

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philaeps.gov.ph).
- All information must be provided accurately.
- Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philaeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philaeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hos58>.
- Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philaeps.gov.ph, or visit the PS-DBM website (www.ps-philaeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: BUREAU OF CORRECTIONS-DPPF
 Region: XI
 Address: Davao Prison & Penal Farm
B.E. Dujali, Davao del Norte

Agency Code/UACS: B-0689
 Organization Type: GOVERNMENT AGENCY

Note: The APP-CSE for FY 2024 must be submitted on or before **31 July 2023**.

Contact Person: CTO1 Daisy Jane D Advincula
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	50.96	0.00	
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	451.36	0.00	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	box	25	0	0	25	894.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	35.36	894.00	
4	60121413-CB-P02	CLEARBOOK, Legal size	box	25	0	0	25	962.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	25	38.48	962.00	
5	60121534-ER-P01	ERASER, plastic/rubber	piece	2	0	0	2	18.72	0	0	0	0	0.00	2	0	0	2	18.72	0	0	0	0	0.00	4	9.36	37.44	
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	240	0	0	240	10,732.80	0	0	0	0	0.00	240	0	0	240	10,732.80	0	0	0	0	0.00	480	44.72	21,465.60	
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	30	0	0	30	1,716.00	0	0	0	0	0.00	30	0	0	30	1,716.00	0	0	0	0	0.00	60	57.20	3,432.00	
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00	
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	20	0	0	20	1,144.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	57.20	1,144.00	
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00	
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	10	0	0	10	572.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	57.20	572.00	
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	214.24	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16	0.00	
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00	
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	20	0	0	20	436.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	21.84	436.80	
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	10	0	0	10	197.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	19.76	197.60	
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00	
CLEANING EQUIPMENT AND SUPPLIES																											
21	47131812-AF-A01	AIR FRESHER	can	10	0	0	10	873.60	0	0	0	0	0.00	10	0	0	10	873.60	0	0	0	0	0.00	20	87.36	1,747.20	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
22	47121604-BR-S01	BROOM (Wallis Tambo)	piece	30	0	0	30	3,837.60	0	0	0	0	0.00	30	0	0	30	3,837.60	0	0	0	0	0.00	60	127.92	7,675.20
23	47121604-BR-T01	BROOM (Wallis Ting-Sing)	piece	51	0	0	51	1,233.92	0	0	0	0	0.00	50	0	0	50	1,196.00	0	0	0	0	0.00	101	23.92	2,415.92
24	47121829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00
25	47121805-CL-P01	CLEANSER, Scouring Powder	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.00	0.00
26	47121811-DE-S02	DETERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5.36	0.00
27	47121811-DE-P02	DETERGENT POWDER, all purpose	pouch	50	0	0	50	4,420.00	0	0	0	0	0.00	50	0	0	50	4,420.00	0	0	0	0	0.00	100	88.40	8,840.00
28	47121803-DS-A01	DISINFECTANT SPRAY	can	40	0	0	40	6,032.00	0	0	0	0	0.00	40	0	0	40	6,032.00	0	0	0	0	0.00	80	150.80	12,064.00
29	47121602-DU-P01	DUST PAN	piece	10	0	0	10	468.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	46.80	468.00
30	47121802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	135.20	0.00
31	47121830-FC-A01	FURNITURE CLEANER	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	226.72	0.00
32	73091612-HS-L01	HAND SOAP, liquid	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00
33	47121804-MP-S01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00
34	47121613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.16	0.00
35	47121619-MP-P01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	114.04	0.00
36	47121901-RG-C01	RAGS	kilo	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00
37	47121602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.44	0.00
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
41	47121702-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	43.68	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
42	12171703-SI-P01	INK, for stamp pad	bottle	25	0	0	25	760.00	0	0	0	0	0.00	25	0	0	25	760.00	0	0	0	0	0.00	50	31.20	1,580.00
CONSUMER ELECTRONICS																										
43	52161535-DY-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00
FACE MASK																										
44	42121713-SM-N06	FACE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00
FILMS																										
45	13111203-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
46	13111201-CF-P02	CARBON FILM, Legal size	box	25	0	0	25	6,422.00	0	0	0	0	0.00	25	0	0	25	6,422.00	0	0	0	0	0.00	50	256.88	12,844.00
FIRE FIGHTING EQUIPMENT																										
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,398.80	0.00
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00
FLAG OR ACCESSORIES																										
49	53121905-PH-P01	PHILIPPINE NATIONAL FLAG	piece	20	0	0	20	5,696.80	0	0	0	0	0.00	20	0	0	20	5,696.80	0	0	0	0	0.00	40	284.84	11,393.60
