

Form Reference Code BUC-QM-001

Revision No.

Effectivity Date 01/05/2018

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APPROVED QUALITY OBJECTIVES OF ALL OFFICES/UNITS

ODG CLUSTER 1. OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR) I, ATTY. MELENCIO S. FAUSTINO, Immediate Supervisor of Office of the Director General, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2018. ATTY. MELENCIOS. FAUSTINO HEA - ODG Date: Approved by OFFICER IN CHARGE Date BUREAU OF CORRECTIONS Outstanding
 Very Satisfactory
 Satisfactory
 Unsatisfactory
 Poor FUNCTIONS/ SUCCESS INDICATORS Allotted Division/ **Actual Accomplishments** Rating Remarks **ACTIVITIES** (TARGETS + MEASURES) Budget Individuals Accountable OFFICE OF THE DIRECTOR GENERAL (ODG) 100% of incoming documents received/ encoded/ and referred to 1) Percentage of routine communications and reports received and appropriate office in 8 hrs. 2) 100% documents for 80-89% of all documents processed with complete requirements Submission of SPMS Individual Monitoring and Coaching Report 4 months submission of performance monitoring and coaching reports 4) Conduct of Feedback 4 months submission of session with staff recorded thru Minutes of the Meeting or minutes of meeting Journal PROJECT MANAGEMENT OFFICE(PMO)

Percentage of projects/ activities monitored and evaluated	95% - 100% of projects/ activities monitored and evaluated in 1 week						
Percentage of planned projects/activities approved/ concurred/ accepted by management	95% of planned projects approved/ concurred/ accepted by management						
Management instructions	95-100% complied on deadline						
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports					*	
Conduct of Feedback session with staff recorded thru Minutes of the Meeting or Journal	4 months submission of minutes of meeting	1283					
			 ,	 _	-	 	
LEGAL OFFICE							
Cases evaluated and recommendations prepared	100% of new cases (complete records) evaluated and submitted to DC for approval in 91-120 days upon receipt						
Opinions, rulings rendered and other legal matters (demand letters, notices to vacate, etc)	80-89% In 7 days						
3) Prepared and evaluated MOAs	100% Memorandum of Agreement (MOA) in 21- 30 days upon receipt						
Evaluation and Disposition of Ageing cases	100% disposition of ageing cases in 6 mos.						



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Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports					
Conduct of Feedback session with staff recorded thru Minutes of the Meeting or Journal	4 months submission of minutes of meeting					
(DDGO)	RAL FOR OPERATION		-			
Evaluation, enhancement and improvement of existing Security/Operations policies	80-89% Evaluation, enhancement and improvement of existing Security/Operations policies	•				
2. Communication Management	100% of communication received acted in 8 hours					
3. OPPFs Report on Operation submitted	100% of OPPFs operation report submitted 8th days of the following month					
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports					
 Conduct of Feedback session with staff recorded thru Minutes of the Meeting or Journal 	4 manths submission of minutes of meeting			2.		
			-			
OPERATIONS CENTER	(OPCEN)					
Communication Management Incoming/outgoing	100% of incoming/ outgoing documents, encoded and dispatched in 1 hour from receipt					
Submitted Monthly/Quarterly/ Annual Reports	Prepared and submitted on 7 working days after end of month					
3) CCTV equipment	90-94% CCTV equipment		7			
Maintained	operational					
4) Stored Footages/Back Up files	90-94% stored footages maintained					
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports					
Conduct of Feedback session with staff recorded thru Minutes of the Meeting or Journal	4 months submission of minutes of meeting					
	T					
DEPUTY DIRECTOR GENERAL FOR ADMIN. (DDGA)						
Evaluation, enhancement and improvement of existing Administration policies	80-89%			4		
100% Communication Management	Received documents acted in 8 hours					
	100% queries/ request/ communications prepared and dispatched in 4-6 hrs.					
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports					
Conduct of Feedback session with staff recorded thru Minutes of the Meeting or Journal	4 months submission of minutes of meeting					



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		W1 - 21		·							
	RAL FOR REFORMATION			+)							٦
1) Evaluation,	GR) 80-89%										\dashv
enhancement and improvement of existing rehabilitation programs				**							
100% Communication Management	Received documents acted in 8 hours										
	100% queries/ request/ communications prepared and dispatched in 4-6 hrs.					7					7
Prepared Consolidated, Rehabilitation Reports	80-89% Consolidated Reformation reports submitted 4-5 days after end of month			6							1
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coacing reports										1
5) Feedback session with staff recorded thru Minutes of the Meeting or Journal	4 months submission of minutes of meeting										
		-									4
INVESTIGATION SECURIT	Y OPERATIONS DIVISION	 									\dashv
(ISC											
Investigation and Validation of Complaints	100% Investigation and Validation Complaints, submitted report within 30 working days										
Conduct of Intelligence - Operations as per Director Generals instruction	100% Conducted Intelligence Operations as per Director General's instruction, in 21-30 working days										
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports										
Feedback session with staff recorded thru Minutes of the Meeting or Journal	4 months submission of minutes of meeting										
LINITEDNIAL AFFAIRS SERVI	CF (IAC)	T T									_
INTERNAL AFFAIRS SERVI	CE (IAS)										
Communication Management	80-89% Communication received acted in 8 hours										
	Prepare and issue certificate of no pending case within 45 mins. upon request										
Disposition of Cases received	100% cases received acted/resolved /decided and forwarded to DG 21-30 working days after the last pleading					t.					
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports										
Conduct of Feedback session with staff recorded thru Minutes of the Meeting	4 months submission of minutes of meeting										
Total Overall Rating Final Average Rating											_
Tillal Average Nating				*			VIS.				
Adjectival Rating											
Assessed by:						Final Rati	ng by:			Date	
		Date			Date		1				
NORA CORAZON			MARIA C	IELO O. MONSALUD		PCS		Access	N.		
Planning	Office			PMT			Head of	Agency	(5.2)		_
Legend: 1 - Quality 2 - Efficien	ncy 3 – Timeliness	4 – Average								10	4



