



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NBP Reservation, Muntinlupa City, Philippines 1776



NO.	MINUTES OF PREBID OF ACQUISITION OF LIGHT AND HEAVY EQUIPMENT Held at the BAC Conference Room, BuCor Supply Office On 05 March 2021 at 0900H																				
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43	<p>I. Attendance:</p> <p>The attendees were the following:</p> <table border="0"> <tr> <td>1. CCSUPT VICTOR ERICK PASCUA</td> <td>BAC Chairman</td> </tr> <tr> <td>2. CTCSUPT JOHN PAUL SANTOS</td> <td>BAC Vice Chairman</td> </tr> <tr> <td>3. CTINSP RIC A ROCACURBA</td> <td>BAC Member</td> </tr> <tr> <td>4. MR MANUEL SESCOAR JR</td> <td>BAC Member</td> </tr> <tr> <td>5. CSUPT VIRGINIA MANGAWIT</td> <td>BAC Member</td> </tr> </table> <p>BAC Secretariat:</p> <table border="0"> <tr> <td>1. Mr. WILLIAM M TERRADO</td> <td>BAC Chairman</td> </tr> <tr> <td>2. CO2 Lovely Mariano</td> <td>BAC Secretariat</td> </tr> <tr> <td>3. CO2 Emmylou Miranda</td> <td>BAC Secretariat</td> </tr> <tr> <td>4. CO1 Jhoren L Eridani</td> <td>BAC Secretariat</td> </tr> <tr> <td>5. CO2 Sheila Dichoso</td> <td>BAC Secretariat</td> </tr> </table> <p>TWG Members:</p> <ol style="list-style-type: none"> 1. Atty Randy Serrano 2. CTO2 Alexis Catindig <p>End User: Engr JOSE P TANDOG (GSD)</p>	1. CCSUPT VICTOR ERICK PASCUA	BAC Chairman	2. CTCSUPT JOHN PAUL SANTOS	BAC Vice Chairman	3. CTINSP RIC A ROCACURBA	BAC Member	4. MR MANUEL SESCOAR JR	BAC Member	5. CSUPT VIRGINIA MANGAWIT	BAC Member	1. Mr. WILLIAM M TERRADO	BAC Chairman	2. CO2 Lovely Mariano	BAC Secretariat	3. CO2 Emmylou Miranda	BAC Secretariat	4. CO1 Jhoren L Eridani	BAC Secretariat	5. CO2 Sheila Dichoso	BAC Secretariat
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	<p>II. Opening Program:</p> <ol style="list-style-type: none"> 1. The invocation was led by CO2 Sheila Dichoso. 																				
	<p>III. Roll Call of Attendees and Declaration of Quorum:</p> <p>The secretariat called the roll call of attendees and reported that majority of the BAC Members were present.</p>																				
	<p>IV. Call to Order</p> <p>CTCSUPT JOHN PAUL SANTOS called for the adoption of agenda after the declaration of quorum.</p>																				

V. Opening of Bids

The following bidders were present:

1. POWER KING INDUSTRIES CORP.,
2. GMIC
3. AMS
4. PRINCE MOTOR CORP.,
5. AREZA MOTORS
6. SWIFT GLOBAL
7. JROG MARKETING
8. MACHSOURCE
9. CIVIC MDSG INC
10. INFARAMAL

Upon motion of CTCSUPT JOHN PAUL SANTOS duly seconded by CSUPT VIRGINIA MANGAWIT, the prebid of Light and Heavy Equipment was formally adopted.

CTCSUPT JOHN PAUL SANTOS instructed CTO2 Alexis Catindig to discuss the eligibilities or required documents to be submitted by the bidders.

CTO2 Catindig inform the bidders that questions will be entertained after his discussion. He said that for this bidding, the 6th Edition of Philippine Bidding Documents will be used. For the project, the funding source is INCOME and the Approved Budget for the Contract (ABC) is P78,000,000.00. It includes one (1) lot only.

CTO2 Catindig said that the delivery of goods is required within ninety (90) calendar days from the date of issuance of Notice to Proceed.

CTO2 Catindig said one of the requirements is that bidders should have completed within the last two (2) years from the date of submission and receipt of bids a contract similar to the project equivalent to at least fifty (50) % of the (ABC).

