



Republic of the Philippines
 Department of Justice
BUREAU OF CORRECTIONS
 NBP Reservation, 1776 Muntinlupa City



ANNUAL QMS AUDIT SCHEDULE

For the Year 2018

Seq	Area to be Audited	Auditee	Audit Month													
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec		
1	Office of the Director General	Director General											✓			
2	Office of the Deputy Director General for Administration	Deputy Director General for Administration											✓			
	Legal Office	Chief, Legal														
	Internal Affairs Office	Chief, IAS														
3	Office of the Deputy Director General for Operations	Deputy Director General for Operations											✓			
	BuCor Operations Center	Chief, OpCen														
	ISOD	Chief, ISOD														
4	Office of the Deputy Director General for Reformation	Deputy Director General for Reformation											✓			
5	Administrative Division	Chief, Administrative Division											✓			
	Human Resource Development Section	Chief, HRDS														
	Personnel Training School	Chief, PTS														
	Records Section	Chief, Records Section														
	General Services Section	Chief, GSS														
	Logistics & Property Management Section	Chief, Supply														
	Bids & Awards Committee	BAC Chairman														
	Cashier Section	Chief, Cashier														
	ARTA Office	Chief, ARTA														



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6	Finance Division	Chief, Finance											✓			
	Accounting Section	Chief, Accounting Section														
	Budget Section	Chief, Budget Section														
7	Planning & Management Division	Chief, Planning											✓			
	IT Center	Chief, IT														
	Project Management Office	Chief, PMO														
8	Rehabilitation Operations Division	Chief, ROD											✓			
	Inmate Documents Processing Section	Chief, IDPS														
	Identification Section	Chief, ID														
	Photography Section	Chief, Photography														
9	Assessment Rehabilitation, Program Development & Monitoring Division	Chief, ARPDMD											✓			
10	New Bilibid Prison	NBP Superintendent													✓	
	Maximum Security Compound	OIC, Maximum														
	Medium Security Compound	OIC, Medium														
	Minimum Security Compound	OIC, Minimum														
11	Correctional Institution for Women	CIW Superintendent												✓		
12	Iwahig Prison and Penal Farm	IPPF Superintendent												✓		
13	Davao Prison and Penal Farm	DPPF Superintendent												✓		
14	Sablayan Prison and Penal Farm	SPPF Superintendent													✓	



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15	Leyte Regional Prison	LRP Superintendent													✓	
16	San Ramon Prison and Penal Farm	SRPPF Superintendent													✓	

Prepared by:

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 IQA Chairman

Noted by:

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