



Bureau of Corrections

Document Reference Code
NBP-PR-004-F038

Revision No.
0

Effectivity Date
01/05/2018

CASE REFERRAL FORM

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Office of the City Prosecutor
Hall of Justice, _____

Sir/Madame,

Respectfully endorsed for _____ the records
and results of the investigation conducted by Prison Guard I
_____ presently assigned at the
_____.

I – COMPLAINANT/ARRESTING OFFICER/WITNESS:

1. _____
_____.

II – SUBJECT:

_____.

III – LAW/s VIOLATED:


1. _____.

IV – FACTS OF THE CASE:

_____.

IV – RECOMMENDATIONS:

_____.

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V – SCHEDULE OF ANNEXES:

Annex **“A”** – _____ ;
 “B” – _____ ;
 “C” – _____ ;
 “D” – _____ ;
 “E” – _____ ;
 “F” – _____ .

Please acknowledge receipt hereof and furnish this office a copy of resolution thereof for our reference.

 Penal Superintendent