CTO2 Catindig proceeded with the discussion of the checklist which includes the following:

a) Legal Documents

- PhilGeps Registration (Platinum Membership)
- Registration Certification
- SEC for Corporation
- DTI for Sole Proprietorship
- Mayor's Business Permit
- Tax Clearance

b) Technical Documents

- Statement of Prospective Bidders or On-going Contracts
- Statement of Bidders Single Largest Completed Contracts (SLCC)
- Original Copy of Bid Security
- Schedule of Requirements
- Technical Specifications

- 100 - Original duly signed and notarized Omnibus Sworn Statement
- 101 - Authority of Signatory, unless Sole Proprietorship
- 102 - Secretary Certificate
- 103 - Joint Venture Agreement (JVA)
- 104 - Audited Financial Statements
- 105 - Prospective bidders NFCC or a committed line of credit from the universal commercial bank
- 106 of at least equal to ten (10) % of the ABC
- 107 - Financial Bid Form
- 108 - Duly accomplished schedule of prices
- 109
- 110

111
112 After discussing the requirements needed, CTCSUPT JOHN PAUL SANTOS said that they may
113 proceed to the question and answer portion.
114

115 CTO2 Catindig informed the bidders that Opening is scheduled on 16 March 2021 at 0900H. All
116 envelopes must be submitted not later than the said schedule.
117

118
119 The first question is if it is possible that in SLCC, 25% may be considered.
120

121 CTO2 Catindig answered that 50% of the ABC is required because the project includes non-
122 expandable supplies.
123

124
125 The second question from the bidder is in case of the joint venture, should the joining parties submit
126 all the requirements in the checklist.
127

128 CTINSP RIC A ROCACURBA asked CTO2 Catindig to read the provision about joint venture. He
129 said that if joint venture was formed for the project, parties involved shall submit their statement of
130 joint venture within ten (10) calendar days from the issuance of Notice of Appeal with respect to the
131 winning bidder. And as to the question, all documents in the checklist must be submitted by both
132 the parties.
133

134
135 The third question from the bidders is how many percent of retention is needed in the BID Securing
136 Declaration.
137

138
139 CTINSP RIC A ROCACURBA answered that there is no provision about retention in Bid Security.
140 CTO2 Catindig said that Bid Security includes a notarized document stating conditions to follow
141 during the bidding.
142

143
144 The next question is if contracts for motor vehicle be considered in the SLCC.
145

146 CTINSP RIC A ROCACURBA said that if the title of the project encompasses light and heavy
147 equipment and the contract amounts to at least P39,000,000.00, bidder is qualified.
148

149
150 The next question is a follow up for the joint venture. In case of the duly signed copies of the JVA,
151 are photocopies allowed.
152

153 CTO2 Catindig said that for JVA, all documents must be original and notarized.
154
155

The next question is a clarification about the envelopes to be submitted. In terms of reproduction, shall all the signed and notarized document be originals or they can just reproduce it.

CTO2 Catindig said that bidders are required to submit one (1) mother envelope which includes two (2) envelopes. One (1) for technical specifications and one (1) for financial documents. The winning bidder is the one required to reproduce the copy. He also informed the bidders to read the instructions to bidders based on RA 9184.

CTINSP RIC A ROCACURBA informed the bidders that after the meeting, other queries shall be put into writing, two (2) days from this date and BAC will answer through Supplemental Bid Bulletin.

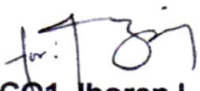
The last question asked is if the bidder is not compliance with one of the Technical Specifications, can he still be qualified upon compliance.

CTCSUPT JOHN PAUL SANTOS said that bidders shall complete all the requirements. Non-compliance is subject for disqualification.

VI. ADJOURNMENT:

As there were no other matters to discuss, adjournment of the Prebid of Light and Heavy Equipment was motioned by CTCSUPT JOHN PAUL SANTOS unanimously seconded by all the members. The meeting was adjourned at 1043H.

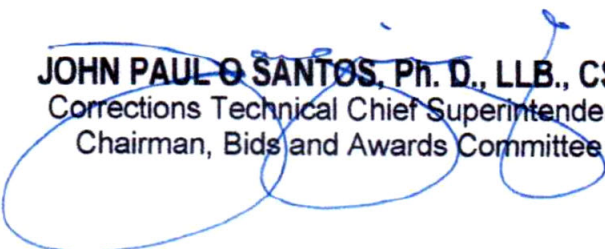
Prepared by:


CO1 Jhoren L Eridani
 BAC Secretariat

Reviewed by/ Certified Correct:


MR WILLIAM M TERRADO
 Head Secretariat

Approved by:


JOHN PAUL G SANTOS, Ph. D., LLB., CSP
 Corrections Technical Chief Superintendent
 Chairman, Bids and Awards Committee