



Republic of the Philippines  
Department of Justice  
**BUREAU OF CORRECTIONS**  
City of Muntinlupa



### **REQUEST FOR QUOTATION #2021-001**

Date: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

TIN No.: \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Bidders may quote for all the items.
- c.) Price quotation/s must be valid for a period of *One Hundred Twenty (120) calendar days* from the date of submission.
- d.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) The item/s shall be delivered within **Fifteen (15) calendar days** from receipt of approved purchase order.
- i.) The BuCor shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope indicating supplier's name and name of project.
- l.) Submission thru e-mail and fax quotation **will** be allowed/accepted.

#### **REQUIREMENTS TO BE SUBMITTED**

- m.) **Valid and Current PhilGeeps Registration Number**
- n.) **Valid and Current Mayor's/Business Permit**
- o.) **Valid and Current Complete Income Tax Return filed thru EFPS**
- p.) **Duly Notarized Omnibus Sworn Statement**
- q.) **Duly Notarized Authority to Signatory (if applicable).**

**NOTE:**

**BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE**

\_\_\_\_\_  
Signature over Printed Name of  
Sole Proprietor /Authorized Representative

Submit your sealed quotation duly signed by you or your duly authorized representative not later than **January 21, 2021** at the BAC Office, Bureau of Corrections at **9:00am**. Late submission of bids shall be rejected. For further information, you can call the BAC Secretariat c/o WILLIAM M. TERRADO at the Supply Office, Bureau of Corrections, Muntinlupa City at Tel # 809-8587/478-0907 from 8:00 am to 5:00pm or email at bacsecbucor@yahoo.com, Monday to Friday.

  
**CTCSUPT JOHN PAUL O. SANTOS, Ph.D., LL.B, CSP**  
Chairperson, Bids and Awards Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

**REQUEST FOR QUOTATION RFQ 2020-001**

**Project: Supply and Delivery of Construction Materials for the Construction of Agro Nipa Hut**

**ABC: ₱882,445.00**

QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Unit Price	Offered Quotation	Approved Budget of the Contract (ABC)
			YES	NO			
499	bags	Portland Cement					144,710.00
2500	pcs	CHB 4" Thk					45,000.00
125	pcs	12mm dia Deformed Rebar x6m					28,750.00
280	pcs	10mm dia Deformed Rebar x6m					50,400.00
50	kgs	G.I Tie Wire					4,250.00
43	cu.m	3/4" Gravel					68,800.00
40	cu.m	Coarse Sand					40,000.00
140	pcs	300mm X 300mm Ceramic Tiles					7,000.00
4	bags	Tile Grout					300.00
10	bags	Tile Adhesive					3,000.00
6	length	1" Tile Trim					450.00
250	pcs	2" x 3" x 12' Coco Lumber					52,500.00
100	pcs	2" x 4" x 12' Coco Lumber					28,000.00
60	pcs	3/4 x 4'x8' Phenolic Board					52,200.00
40	kgs	CWN 4"					3,000.00

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME OF SOLE PROPRIETOR OR REPRESENTATIVE