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2.	MANAGEMEN	IT CL	USTER							
	OFFICE	PERFOR	RMANCE CO	МПТМ	ENT AND REVIE	W (OPC	R)			- 14 3
	DIERNOS , Head of <u>Planning</u> te period <u>January</u> to June 20		gement Division, o	commit to deli	ver and agree to be rated	V	m m A RA CORAZON ef, Planning a	A. PADIERN	m'm os	ance with the
Approved by			A	M			Manager 1			
		94	t /m			A Commission of the Commission			Date	
			SEC Melvin Ran OFFICER IN	non G. Buen: CHΔRGF	afe CEO VI				Date	
			BUREAU OF CO							
					5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Unsatisfactory 1 - Poor					
FUNCTIONS/	SUCCESS INDICATORS	Allotted	Division/	Actual	Accomplishments		R	ating		Remarks
ACTIVITIES	(TARGETS + MEASURES)	Budget	Individuals Accountable			Q¹	E ²	T ³	A ⁴	
PLANNING AND MAN	AGEMENT DIVISION			3			40.			
Planning Services/ DBM, Senate, Congress, and DOJ reportorial requirement prepared, evaluated and submitted	100% DBM, Senate, Congress and DOJ reportorial requirement prepared and submitted on the mandated time									
2) Management Audit Improvement Program Reports prepared and submitted	7-9 Management Audit Improvement Program Reports prepared and submitted									
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports									
Conduct of Feedback session with staff recorded thru Minutes of the Meeting or Journal	4 months submission of minutes of meeting									
INFORMATION TECH 1) Installed, maintained and upgraded BuCor ICT infrastructure (hardware, software	ICT Equipment/ infrastructure for repair and other related request acted in 5-6 days			*					,	
and web application) 2) Data information management	80-89% posted in 2 hours after receipt									
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports									
Conduct of Feedback session with staff recorded thru Minutes of the Meeting or Journal	4 months submission of minutes of meeting									
							Bouler			
Total Overall Rating Final Average Rating				V			40			
Adjectival Rating										
Assessed by:				Final	Rating by:				Dat	e
MARI	A CIELO O. MONSALUD		Date				G. TABIAN			
	PMT				н	lead of Ag	ency			



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ADMIN CLUSTER 3. OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR) I, REBECCA ONELLA, Head of Administrative Division, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2018. REBECCA ONELLA OIG, Admin. Division Date: Approved by ASEC Melvin Ramon G. Buenafe CEO VI Date OFFICER IN CHARGE **BUREAU OF CORRECTIONS** Cutstanding Very Satisfactory Satisfactory Unsatisfactory Poor FUNCTIONS/ SUCCESS INDICATORS Allotted Division/ **Actual Accomplishments** Rating Remarks **ACTIVITIES** (TARGETS + MEASURES) Budget Individuals Q1 E2 A4 T³ Accountable ADMIN. PROPER 100% of incoming docs. encoded and referred to appropriate office in 4-6 hrs. Communication Management after receipt 100% queries/ request/ communications prepared/encoded and released in 4-6 hrs. 100% outgoing documents received/ encoded and released in 4-6 hrs. from receipt 2) Submission of SPMS 4 months submission of Individual Monitoring and Coaching Report performance monitoring and coaching reports Conduct of Feedback 4 months submission of minutes of meeting session with staff recorded thru Minutes HUMAN RESOURCE DEVELOPMENT SECTION (HRDS) 100% of payrolls processed in 7 days upon receipt of Masterlist from Finance division Payroll Processed Personnel Office to approve GSIS and PAGIBIG loans applications of 100% approved loans (GSIS, PAGIBIG) on employees with monthly net take home applications of employees with monthly net take home pay to an amount not lower than Three Thousand Pesos (P3,000), after all authorized pay to an amount not lower than Three Thousand Pesos (P3,000), after all authorized authorized 80-89% Communication/ Requests acted Acted in 25 min. 100% of appointments for original position and promotion prepared 2 wks. upon the Director's approval of the minutes of the selection board Appointments for New recruits and Promotion

100% of retiree's document's encoded and referred to appropriate office in 3 days

Application for Leave processed in 20 mins.

80 -89% of employees submitted SALN

5) Processed Retirement/ Separation documents

Processed Application for Leave

 Monitored SALN Compliance



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Conducted Personnel Inventory	98% employees of BuCor OPPFs and Offices accounted and validated		N Comment				
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports						
10) Conduct of Feedback session with staff recorded thru Minutes of the Meeting	4 months submission of minutes of meeting						
PERSONNEL TRAINING	S SCHOOL (PTS)						
Conducted Approved Programmed Training/ Activities	92-95% training conducted based on approved POI on prescribed period						
2) ISO Compliance - For OPPFs QMS Core Team	100% participation on Training Course on ISO 9001:2008 Requirements and Documentation						
3) No. of personnel participated in the trainings (Participation rate)	9-10% of the total population attended the training		*	*			
4) % of Satisfaction Rating	80-89% of the participants rated the training activity Very Satisfactory						
5) Computerized Personnel Training Records	80-89% computerized						
6) Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports						
7) Conduct of Feedback session with staff recorded thru Minutes of the Meeting or Journal	4 months submission of minutes of meeting						
CASHIER SECTION (C	s)						
Prepared Checks and ADA	100% Checks and ADA Prepared in 25 mins.		4				
ADA forwarded to designated Bank upon approval	ADA forwarded to designated Bank upon approval 4 hours after receipt				2		
 Prepared Monthly Report such as Report of Disbursement and Collection Report 	100% of reports submitted 5-6 days after end of the month						
Monthly reports prepared and submitted	Submitted on 7th – 10 th working days of the following month				3		
 Submission of SPMS Individual Monitoring and Coaching Report 	4 months submission of performance monitoring and coaching reports						
Conduct of Feedback session with staff recorded thru Minutes of the Meeting	4 months submission of minutes of meeting						
DECORDE SECTION OF	1						
RECORDS SECTION (F							
Records (201) files organized and maintained	90-95%						
2) Request acted	80-89%						
	acted In 1 hour						
Percentage of documents received recorded, scanned and dispatched	100% documents received recorded, scanned and dispatched in 8 hours					9	
Percentage of records requested retrieved (active files)	100% requested active files retrieved in 11-15 minutes						
 Submission of SPMS Individual Monitoring and Coaching Report 	4 months submission of performance monitoring and coaching reports						