FURNITURE AND FURNISHINGS																										
50	56101504-CH-B01	MOWOBLOC CHAIR, beige	piece	120	0	0	120	45,052.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	120	375.44	45,052.80
51	56101504-CH-W01	MOWOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.32	0.00
52	56101519-TM-S01	MOWOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
53	56101519-TM-S02	MOWOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,348.88	0.00
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,006.72	0.00
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	504.16	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
58	43211507-DSR003	DESKTOP, for Basic Users	unit	10	0	0	10	247,936.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	24,793.60	247,936.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
59	43211507-D5K004	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	42,390.40	0.00		
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,018.08	0.00		
61	43202010-FD-L04	FLASH DRIVE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	224.64	0.00		
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	42,380.00	0.00		
63	43211503-LAP003	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	46,800.00	0.00		
64	43211708-HO-C02	COMPUTER MOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	169.52	0.00		
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	33,015.84	0.00		
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	11,014.64	0.00		
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	23,063.04	0.00		
LIGHTING AND FIXTURES AND ACCESSORIES																											
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	81.12	0.00		
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	205.82	0.00		
MANUFACTURING COMPONENTS AND SUPPLIES																											
70	31201610-GL-X01	GLUE, all-purpose	jar	40	0	0	40	2,828.80	0	0	0	0	0.00	40	0	0	40	2,828.80	0	0	0	0.00	80	70.72	5,657.60		
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	15	0	0	15	338.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	15	22.55	338.25		
72	31151804-SW-S01	STAPLE WIRE, standard	box	150	0	0	150	3,564.00	0	0	0	0	0.00	150	0	0	150	3,564.00	0	0	0	0.00	300	23.76	7,128.00		
73	31201502-TA-E01	TAPE, electrical	roll	10	0	0	10	194.50	0	0	0	0	0.00	10	0	0	10	194.50	0	0	0	0.00	20	19.45	389.00		
74	31201503-TA-M01	TAPE, masking, 24mm	roll	30	0	0	30	1,856.40	0	0	0	0	0.00	30	0	0	30	1,856.40	0	0	0	0.00	60	61.88	3,712.80		
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	30	0	0	30	3,634.80	0	0	0	0	0.00	30	0	0	30	3,634.80	0	0	0	0.00	60	121.16	7,269.60		
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	40	0	0	40	1,206.40	0	0	0	0	0.00	40	0	0	40	1,206.40	0	0	0	0.00	80	30.16	2,412.80		
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	40	0	0	40	457.60	0	0	0	0	0.00	40	0	0	40	457.60	0	0	0	0.00	80	11.44	915.20		
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	40	0	0	40	956.80	0	0	0	0	0.00	40	0	0	40	956.80	0	0	0	0.00	80	23.92	1,913.60		
79	31151507-TW-P01	TWINE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	70.72	0.00		
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
80	4111604-RU-P02	RULER, flexible, plastic, 450mm	piece	25	0	0	25	520.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	25	20.80	520.00		
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	16.00	0.00		
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	10,104.64	0.00		
83	44101807-CA-C01	CALCULATOR, Compact	unit	20	0	0	20	5,740.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	20	287.04	5,740.80		
84	44121710-CH-W01	CHALK, white enamel	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	32.97	0.00		
85	44122105-BF-C01	CLIP, backfold, 19mm	box	50	0	0	50	468.00	0	0	0	0	0.00	50	0	0	50	468.00	0	0	0	0.00	100	9.36	936.00		
86	44122105-BF-C02	CLIP, backfold, 25mm	box	50	0	0	50	780.00	0	0	0	0	0.00	50	0	0	50	780.00	0	0	0	0.00	100	15.60	1,560.00		
87	44122105-BF-C03	CLIP, backfold, 32mm	box	50	0	0	50	1,352.00	0	0	0	0	0.00	50	0	0	50	1,352.00	0	0	0	0.00	100	27.04	2,704.00		
88	44122105-BF-C04	CLIP, backfold, 50mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	60.32	0.00		
89	44121801-CT-R02	CORRECTION TAPE	piece	350	0	0	350	4,035.50	0	0	0	0	0.00	350	0	0	350	4,035.50	0	0	0	0.00	700	11.53	8,071.00		
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	5	0	0	5	158.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	5	31.72	158.60		
91	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	77.20	0.00		
92	44122011-DF-F01	DATA FOLDER	piece	25	0	0	25	1,716.00	0	0	0	0	0.00	25	0	0	25	1,716.00	0	0	0	0.00	50	68.64	3,432.00		
93	44101302-OS-M01	DATER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	469.78	0.00		
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	840.32	0.00		
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	4	0	0	4	4,313.92	0	0	0	0	0.00	4	0	0	4	4,313.92	0	0	0	0.00	8	1,078.48	8,627.84		
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	1	0	0	1	1,374.88	0	0	0	0	0.00	1	0	0	1	1,374.88	0	0	0	0.00	2	1,374.88	2,749.76		
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	30.49	0.00		
98	44121506-EN-M02	ENVELOPE, Mailing	box	5	0	0	5	2,334.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	5	466.96	2,334.80		
99	44121504-EN-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	528.32	0.00		
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	15	0	0	15	184.95	0	0	0	0	0.00	15	0	0	15	184.95	0	0	0	0.00	30	12.33	369.90		