TELEPHONE NO: \_\_\_\_\_

CELLPHONE NO: \_\_\_\_\_

EMAIL: \_\_\_\_\_

QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Unit Price	Offered Quotation	Approved Budget of the Contract (ABC)
			YES	NO			
40	kgs	CWN 3"					3,000.00
40	kgs	CWN 2"					3,200.00
10	kgs	Concrete Nail 4"					1,200.00
15	pcs	2"x6"x1.2mmx6m Tubular					20,250.00
25	pcs	2"x4"x1.2mm x 6m C Purlins					12,500.00
30	pcs	10mm@6m Round Bar					5,400.00
20	cls	Ordinary welding rod					1,600.00
14	pcs	Tile Span Type Roofing 0.5mm x 21ft					31,500.00
12	pcs	Pre-painted Ridge Roll 24"					9,600.00
2000	pcs	Teks screw 2"					4,000.00
300	pcs	Blind Rivets 2"					150.00
35	pcs	Roof Sealant					6,650.00
2	gals	Elastomeric Sealant					3,000.00
1	sets	Water Closet with Accessories, Flush Type					6,500.00
1	sets	Lavatory with Accessories					2,500.00
2	sets	Faucet, Heavy Duty					800.00
1	sets	Shower Head with Valve, Heavy Duty					600.00
1	sets	Stainless Kitchen Sink with Accessories, Heavy Duty					3,500.00
3	pcs	4" x 4" Stainless floor drain					900.00
1	pcs	Vanity Mirror (1m x 4m)					4,000.00
15	length	4" dia x 10' PVC pipe S1000					13,500.00
10	pcs	4" PVC Elbow 90 deg. S1000					1,100.00
5	pcs	4" PVC Wye S1000					1,000.00
6	pcs	4" PVC Tee S1000					1,200.00
4	pcs	4" PVC Clean Out S1000					440.00

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QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Unit Price	Offered Quotation	Approved Budget of the Contract (ABC)
			YES	NO			
10	length	2" dia x 10' PVC pipe S1000					3,000.00
6	pcs	2" PVC Elbow 90 deg S1000					420.00
4	pcs	2" PVC Wye S1000					440.00
8	pcs	2" PVC Tee S1000					800.00
4	pcs	4" x 2" PVC Tee S1000					600.00
20	pcs	1/2" dia PVC Blue Pipe					2,400.00
8	pcs	1/2" PVC Blue Pipe Elbow					160.00
8	pcs	1/2" PVC Blue Pipe Tee					160.00
8	pcs	1/2" dia PVC Union Threaded					320.00
10	rolls	Teflon tape					500.00
6	can	Solvent Cement, 200cc					960.00
1	rolls	1/2"x 100m SDR11 Blue Pipe					2,200.00
4	pcs	1/2" PVC Gate Valve					800.00
2	pcs	1/2" PVC Ball Valve					290.00
50	pcs	Electrical Conduit uPVC, 15mm dia.					4,750.00
160	pcs	uPVC conduit pipe fittings, assorted, 15mm dia.					4,800.00
3	mtrs	RMC/RSC 15mm dia.					4,650.00
1	pcs	RMC/RSC Entrance Cap 15mm dia.					250.00
1	rolls	Flexible Conduit, 1/2"					3,000.00
500	pcs	C-clamp, 1/2"					1,375.00
20	pcs	Junction Box, 4" x 4", heavy duty					1,100.00
20	pcs	Utility Box, 2" x 4", heavy duty					900.00
15	pcs	Ceiling Receptacle 4¼", Porcelain					1,050.00

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**EMAIL:** \_\_\_\_\_

QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Unit Price	Offered Quotation	Approved Budget of the Contract (ABC)
			YES	NO			
1	box	2.0 sq. mm. THHN/THHW copper stranded wire					2,150.00
3	box	3.5 sq. mm. THHN/THHW copper stranded wire					9,600.00
1	box	5.5 sq. mm. THHN/THHW copper stranded wire					4,700.00
2	set	2-Gang Switch with Plate, Heavy Duty					430.00
4	set	1-Gang Switch with Plate, Heavy Duty					540.00
7	set	T8 LED TUBE Light (16watts, 1600lumen output, daylight) with box					2,275.00
8	set	LED Bulb Light (15watts, 1500lumen output, Daylight )					2,480.00
1	set	Panel Board, 2Pole, NEMA 3R, BOLT-ON ( 1 - MAIN, 4 - BRANCH)					7,100.00
11	set	Duplex Universal Outlet w/ Ground					3,190.00
2	can	PVC solvent, 100cc					200.00
10	rolls	Electrical Tape					500.00
10	gal	Sanding Sealer					7,000.00
10	gal	Lacquer Thinner					3,000.00
8	gal	Clear Gloss					5,600.00
7	ltrs	Lacquer Flo					1,750.00
16	ltrs	Acry Color (Raw Sienna)					3,200.00
16	ltrs	Flat Latex (White)					3,200.00
2	gal	Paint Thinner					600.00
3	ltrs	Tinting Color (Burnt Umber)					900.00
4	ltrs	Concrete Neutralizer					280.00
1	mtrs	Sanding Paper #100					180.00
1	ltrs	Bulletin Red Tinting Color					250.00
3	tin	Flat Latex (White)					7,500.00