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Conduct of Feedback session with staff recorded thru Minutes of the Meeting	4 months submission of minutes of meeting		* = ==================================				
or the Present							
GENERAL SERVICES S	ECTION (GSS)						15-
Percent of job request acted (emergency repairs)	100% job request acted in the 3 hours upon receipt						
Satisfaction Rating on completed projects/job	80-89% rated Very satisfactory						
Approved Projects completed on time (by administration, upon delivery of materials)	100% projects completed on target date						
Equipment maintained (Communications based on ledger cards)	100% maintenance check conducted on the scheduled date/time documentation report prepared and submitted		N.		40		
Mechanical/ Transportation							
Electrical							
Water							
Buildings/Facilities Telephone/							
Communication 5) Submission of SPMS	4 months submission of						
Individual Monitoring and Coaching Report	performance monitoring and coaching reports						
 6) Conduct of Feedback session with staff recorded thru Minutes of the Meeting 	4 months submission of minutes of meeting						
SUPPLY SECTION							
Percent of request	100% of request acted in 5	 					
acted upon on time (Monitoring Logbook)	days		*				
Percent of Procurement documents prepared	100% of procurement documents prepared in 7- 10 working days						
3) Posting of Procurement opportunities/ award at PHILGEPS/BuCor website/conspicuous place	100% posted 5 days						
Percent of bidding documents submitted to COA	100% of bidding documents submitted to COA in 5 days					.4	
 Percent of inventories reviewed/ validated/ updated (amount of properties per account code) 	100% of Acknowledgement receipt Equipment (ARE) 3 yrs. Old are renewed in 5-6 months.						
 Percent supplies dispatched w/in the timeline (based on notice of delivery/ request to pick-up end-user) 	100% of supplies dispatched in 5 working days after delivery		•		*		
 Submission of SPMS Individual Monitoring and Coaching Report 	4 months submission of performance monitoring and coaching reports						
8) Conduct of Feedback session with staff recorded thru Minutes of the Meeting	4 months submission of minutes of meeting						
				 		-	
ARTA							
 ARTA/Frontline services Requests attended/acted 	80-89% of all requests attended In 1 hour						
 Frontline services (Frontline Services signage in conspicuous places, directions/ instructions, flow chart, person responsible, 	80 – 89%						



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Plannin	g Office			PMT		Н	ead of Agency	
NORA CORAZON	T. PADIERNOS	Date		O O. MONSALUD	Date		ALFRIE G. TABI	 Date
Assess	ed by:							
Adjectival Rating								
Final Average Rating								
Total Overall Rating			La March					
 Conduct of Feedback session with staff recorded thru Minutes of the Meeting 	4 months submission of minutes of meeting							
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports							
3) ARTA Improvements (PWD and elderly facilities establishment/improve ment, enhanced Cltizen's Charter tarpaulin, employees orientation on ARTA provisions)	Three (3) Major improvements implemented by June 2018							
complaint desk/ARTA Officer always available, employees awareness)								



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4. FINANCE CLUSTER OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR) I, MARIA CIELO O. MONSALUD, Head of Finance Division, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2018. MARIA CIELO O. MONSALUD OIC, Finance Division Date: Approved by Date ASEC Melvin Ramon/G. Buenafe CEO VI OFFICER IN CHARGE **BUREAU OF CORRECTIONS** Outstanding Very Satisfactory Satisfactory Unsatisfactory Poor FUNCTIONS/ SUCCESS INDICATORS Allotted Division/ **Actual Accomplishments** Rating Remarks (TARGETS + MEASURES) Budget Individuals Q: E2 A Accountable ACCOUNTING SECTION Percentage of financial reports submitted with 100% of financial reports submitted in 10 days after end of the month supporting documents 2) Prepared Certifications of Payment/ Contributions for . BIR 80-89% GSIS /Pag Ibig Contributions request acted in 2 hours GSIS/Pag Ibig Loan · Other deductions Accounting Office to comply 97-96,99% with the provision on authorized deduction on contributions and loan payments' according to their order of preference as a. BIR, GSIS, HDMF and PHIC b. Mutual Benefit Associations c. Associations/ cooperatives/ provident funds d. Duly licensed insurance companies accredited by National Government Agencies. e. Other request acted in 2 hours communications/ complaints attended/acted (regular requests) Communications complains and inquiries/request 5-6 working days (requiring research) acted upon Percent of cash advances liquidated within 30 calendar 90-94% of cash advances liquidated in 30 calendar days after the intended days after the intended purpose 6) Submission of SPMS 4 months submission of Individual Monitoring performance monitoring and and Coaching Report Conduct of Feedback coaching reports 4 months submission of session with staff minutes of meeting recorded thru Minutes of the Meeting or

Journal



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Assesse	ed by:							
	11-			1	1		 	
Adjectival Rating								
Final Average Rating								
Total Overall Rating						-		
the Meeting or Journal								
session with staff recorded thru Minutes of	minutes of meeting		1	100		*	19-11-	
7) Conduct of Feedback	4 months submission of	+	 					_
Individual Monitoring and Coaching Report	performance monitoring and coaching reports							
Report Consolidated 5) Submission of SPMS	year end 4 months submission of							
5) Budget Utilization	Submitted 30 days after	187						
Procurement								
4) Monthly status of	4 monthly reports							-
 Quarterly Monitoring of utilization of funds 	100% monitored thru logbook							
9encoded in the URS)								
Quarterly Financial Accountability Report on Operations submitted	21-30 days after the end of the quarter							
Reports submitted								
1) Financial Accountability	100% submitted			at the second				



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5. ROD CLUSTER

				DMMITMENT AND REVI				and a social at	
measures for the period		perations D	ivision, commit to	o deliver and agree to be rated on the	500	The	PADUA	ordance with th	e indicated
Approved by				SOV		S. Hayline			
, 11			to /h					Data	
		A	OFFICER IN BUREAU OF CO					Date	
								5 - Outstand 4 - Very Sati 3 - Şatisfact 2 - Unsatisfa 1 - Poor	sfactory
FUNCTIONS/ ACTIVITIES	SUCCESS INDICATORS (TARGETS + MEASURES)	Allotted Budget	Division/ Individuals Accountable	Actual Accomplishments	Q ¹	Ra E ²	ating T ³	A ⁴	Remarks
INMATE DOCUMENT SECTION (IDPS)	S AND PROCESSING		Accountable	•					
100% Transmittal of Carpeta and Prison Record to Board of Pardons and Parole (BPP) (For Parole)	1 month before expiration of sentence								
Processing of Inmates Carpeta A) Expired Sentence	100% inmates due for release processed: 2 months before expiration of sentence								
B) Acquittal	Acted upon within 3 working days								
Rehabilitation Clearance – List of all inmates eligible	1 month before expiration of sentence								
 Submission of SPMS Individual Monitoring and Coaching Report 	4 months submission of performance monitoring and coaching reports								
5) Conduct of Feedback	4 months submission of							T	
session with staff recorded thru Minutes of the Meeting or Journal	minutes of meeting								
					-				
ID/ PHOTOGRAPHY									
Identification verified through fingerprint	100% new admissions acted upon receipt								
BuCor Significant activities photographed, filed and maintained	100% BuCor significant activities photographed, filed and maintained								
Digitized copy of photograph submitted to PMD/PMO	Digitized copy of photograph submitted to PMD/PMO 2 days after activity								
Submission of SPMS Individual Monitoring and Coaching Report	4 months submission of performance monitoring and coaching reports								
Conduct of Feedback session with staff recorded thru Minutes of the Meeting or Journal	4 months submission of minutes of meeting								N ₁
					-			-	
C. Inn. V					-			+	
SUPPLY 1) Percentage of	80-89% of				+			+	-
inventories reviewed/ validated/ updated (amount of properties per account code)	Acknowledgement Receipt Equipment (ARE) 3 yrs. old is renewed in 5-6 mos.								
Percent of supplies dispatch within the timeline (based on notice of delivery/ request to pick up end- user)	100% of supplies dispatched in 5 working days after delivery								