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT	
101	44122118-FA-P01	FASTENER	box	15	0	0	15	1,419.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	94.64	1,419.60	
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00	
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.88	0.00	
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00	
105	44122011-FO-P01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	251.20	0.00	
106	44122011-FO-P02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	308.88	0.00	
107	44122011-FO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00	
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00	
109	44122027-FO-P01	FOLDER, pressboard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	952.64	0.00	
110	44122011-FO-T03	FOLDER with tab, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	388.96	0.00	
111	44122011-FO-T04	FOLDER with tab, Legal	pack	3	0	0	3	1,282.32	0	0	0	0	0.00	2	0	0	2	854.88	0	0	0	0	0.00	5	427.44	2,137.20	
112	44122008-IT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00	
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	60	0	0	60	7,612.80	0	0	0	0	0.00	60	0	0	60	7,612.80	0	0	0	0	0.00	120	126.88	15,225.60	
114	44121716-MA-F01	MARKER, Fluorescent	set	30	0	0	30	1,279.20	0	0	0	0	0.00	30	0	0	30	1,279.20	0	0	0	0	0.00	60	42.64	2,558.40	
115	44121708-MP-B01	MARKER, Permanent, Black	piece	60	0	0	60	936.00	0	0	0	0	0.00	60	0	0	60	936.00	0	0	0	0	0.00	120	15.60	1,872.00	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00	
117	44121708-MP-B03	MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00	
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	80	0	0	80	832.00	0	0	0	0	0.00	70	0	0	70	728.00	0	0	0	0	0.00	150	10.40	1,560.00	
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10.40	0.00	
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	40	0	0	40	374.40	0	0	0	0	0.00	40	0	0	40	374.40	0	0	0	0	0.00	80	9.36	748.80	
122	44122104-PC-X02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	40	0	0	40	956.80	0	0	0	0	0.00	40	0	0	40	956.80	0	0	0	0	0.00	80	23.92	1,913.60	
123	44101603-PS-M02	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,699.20	0.00	
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	13	0	0	13	540.80	0	0	0	0	0.00	12	0	0	12	499.20	0	0	0	0	0.00	25	41.60	1,040.00	
126	44121619-PS-M01	PENCIL SHARPENER	piece	10	0	0	10	2,132.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	213.20	2,132.00	
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	10	0	0	10	1,622.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	162.24	1,622.40	
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00	
129	44122101-RU-B01	RUBBER BAND No. 18	box	5	0	0	5	826.80	0	0	0	0	0.00	5	0	0	5	826.80	0	0	0	0	0.00	10	165.36	1,653.60	
130	44121905-SP-F01	STAMP PAD, felt	piece	15	0	0	15	639.60	0	0	0	0	0.00	15	0	0	15	639.60	0	0	0	0	0.00	30	42.64	1,279.20	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	25	0	0	25	1,040.00	0	0	0	0	0.00	25	0	0	25	1,040.00	0	0	0	0	0.00	50	41.60	2,080.00	
132	44121615-ST-S01	STAPLER, standard type	piece	25	0	0	25	3,640.00	0	0	0	0	0.00	25	0	0	25	3,640.00	0	0	0	0	0.00	50	145.60	7,280.00	
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	954.72	0.00	
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	47.84	0.00	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	10	0	0	10	780.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	78.00	780.00	
PAPER MATERIALS AND PRODUCTS																											
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	90.48	0.00	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 290mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,652.56	0.00	
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 290mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00	
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.94	0.00	
142	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00	
143	14111609-LL-C01	LOOSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00	
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	39.52	0.00	
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.44	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year					
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
146	1411514-NP-503	NOTEPAD, stick-on, 76mm x 76mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	60.32	0.00	
147	1411514-NB-502	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	23.92	0.00	
148	1411507-PP-M01	PAPER, MULTICOPY A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	1000	0	0	1000	179,920.00	0	0	0	0	0.00	1000	179.92	179,920.00	
149	1411507-PP-M02	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	211.12	0.00	
150	1411507-PP-C01	PAPER, MULTIPURPOSE A4	ream	1000	0	0	1000	163,280.00	0	0	0	0	0.00	1000	0	0	1000	163,280.00	0	0	0	0	0.00	2000	163.28	326,560.00	
151	1411507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	1500	0	0	1500	277,680.00	0	0	0	0	0.00	1500	0	0	1500	277,680.00	0	0	0	0	0.00	3000	185.12	555,360.00	
152	1411531-PP-R01	PAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00	
153	1411503-PA-P01	PAPER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00	
154	1411531-RE-B01	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	72.80	0.00	
155	1411531-RE-B02	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	105.04	0.00	
156	1411704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00	
157	1411704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.88	0.00	
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	5312626-HS-501	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	87.36	0.00	
PESTICIDES OR PEST REPELLENTS																											
159	10391509-DV-A01	INSECTICIDE	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	257.92	0.00	
PRINTED PUBLICATIONS																											
160	5502524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9194)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	4402026-BR-C05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,947.20	0.00	
2	4402026-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00	
3	4402026-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4	4402026-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00	
5	4402026-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6	4402026-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	25	0	0	25	5,797.50	0	0	0	0	0.00	25	0	0	25	5,797.50	0	0	0	0	0.00	50	231.90	11,595.00	
7	4402026-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	20	0	0	20	4,844.00	0	0	0	0	0.00	20	0	0	20	4,844.00	0	0	0	0	0.00	40	242.20	9,688.00	
8	4402026-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	20	0	0	20	4,844.00	0	0	0	0	0.00	20	0	0	20	4,844.00	0	0	0	0	0.00	40	242.20	9,688.00	
9	4402026-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	20	0	0	20	4,844.00	0	0	0	0	0.00	20	0	0	20	4,844.00	0	0	0	0	0.00	40	242.20	9,688.00	
10	4402026-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
11	4402026-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12	4402026-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13	4402026-HP-T30	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14	4402026-HP-B17	INK CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
15	4402026-HP-T17	INK CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16	4402026-HP-C40	INK CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17	4402026-HP-M40	INK CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18	4402026-HP-Y40	INK CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19	4402026-HP-B40	INK CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20	4402026-HP-B30	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00	
21	4402026-HP-T30	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
22	4402026-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00	
23	4402026-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00	
24	4402026-HP-B43	INK CARTRIDGE, HP C1045AA (HP951XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,570.80	0.00	
25	4402026-HP-C43	INK CARTRIDGE, HP C1046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
26	4402026-HP-M43	INK CARTRIDGE, HP C1047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	
27	4402026-HP-Y43	INK CARTRIDGE, HP C1048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
