



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NBP Reservation, Muntinlupa City, Philippines 1776



NO.	MINUTES OF PREBID CONFERENCE FOR SUPPLY AND DELIVERY OF ICT EQUIPMENT Held at the BAC Conference Room, BuCor Supply Office On 20 July 2021 at 0900H
1	I. Attendance:
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4	The attendees were the following:
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7	1. CCSUPT VICTOR ERICK PASCUA BAC Chairman
8	2. CTCSUPT JOHN PAUL SANTOS BAC Vice Chairman
9	3. CTINSP RIC A ROCACURBA BAC Member
10	4. MR MANUEL SESCOAR JR BAC Member
11	5. CSUPT VIRGINIA MANGAWIT BAC Member
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14	6. Mr. WILLIAM M TERRADO BAC Head Secretariat
15	7. CO2 Quin Annie Cabias BAC Secretariat
16	8. CO2 Sheila Dichoso BAC Secretariat
17	9. CO2 Emmylou Miranda BAC Secretariat
18	10. CO1 Jhoren Eridani BAC Secretariat
19	11. CTO1 Rexelle Ann M Coronacion BAC Secretariat
20	12. CO1 Marvin Taguiam BAC Secretariat
21	13. Ms. Sheralyn Dullavin BAC Secretariat
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25	14. CSO2 Glenn Mendiola TWG
26	15. CTO3 Agerico Panopio TWG
27	16. CTO2 Alexis Catindig TWG
28	17. CO1 Adeloga Dacanay TWG
29	18. CO1 Teodoro Orbina Jr TWG
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32	19. CO1 ALVIN Deang End – user ICTD
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35	20. Mr. Julios Camadnay Bidder – Richmark Computer Sales and
36	Services
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40	II. Opening Program:
41	1. The invocation was led by Ms. Sheralyn Dullavin.
42	III. Roll Call of Attendees and Declaration of Quorum:
43	The secretariat called the roll call of attendees and reported that majority of the BAC Members
44	were present.

45 **IV. Call to Order**

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47 CCSUPT VICTOR ERICK PASCUA called for the adoption of agenda after the declaration of
48 quorum.
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51 **V. Opening of Bids**

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53 Upon motion of CCSUPT PASCUA duly seconded by CTINSP ROCACURBA, the pre-bid
54 conference for supply and delivery of ICT equipment was formally adopted.
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57 With the permission of CCSUPT PASCUA, CTO2 Catindig proceeded to the usual detailed
58 explanation of the necessary documents needed for submission of bid documents to the sole
59 bidder from Richmark Computer Sales and Services who attended the conference.
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62 The said bidder asked the end-user if branded name computers or cloned computers were
63 preferred for the specification of the desktop. The end - user preferred cloned computers since
64 the branded computers will cost above the allocated budget. Regarding the videoconferencing
65 system, the possible maximum number of seats in a huge room would be 28-40 according to the
66 bidder but the end-user preference was 50 seats. CTO2 Catindig suggested to the bidder to go
67 with the end-user after the conference for viewing of the existing videoconferencing system in the
68 main building. The bidder also asked the HD capacity of item whether SSD or EMMC.
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73 **VI. ADJOURNMENT:**

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75 As there were no other matters to discuss, adjournment of the Submission and Opening of Supply
76 and Delivery of Tires and Car Batteries by CTINSP ROCACURBA was unanimously seconded by
77 all the members. The meeting was adjourned at 1230H.
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81 Prepared by:

Reviewed by/ Certified Correct:

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86 **CTO1 REXELLE ANN M CORONACION**
87 BAC Secretariat

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92 **MR WILLIAM M TERRADO**
93 Head Secretariat

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96 Approved by:

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99 **VICTOR ERICK L PASCUA**
100 Corrections Chief Superintendent
101 Chairman, Bids and Awards Committee