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Planning	Office			PMT			Head of	Agency		
NORA CORAZON	T. PADIERNOS		MARIA C	IELO O. MONSALUD		PC S	UPT. VALF	RIE G. TABIA	N	
		Date			Date					
Assessed by:						Final Rati	ng by:		Dat	e
Adjectival Rating	1									
Final Average Rating										
Total Overall Rating										
) Conduct of Feedback session with staff recorded thru Minutes of the Meeting or Journal	4 months submission of minutes of meeting									
Individual Monitoring and Coaching Report	performance monitoring and coaching reports									



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6. NBP

indicated measures f	or the period January to June 20	18.		149	/		XI.	1		
						P/SUPT	BP , Superir	TOR RABO	2	
Approved by :		~				Date :	у , обреги			
Approved by .	,		M							
	0	fficer - in/- Cl	on G. Buenaf	e CEO VI	*					
FUNCTIONS/	SUCCESS INDICATORS	ALLOTTED,	UNIT/	ACTUAL		R.	ATING		Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUDGET	ACCOUNTABLE	ACCOMPLISHMENTS	Q	E	T	A	%	Rating
CORE FUNCTIONS - CI	stody and Rehabilitation of Nationa	al Prisoners								
Inmates Safeguarded	99.80 - 99.89								T	
Retrieval rate	Inmates Safeguarded 50-74% Retrieval Rate (CY)					-	_	-		
No. of months on	Over 6 to 7 months retrieval									
retrieval	conducted					at.				
Peace and Order	99% -99.49% Peace and Order									
maintained Mortality	Maintained 98.85 – 98.89%					-	-		1	
,	Mortality as to illness									
	1.15% Mortality as to unnatural cause									
Reduction on the	1% reduction on the no. of									
morbidity rate	inmates afflicted with diseases (morbidity rate)									
Rehabilitation	65-76% Participation Rate in	P -								
Program Reintegration	the Rehabilitation Programs 80-89% Reintegration program		-			-		+	-	
program	qualified inmates participation									
FUNCTIONS/	SUCCESS INDICATORS	ALLOTTED	UNIT/	ACTUAL		P./	TING		Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUDGET	INDIVIDUALS ACCOUNTABLE	ACCOMPLISHMENTS	Q	E	T	Α	%	Rating
SUPPORT FUNCTIONS										
Inmates medical records	90% Inmates Medical Records maintained and updated									
Rehabilitation	80-89% in 11-15 working days									
clearance processed	Rehabilitation clearance processed									
Reintegration Report	Monthly reintegration Report									
	prepared and Submitted 3				12				1	
	working days after end of the month									
Accomplishment	Monthly Accomplishment Report									
Report	prepared and Submitted 3 days after end of the month									
Financial Report	Submitted on 7th to 10 th working									
D. desk stillesties	days of the following month						-			
Budget utilization	90% Budget Utilization									
	Submitted in 18-23 days after year end									
PHILGEPS	PhilGeps posting of procurements			-		6)				
Requirements posted	Activities ABC of more than 50,000									
Posting of NOA	Posting of NOA after three (3) calendar days from issuance									
Posting of Notice to	Posting of Notice to Proceed and				-7		1			
Proceed and Contract										
Cash Advance	90- 94% liquidated 30 days after									
Liquidation	the intended purpose 80-89% requests attended in 1									
ARTA Frontline services requests	80-89% requests attended in 1 hour								, T	
attended ARTA Frontline	80-89% (Frontline services	-	-							
services	signage's in conspicuous places, directions, instructions, flowchart,					4				

person responsible, complaint desk



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FUNCTIONS/	SUCCESS INDICATORS	ALLOTTED	UNIT/ INDIVIDUALS	ACTUAL		A AND			RATING	Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUOGET	ACCOUNTABLE	ACCOMPLISHMENTS		Q	E	T	A	*	Rating
	Three major improvements by June 2017									-	
	40- 44% of GAD PAPs implemented n in 6 mos.							+			
no. of employees	21-30% No. of employees participated (participation rate)										
one compilation	40- 44% of GAD PAPs implemented within 6 mos.	,		*							
individual	4 months submission of performance monitoring and coaching report (PMCJ)										
session with staff recorded thru	4 months submission of feedback session with staff recorded thru minutes of the meeting						AS				
Total Overall Rating											
Final Average Rating											
Adjectival Rating											
ASSESSED BY:						FIN	IAL RATIN	IG BY:			
NORA CORAZO	ON T. PADIERNOS		MARIA	CIELO O. MONSALUD			PCSUP	T. VALFRIE	G. TABIAN		
PLANN	ING OFFICE	DATE		PMT CHAIRMAN	DATE			HEAD OF AGE	NCY		DATE



7.

Program Reintegration program **CIW**

80-89% Reintegration program qualified inmates participation

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ALL OFFICES/UNITS

OFFCICE PERFORMANCE COMMITMENT AND REVIEW (OPCR) I, PIS MARITES M. LUCEÑO, Head of the CORRECTIONAL INSTITUTION FOR WOMEN - MANDALUYONG, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2018. PIS MARITES MI LUCEÑO Head , CIW ASEC Melvin Raynon G. Buenafe CEO VI Officer - In Charge Bureau of Corrections ACTUAL ACCOMPLISHMENTS FUNCTIONS/ ACTIVITIES SUCCESS INDICATORS (TARGETS + MEASURES) CORE FUNCTIONS - Custody and Rehabilitation of National Prisoners Inmates Safeguarded | 99.80 – 99.89 Inmates Safeguarded 50-74% Retrieval Rate (CY) Over 6 to 7 months retrieval Retrieval rate No. of months on retrieval conducted 99% -99.49% Peace and Order Peace and Order maintained Maintained 98.85 – 98.89% Mortality Mortality as to illness 1.15% Mortality as to unnatural cause 1% reduction on the no. of Reduction on morbidity rate inmates afflicted with diseases 65-76% Participation Rate in the Rehabilitation Programs Rehabilitation

