



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
City of Muntinlupa



REQUEST FOR QUOTATION #2021-014

Date: _____

Name of Company: _____

Address: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Bidders may quote for all the items.
- c.) Price quotation/s must be valid for a period of *One Hundred Twenty (120) calendar days* from the date of submission.
- d.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) The item/s shall be delivered within **Fifteen(15) calendar days** from receipt of approved purchase order.
- i.) The BuCor shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope indicating supplier's name and name of project.
- l.) Submission thru e-mail and fax quotation **will be** allowed/accepted.

REQUIREMENTS TO BE SUBMITTED

- m.) **Valid and Current PhilGeps Registration Number**
- n.) **Valid and Current Mayor's/Business Permit**
- o.) **Valid and Current Complete Income Tax Return filed thru EFPS**
- p.) **Duly Notarized Omnibus Sworn Statement**
- q.) **Duly Notarized Authority to Signatory (if applicable).**

NOTE:

BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE

Signature over Printed Name of
Sole Proprietor /Authorized Representative

Submit your quotation duly signed by you or your duly authorized representative not later than **April 21, 2021** at the BAC Office, Bureau of Corrections at **09:00 A.M.** late submission of bids shall be rejected. For further information, you can call the BAC Secretariat c/o WILLIAM M. TERRADO at the Supply Office, Bureau of Corrections, Muntinlupa City at Tel # 809-8587/478-0907 from 8:00 am to 5:00pm or email at bacsecbucor@yahoo.com, Monday to Friday.

CCSUPT VICTOR ERICK L PASCUA
Chairperson, Bids and Awards Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

REQUEST FOR QUOTATION 2021-014

Project: Supply and Delivery of Guidon Flag and Brassards for Training Use

ABC: ₱28,700.00

| QTY | UNIT | DESCRIPTION | Compliance to the Technical specifications (Please check) | | Offered Quotation | Approved Budget of the Contract (ABC) |
|--------------|------|---|---|----|-------------------|---------------------------------------|
| | | | YES | NO | | |
| 10 | pcs | <u>GUIDON FLAG</u> (See attached picture-soft copy available at BAC Office) | | | | 18,000.00 |
| 2 | pcs | <u>BRASSARDS</u> (See attached picture-soft copy available at BAC Office) | | | | 300.00 |
| 26 | pcs | <u>BRASSARDS</u> (See attached picture-soft copy available at BAC Office) | | | | 10,400.00 |
| TOTAL | | | | | | 28,700.00 |

SIGNATURE OVER PRINTED NAME OF SOLE PROPRIETOR OR REPRESENTATIVE

TELEPHONE NO: _____

CELLPHONE NO: _____

EMAIL: _____

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

A F F I D A V I T

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

a) *If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply and Delivery of Guidon Flag and Brassards for Training Use of the Bureau of Corrections**, as shown in the attached duly notarized Special Power of Attorney;

b) *If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply and Delivery of Guidon Flag and Brassards for Training Use of the Bureau of Corrections**, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable);]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:

- a) Carefully examine all of the Bidding Documents;
- b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
- c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
- d) Inquire or secure Supplemental/Bid Bulletin(s) issued for **Supply and Delivery of Guidon Flag and Brassards for Training Use.**
- e) *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 2021 at _____, Philippines.

