

RESTRICTED



Republic of the Philippines
 DEPARTMENT OF JUSTICE
 BUREAU OF CORRECTIONS
 NBP Reservation, Muntinlupa City, Philippines, 1776
 Tel. No. (02) 772-3877



LINE NO.	MINUTES OF THE PRE-BID CONFERENCE FOR THE SUPPLY AND DELIVERY OF FIRE TRUCK Held at the BAC Conference Room, BuCor Supply Office On July 17, 2020 at 09:00 AM
1	I. Attendance:
2	The following BuCor Officers and representatives were in attendance during the BAC Meeting:
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4	A. Command Group, Division/Office Chiefs, BJMPRO-NCR:
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7	1. CTCSUPT JOHN PAUL SANTOS BAC Chairman
8	2. CTINSP RIC A ROCACURBA BAC Vice Chairman
9	3. MR MANUEL SESCOAR JR BAC Member
10	4. CCINSP EDUARDO GOGORZA BAC Member
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13	End User:
14	5. ENGR. JOSE P. TANDOG JR
15	6. CTO1 EDUARDO S TUDOR
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17	Others Present:
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19	7. CTO2 ALEXIS CATINDIG TWG
20	8. MR. WILLIAM M TERRADO Head Secretariat
21	9. CO2 SHEILA DICHOSO BAC Secretariat
22	10. CO2 LOVELY C MARIANO BAC Secretariat
23	11. CO2 EMMYLOU P MIRANDA BAC Secretariat
24	12. CO1 ERIKA TANGUILAN BAC Secretariat
25	13. JO1 JOEVI T VALENZUELA JR BAC Secretariat
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28	II. Opening Program:
29	The meeting began with a short prayer, led by JO1 Valenzuela.
30	III. Roll Call of Attendees and Declaration of Quorum:
31	CO2 Sheila Dichoso, recognized the presence of the BAC Members, hence she certified that there is a quorum
32	for the conference to proceed.
33	IV. Call to Order:
34	1. Having a quorum being certified, CTCSUPT JOHN PAUL SANTOS , called the pre-bid meeting to order
35	at 10:36AM, and presided over the same. The Secretariat, CO1 Tanguilan, recorded the proceedings.
36	V. Reading and Approval of the Minutes Held on July 14, 2020:
37	CTCSUPT JOHN PAUL SANTOS requested everyone to refer and review the Minutes of the previous meeting
38	for any comments or corrections. An electronic copy of which had been earlier distributed thru messenger.
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40	Upon raising some corrections with the minutes of the meeting, a motion duly made by CTINSP RIC A
41	ROCACURBA, seconded by CCINSP EDUARDO GOGORZA, the Minutes of the previous meeting held on July
42	14, 2020, subject to corrections during the progression of the discussion, was approved.
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"Reforming Lives, Community Thrives"

VI. PROJECT ANNOUNCEMENT:

CTO2 ALEXIS CATINDIG presented the details for the proposed project for bidding. Among the details he presented were the required legal documents to which there are 3 options where the bidders can choose to accomplish. However, CSUPT SANTOS inquired if they can make option 3 as a mandatory requirement for bidders where they will be required to secure both legal and Philgeps certificates. After discussing the concern with other BAC Members, it has been decided unanimously that all bidders must secure both legal and Philgeps certificates.

Mr. Manuel Sescar Jr also added that in the absence of even (1) one document will result in the disqualification of the bidder.

As the specifications were presented, the BAC called for CTO1 Eduardo Tudor representing as the end user to explain the specifications he has endorsed for bidding. One of the bidders made a comment and requested if the desired specification of Japanese Grade Manufacturer for the fire truck be removed since he thinks it will single the out from the other perspective bidder. However, CTO1 Tudor insisted that the he has decided to choose this specification out of experience from using non-Japanese grade vehicles which turned out to have a poor performance.

To move on with the presentation, CTINSP ROCACURBA informed the bidders that they can put in writing any inquires or request regarding the specifications presented. He further added that any changes in the specifications will be indicated in the bid bulletin. One of the bidder requested if they will release a bid bulletin, at least they should release is as early as possible since they will also be spending time securing the necessary documents required for the bidding. CTINSP ROCACURBA assured the bidders that they will be having another meeting to discuss the queries raised by the bidders.

Another bidder raised a question on what CLC will they use since some LGUs have their preferred CLC to which Mr Sescar answered that they can use this CLC for a specific purpose. Thus, they will intervene into the project of the Bureau.

A bidder also inquired about the pump to which CTO2 CATINIG that the water pump must be ISO certified. The bidder further inquired if the body of the vehicle should be locally made. Mr Sescar replied by reading out loud the description of fire trucks as indicated in the Memo from the DBM.

After all inquiries were made, Mr Terrado made a clarification that all written concerns by bidders regarding the project will have a response in the form of a Bid bulletin and no personal reply is necessary and must not be expected by the bidders.

VII. ADJOURNMENT:

As there were no other matters to discuss, adjournment of the Pre-Bid Conference was duly motioned by CCINSP GOGORZA. The meeting ended at 10:09 AM.

Prepared by:

JO1 Joevi T Valenzuela Jr
BAC Secretariat

CO1 Erika D Tanguilan
BAC Secretariat

Reviewed/Certified Correct by:

MR. WILLIE TERRADO
BAC Head Secretariat

Approved by:

CTCSUPT JOHN PAUL SANTOS
BAC Chairperson
Bureau of Corrections