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QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Unit Price	Offered Quotation	Approved Budget of the Contract (ABC)
			YES	NO			
4	tin	Semi-Gloss Latex (White)					10,000.00
2	bags	Skim Coat					880.00
20	pcs	Sanding Paper #120					300.00
5	pcs	Paint Roller #6					400.00
3	pcs	Paint Brush #1					75.00
5	pcs	Paint Brush #2					200.00
5	pcs	Paint Brush #3					325.00
5	pcs	Paint Brush #4					425.00
2	pcs	Roller Pan					80.00
5	pcs	2"x6" Tubular Steel x 1.2mm x 6m					6,750.00
20	pcs	2"x2" Tubular Steel x 1.2mm x 6m					9,000.00
10	pcs	2"x4" Tubular Steel x 1.2mm x 6m					10,300.00
40	pcs	1"x1" Tubular Steel x 1.2mm x 6m					12,800.00
15	kls	Ordinary welding rod					1,200.00
30	pcs	Cutting Disc					1,800.00
30	pcs	1.2mx2.4mx4.5mm Ficem Board					15,000.00
40	pcs	1/2x2" Metal Furring x 16'					3,800.00
20	pcs	1/2x2" Carrying Channel x 16'					1,900.00
18	pcs	1"x1"x12' Wall angle					900.00
120	pcs	W-Clip					120.00
1000	pcs	Black Screw #1					1,000.00
5	box	Blind Rivets 1/2 x 1/8					1,250.00
2	kls	Concrete Nail #1					240.00

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QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Unit Price	Offered Quotation	Approved Budget of the Contract (ABC)
			YES	NO			
4	pcs	0.9mx2.1m Panel Door set w/ Jamb					16,000.00
1	pcs	0.8mx2.1m Panel Door set w/ Jamb					3,500.00
5	pcs	Door Knob					3,250.00
4	pcs	0.9x0.9m Aluminum Sliding Window					10,000.00
2	pcs	0.4x0.4m Aluminum Awning Window					2,000.00
5	pcs	Silicon Sealant					950.00
<b>TOTAL:</b>							<b>882,445.00</b>

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**EMAIL:** \_\_\_\_\_

COMPANY LETTERHEAD

***Omnibus Sworn Statement***

REPUBLIC OF THE PHILIPPINES )  
CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

**A F F I D A V I T**

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

*If a sole proprietorship:* I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

a) *If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply and Delivery of Construction Materials for the Construction of Agro Nipa Hut** of the **Bureau of Corrections**, as shown in the attached duly notarized Special Power of Attorney;

b) *If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply and Delivery of Construction Materials for the Construction of Agro Nipa Hut** of the **Bureau of Corrections**, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

*If a sole proprietorship:* The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a partnership or cooperative:* None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

*If a corporation or joint venture:* None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management



Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
  - a) Carefully examine all of the Bidding Documents;
  - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
  - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
  - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the ***Supply and Delivery of Construction Materials for the Construction of Agro Nipa Hut.***
  - e) *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 2020 at \_\_\_\_\_, Philippines.

\_\_\_\_\_  
Bidder's Representative/Authorized Signatory

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ and issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_ day of *[month]* *[year]*.

**NAME OF NOTARY PUBLIC**

Serial No. of Commission \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_\_\_\_ *[date issued]*, *[place issued]*

IBP No. \_\_\_\_\_ *[date issued]*, *[place issued]*

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_