FUNCTIONS/	SUCCESS INDICATORS	ALLOTTED	UNIT/	ACTUAL	VERNER OF THE	R	ATING		Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUDGET	INDIVIDUALS ACCOUNTABLE	ACCOMPLISHMENTS	Q	E	T	A	%	Rating
SUPPORT FUNCTIONS										
Inmates medical records	90% Inmates Medical Records maintained and updated									
Rehabilitation clearance processed	80-89% in 11-15 working days Rehabilitation clearance processed									
Reintegration Report	Monthly reintegration Report prepared and Submitted 3 working days after end of the month				•]					
Accomplishment Report	Monthly Accomplishment Report prepared and Submitted 3 days after end of the month	3.								
Financial Report	Submitted on 7 th to 10 th working days of the following month								-	
Budget utilization	90% Budget Utilization									
	Submitted in 18-23 days after year end									
PHILGEPS Requirements posted	PhilGeps posting of procurements Activities ABC of more than 50,000					.4)				
Posting of NOA	Posting of NOA after three calendar days from issuance									
Posting of Notice to Proceed and Contract	Posting of Notice to Proceed and Contract 4-5 calendar days from issuance									
Cash Advance Liquidation	90- 94% liquidated 30 days after the intended purpose									
ARTA Frontline services requests attended	80-89% requests attended in 1 hour									
ARTA Frontline services	80-89% (Frontline services signage's in conspicuous places, directions, instructions, flowchart, person responsible, complaint desk									



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' FUNCTIONS/	SUCCESS INDICATORS	ALLOTTED	UNIT/ INDIVIDUALS	ACTUAL				RATING	Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUDGET	ACCOUNTABLE	ACCOMPLISHMENTS	C	E	T	A	%	Rating
ARTA Improvements	Three major improvements by June 2017									
GAD Compliance- Organization Focused - based on approved GAD Plan	40- 44% of GAD PAPs implemented n in 6 mos.									
GAD Compliance – no. of employees participated	21-30% No. of employees participated (participation rate)									
GAD Compliance – GAD PAPs projects / activities / programs for clients implemented	40- 44% of GAD PAPs implemented within 6 mos.				*					
Submission of SPMS individual monitoring and coaching report	4 months submission of performance monitoring and coaching report (PMCJ)									
Conduct of feedback session with staff recorded thru minutes of the meeting	4 months submission of feedback session with staff recorded thru minutes of the meeting									
Total Overall Rating							1.14			
Final Average Rating										
Adjectival Rating										
ASSESSED BY:			Jakan and	Personal March	National Property lies	FINAL RAT	ING BY:			
	ZON T. PADIERNOS		MARIA C	IELO O. MONSALUD			PT. VALFRIE	G. TABIAN		
PLAN	NING OFFICE	DATE	P	MT CHAIRMAN	DATE		HEAD OF AG	ENCY		DATE



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8. DPPF

		OFFCICE	PERFORMAN	CE COMMITMENT AN	D REVIEW (OPCR)		10	۸.		
	ADILLA , Head of the DAVAO P indicated measures for the period			L, commit to deliver a	nd agree to	be rated or		GERARI	HALL		in
Approved by :			106				Date :				
	0	Melvin Ram fficer - in - Ci		CEO VI		7		1			
FUNCTIONS/ ACTIVITIES	SUCCESS INDICATORS (TARGETS + MEASURES)	ALLOTTED BUDGET	UNIT/	ACTUAL ACCOMPLISHM	ENTS	Q	RAT	T	A	Weight %	Final Rating
STRATEGIC PRIORITY		The second second	ACCOUNTABLE								# 15 TO THE
	ustody and Rehabilitation of Nation	al Prisoners					2277		3777	-	
Inmates Safeguarded	99.80 – 99.89 Inmates Safeguarded	ur risoners									
Retrieval rate	50-74% Retrieval Rate (CY)										
No. of months on retrieval	Over 6 to 7 months retrieval conducted										
Peace and Order maintained	99% -99.49% Peace and Order Maintained				7.		-				
Mortality	98.85 – 98.89% Mortality as to illness				HE						
	1.15% Mortality as to unnatural cause										
Reduction on the morbidity rate	1% reduction on the no. of inmates afflicted with diseases (morbidity rate)										
Rehabilitation Program	65-76% Participation Rate in the Rehabilitation Programs										
Reintegration program	80-89% Reintegration program qualified inmates participation										

FUNCTIONS/	SUCCESS INDICATORS	ALLOTTED	UNIT/	ACTUAL			ATING		Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUDGET	INDIVIDUALS ACCOUNTABLE	ACCOMPLISHMENTS	Q	E	T	A	%	Rating
SUPPORT FUNCTIONS										
Inmates medical records	90% Inmates Medical Records maintained and updated									
Rehabilitation clearance processed	80-89% in 11-15 working days Rehabilitation clearance processed									
Reintegration Report	Monthly reintegration Report prepared and Submitted 3 working days after end of the month									
Accomplishment Report	Monthly Accomplishment Report prepared and Submitted 3 days after end of the month			*	,					
Financial Report	Submitted on 7 th to 10 th working days of the following month						100			
Budget utilization	90% Budget Utilization									
	Submitted in 18-23 days after year end									
PHILGEPS Requirements posted	PhilGeps posting of procurements Activities ABC of more than 50,000									
Posting of NOA	Posting of NOA after three calendar days from issuance									
Posting of Notice to Proceed and Contract	Posting of Notice to Proceed and Contract 4-5 calendar days from Issuance									
Cash Advance Liquidation	90- 94% liquidated 30 days after the intended purpose									
ARTA Frontline services requests attended	80-89% requests attended in 1 hour									
ARTA Frontline services	80-89% (Frontline services signage's in conspicuous places, directions, instructions, flowchart, person responsible, complaint desk									



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FUNCTIONS/	SUCCESS INDICATORS	ALLOTTED	UNIT/	ACTUAL				RATING	Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUDGET	ACCOUNTABLE	ACCOMPLISHMENTS	Q	E	T	A	%	Rating
ARTA Improvements	Three major improvements by June 2017									
GAD Compliance- Organization Focused - based on approved GAD Plan	40- 44% of GAD PAPs implemented n in 6 mos.									
GAD Compliance – no. of employees participated	21-30% No. of employees participated (participation rate)			4						
GAD Compliance — GAD PAPs projects / activities / programs for clients implemented	40- 44% of GAD PAPs implemented within 6 mos.				4					
Submission of SPMS individual monitoring and coaching report	4 months submission of performance monitoring and coaching report (PMCI)									
Conduct of feedback session with staff recorded thru minutes of the meeting	4 months submission of feedback session with staff recorded thru minutes of the meeting									
Total Overall Rating							7			
Final Average Rating									4000	Neite I
Adjectival Rating										

SSESSED BY:				FINAL RATING BY:	
NORA CORAZON T. PADIERNOS		MARIA CIELO O. MONSALUD	141	PCSUPT, VALFRIE G, TABIAN	
PLANNING OFFICE	DATE	PMT CHAIRMAN	DATE	HEAD OF AGENCY	DATE



