



51 **III. Roll Call of Attendees and Declaration of Quorum:**  
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53 The secretariat called the roll and reported that majority of the BAC Members were present.  
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55 **IV. Call to Order:**  
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57 CT/CSUPT SANTOS called the Meeting to order after the declaration of quorum.  
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59 **V. Reading and Approval of the Minutes of the Meeting:**  
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61 CTCSUPT. JOHN PAUL O SANTOS requested for a copy of the Minutes of the Meeting for reference  
62 and be reviewed for any comments or corrections.  
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64 **VI. HIGHLIGHTS OF THE MEETING**  
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66 Before the bidding documents was presented, CTO2 Catindig informed the body that the said document  
67 was revised based on the previously issued supplemental bid bulletin particularly on the removal of  
68 *japan grade vehicle* and the availability of service center at the operating prisons and penal farms was  
69 added on the technical specification.  
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71 He stated that the Funding source is special fund 284. He also mentioned that the ABC of the project  
72 is 13,800,000.00.  
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74 He then proceeds with the discussion of the required documents to be submitted by the bidder as  
75 follows; option one (1), the bidder submits PhilGeps certificate of registration provided that the  
76 documents stipulated on the said certificates are valid and current and in case one of the document are  
77 not valid and current the bidder may submit the document itself. Option two (2), in the absence of  
78 PhilGeps certificate of registration the bidder may submit the legal documents which are the SEC  
79 registration or the DTI certificate of registration or the SCDA, valid and current business permit, valid  
80 and current tax clearance and also the Audited Financial Statement. PhilGeps certificate would be  
81 required during post qualification period. Option three (3) is the submission of both PhilGeps certificate  
82 and legal documents wherein the body recommends to expedite the bidding and post-qualification  
83 process.  
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85 He further stated the other requirements;  
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- 87 ✓ Statement of prospective bidder of all its ongoing government and private contracts, including  
88 contracts awarded but not yet started, if any, whether similar or not similar in nature and  
89 complexity to the contract to be bid and;  
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- 91 ✓ Statement identifying the bidder's Single Largest Completed Contract (SLCC), similar to the  
92 contract to be bid within the last four (4) years from the date of submission and receipt of bids  
93 equivalent to at least fifty percent 50% of the ABC. Certificate of end-user's acceptance (EUA)  
94 or Acceptance Report or official receipt (OR) or sales invoice (SI) issued for the contract, if  
95 completed, which shall be attached to the statement.  
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The chairman of the BAC suggested to avoid attachment of unnecessary documents to avoid delay of the bidding process.

- ✓ Valid and current Audited Financial Statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- ✓ Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC to be bid, and calculated as follows:  $NFCC = [(Current\ assets\ minus\ current\ liabilities) (15)]$  minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid. Where: The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements
- ✓ In Lieu of the NFCC computation the bidder may submits a Committed Line of Credit (CLC) from a Universal or Commercial Bank, it must be at least equal to ten percent (10%) of the ABC to be bid in accordance with Sec 23.4.1.5 of the 2016 Revised IRR of RA 9184.
- ✓ The Bidder shall have the option to post Bid Securing Declaration. Bid Securing Declaration must be duly notarized in accordance with the provisions of 2004 Rules on Notarial Practice or any form of Bid Security in which shall be not less than the percentage of the ABC in accordance with the following schedule:
  - ✓ Form of Bid Security; Cash or cashier's/manager's check issued by a Universal or Commercial Bank. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank at least 2% of the ABC. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security at least 5% of the abc. Should the bidder opt to submit a Surety Bond as other form of Bid Security it must specify the additional 14 grounds.
  - ✓ Duly Conformed Schedule of Requirements
  - ✓ Duly Complied Technical specification
  - ✓ Duly notarized Omnibus Sworn Statement. It must be supported by a Proof of Authority of the designated representative/s for the purposes of this bidding
  - ✓ Duly notarized Special Power of Attorney –For sole proprietorship if owner opts to designate a representative/s;
  - ✓ Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture; Provided that in the case of unincorporated joint venture, each member shall submit a separate

177 Duly notarized Special Power of Attorney and/or Duly Notarized Secretary's Certificate  
178 evidencing the authority of the designated representative/s.  
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181 CTO2 Catindig also stated that the bidders will submit the list of service centers of all the operating  
182 prisons and penal farm with ISO compliance certification of the company of the fire pump or quality  
183 standards.  
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- 188 ✓ Bid validity is 120 calendar days.
- 189 ✓ Packaging and sealing of documents was presented; Each Bidder shall submit the following in  
190 one (1) big envelope duly labelled containing two sets of envelopes: First envelope must contain  
191 four (4) copies of Eligibility and Technical Documents duly marked as "Original Technical  
192 Component", "Copy No.1", "Copy No.2" and "Copy No.3". Second envelope must contain four  
193 (4) copies of Financial Bid Form duly marked as "Original Financial Component", "Copy No.1",  
194 "Copy No.2" and "Copy No.3". Each Bidder shall submit one (1) original copy and three (3) copies  
195 of the first and second components of its bid.  
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204 CTO2 Catindig presented and discussed the Schedule of requirements. He also stated the delivery  
205 shall commence within 180 calendar days from the date of receipt of Notice to Proceed (NTP) and  
206 Contract Agreement.  
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209 The specifications were presented to the interested bidders, queries should be written and address to  
210 the BAC.  
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213 As to the query of the bidder if the BAC would allow US made fire pump which is far more superior  
214 compared to European grade with warranty of five (5) years.  
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217 ---En banc session---

218 It has been unanimously decided to remove the Europe brand and changed it to at least equivalent to  
219 US standard.  
220  
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222 The chairman asked the prospective bidder how many units did they already supplied to BFP, the bidder  
223 stated that there were six (6) units of November last year and that they were the suppliers to said agency  
224 for almost twenty (20) years.  
225  
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227 The Vice chair emphasized that any changes on the technical specification the BAC will signify the  
228 bidder thru supplemental bid bulletin or amendments.  
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231 The chairman then informed the body that no need for a recess to talk about the matter. The vice chair  
232 added that all queries should be put into writing thru supplemental bid bulletin if any, seven (7) days  
233 before the schedule of the bid opening.  
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## 238 VII. ADJOURNMENT

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*"Reforming Lives, Community Thrives"*


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As there were no other matters to discuss, adjournment of the Detailed Bid Evaluation was motioned by CT/INSP ROCACURBA and duly seconded by CTCSUPT JOHN PAUL SANTOS. The meeting ended at 11:30 AM

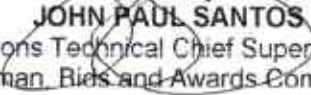
Prepared by:

  
ANNIE J CABIAS  
BAC Secretariat

Reviewed by/ Certified Correct:

  
MR WILLAM M-TERRADO  
Head Secretariat

Approved by:

  
JOHN PAUL SANTOS  
Corrections Technical Chief Superintendent  
Chairman, Bids and Awards Committee