



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
City of Muntinlupa



REQUEST FOR QUOTATION #2021-031

Date: _____

Name of Company: _____

Address: _____

TIN No.: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Bidders may quote for all the items.
- c.) Price quotation/s must be valid for a period of *One Hundred Twenty (120) calendar days* from the date of submission.
- d.) Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) The item/s shall be delivered within **Fifteen (15) calendar days** from receipt of approved purchase order.
- i.) The BuCor shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.001%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope indicating supplier's name and name of project.
- l.) Submission thru e-mail and fax quotation **will be allowed/accepted**.

REQUIREMENTS TO BE SUBMITTED


- m.) Valid and Current PhilGeps Registration Number
- n.) Valid and Current Mayor's/Business Permit
- o.) Valid and Current Complete Income Tax Return filed thru EFPS
- p.) Duly Notarized Omnibus Sworn Statement
- q.) Duly Notarized Authority to Signatory (if applicable).

NOTE:

BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE

Signature over Printed Name of
Sole Proprietor /Authorized Representative

Submit your quotation duly signed by you or your duly authorized representative not later than **April 21, 2021** at the BAC Office, Bureau of Corrections at 9:00am. Late submission of bids shall be rejected. For further information, you can call the BAC Secretariat c/o WILLIAM M. TERRADO at the Supply Office, Bureau of Corrections, Muntinlupa City at Tel # 809-8587/478-0907 from 8:00 am to 5:00pm or email at bacsecbucor@yahoo.com, Monday to Friday


CCSUPT VICTOR ERICK L PASCUA
Chairperson, Bids and Awards Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

REQUEST FOR QUOTATION RFQ 2021-031

Project: Supply and Delivery of Construction Materials use for the Repair of Mechanical Engineering Section Stockroom and MessHall

ABC: ₱202,582.00

QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Unit Price	Offered Quotation	Approved Budget of the Contract (ABC)
			YES	NO			
36	pcs	12mm x 6m Deformed Bar					7,740.00
42	pcs	10mm x 6m Deformed Bar					6,720.00
7	kls	Tie Wire # 16					700.00
400	pcs	CHB 4"					6,400.00
85	pcs	Louver Block 8"					4,675.00
92	bags	Cement					19,780.00
22	cum	Sand					15,400.00
10	cum	Gravel 3/4"					10,500.00
4	pcs	G.I. Pipe 3" sch. 40					12,800.00
3	pcs	G.I. Pipe 2" sch. 40					7,500.00
10	pcs	2 x 5 x 2mm Tubular					9,800.00
6	pcs	2 x 4 x 2mm Tubular					3,720.00
20	pcs	2 x 3 x 2mm C - Purlins					6,400.00
10	pcs	12mm x 6m Round Bar					2,050.00
15	kls	Welding Rod (Special)					1,757.00
2	pcs	Cut - Off Disc 14"					960.00
2	pcs	Grinding Disc 4"					240.00
5	pcs	Cutting Disc 4"					500.00
3	gals	Epoxy Primer Paint					1,740.00

