



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
SABLAYAN PRISON AND PENAL FARM
Sablayan, Occidental Mindoro



BIDS AND AWARDS COMMITTEE

INVITATION FOR NEGOTIATED PROCUREMENT
Supply and Delivery of spare parts for various SPPF vehicles

1. In view of the two (2) failed public biddings, the Bureau of Corrections-Sablayan Prison and Penal Farm (BUCOR-SPPF) Bids and Awards Committee (BAC) invites interested bidders to participate in the negotiation for the Supply and Delivery of spare parts for various SPPF vehicles with an Approved Budget for the Contract (ABC) of Seven Hundred Forty Thousand Eight hundred Eighty Pesos (740,880.00) Only in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the "Government Procurement Reform Act."

For more details on this project, please refer to attached Schedule of Requirements (Annex A) and Technical Specifications (Annex B).

2. The following eligibility and technical documents as well as the Financial Proposal Form shall be submitted on or before December 26, 2018, 01:00 p.m. at the BAC Office, SPPF Reservation Area, Sablayan Occidental Mindoro:
 - (a) Securities and Exchange Commission/Department of Trade and Industry Registration Certificate;
 - (b) Valid Mayor's Permit;
 - (c) List of projects for FY 2018 (ongoing and completed government and private contracts);
 - (d) Bid security issued in favor of the BUCOR-SPPF shall be either in the following forms and amount:
 - (i) 2% of the ABC, if cash or cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial bank;
 - (ii) 5% of the ABC, if surety bond with certification from Insurance Commission that such insurance company is authorized to issue such security;
 - (iii) Any combination of the foregoing; and
 - (iv) Bid Securing Declaration. Sample form is attached as Annex D.
 - (e) Compliance with the Schedule of Requirements (Annex A) and Technical Specifications (Annex B);
 - (f) Omnibus Sworn Statement;
 - (g) Authority of the Signatory; and
 - (h) Certification of PhilGEPS Registration.
3. Opening of the eligibility documents, technical documents and financial proposal will be on December 26, 2018, 01:00 a.m.
4. For further information, you may call the BUCOR-SPPF BAC Secretariat at 09998459167 from Monday to Friday 9:00 a.m. to 4:00 p.m.
5. The Bureau of Corrections-Sablayan Prison and Penal Farm reserves the right to accept or reject any offer, to annul the negotiation process, and to reject all offers at any time prior to contract award, without thereby incurring any liability to affected firm.

CSUPT. ELISEO J. BELVIS
Chairperson, BUCOR-SPPF-BAC



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SCHEDULE OF REQUIREMENTS

<i>Supply & Delivery of Various Spare Parts for SPPF Vehicles – 1 Lot</i>				
QTY	UOM	Specifications	Delivery Period	Bidders Statement of Compliance
2	PCS	TRACTOR TIRE #12.4-24 , 6PR W/ INNER TUBE	Fifteen (15) days upon receipt of Notice to Proceed	
2	PCS	TRACTOR TIRE #14.0-24 , 6PR W/ INNER TUBE	Fifteen (15) days upon receipt of Notice to Proceed	
2	PCS	TRACTOR TIRE #18.4-34 , 6PR W/ INNER TUBE	Fifteen (15) days upon receipt of Notice to Proceed	
2	PCS	TRACTOR TIRE #11.2-24 , 6PR W/ INNER TUBE	Fifteen (15) days upon receipt of Notice to Proceed	
2	PCS	KUBOTA TRACTOR TIRE #	Fifteen (15) days upon receipt of Notice to Proceed	
2	PCS	TRACTOR TIRE #7.00-16, 4PR W. INNER TUBE	Fifteen (15) days upon receipt of Notice to Proceed	
7	PCS	TIRE #7.00-16, 14PR W/ FLAP & INNER TUBE	Fifteen (15) days upon receipt of Notice to Proceed	
7	PCS	TIRE #8.25-20, 14PR W/ FLAP & INNER TUBE	Fifteen (15) days upon receipt of Notice to Proceed	
7	PCS	TIRE # 7.00-15, 8 PR W/ INNER TUBE	Fifteen (15) days upon receipt of Notice to Proceed	
5	PCS	TIRE #235/75 R15	Fifteen (15) days upon receipt of Notice to Proceed	
5	PCS	TOYOTA HI-LUX	Fifteen (15) days upon receipt of Notice to Proceed	
7	PCS	BATTERY 6 SM MAINTENANCE FREE	Fifteen (15) days upon receipt of Notice to Proceed	
4	PCS	BATTERY 3 SM MAINTENANCE FREE	Fifteen (15) days upon receipt of Notice to Proceed	
4	PCS	OIL FILTER (ISUZU TRUCK) DC509-A	Fifteen (15) days upon receipt of Notice to Proceed	
4	PCS	OIL FILTER (ISUZU TRUCK) DC510-A	Fifteen (15) days upon receipt of Notice to Proceed	
4	PCS	FUEL FILTER (ISUZU 44TRUCK) DC510	Fifteen (15) days upon receipt of Notice to Proceed	
4	PCS	FUEL FILTER (NISSAN FRONTIER) FC214	Fifteen (15) days upon receipt of Notice to Proceed	
4	PCS	FUEL FILTER (NISSAN FRONTIER) FC235	Fifteen (15) days upon receipt of Notice to Proceed	
4	PCS	OIL FILTER (NISSAN FRONTIER) C101	Fifteen (15) days upon receipt of Notice to Proceed	