Rehabilitation

Reintegration

Program

program

65-76% Participation Rate in

80-89% Reintegration program qualified inmates participation

the Rehabilitation Programs

Bureau of Corrections

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APPROVED QUALITY OBJECTIVES OF ALL OFFICES/UNITS

IPPF 9. OFFCICE PERFORMANCE COMMITMENT AND REVIEW (OPCR) I, P/SUPT. II RICHARD W. SCHWARZKOPF , Head of the IWAHIG PRISON AND PENAL FARM, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2018. P/ SUPT. II RICHARD W. SCHWARZKOPF Head, IPPF ASEC Melvin Bamon G Buenate CEO VI **Bureau of Corrections** ACTUAL ACCOMPLISHMENTS Q ACCOUNTABLE STRATEGIC PRIORITY CORE FUNCTIONS - Custody and Rehabilitation of National Prisoners Inmates Safeguarded 99.80 - 99.89 Inmates Safeguarded 50-74% Retrieval Rate (CY) Retrieval rate Over 6 to 7 months retrieval No. of months on retrieval conducted and Order 99% -99.49% Peace and Order maintained Maintained 98.85 - 98.89% Mortality Mortality as to illness 1.15% Mortality as to unnatural cause 1% reduction on the no. of inmates afflicted with diseases Reduction on the morbidity rate (morbidity rate)

FUNCTIONS/	SUCCESS INDICATORS	ALLOTTED	UNIT/	ACTUAL		R	ATING		Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUDGET	ACCOUNTABLE	ACCOMPLISHMENTS	Q	E	T	A	%	Rating
SUPPORT FUNCTIONS										
Inmates medical records	90% Inmates Medical Records maintained and updated									
Rehabilitation clearance processed	80-89% in 11-15 working days Rehabilitation clearance processed									
Reintegration Report	Monthly reintegration Report prepared and Submitted 3 working days after end of the month									
Accomplishment Report	Monthly Accomplishment Report prepared and Submitted 3 days after end of the month									
Financial Report	Submitted on 7 th to 10 th working days of the following month									
Budget utilization	90% Budget Utilization									
	Submitted in 18-23 days after year end									
PHILGEPS Requirements posted	PhilGeps posting of procurements Activities ABC of more than 50,000					di				
Posting of NOA	Posting of NOA after three calendar days from issuance									
Posting of Notice to Proceed and Contract	Posting of Notice to Proceed and Contract 4-5 calendar days from issuance									
Cash Advance Liquidation	90- 94% liquidated 30 days after the intended purpose		7							
ARTA Frontline services requests attended	80-89% requests attended in 1 hour									
ARTA Frontline services	80-89% (Frontline services signage's in conspicuous places, directions, instructions, flowchart, person responsible, complaint desk									



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FUNCTIONS/	SUCCESS INDICATORS	BUDGET	UNIT/ INDIVIDUALS	ACTUAL		and the lates			RATING	Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BULGET	ACCOUNTABLE	ACCOMPLISHMENTS		Q	E	T	A	%	Rating
ARTA Improvements	Three major improvements by June 2017										
GAD Compliance- Organization Focused - based on approved GAD Plan	40- 44% of GAD PAPs implemented n in 6 mos.										
GAD Compliance – no. of employees participated	21-30% No. of employees participated (participation rate)										
GAD Compliance – GAD PAPs projects / activities / programs for clients implemented	40- 44% of GAD PAPs implemented within 6 mos.										
Submission of SPMS individual monitoring and coaching report	6 months submission of performance monitoring and coaching report (PMCJ)						M				
Conduct of feedback session with staff recorded thru minutes of the meeting	6 months submission of feedback session with staff recorded thru minutes of the meeting										
Total Overall Rating								1			
inal Average Rating											
Adjectival Rating											
ASSESSED BY:						FINA	L RATIN	IG BY:			
NORA CORA	ZON T. PADIERNOS		MARIA	CIELO O. MONSALUD			PCSUP	T. VALFRIE	G. TABIAN		
PLAN	NING OFFICE	DATE		PMT CHAIRMAN	DATE			HEAD OF AG	ENCY		DATE



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10. LRP

		OFFCICE	PERFORMAN	ICE COMMITMENT AND REVIEW (C	PCR)					
	O I. ARO , Head of the LEYTE RE res for the period January to Jur		RISON , comm	nit to deliver and agree to be rated o	n the atta		191.1GE	RALDO I.	<u>-</u>	dance wit
Approved by :		1	17		Di	ste /				
	O	Melvin Ram fixer - In - Cl		e CEO VI						
FUNCTIONS/ ACTIVITIES	SUCCESS INDICATORS (TARGETS + MEASURES)	BUDGET	UNIT/ INDIVIDUALS	ACTUAL ACCOMPLISHMENTS	Q	RAT	ING T	A	Weight %	Final Rating
STRATEGIC PRIORITY			ACCOUNTABLE				San San			
	Lustody and Rehabilitation of Nationa	al Prisoners								
Inmates Safeguarded	99.80 – 99.89 Inmates Safeguarded									
Retrieval rate	50-74% Retrieval Rate (CY)									
No. of months on retrieval	Over 6 to 7 months retrieval conducted									
Peace and Order maintained	99% -99.49% Peace and Order Maintained									
Mortality	98.85 – 98.89% Mortality as to illness									
	1.15% Mortality as to unnatural cause									
Reduction on the morbidity rate	1% reduction on the no. of inmates afflicted with diseases (morbidity rate)									
Rehabilitation Program	65-76% Participation Rate in the Rehabilitation Programs									
Reintegration program	80-89% Reintegration program qualified inmates participation									

FUNCTIONS/	SUCCESS INDICATORS	ALLOTTED	UNIT/	ACTUAL		R	ATING		Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUDGET	INDIVIDUALS ACCOUNTABLE	ACCOMPLISHMENTS	Q	E	T	A	%	Rating
SUPPORT FUNCTIONS					ele all conse					
Inmates medical records	90% Inmates Medical Records maintained and updated									
Rehabilitation clearance processed	80-89% in 11-15 working days Rehabilitation clearance processed	The state of								
Reintegration Report	Monthly reintegration Report prepared and Submitted 3 working days after end of the month				-					
Accomplishment Report	Monthly Accomplishment Report prepared and Submitted 3 days after end of the month									
Financial Report	Submitted on 7 th to 10 th working days of the following month									
Budget utilization	90% Budget Utilization		0							
	Submitted in 18-23 days after year end									
PHILGEPS Requirements posted	PhilGeps posting of procurements Activities ABC of more than 50,000					*				
Posting of NOA	Posting of NOA after three calendar days from issuance									
Posting of Notice to Proceed and Contract	Posting of Notice to Proceed and Contract 4-5 calendar days from Issuance									
Cash Advance Liquidation	90- 94% liquidated 30 days after the intended purpose									
ARTA Frontline services requests attended	80-89% requests attended in 1 hour	15-21								
ARTA Frontline services	80-89% (Frontline services signage's in conspicuous places, directions, instructions, flowchart, person responsible, complaint desk									