SIGNATURE OVER PRINTED NAME OF SOLE PROPRIETOR OR REPRESENTATIVE

TELEPHONE NO: _____

CELLPHONE NO: _____

EMAIL: _____

QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Unit Price	Offered Quotation	Approved Budget of the Contract (ABC)
			YES	NO			
2	ltrs	Epoxy Reducer					520.00
2	pcs	Baby Roller 4"					180.00
4	pcs	Paint Brush 2"					180.00
4	pcs	Corrugated G.I. Sheet # 24 x 12'					2,200.00
20	pcs	Corrugated G.I. Sheet # 24 x 10'					8,400.00
16	pcs	End Flashing 8'					4,480.00
2	pcs	Box Gutter 8' (ordinary)					600.00
7	pcs	2 x 6 x 1.5mm C - Purlins					6,860.00
350	pcs	Tec screw 2" (metal)					700.00
5	pcs	Drill Bit 1/8" (metal)					500.00
3	pcs	Drill Bit 1/8" (concrete)					330.00
6	pcs	Silicon Sealant					1,950.00
2	rolls	Heat Insulator 10mm D/S					12,500.00
1	box	Blind Rivets					550.00
12	pcs	3/4 x 4 x 8 Plywood					12,600.00
10	pcs	1 x 2 x 8 KD Lumber					1,750.00
22	pcs	1/2 x 1 x 8 KD Lumber					1,650.00
1	kl	Finishing Nail 3"					105.00
4	kls	Finishing Nail 2"					420.00
1	kl	Finishing Nail 1"					105.00
1	btl.-big	Stikwell Glue					425.00
6	pcs	1/4 x 4 x 8 Plywood (ord.)					1,920.00
12	pcs	2 x 2 x 12 Ro. Lumber					2,160.00
1	kl	CWN 3"					95.00
2	kls	CWN 2"					190.00
3	tins	Semi - Gloss Latex Paint					9,600.00
3	gals	QDE Paint - white					1,650.00
2	gals	Red Oxide Paint					950.00

SIGNATURE OVER PRINTED NAME OF SOLE PROPRIETOR OR REPRESENTATIVE

TELEPHONE NO: _____

CELLPHONE NO: _____

EMAIL:

QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Unit Price	Offered Quotation	Approved Budget of the Contract (ABC)
			YES	NO			
1	tin	Paint Thinner					1,100.00
1	ltr	Ting-Ting Color - L. Black					350.00
1	ltr	Acri Color - Blue					350.00
1	ltr	Acri Color - Red					350.00
2	pcs	Paint Roller 9"					350.00
2	pcs	Paint Brush 3"					130.00
10	pcs	Sand Paper # 120					170.00
10	pcs	Sand Paper # 1000					180.00
1	pc	2 x 5 Door Jamb					1,800.00
1	pc	.80m x 2.10m Panel Door					4,000.00
4	pcs	3" x 3" Loose Pin Hinges					300.00
1	pc	Door Lockset (Lever Type)					550.00

SIGNATURE OVER PRINTED NAME OF SOLE PROPRIETOR OR REPRESENTATIVE

TELEPHONE NO: _____

CELLPHONE NO: _____

EMAIL: _____

COMPANY LETTERHEAD

Omnibus Sworn Statement

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

A F F I D A V I T

I, *[Name of Affiant]*, of legal age, *[Civil Status]*, *[Nationality]*, and residing at *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. **Select one, delete the other:**

If a sole proprietorship: I am the sole proprietor or authorized representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

If a partnership, corporation, cooperative, or joint venture: I am the duly authorized and designated representative of *[Name of Bidder]* with office address at *[address of Bidder]*;

2. **Select one, delete the other:**

a) *If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply and Delivery of Construction Materials use for the Repair of Mechanical Engineering Section Stockroom and Mess hall** of the **Bureau of Corrections**, as shown in the attached duly notarized *Special Power of Attorney*;

b) *If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for **Supply and Delivery of Construction Materials use for the Repair of Mechanical Engineering Section Stockroom and Mess hall** of the **Bureau of Corrections**, as shown in the attached *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;

3. *[Name of Bidder]* is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. *[Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. **Select one, delete the rest:**

If a sole proprietorship: The owner or sole proprietor is not related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a partnership or cooperative: None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

If a corporation or joint venture: None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the following responsibilities as a Bidder:
 - a) Carefully examine all of the Bidding Documents;
 - b) Acknowledge all conditions, local or otherwise, affecting the implementation of the Contract;
 - c) Made an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d) Inquire or secure Supplemental/Bid Bulletin(s) issued for the **Supply and Delivery of Construction Materials use for the Repair of Mechanical Engineering Section Stockroom and Mess hall.**
 - e) *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 2021 at _____, Philippines.

Bidder's Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this ___ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____ and issued on _____ at _____.

Witness my hand and seal this ___ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ until _____
Roll of Attorneys No. _____
PTR No. _____ *[date issued]*, *[place issued]*
IBP No. _____ *[date issued]*, *[place issued]*

Doc. No. _____
Page No. _____
Book No. _____
Series of _____