



Republic of the Philippines
 Department of Justice
 BUREAU OF CORRECTIONS
 NEW BILIBID PRISON
 City of Muntinlupa
 Tel. No. (02) 807-23-68
 www.bucor.gov.ph



GARBAGE COLLECTION
 PhP 7,999,997.92
 PRE-BID CONFERENCE
 Conference Room, BAC Office
 April 30, 2019

I. IN ATTENDANCE

CTCSUPT. MA. LOURDES M. RAZON, MD.	-BAC CHAIRPERSON
CCSUPT. RICHARD W. SCHWARZKOPF, JR.	-VICE CHAIRPERSON
CSSUPT. CELSO S. BRAVO	-BAC MEMBER
MS. MARITES C. MAGTALAS	-BAC MEMBER
CSSUPT. DAISY CASTILLOTE	-BAC MEMBER
MR. MANUEL L. SESCAR JR. MBA,MSCA	-BAC MEMBER
MR. WILLIAM M. TERRADO	-HEAD, BAC SEC
CO2 MARIA ADORACION I. VIÑAS	-ASST. HEAD, BAC SEC
CO2 QUIN ANNIE J. CABIAS	-BAC SECRETARIAT
CO2 LOVELY C. MARIANO	-BAC SECRETARIAT
CO2 SHEILA I. DICHOSO	-BAC SECRETARIAT
CO2 EMMYLOU P. MIRANDA	-BAC SECRETARIAT
ATTY. FREDRIC ANTHONY SANTOS	-HEAD, TWG
CTOII ALEXIS CATINDIG	-TWG
CSOIV CASSIUS S. AVELINA	-END-USER
CCI RUBEN FORMOSO	-TWG
CI ROMMEL MUYARGAS	-TWG
CO2 NORMAN AGANAD	-TWG
CO2 MELANIE MAURICIO	-TWG
CSO2 GLENN MENDOZA	-TWG
CSO4 RONALDO PALMIANO	-TWG
CO1 ADELOGA DACANAY	-TWG

II. CALL TO ORDER

The meeting was called to order and presided by CTCSupt. Razon at 3:00 in the afternoon.

III. HIGHLIGHTS OF THE PRE-BID CONFERENCE

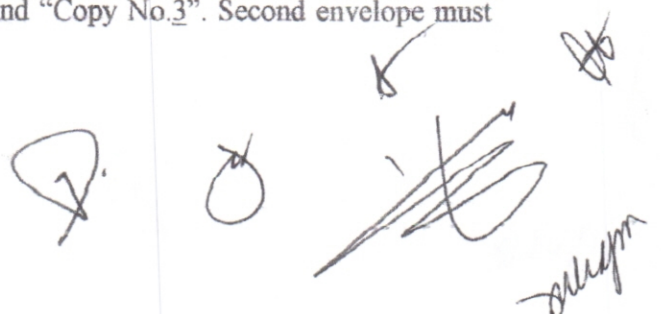
CTCSupt. Razon acknowledged the presence of the prospective bidder and stated that there is a quorum. Further, she encouraged the bidder to raise questions if there is any clarification of the bidding documents.

The prospective bidders introduced themselves.

Acceptance Report or official receipt (OR) or sales invoice (SI) issued for the contract, if completed, which shall be attached to the statement.

- ✓ Valid and current Audited Financial Statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
- ✓ Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC to be bid, and calculated as follows: $NFCC = [(Current\ assets\ minus\ current\ liabilities)\ (15)]$ minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract to be bid. Where: The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR, through its Electronic Filing and Payment System (EFPS). In Lieu of the NFCC computation the bidder may submit a Committed Line of Credit (CLC) from a Universal or Commercial Bank, it must be at least equal to ten percent (10%) of the ABC to be bid in accordance with Sec 23.4.1.5 of the 2016 Revised IRR of RA 9184.
- ✓ The Bidder shall have the option to post Bid Securing Declaration. Bid Securing Declaration must be duly notarized in accordance with the provisions of 2004 Rules on Notarial Practice or any form of Bid Security in which shall be not less than the percentage of the ABC in accordance with the following schedule:
 - ✓ Form of Bid Security; Cash or cashier's/manager's check issued by a Universal or Commercial Bank. Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank at least 2% of the abc. Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security at least 5% of the abc. Should the bidder opt to submit a Surety Bond as other form of Bid Security it must specify the additional 14 grounds.
 - ✓ Duly Conformed Schedule of Requirements
 - ✓ Duly Complied Technical specification
 - ✓ Duly notarized Omnibus Sworn Statement. It must be supported by a Proof of Authority of the designated representative/s for the purposes of this bidding
 - ✓ Duly notarized Special Power of Attorney –For sole proprietorship if owner opts to designate a representative/s;
 - ✓ Duly notarized Secretary's Certificate evidencing the authority of the designated representative/s, issued by the corporation, cooperative or the members of the joint venture; Provided that in the case of unincorporated joint venture, each member shall submit a separate Duly notarized Special Power of Attorney and/or Duly Notarized Secretary's Certificate evidencing the authority of the designated representative/s.

