

RESTRICTED



Republic of the Philippines  
 DEPARTMENT OF JUSTICE  
**BUREAU OF CORRECTIONS**  
 NBP Reservation, Muntinlupa City, Philippines, 1776  
 Tel. No. (02) 772-3877



LINE NO.	MINUTES OF THE PRE-BID CONFERENCE FOR THE SUPPLY, DELIVERY AND INSTALLATION OF AIR-CONDITIONING UNITS  <i>BAC Conference Room, BuCor Supply Office</i>  <i>July 23, 2020 at 09:15 AM</i>	
1	<b>i. Attendance:</b>	
2	1.1 Present	
3		
4		
5	<b>BAC Vice-Chairman</b>	CTINSP RIC A ROCACURBA
6	<b>Members</b>	MR MANUEL SESCO JR
7		CCINSP EDUARDO GOGORZA
8		CINSP VIRGINIA MANGAWIT
9	<b>End User</b>	ENGR JOSE P TANDOG
10		
11		
12	<b>BAC TWG</b>	CTO2 ALEXIS CATINDIG
13		CSO2 GLENN MENDOZA
14		
15	<b>BAC Secretariat</b>	CO2 SHEILA DICHOSO
16		CO2 LOVELY C MARIANO
17		CO2 EMMYLOU P MIRANDA
18		CO1 NELROSE P CADIAO
19		
20		
21	1.2 Absent	
22		
23		
24	<b>BAC Chairman</b>	
25	<b>Atty Lawagan</b>	
26		
27	1.3 Others Present	
28		
29	COA , NGO, Observers, NGO,	
30	<b>Prospective Bidders etc</b>	
31		
32		
33	<b>ii. Agenda</b>	
34	Supply, delivery and installation of Air-conditioning Units	
35		
36	<b>iii. Call to Order</b>	
37	The pre-bid conference presided by the BAC Vice-Chairperson started at 09:15 a.m. The body	
38	was led into prayer by CO2 Lovely Mariano, BAC Secretariat Member.	
39		
40	<b>IV. Discussion Proper</b>	
41		
42	Prior to discussion proper, the vice chair read section 22.3 of the revised IRR of RA 9184, after	
43	which CTO2 ALEXIS CATINDIG has been given the permission and proceeded with the presentation of	
44	the contents stipulated under that specific provision. Among the details he presented were the following: ,	
45	an ABC amounting to P3, 231,000.00 and the documents to be submitted; legal, technical and the	
46	financial components.	
47		
48	The TWG member also presented the proper packaging and sealing of documents and	
49	emphasized that unsealed documents will not be accepted while improperly sealed will be considered	
50	upon the acknowledgement of the prospective bidder. Late submission of bids will not be accepted. As to	
51	the schedule of requirements the delivery shall commence within 60 days upon the receipt of NTP.	
52	Technical specifications were presented and no questions was raised by the bidders.	
53	Lastly, Mr. terrado reminded that the installer shall be accredited to the brand of the supplier.	

Mr. Sescar also added that withdrawal of bids is allowed but the bidder cannot join the bidding process.


V. Adjournment

There having no other matters to attend to and clarification to be made, **CCINSP Gogorza** moved for adjournment and it was unanimously seconded by the members of the BAC. Motion granted, the meeting ended at 10:52 A.M.

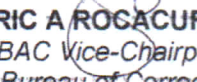
Prepared by:

Reviewed/Certified Correct by:

  
**CO2 QUIN ANNIE J. CABIAS**  
BAC Secretariat

  
**MR. WILLIE TERRADO**  
BAC Head Secretariat

APPROVED BY:

  
**CTINSP RIC A. ROGACURBA, CE, RMP**  
BAC Vice-Chairperson  
Bureau of Corrections

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