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FUNCTIONS/	SUCCESS INDICATORS	ALLOTTED BUDGET	UNIT/ INDIVIDUALS	ACTUAL		E Consti	NAME OF	average of	RATING	Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUDGET	ACCOUNTABLE	ACCOMPLISHMENTS		Q	E	T	A	*	Rating
ARTA improvements	Three major improvements by June 2017										
GAD Compliance- Organization Focused - based on approved GAD Plan	40- 44% of GAD PAPs implemented n in 6 mos.										
GAD Compliance – no. of employees participated	21-30% No. of employees participated (participation rate)										
GAD Compliance – GAD PAPs projects / activities / programs for clients implemented	40- 44% of GAD PAPs implemented within 6 mos.									4	
Submission of SPMS individual monitoring and coaching report	4 months submission of performance monitoring and coaching report (PMCJ)										
Conduct of feedback session with staff recorded thru minutes of the meeting	4 months submission of feedback session with staff recorded thru minutes of the meeting						el.				
Total Overall Rating											
Final Average Rating											
Adjectival Rating											
ASSESSED BY:						FIN	NAL RATIN	IG BY:	10000		
NORA CORA	ZON T. PADIERNOS		MARIA	CIELO O. MONSALUD					G. TABIAN	4	
B1 111	THE OF THE PARTY O	DATE		DAGE CHAIDMAN	DATE			HEAD OF ACE	BICV		DATE



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11. SPPF

	ABADISTO , Head of the <u>SABLAY</u> indicated measures for the perio			(ARM), commit to deliver and agree	to be rate	ed on the a	ttainment	t of the fo	ollowing tar	gets in
						Ē	IS ARTUR He	O N. SAE ad , SPPF		
Approved by :		1	1			Date :				
	Of	ffiger – in -/Cl								
FUNCTIONS/	SUCCESS INDICATORS	eau of Corre	UNIT/	ACTUAL *		RA	TING	er er from to	Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUDGET	ACCOUNTABLE	ACCOMPLISHMENTS	Q	E	Т	A	%	Rating
STRATEGIC PRIORITY							-			
CORE FUNCTIONS - CO	ustody and Rehabilitation of Nationa	al Prisoners								
Inmates Safeguarded	99.80 – 99.89 Inmates Safeguarded									
Retrieval rate	50-74% Retrieval Rate (CY)							College		
No. of months on retrieval	Over 6 to 7 months retrieval conducted			ν.		40.				
Peace and Order maintained	99% -99.49% Peace and Order Maintained									
Mortality	98.85 – 98.89% Mortality as to illness									
	1.15% Mortality as to unnatural cause									
Reduction on the morbidity rate	1% reduction on the no. of inmates afflicted with diseases (morbidity rate)									
Rehabilitation Program	65-76% Participation Rate in the Rehabilitation Programs									
Reintegration program	80-89% Reintegration program qualified inmates participation									
FUNCTIONS/	SUCCESS INDICATORS	ALLOTTED	UNIT/	ACTUAL		RA	TING		Weight	Final
ACTIVITIES	(TARGETS + MEASURES)	BUDGET	INDIVIDUALS ACCOUNTABLE	ACCOMPLISHMENTS	Q	E	T	A	%	Rating
SUPPORT FUNCTIONS				***************************************			>000			
Inmates medical records	90% Inmates Medical Records maintained and updated									
Rehabilitation clearance processed	80-89% in 11-15 working days Rehabilitation clearance processed									
Reintegration Report	Monthly reintegration Report prepared and Submitted 3 working days after end of the month					-				
Accomplishment	Monthly Accomplishment Report						771			

ACTIVITIES	(TARGETS + MEASURES)	BUDGET	INDIVIDUALS ACCOUNTABLE	A COCCA ATTACAMA TENTO		-	The state of the s		
		BODGET		ACCOMPLISHMENTS	Q	E	TA	*	Rating
SUPPORT FUNCTIONS	·				•		3000 100		
Inmates medical records	90% Inmates Medical Records maintained and updated								
Rehabilitation clearance processed	80-89% in 11-15 working days Rehabilitation clearance processed								
Reintegration Report	Monthly reintegration Report prepared and Submitted 3 working days after end of the month								
Accomplishment Report	Monthly Accomplishment Report prepared and Submitted 3 days after end of the month	•							
Financial Report	Submitted on 7 th to 10 th working days of the following month								
Budget utilization	90% Budget Utilization								
	Submitted in 18-23 days after year end								
PHILGEPS Requirements posted	PhilGeps posting of procurements Activities ABC of more than 50,000					-			
Posting of NOA	Posting of NOA after three calendar days from issuance								
Posting of Notice to Proceed and Contract	Posting of Notice to Proceed and Contract 4-5 calendar days from Issuance						92 1		
Cash Advance Liquidation	90- 94% liquidated 30 days after the intended purpose								
ARTA Frontline services requests attended	80-89% requests attended in 1 hour								
ARTA Frontline services	80-89% (Frontline services signage's in conspicuous places, directions, instructions, flowchart, person responsible, complaint desk								



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FUNCTIONS/ ACTIVITIES	SUCCESS INDICATORS (TARGETS + MEASURES)	BUDGET	UNIT/ INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS			RATING				Final
					1/2/2012	Q	E	T	A	%	Rating
ARTA Improvements	Three major improvements by June 2017										
GAD Compliance- Organization Focused - based on approved GAD Plan	40- 44% of GAD PAPs implemented n in 6 mos.										
GAD Compliance – no. of employees participated	21-30% No. of employees participated (participation rate)			4							
GAD Compliance – GAD PAPs projects / activities / programs for clients implemented	40- 44% of GAD PAPs implemented within 6 mos.	,									
Submission of SPMS individual monitoring and coaching report	4 months submission of performance monitoring and coaching report (PMCJ)										
Conduct of feedback session with staff recorded thru minutes of the meeting	4 months submission of feedback session with staff recorded thru minutes of the meeting										
Total Overall Rating						1.5		,			
inal Average Rating											
Adjectival Rating						301110702					
ASSESSED BY:						FIN	AL RATII	NG BY:			
NORA CORAZON T. PADIERNOS			MARIA	CIELO O. MONSALUD			PCSUP	T. VALFRIE	G. TABIAN		
PLANNING OFFICE		DATE		PMT CHAIRMAN	DATE			HEAD OF AG	ENCY		DATE



