ACCOMPLISHMENT
1. Protect the purchasing power of families by ensuring food security, reducing transport and logistic costs, and reducing energy costs	N/A
2. Reduce vulnerability and mitigate scarring from the COVID-19 pandemic by tackling health, strengthening social protection, and addressing learning losses	<p>To ensure the health and well-being of PDL under our custody, the Directorate for Health and Welfare Services (DHWS) has established measures, protocols, issued various guidelines, maximized all available resources and strengthened linkages with other government and non-government organizations.</p> <ul style="list-style-type: none">• GUIDELINES ON PDL VISITATION<ul style="list-style-type: none">- The DHWS provided recommendations on when to suspend and resume PDL visitation, depends on the increase in COVID-19 cases outside the community and/or inside prison camps, hence, the constant change in PDL visitation was evident. Likewise, during the height of the pandemic, several requirements and protocols on PDL visitation were mandatory.



- **VACCINATION OF PDL AGAINST COVID-19**

- The BuCor has achieved its objective to have its PDL vaccinated. As of this time, 94% of PDL bureauwide were vaccinated against COVID-19. Cognizant that this helps protect PDL from potentially severe illness or post COVID-19 conditions that can be associated with COVID-19 infection. Aside from completing the 2 doses of vaccines against COVID-19, PDL have their booster shots as well.

- **HEALTH PROTOCOLS AND ALGORITHMS**

- The DHWS has developed health protocols and algorithms on identifying symptoms, consultations, referrals (internal/external), hospital admissions, management of deaths and/or cadaver and isolation. BuCor prison has a unique setting and aware of the vulnerability of PDL incarcerated therein.

- **PUBLISHED MEMORANDUM CIRCULAR ON THE OUTSIDE – HOSPITAL REFERRAL OF PDL PATIENTS**

- Provision of quality healthcare services by adhering to international standards, as well as to prevent if not to minimized deaths among PDL, the DHWS has amended and published Memorandum Circular on the outside-hospital referral of PDL-patients.

	<ul style="list-style-type: none"> • DISSEMINATION OF DOH GUIDELINES <ul style="list-style-type: none"> - The DHWS ensures proper dissemination of health guidelines issued by DOH or other government agencies to promote and protect the welfare of PDL and BuCor personnel. • PROJECT PROCUREMENT AND MANAGEMENT PLAN (PPMP) <ul style="list-style-type: none"> - The DHWS warrants that a proper deliberation is conducted prior to the development of PPMP, this would guarantee that all needed items and projected needed medicines, supplies, etc. are indicated in the PPMP. From the onset of the outbreak, the DHWS has disseminated health advisory entitled "2019 Novel Corona Virus" dated 29 January 2020. During the pandemic, a total of 79 various memoranda and 21 office orders were issued.
<p>3. Ensure sound macroeconomic fundamentals by improving bureaucratic efficiency and ensuring sound fiscal management</p>	<p>As of 31 December 2022, BuCor achieved 91.79% utilization rate and 97.81% disbursement rate indicating that the planned programs and projects were fully implemented and pursued. As of 30 June 2023 of this Fiscal Year, BuCor attained 43.14% Utilization Rate and 83.08% Disbursement Rate.</p>
<p>4. Create more jobs by promoting investments, improving infrastructure, and ensuring energy security, among others</p>	<p>N/A</p>

<p>5. Create quality jobs by increasing employability, encouraging research and development and innovation, and enhancing the digital economy</p>	<p>N/A</p>
<p>6. Create green jobs by pursuing a green and blue economy and establishing livable and sustainable communities</p>	<p>N/A</p>
<p>7. Uphold public order, safety, peace and security</p>	<ul style="list-style-type: none"> • OPLAN GALUGAD or SEARCH OPERATIONS <ul style="list-style-type: none"> - To ensure peace and security in all BuCor facilities, search and seizure operations are continuously conducted bureauwide. Through these efforts, a total of 22,411 contrabands were confiscated as of August 2023. • REHABILITATION PROGRAMS <ul style="list-style-type: none"> - Other than ensuring that Persons Deprived of Liberty (PDL) are effectively safe kept, Rehabilitation Programs are also implemented to empower the PDL with skills that they can use once they are released into a free society. It also plays a vital role in reshaping PDL's behavior while they are confined in BuCor facilities. As of August 2023, 97.91% or 49,999 out of 51,208 PDL participated in different Rehabilitation Programs.

	<ul style="list-style-type: none"> • DECONGESTION OF PRISON FACILITIES <ul style="list-style-type: none"> - In order to decongest the different prison facilities in BuCor, PDL are transferred to less congested BuCor prison facilities. As of August 2023, a total of 1,041 PDL were already transferred bureauwide. The BuCor's <i>Oplan Bilis Laya</i> aimed to speed up the process of releasing PDL who have served their sentence, those who had been granted parole and those who had been acquitted of their criminal charges. As of August 2023, a total number of 3,731 PDL were already released bureauwide.
<p>8. Ensure a level playing field by strengthening market competition and reducing barriers to entry and limits to entrepreneurship</p>	<p>N/A</p>