4	PCS	OIL FILTER (MASSEY FERGUSON) FRAM-PH8A	Fifteen (15) days upon receipt of Notice to Proceed	
4	PCS	FUEL FILTER (MASSEY FERGUSON) E76K	Fifteen (15) days upon receipt of Notice to Proceed	
4	PCS	HYDRAULIC FILTER (MASSEY FERGUSON) BT287	Fifteen (15) days upon receipt of Notice to Proceed	
4	PCS	OIL FILTER (KUBOTA TRACTOR) C-103	Fifteen (15) days upon receipt of Notice to Proceed	
4	PCS	FUEL FILTER (KUBOTA TRACTOR) FC224	Fifteen (15) days upon receipt of Notice to Proceed	

I/We hereby commit to comply and deliver all the requirements in accordance with the above stated schedule.

CONFORME: _____
Name of Company in Print

Signature over Printed Name
of Authorized Representative

Date



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TECHNICAL SPECIFICATION

Supply & Delivery of Various Spare Parts for SPPF Vehicles - 1 Lot				
QTY	UOM	Specifications	Bidders Actual Specifications	Bidders Statement of Compliance
2	PCS	TRACTOR TIRE #12.4-24 , 6PR W/ INNER TUBE		
2	PCS	TRACTOR TIRE #14.0-24 , 6PR W/ INNER TUBE		
2	PCS	TRACTOR TIRE #18.4-34 , 6PR W/ INNER TUBE		
2	PCS	TRACTOR TIRE #11.2-24 , 6PR W/ INNER TUBE		
2	PCS	KUBOTA TRACTOR TIRE #		
2	PCS	TRACTOR TIRE #7.00-16, 4PR W. INNER TUBE		
7	PCS	TIRE #7.00-16, 14PR W/ FLAP & INNER TUBE		
7	PCS	TIRE #8.25-20, 14PR W/ FLAP & INNER TUBE		
7	PCS	TIRE # 7.00-15, 8 PR W/ INNER TUBE		
5	PCS	TIRE #235/75 R15		
5	PCS	TOYOTA HI-LUX		
7	PCS	BATTERY 6 SM MAINTENANCE FREE		
4	PCS	BATTERY 3 SM MAINTENANCE FREE		
4	PCS	OIL FILTER (ISUZU TRUCK) DC509-A		
4	PCS	OIL FILTER (ISUZU TRUCK) DC510-A		
4	PCS	FUEL FILTER (ISUZU 44TRUCK) DC510		
4	PCS	FUEL FILTER (NISSAN FRONTIER) FC214		
4	PCS	FUEL FILTER (NISSAN FRONTIER) FC235		
4	PCS	OIL FILTER (NISSAN FRONTIER) C101		
4	PCS	OIL FILTER (MASSEY FERGUSON) FRAM-PH8A		

4	PCS	FUEL FILTER (MASSEY FERGUSON) E76K		
4	PCS	HYDRAULIC FILTER (MASSEY FERGUSON) BT287		
4	PCS	OIL FILTER (KUBOTA TRACTOR) C-103		
4	PCS	FUEL FILTER (KUBOTA TRACTOR) FC224		

Name of Company

Signature over Printed Name

Date

Financial Proposal

Date: _____

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

We, the undersigned, offer to *[supply/deliver/perform]* *[description of the Goods]* in the sum of *[total Bid amount in words and figures]*

We undertake, if our Proposal is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Proposal is accepted, we undertake to provide a performance security in the form and amounts specified under Section 39.1 of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184.

We agree to abide that the Validity Period of our proposal is 120 calendar days from May 28, 2018 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Proposal, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Proposal you may receive.

We certify/confirm that we comply with the eligibility requirements as specified in the Invitation for Negotiated Procurement.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the Name of Project of the Name of the Procuring Entity] [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Name of Project of the Name of the Procuring Entity].*

We acknowledge that failure to sign each and every page of this Proposal Form, including the attached Schedule of Prices, shall be a ground for the rejection of our proposal.

Dated this _____ day of _____ 20_____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____

BID SECURING DECLARATION FORM

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

X-----X

BID SECURING DECLARATION
Invitation to Bid: [Insert Reference number]

To: *[Insert name and address of the Procuring Entity]*

I/We¹, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE]
[Insert Signatory's Legal Capacity]
Affiant

SUBSCRIBED AND SWORN to before me this ____ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on ____ at _____.

Witness my hand and seal this ____ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC
Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ *[date issued]*, *[place issued]*
IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

¹ Select one and delete the other. Adopt the same instruction for similar terms throughout the document.