Bidder's Representative/Authorized Signatory

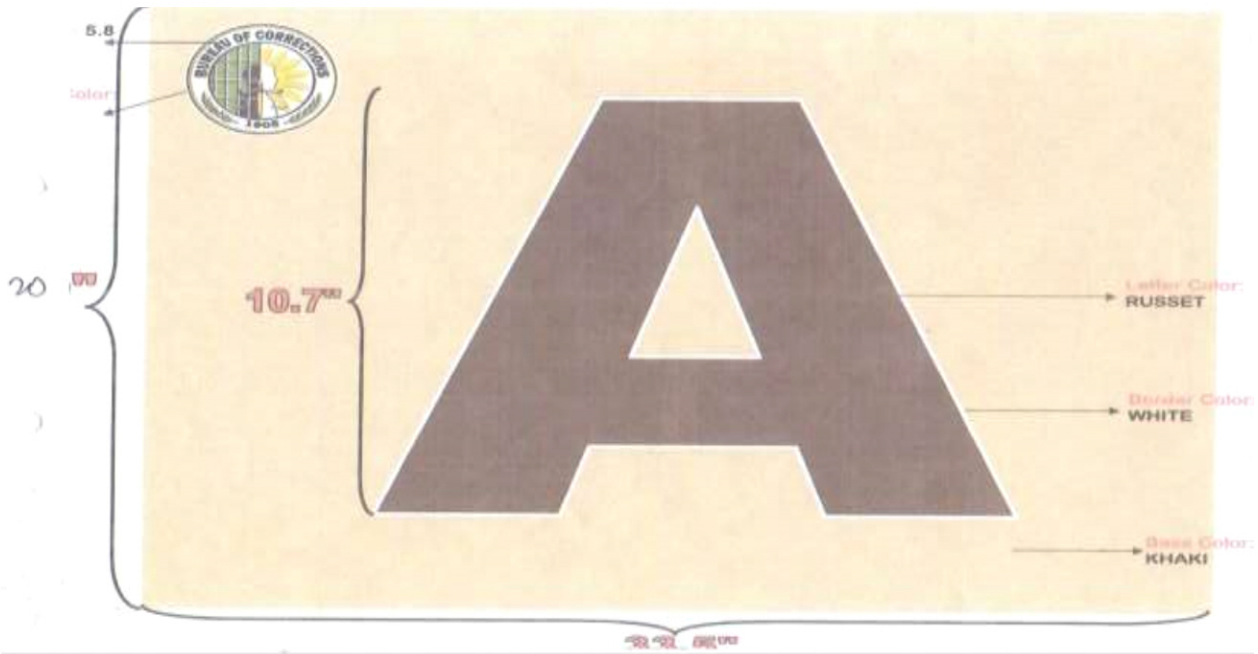
SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and issued on _____ at _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

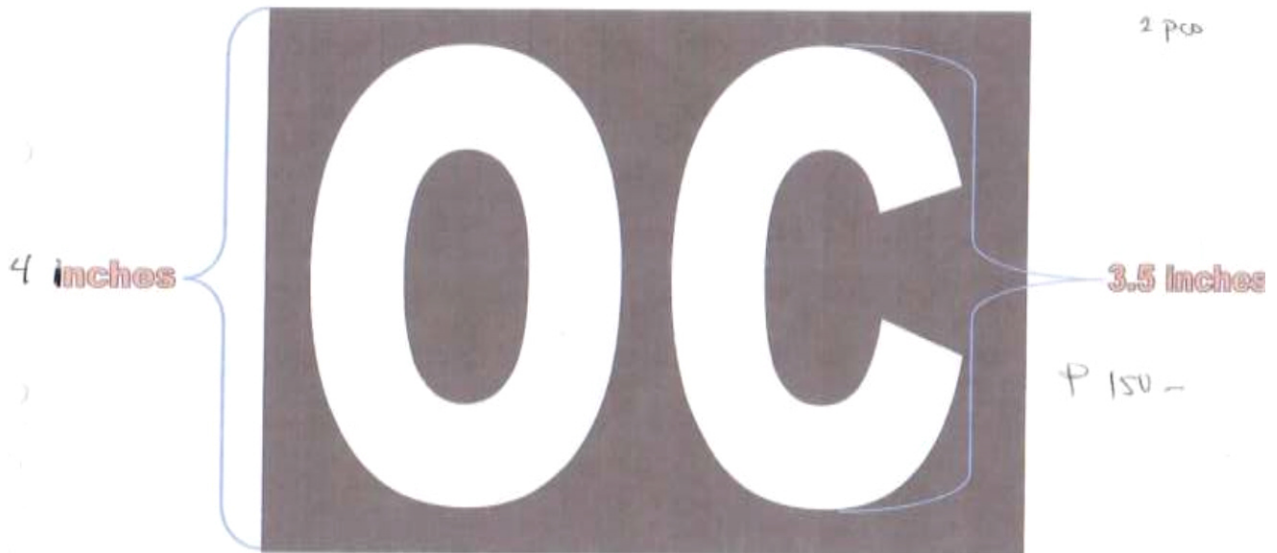
Serial No. of Commission _____
 Notary Public for _____ until _____
 Roll of Attorneys No. _____
 PTR No. _____ *[date issued]*, *[place issued]*
 IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____
 Page No. _____
 Book No. _____
 Series of _____