Packaging and sealing of documents was presented; Each Bidder shall submit the following in one (1) big envelope duly labelled containing two sets of envelopes: First envelope must contain four (4) copies of Eligibility and Technical Documents duly marked as "Original Technical Component", "Copy No.1", "Copy No.2" and "Copy No.3". Second envelope must

Handwritten signatures and initials at the bottom of the page, including a large signature on the right and several smaller initials or marks.

2 Mr. Catindig mentioned the ABC to be bid.

3
4 He mentioned that the contract shall commence from the approval of Contract Agreement and
5 issuance of Notice to Proceed up to December 31, 2019. Bidders should have completed, within
6 the last four (4) years from the date of submission and receipt of bids, a contract similar to the
7 Project equivalent to at least fifty percent (50%) of the ABC. He further stated the amount of
8 bidding documents and the source of fund.

9
10 As to the query of the CCSupt. Schwarzkopf is the ABC is for the 3rd and 4th quarter only, Mr.
11 Catindig stated that it is for the whole year. He added that there are queries on the number of
12 hauling depending on the end-users preference.

13
14 As to the query of Supt. Bravo if the billing is per haul basis, Mr. Catindig replied in
15 affirmative and stated that it is 15 cubic meters per hauling. He emphasized that hauling is not
16 only limited on the number of times they do it in the camp. He emphasized that hauling is also
17 required until December 31 2019. He added that it will depend on the volume of trashes which
18 may increase because of camp's activities.

19
20 As to the query of Supt. Bravo if the fund will be sourced from MYOA, Mr. Catindig stated
21 that the applicability of MYOA for next year will be raised for query.

22
23 Mr. Catindig presented the contents of the bidding documents.

24
25 Mr. Catindig stated that the similar contracts shall refer to Garbage Collection and Disposal.

26
27 As to the eligibility requirements valid and current PhilGeps Certificate of Registration and
28 Membership in accordance with Section 8.5.2 of Revised IRR of RA 9184. He emphasized that
29 a valid and current Platinum membership is needed. He suggested to submit all legal and
30 financial documents to expedite the post-qualification process.

31
32 He further stated the other requirements;

- 33 ✓ Valid and current Securities and Exchange Commission (SEC)
34 Registration for Corporation.
- 35 ✓ Valid and current Department of Trade and Industry (DTI) Registration
36 for Sole Proprietorship and
- 37 ✓ Valid and current Cooperative Development Authority (CDA)
38 Registration for cooperative,

- 39 ✓ Valid and current Mayor's/Business Permit issued by the city of
40 municipality where the place of business of the prospective bidder is
41 located.
- 42 ✓ Valid and current Tax Clearance per Executive Order 398, series of 2005
43 as finally reviewed and approved by the BIR.
- 44 ✓ Statement of prospective bidder of all its ongoing government and
45 private contracts, including contracts awarded but not yet started, if any,
46 whether similar or not similar in nature and complexity to the contract to
47 be bid and;
- 48 ✓ Statement identifying the bidder's Single Largest Completed Contract
49 (SLCC), similar to the contract to be bid within the last four (4) years
50 from the date of submission and receipt of bids equivalent to at least fifty
51 percent 50% of the ABC. Certificate of end-user's acceptance (EUA) or

3 contain four (4) copies of Financial Bid Form duly marked as "Original Financial Component",
4 "Copy No.1", "Copy No.2" and "Copy No.3". Each Bidder shall submit one (1) original copy
5 and three (3) copies of the first and second components of its bid.

6 He emphasized that there is no color coding. Further he mentioned the schedule of opening of
7 Bid.

8 Mr. Catindig presented and discussed the Schedule of requirements. He also stated the delivery
9 shall commence from the date of receipt of Notice to Proceed (NTP) and Contract Agreement
10 until December 31, 2019. Contract duration shall cease upon reaching the maximum contract
11 amount or at the end of the year 2019 whichever comes first. Delivery shall be at:

- 12 ✓ Maximum Security Compound- One truckload Three (3) times a week or
13 as needed
- 14 ✓ Medium Security Camp- One truckload Three (3) times a week or as
15 needed
- 16 ✓ Reception & Diagnostic Center (RDC)- One truckload Twice a week or
17 as needed
- 18 ✓ Minimum Security Camp- One truckload Twice a week or as needed
- 19 ✓ NBP Reservation- One truckload Six (6) times a week or as needed

20 As to the query of Mr. Sescar if the garbage from the hospital is included in this project, Mr.
21 Catindig stated that the garbage disposal of the hospital is separated since their waste should be
22 disposed into specific area and there are some permits that is needed for the disposal. He
23 further added that a separate procurement may be undertaken through a Supplemental APP.

24 VI. ADJOURNMENT

25 There having no other clarifications to be made, the conference adjourned at around 12:00
26 A.M.

27 Taken and prepared by:

28 
29 **CO2 QUIN ANNIE J. CABIAS**

30 Member, BAC Secretariat

31 Checked by:

32 
33 **MR. WILLIAM M. TERRADO**

34 Head, BAC Secretariat

Concurred by:

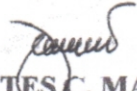
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CSSUPT. DAISY SEVILLA- CASTILLOTE
Member, BAC



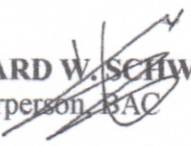
MR. MANUEL L. SESCOAR, JR.
Member, BAC



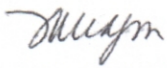
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