28 4410205-HP-B36	INK CARTRIDGE, HP C1692AA (HP704), Black	cart	2	0	0	2	838.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	459.12	838.24
29 4410205-HP-T36	INK CARTRIDGE, HP C1693AA (HP704), Tri-color	cart	2	0	0	2	838.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	459.12	838.24
30 4410205-HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	2	0	0	2	809.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	404.56	809.12
31 4410205-HP-T33	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	2	0	0	2	809.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	404.56	809.12
32 4410205-HP-B42	INK CARTRIDGE, HP C2121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33 4410205-HP-C33	INK CARTRIDGE, HP C2122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
34 4410205-HP-M33	INK CARTRIDGE, HP C2123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35 4410205-HP-Y33	INK CARTRIDGE, HP C2124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36 4410205-HP-T43	INK CARTRIDGE, HP R6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37 4410205-HP-B43	INK CARTRIDGE, HP R6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38 4410205-HP-C30	INK CARTRIDGE, HP L0553AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39 4410205-HP-M30	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40 4410205-HP-Y30	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41 4410205-HP-B30	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42 4410205-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43 4410205-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44 4410205-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45 4410205-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46 4410205-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47 4410205-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48 4410205-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49 4410205-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50 4410212-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8790), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
51 4410212-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
52 4410212-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53 4410209-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54 4410203-BR-809	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.25	0.00
55 4410203-BR-811	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56 4410203-BR-815	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57 4410203-BR-816	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,964.95	0.00
58 4410203-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59 4410203-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60 4410203-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61 4410203-CA-800	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62 4410203-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63 4410203-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64 4410203-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65 4410203-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66 4410203-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	5	0	0	5	16,213.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	3,242.72	16,213.60
67 4410203-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68 4410203-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,630.40	0.00
69 4410203-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,630.40	0.00
70 4410203-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,630.40	0.00
71 4410203-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72 4410203-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73 4410203-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT		
74	4402023-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,083.60	0.00		
75	4402023-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,872.80	0.00		
76	4402023-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,786.00	0.00		
77	4402023-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	10,103.60	0.00		
78	4402023-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	10,193.04	0.00		
79	4402023-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	10,103.60	0.00		
80	4402023-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,637.60	0.00		
81	4402023-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,460.00	0.00		
82	4402023-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,460.00	0.00		
83	4402023-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,011.20	0.00		
84	4402023-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,050.80	0.00		
85	4402023-HX-B28	TONER CARTRIDGE, HP CE505K, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,332.00	0.00		
86	4402023-HP-B32	TONER CARTRIDGE, HP CF217A, (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,676.72	0.00		
87	4402023-HP-B33	TONER CARTRIDGE, HP CF226A, (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,246.80	0.00		
88	4402023-HP-B35	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,690.40	0.00		
89	4402023-HP-B31	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,389.52	0.00		
90	4402023-HP-B36	TONER CARTRIDGE, HP CF281A, (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,800.00	0.00		
91	4402023-HP-B37	TONER CARTRIDGE, HP CF283A, (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,034.72	0.00		
92	4402023-HX-B31	TONER CARTRIDGE, HP CF283XC, (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,796.00	0.00		
93	4402023-HP-B38	TONER CARTRIDGE, HP CF287A, (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	9,828.00	0.00		
94	4402023-HX-B32	TONER CARTRIDGE, HP CF325XC, (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	13,728.00	0.00		
95	4402023-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,574.00	0.00		
96	4402023-HP-C80	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,652.00	0.00		
97	4402023-HP-Y80	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,652.00	0.00		
98	4402023-HP-M80	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	2,652.00	0.00		
99	4402023-HP-B61	TONER CARTRIDGE, HP CF360A, (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	7,030.40	0.00		
100	4402023-HP-C61	TONER CARTRIDGE, HP CF361A, (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,824.00	0.00		
101	4402023-HP-Y61	TONER CARTRIDGE, HP CF362A, (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00		
102	4402023-HP-M61	TONER CARTRIDGE, HP CF363A, (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,814.00	0.00		
103	4402023-HP-B62	TONER CARTRIDGE, HP CF400A, (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,899.20	0.00		
104	4402023-HP-C62	TONER CARTRIDGE, HP CF401A, (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,660.80	0.00		
105	4402023-HP-Y62	TONER CARTRIDGE, HP CF402A, (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,660.80	0.00		
106	4402023-HP-M62	TONER CARTRIDGE, HP CF403A, (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,660.80	0.00		
107	4402023-HP-B63	TONER CARTRIDGE, HP CF410A, (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,900.00	0.00		
108	4402023-HX-B54	TONER CARTRIDGE, HP CF410XC, (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	6,948.40	0.00		
109	4402023-HP-C63	TONER CARTRIDGE, HP CF411A, (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80	0.00		
110	4402023-HX-C54	TONER CARTRIDGE, HP CF411XC, (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.00	0.00		
111	4402023-HP-Y63	TONER CARTRIDGE, HP CF412A, (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80	0.00		
112	4402023-HX-Y54	TONER CARTRIDGE, HP CF412XC, (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.80	0.00		
113	4402023-HP-M63	TONER CARTRIDGE, HP CF413A, (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	5,038.80	0.00		
114	4402023-HX-M54	TONER CARTRIDGE, HP CF413XC, (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	8,522.80	0.00		
115	4402023-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	3,744.00	0.00		
116	4402023-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	4,680.00	0.00		
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	License	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	License	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	


Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
3	4322004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	4322107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
5	4322202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
6	4322304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
7	4322402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	4322505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	4322603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	4322301-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	4322701-SFT-011	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
12	4322802-SFT-012	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	4322905-SFT-013	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14	4323004-SFT-014	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	4323205-SFT-015	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	4323405-SFT-016	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
1	80141505-TS-001	BALLPEN	piece	1575	0	0	1575	15,750.00	0	0	0	0	0.00	1575	0	0	1575	15,750.00	0	0	0	0	0.00	3150	10.00	31,500.00	
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
3	80141505-TS-003	LAMINATING FILM	peck	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
4	80141505-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.00	0.00	
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.00	0.00	
6	80141505-TS-006	PHOTO PAPER	peck	50	0	0	50	5,000.00	0	0	0	0	0.00	50	0	0	50	5,000.00	0	0	0	0	0.00	100	100.00	10,000.00	
7	80141505-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
8	80141505-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
9	80141505-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	15	0	0	15	375,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	25,000.00	375,000.00	
12	80141505-TS-012	SMART TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13	80141505-TS-013	WHITE BOARD	piece	5	0	0	5	25,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	5,000.00	25,000.00	
14	80141505-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16	80141505-TS-016	DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	110.00	0.00	
17	80141505-TS-017	PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	40.00	0.00	
18	80141505-TS-018	STEEL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,000.00	0.00	
19	80141505-TS-019	VELLUM BOARD PAPER	peck	150	0	0	150	6,750.00	0	0	0	0	0.00	150	0	0	150	6,750.00	0	0	0	0	0.00	300	45.00	13,500.00	
20	80141505-TS-020	EXTENSION CORD	piece	20	0	0	20	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	0.00	0.00	
21	80141505-TS-021	PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
22	80141505-TS-022	COLORLED PAPER	peck	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
23	80141505-TS-023	BOND PAPER	ream	500	0	0	500	125,000.00	0	0	0	0	0.00	500	0	0	500	125,000.00	0	0	0	0	0.00	1000	250.00	250,000.00	
24	80141505-TS-024	PUSH PEN	peck	25	0	0	25	1,250.00	0	0	0	0	0.00	25	0	0	25	1,250.00	0	0	0	0	0.00	50	50.00	2,500.00	
25	80141505-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
26	80141505-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	peck	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
28	80141505-TS-028	DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
29	80141505-TS-029	DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
30	80141505-TS-030	OFFICE CHAIR	piece	43	0	0	43	129,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	43	3,000.00	129,000.00	
31	80141505-TS-031	MANILA PAPER	peck	2	0	0	2	578.00	0	0	0	0	0.00	2	0	0	2	578.00	0	0	0	0	0.00	4	289.00	1,156.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	900.00	0.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40	80141505-TS-040	WATER DISPENSER	unit	18	0	0	18	126,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	18	7,000.00	126,000.00
41	80141505-TS-041	PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	275.00	0.00
42	80141505-TS-042	GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-047	DSLR CAMERA	unit	10	0	0	10	200,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	20,000.00	200,000.00
48	80141505-TS-048	STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-049	LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00


Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
A. TOTAL																						P	2,779,035.43	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P	277,903.54	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P	-	
D. GRAND TOTAL (A + B + C)																						P	3,056,938.97	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

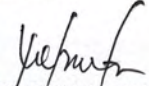
Prepared by:


 CSINSP RAYMOND D. PEREIRA
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 MS. DOPHENE P. PARDO-GADIA
 Accountant / Budget Officer

Approved by:


 CSUPT RUFINO A. MARTIN, MBA, CSMS
 Head of Office/Agency

Date Prepared: 28-Aug-23

APP-CSE 2024 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM - OTHER ITEMS

Introduction:
 This form shall be utilized by government agencies for items that are not available in the PS-DBM catalogue but are regularly purchased from other sources. Information given in this form will serve as a survey to identify the items that may be considered as CSE by the PS-DBM.

- Reminders:**
- 1.0 The APP-CSE 2024 Form - Other Items must be accomplished using Microsoft Excel format ONLY. The APP-CSE Form - Other Items shall be deemed incorrect or invalid if the form used is in other than the prescribed format which is downloadable from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
 - 2.0 All information must be provided accurately.
 - 3.0 To fill-out, copy the list of items indicated in the UNSPSC tab of this form. Otherwise, the item that you will insert will not be accepted. Additional rows for other items may be inserted if necessary.
 - 4.0 Kindly upload the soft copy of the APP-CSE Form - Other Items in Microsoft Excel format on or before the prescribed period or deadline through this link: <https://shorturl.at/hossB> (Please copy the link and paste in your email)
 - 5.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email apccse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE Form.

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.
 Department/Bureau/Office: BUREAU OF CORRECTIONS-DPPF
 Region: 3
 Address: DAVAO PRISON AND PENAL FARM, P.O. BOX 11, DAVAO DEL NORTE

Agency Code/UACS: B-0699
 Organization Type: GOVERNMENT AGENCY

Contact Person: CTOI Daisy Jane D Advincula
 Position: Supply Section, Staff
 E-mail: dcaulay@psdbm.gov.ph
 Telephone/Mobile Nos: 9562357700

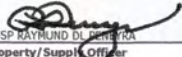
No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year							
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT			
OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																													
1	-	CLIPBOARD, LEGAL	PC	2			2	240.00							0	0.00							0	0.00	2	130.00	240.00		
2	-	COIN ENVELOPE, 3 X 5, KRAFT	BOX	5			5	1,500.00							0	0.00							0	0.00	5	300.00	1,500.00		
3	-	COLORLED BOND PAPER SUBS 20-BLUE A4	REAM	5			5	1,400.00							0	0.00							0	0.00	5	280.00	1,400.00		
4	-	COLORLED BOND PAPER SUBS 20-YELLOW LONG	REAM	5			5	1,750.00							0	0.00							0	0.00	5	350.00	1,750.00		
5	-	COLORLED SKIN PEN RAINBOW	SET	1			1	250.00							0	0.00							0	0.00	1	250.00	250.00		