2 pcs

COLOR: BLACK



BASE COLOR: BLACK

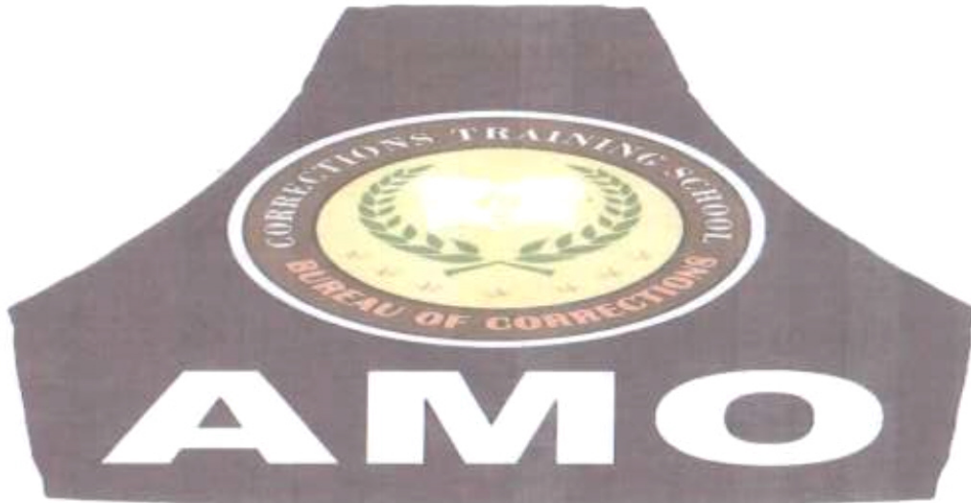
3.5 inches

8.5 inches



5 pcs

P 400.-



2 pcs



2 pcs

2 pcs



BASE COLOR: BLACK

BACK SIDE



Strap color: BLACK

10 pcs



7 FT x 15 FT



Welcome
SIBURAN TRAINING CAMP
"WHERE WARRIORS ARE BORN"

"You are coming to BuCor as warriors, you will be trained as warriors, be ready for the tasks, have faith, have courage, do not fail this organization, do not fail your families and do not fail your country", Director General Gerald Q. Bantag

The banner features a blue background with a large portrait of a man in a military uniform on the right. On the left, there are two circular portraits of men in military uniforms, one above the other. Below these are four small rectangular photos showing various training activities. At the top left, there are two circular logos: one with a sun and the other with a shield and the text 'SIBURAN PRISON AND TRAINING CAMP'. The text 'Welcome' is in a large, bold, black font with a yellow outline. 'SIBURAN TRAINING CAMP' is in a large, bold, multi-colored font. The slogan 'WHERE WARRIORS ARE BORN' is in a red, stylized font.

7 FT x 15 FT



Welcome
DPPE TRAINING CAMP
"WHERE WARRIORS ARE BORN"

"You are coming to BuCor as warriors, you will be trained as warriors, be ready for the tasks, have faith, have courage, do not fail this organization, do not fail your families and do not fail your country", Director General Gerald Q. Bantag

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CORRECTIONS BASIC RECRUIT COURSE TRAINING Academic & Non - Academic Workflow