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12. SRPPF

		OFFCICE	PERFORMANCE	COMMITMENT AND REVIEW	(OPCR)				
	OOR , Head of the SAN RAMON indicated measures for the peri	PRISON A	ND PENAL FARM			PIS DAN	260-		ts in
Approved by :			DV		Date :	10			
	, 0	Melvin Ram officer - in -/Cl		EO VI					
FUNCTIONS/ ACTIVITIES	SUCCESS INDICATORS (TARGETS + MEASURES)	ALLOTTED* BUDGET	UNIT/ INDIVIDUALS ACCOUNTABLE	ACTUAL ACCOMPLISHMENTS	Q	RATING T	A	Weight %	Final Rating
STRATEGIC PRIORITY			ACCOUNTABLE						
	stody and Rehabilitation of Nation	al Prisoners							
Inmates Safeguarded	99.80 – 99.89	100							
Retrieval rate	Inmates Safeguarded 50-74% Retrieval Rate (CY)						-		
No. of months on	Over 6 to 7 months retrieval		-				-	-	
retrieval	conducted								
Peace and Order maintained	99% -99.49% Peace and Order Maintained								
Mortality	98.85 – 98.89% Mortality as to illness								
	1.15% Mortality as to unnatural cause								
Reduction on the morbidity rate	1% reduction on the no. of inmates afflicted with diseases (morbidity rate)								
Rehabilitation Program	65-76% Participation Rate in the Rehabilitation Programs								
Reintegration program	80-89% Reintegration program qualified inmates participation								
FUNCTIONS/ ACTIVITIES	SUCCESS INDICATORS (TARGETS + MEASURES)	ALLOTTED	UNIT/ INDIVIDUALS	ACTUAL ACCOMPLISHMENTS	Q	RATING T	A	Weight %	Final Rating
SUPPORT FUNCTIONS			ACCOUNTABLE				**		A John Store
Inmates medical records	90% Inmates Medical Records maintained and updated			*					
Rehabilitation clearance processed	80-89% in 11-15 working days Rehabilitation clearance processed								
Reintegration Report	Monthly reintegration Report prepared and Submitted 3 working days after end of the month								
Accomplishment Report	Monthly Accomplishment Report prepared and Submitted 3 days after end of the month								
Financial Report	Submitted on 7th to 10th working								
The state of the s	days of the following month					-			
Budget utilization	days of the following month 90% Budget Utilization Submitted in 18-23 days after year							,	
Budget utilization PHILGEPS	days of the following month 90% Budget Utilization Submitted in 18-23 days after year end PhiliGeps posting of procurements							,	
PHILGEPS Requirements posted	days of the following month 90% Budget Utilization Submitted in 18-23 days after year end PhiliGeps posting of procurements Activities ABC of more than 50,000	4						,,	
PHILGEPS Requirements posted Posting of NOA	days of the following month 90% Budget Utilization Submitted in 18-23 days after year end PhiliGeps posting of procurements Activities ABC of more than 50,000 Posting of NOA after three calendar days from issuance							,	
PHILGEPS Requirements posted	days of the following month 90% Budget Utilization Submitted in 18-23 days after year end PhiliGeps posting of procurements Activities ABC of more than 50,000 Posting of NOA after three calendar days from issuance Posting of Notice to Proceed and Contract 4-5 calendar days from							,	
PHILGEPS Requirements posted Posting of NOA Posting of Notice to Proceed and Contract Cash Advance	days of the following month 90% Budget Utilization Submitted in 18-23 days after year end Philigeps posting of procurements Activities ABC of more than 50,000 Posting of NOA after three calendar days from issuance Posting of Notice to Proceed and	4							
PHILGEPS Requirements posted Posting of NOA Posting of Notice to Proceed and Contract	days of the following month 90% Budget Utilization Submitted in 18-23 days after year end Philigeps posting of procurements Activities ABC of more than 50,000 Posting of NOA after three calendar days from issuance Posting of Notice to Proceed and Contract 4-5 calendar days from issuance 90-94% iliquidated 30 days after								



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FUNCTIONS/ ACTIVITIES	SUCCESS INDICATORS (TARGETS + MEASURES)	BUDGET IND	UNIT/	ACTUAL		RATING					Final
			ACCOUNTABLE	ACCOMPLISHMENTS		Q	E	T	A	%	Rating
ARTA Improvements	Three major improvements by June 2017			*							
GAD Compliance- Organization Focused - based on approved GAD Plan	40- 44% of GAD PAPs implemented n in 6 mos.										
GAD Compliance – no. of employees participated	21-30% No. of employees participated (participation rate)										
GAD Compliance – GAD PAPs projects / activities / programs for clients implemented	40- 44% of GAD PAPs implemented within 6 mos.									1	
Submission of SPMS individual monitoring and coaching report	4 months submission of performance monitoring and coaching report (PMCI)										
Conduct of feedback session with staff recorded thru minutes of the meeting	4 months submission of feedback session with staff recorded thru minutes of the meeting										
Total Overall Rating											
Final Average Rating											
Adjectival Rating											
ASSESSED BY:						FIN	AL RATI	NG BY:			
	ON T. PADIERNOS			CIELO O. MONSALUD					G. TABIAN		
PLAN	VING OFFICE	DATE		PMT CHAIRMAN	DATE			HEAD OF AG	ENCY		DATE



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APPROVED QUALITY OBJECTIVES OF ALL OFFICES/UNITS

13. ARPDMD OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR) I, MARIA ELENA D. CHUA. Head of the Assessment, Rehabilitation Program Development and Monitoring Division (ARPDMD), commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June 2018. and (MARIA ELENA D. CHUA OIC, ARPDMO Approved by ASEC Melyin Ramon G. Buenafe CEO VI OFFICER IN CHARGE **BUREAU OF CORRECTIONS** SUCCESS INDICATORS Division/ **Actual Accomplishments** Rating FUNCTIONS/ Allotted ACTIVITIES (TARGETS + MEASURES) Budget Individuals E2 Accountable Maintained 99% - 99,49% 2) 100% of admissions oriented, diagnosed and classified w/in 60 100% in 60 days days 3) 100% of admissions transferred to prison 100% transferred after 60 camps after 60 days RDC Inmate Workforce 90-94% inmates transferred Transferred(first in , (admission record from first out) 2002-2011) Transformational Programs 80-89% (improved and enhanced) 6) Conduct of 80-89% monitored/ Monitoring assessment activities of Inmate after 10 mos. Rehabilitation 7) Submitted Evaluation/ Monitoring and Evaluation **Assessment Report** Report submitted 7 working days after assessment 8) Submission of SPMS 4 months submission of performance monitoring and Individual Monitoring coaching reports and Coaching Report 9) Conduct of Feedback 4 months submission of minutes of meeting session with staff recorded thru Minutes of the Meeting or Journal **Total Overall Rating Final Average Rating Adjectival Rating** Final Rating by: Date Assessed by: Date Date PCSUPT. VALFRIE G. TABIAN NORA CORAZON T. PADIERNOS MARIA CIELO O. MONSALUD PMT **Head of Agency Planning Office**

4 - Average

Legend: 1 - Quality 2 - Efficiency