6	-	CONTINUOUS PAPER, 4 PLY, CARBONLESS, LONG	BOX	4			4	6,000.00							0	0.00	4						4	6,000.00	0	0.00	8	1,500.00	12,000.00
7	-	CONTINUOUS PAPER, 4 PLY, CARBONLESS, SHORT	BOX	4			4	4,800.00							0	0.00	4						4	4,800.00	0	0.00	8	1,200.00	9,600.00
8	-	CORDBOARD #32	PC	6			6	6,000.00							0	0.00							0	0.00	6	1,000.00	6,000.00		
9	-	ENVELOPE, BROWN, SHORT, KRAFT	PC	150			150	750.00							0	0.00							0	0.00	150	5.00	750.00		
11	-	FASTENER, METAL, LONG	BOX	10			10	2,000.00							0	0.00							0	0.00	10	200.00	2,000.00		
12	-	FASTENER, PLASTIC	BOX	100			100	10,000.00							0	0.00	100						100	10,000.00	0	0.00	200	100.00	20,000.00
13	-	FILE TAB DIVIDER LEGAL	PACK	5			5	325.00							0	0.00							0	0.00	5	65.00	325.00		
14	-	FILING TRAY	PC	8			8	1,680.00							0	0.00							0	0.00	8	210.00	1,680.00		
15	-	FOLDER, SHORT, WHITE	PC	100			100	500.00							0	0.00							0	0.00	100	5.00	500.00		
16	-	FOLDER, EXPANDABLE, LONG GREEN	PC	1000			1000	27,000.00							0	0.00	1000						1000	27,000.00	0	0.00	2000	27.00	54,000.00
17	-	FOLDER, EXPANDABLE, LONG, LIGHT BLUE	PC	50			50	1,350.00							0	0.00							0	0.00	50	27.00	1,350.00		
18	-	FOLDER, EXPANDABLE, LONG, ORANGE	PC	50			50	1,350.00							0	0.00							0	0.00	50	27.00	1,350.00		
19	-	FOLDER, EXPANDABLE, LONG, YELLOW	PC	50			50	1,350.00							0	0.00							0	0.00	50	27.00	1,350.00		
20	-	INK, PERMANENT MARKER REFILL, BLACK	BOTTLE	10			10	1,000.00							0	0.00	10						10	1,000.00	0	0.00	20	100.00	2,000.00
21	-	INK, PERMANENT MARKER REFILL, BLUE	BOTTLE	4			4	0.00							0	0.00							0	0.00	4		0.00		
22	-	INK, WHITEBOARD MARKER REFILL, BLACK	BOTTLE	10			10	1,200.00							0	0.00	10						10	1,200.00	0	0.00	20	120.00	2,400.00
23	-	INK, WHITEBOARD MARKER REFILL, BLUE	BOTTLE	4			4	0.00							0	0.00							0	0.00	4		0.00		
24	-	LED BOOK 500 LEAVES, RED/BLACK COVER	BOOK	150			150	60,000.00							0	0.00	150						150	60,000.00	0	0.00	300	400.00	120,000.00
26	-	MEMO PAD	PAD	4			4	120.00							0	0.00	3						3	90.00	0	0.00	7	30.00	210.00
27	-	NEWSPRINT, LONG	REAM	100			100	15,000.00							0	0.00	100						100	15,000.00	0	0.00	200	150.00	30,000.00
28	-	NEWSPRINT, SHORT	REAM	50			50	6,500.00							0	0.00	50						50	6,500.00	0	0.00	100	130.00	13,000.00
29	-	PARCHMENT PAPER, SHORT	BOX	5			5	3,750.00							0	0.00							0	0.00	5	750.00	3,750.00		
30	-	PUNCHER, 3 HOLE	PC	1			1	200.00							0	0.00							0	0.00	1	200.00	200.00		
31	-	PADDING GLUE	GALLON	5			5	250.00							0	0.00							0	0.00	5	50.00	250.00		
32	-	RIBBON LQ310	CART	5			5	1,250.00							0	0.00	5						5	1,250.00	0	0.00	10	250.00	2,500.00
33	-	RIBBON LQ310 WITH CARTRIDGE	CART	5			5	1,250.00							0	0.00	5						5	1,250.00	0	0.00	10	250.00	2,500.00
34	-	RUBBER BOND, SMALL	BOX	20			20	2,000.00							0	0.00	15						15	1,500.00	0	0.00	35	100.00	3,500.00
35	-	STAPLE WIRE, COPPER #35	BOX	100			100	5,000.00							0	0.00	100						100	5,000.00	0	0.00	200	50.00	10,000.00
36	-	STICKY NOTE 4X4 ASSORTED COLOR	PAD	30			30	2,250.00							0	0.00	30						30	2,250.00	0	0.00	60	75.00	4,500.00
37	44102606	TYPEWRITER RIBBON	SPOOL	10			10	300.00							0	0.00							0	0.00	10	30.00	300.00		