| Activity | Person Responsible | Details/Functions | References/ Time Table |
|--------------------------------------|--|---|---|
| START | | | |
| Receive Recruits & Documents from HR | <ul style="list-style-type: none"> • CTS Admin Officer • Tactical Officers | <ul style="list-style-type: none"> • Receives and check the completeness of the documents submitted • Receives individual Case Folder of Recruits. • Receives Recruits | <ul style="list-style-type: none"> • Master lists of Recruits • Check list of requirements • <i>After oath taking</i> |
| Reception | Tactical Officers | <ul style="list-style-type: none"> • 20mins run • 20mins physical exercises. • 20mins mental alertness • 30mins guerilla exercises • <i>at stations, road work</i> | <ul style="list-style-type: none"> • CTS Student's Handbook series of 2020 (Appendix "F" letter B, Reception Ceremony, par. 6) • <i>Within 2-3 days of the first week</i> |
| Non-Academic Training | Tactical Officers | <ul style="list-style-type: none"> • Classrooms instructions, drills and ceremonies, and field training activities | <ul style="list-style-type: none"> • Regulation Handbook • CBRC Curriculum • <i>Whole first month</i> |
| Indoctrination | Tactical Officers | <ul style="list-style-type: none"> • Orientation on the Honor Code, Merit/Demerit, POI, schedule of activities | <ul style="list-style-type: none"> • Regulation Handbook • <i>from 1st day until pre-recognition</i> |
| Diagnostics | Tactical Officers/DHS | <ul style="list-style-type: none"> • Initial assessment on the physical conditions of recruits | <ul style="list-style-type: none"> • Regulation Handbook • <i>On the 1st week of the 1st month</i> |



CORRECTIONS BASIC RECRUIT COURSE TRAINING Academic & Non - Academic Workflow

| | | | |
|---|-----------------------------|---|---|
| 1 st Physical Fitness Test (PFT) | Tactical Officers/DHS | <ul style="list-style-type: none"> • Road Run • Push-up • Pull-up/hang and flex • Sit-up | <ul style="list-style-type: none"> • PFT Evaluation Chart • <i>1st week of the 1st month</i> |
| Recognition Rites | Tactical Officers/DHS | <p style="text-align: center;">Regulation Handbook</p> <ul style="list-style-type: none"> • Three days "hell week" • Pre-recognition class • Recognition day (start of indoctrination at night) <i>at night</i> | <ul style="list-style-type: none"> • <i>1st day of the 2nd month of the 1st month</i> • <i>from 1st day until pre-recognition</i> • <i>1st week of the 2nd month</i> |
| Academic Phase | Guests/In-House Instructors | <ul style="list-style-type: none"> • Classroom Lectures | <ul style="list-style-type: none"> • CBRC Curriculum • <i>from 1st week of the 2nd month</i> |
| 2 nd Physical Fitness Test (PFT) | Tactical Officers/DHS | <ul style="list-style-type: none"> • Road Run • Push-up • Pull-up/hang and flex • Sit-up | <ul style="list-style-type: none"> • PFT Evaluation Chart • <i>2nd week of the 2nd month</i> |
| Marksmanship | Tactical Officers | <ul style="list-style-type: none"> • Gun Safety and live firing exercises | <ul style="list-style-type: none"> • CBRC Regulation Handbook • <i>3rd week of the 2nd month</i> |
| Sports fest | Tactical Officers | <ul style="list-style-type: none"> • Basketball, Volleyball, tug-of-war and others | <ul style="list-style-type: none"> • CBRC Curriculum • <i>last week of the 2nd month of the 1st month</i> |
| On the Job Training | Tactical Officers | <ul style="list-style-type: none"> • Shifting Unit, Security & Housing Unit, MaxSeCom • GSCU, MaxSeCom • IVSU, MaxSeCom • Informations | <ul style="list-style-type: none"> • CBRC Curriculum • <i>the whole 3rd month</i> |
| Final Physical Fitness Test (PFT) | Tactical Officers/DHS | <ul style="list-style-type: none"> • Road Run • Push-up • Pull-up/hang and flex • Sit-up | <ul style="list-style-type: none"> • CBRC Regulation Handbook • <i>1st week of the 3rd month</i> |
| Graduation Run | Tactical Officers/DHS | <ul style="list-style-type: none"> • Road run | <ul style="list-style-type: none"> • Regulation Handbook • <i>1st week of the 3rd month</i> |
| Graduation | Tactical Officers | <ul style="list-style-type: none"> • Presentation & ceremonial for graduates | <ul style="list-style-type: none"> • <i>1st week of the 3rd month</i> |
| END | | | |