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	Price Catalogue	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov				Dec	Q4	Q4 AMOUNT	
38	-	USB Flash Drive, 64GB	PC	35			35	17,500.00				0	0.00				0	0.00				0	0.00	35	500.00	17,500.00	
39	-	YELLOW PAD	PAD	5			5	150.00				0	0.00				0	0.00				0	0.00	5	30.00	150.00	
40	-	PAPER, LAID 5005 / REAM , CREAM (LONG)	BOX	2			2	2,000.00				0	0.00	2			2	2,000.00				0	0.00	4	1,000.00	4,000.00	
41	-	INK, EPSON 003 BLACK	BOTTLE	250			250	80,000.00				0	0.00	250			250	80,000.00				0	0.00	500	320.00	160,000.00	
42	-	INK, EPSON, 003 CYAN	BOTTLE	120			120	38,400.00				0	0.00	120			120	38,400.00				0	0.00	240	320.00	76,800.00	
43	-	INK, EPSON 003 MAGENTA	BOTTLE	120			120	38,400.00				0	0.00	120			120	38,400.00				0	0.00	240	320.00	76,800.00	
44	-	INK, EPSON 003 YELLOW	BOTTLE	120			120	38,400.00				0	0.00	120			120	38,400.00				0	0.00	240	320.00	76,800.00	
45	-	INK, EPSON 673 BLACK	BOTTLE	2			2	1,580.00				0	0.00	2			2	1,580.00				0	0.00	4	790.00	3,160.00	
46	-	INK, EPSON 673 CYAN	BOTTLE	2			2	1,580.00				0	0.00	2			2	1,580.00				0	0.00	4	790.00	3,160.00	
47	-	INK, EPSON 673 MAGENTA	BOTTLE	2			2	1,580.00				0	0.00	2			2	1,580.00				0	0.00	4	790.00	3,160.00	
48	-	INK, EPSON 673 YELLOW	BOTTLE	2			2	1,580.00				0	0.00	2			2	1,580.00				0	0.00	4	790.00	3,160.00	
49	-	INK, EPSON 001 BLACK	BOTTLE	2			2	640.00				0	0.00	2			2	640.00				0	0.00	4	320.00	1,280.00	
50	-	INK, EPSON 001 CYAN	BOTTLE	2			2	640.00				0	0.00	2			2	640.00				0	0.00	4	320.00	1,280.00	
51	-	INK, EPSON 001 MAGENTA	BOTTLE	2			2	640.00				0	0.00	2			2	640.00				0	0.00	4	320.00	1,280.00	
52	-	INK, EPSON 001 YELLOW	BOTTLE	2			2	640.00				0	0.00	2			2	640.00				0	0.00	4	320.00	1,280.00	
53	-	TONER TN116	CART	8			8	25,200.00				0	0.00				0	0.00				0	0.00	8	3,150.00	25,200.00	
54	-	TONER TN118	CART	9			9	28,350.00				0	0.00				0	0.00				0	0.00	9	3,150.00	28,350.00	
55	-	TONER 216 BLACK	CART	9			9	38,500.00				0	0.00				0	0.00				0	0.00	9	6,500.00	58,500.00	
56	-	TONER 216 CYAN	CART	2			2	24,500.00				0	0.00				0	0.00				0	0.00	2	12,250.00	24,500.00	
57	-	TONER 216 MAGENTA	CART	2			2	24,500.00				0	0.00				0	0.00				0	0.00	2	12,250.00	24,500.00	
58	-	TONER 216 YELLOW	CART	2			2	24,500.00				0	0.00				0	0.00				0	0.00	2	12,250.00	24,500.00	
59	-	TONER 217 BLACK	CART	35			35	227,500.00				0	0.00				0	0.00				0	0.00	35	6,500.00	227,500.00	
60	-	ALCOHOL 70% ISOPROPYL	GALLON	70			70	42,000.00				0	0.00	60			60	36,000.00				0	0.00	130	600.00	78,000.00	
61	-	CHLORINE, 1 KG/PACK	KG	30			30	3,450.00				0	0.00	30			30	3,450.00				0	0.00	60	115.00	6,900.00	
62	-	FLOOR MOP WITH TAB	PC	15			15	12,000.00				0	0.00	15			15	12,000.00				0	0.00	30	800.00	24,000.00	
63	-	DISINFECTANT CONCENTRATE	GALLON	4			4	8,000.00				0	0.00	4			4	8,000.00				0	0.00	8	2,000.00	16,000.00	
64	-	MURIATIC ACID	GALLON	15			15	2,250.00				0	0.00	15			15	2,250.00				0	0.00	30	150.00	4,500.00	
65	-	ALCOHOL 70% ISOPROPYL, 150ML	BOTTLE	200			200	6,000.00				0	0.00	200			200	6,000.00				0	0.00	400	30.00	12,000.00	
66	-	LIQUID BLEACH, 500ML	BOTTLE	151			151	4,530.00				0	0.00	151			151	4,530.00				0	0.00	302	30.00	9,060.00	
67	-	MONOLOCK CHAIR, WITH ARMREST	PC	80			80	126,000.00				0	0.00				0	0.00				0	0.00	80	1,500.00	120,000.00	
68	-	OFFICE TABLE	UNIT	35			35	122,500.00				0	0.00				0	0.00				0	0.00	35	3,500.00	122,500.00	
69	-	PRINTER 3IN1	UNIT	20			20	200,000.00				0	0.00				0	0.00				0	0.00	20	10,000.00	200,000.00	
70	-	SCANNER, HEAVY DUTY	UNIT	2			2	100,000.00				0	0.00				0	0.00				0	0.00	2	50,000.00	100,000.00	
71	-	BROTHER INK BT60, BLACK	BOTTLE	84			84	29,400.00				0	0.00	84			84	29,400.00				0	0.00	168	350.00	58,800.00	
72	-	BROTHER INK BT3000	BOTTLE	30			30	10,500.00				0	0.00	30			30	10,500.00				0	0.00	60	350.00	21,000.00	
73	-	BROTHER INK BT3000 CYAN	BOTTLE	30			30	10,500.00				0	0.00	30			30	10,500.00				0	0.00	60	350.00	21,000.00	
74	-	BROTHER INK BT3000 MAGENTA	BOTTLE	30			30	10,500.00				0	0.00	30			30	10,500.00				0	0.00	60	350.00	21,000.00	
75	-	BROTHER INK BT3000 YELLOW	BOTTLE	30			30	10,500.00				0	0.00				0	0.00				0	0.00	30	350.00	10,500.00	
A. TOTAL																									P	1,982,775.00	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																										P	198,277.50
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																										P	-
D. GRAND TOTAL (A + B+ C)																										P	2,181,052.50
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																											

No.	UNSPSC Code	Item Description	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct			


We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 CSINSP RAYMUND DL CABRERA
 Property/Supply Officer

Date Prepared: August 28, 2023

Certified Funds Available / Certified Appropriate Funds Available:


 DOPHEME P. DELINO - GRADIA
 Accountant / Budget Officer

Approved by:


 CSUPT RUFINO A MARTIN, MGA, CSMS
 Head of Office/Agency