



Republic of the Philippines
 DEPARTMENT OF JUSTICE
 BUREAU OF CORRECTIONS
 NBP Reservation, Muntinlupa City, Philippines 1776



NO.	<p align="center">MINUTES OF PREBID CONFERENCE FOR SUPPLY AND DELIVERY OF VARIOUS ICT SOFTWARE SUBSCRIPTION Held at the BAC Conference Room, BuCor Supply Office On 20 July 2021 at 0900H</p>
1	I. Attendance:
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4	The attendees were the following:
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7	1. CCSUPT VICTOR ERICK PASCUA BAC Chairman
8	2. CTCSUPT JOHN PAUL SANTOS BAC Vice Chairman
9	3. CTINSP RIC A ROCACURBA BAC Member
10	4. MR MANUEL SESCAR JR BAC Member
11	5. CSUPT VIRGINIA MANGAWIT BAC Member
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14	6. Mr. WILLIAM M TERRADO BAC Head Secretariat
15	7. CO2 Quin Annie Cabias BAC Secretariat
16	8. CO2 Sheila Dichoso BAC Secretariat
17	9. CO2 Emmylou Miranda BAC Secretariat
18	10. CO1 Jhoren Eridani BAC Secretariat
19	11. CTO1 Rexelle Ann M Coronacion BAC Secretariat
20	12. CO1 Marvin Taguam BAC Secretariat
21	13. Ms. Sheralyn Dullavin BAC Secretariat
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25	14. CSO2 Glenn Mendiola TWG
26	15. CTO3 Agerico Panopio TWG
27	16. CTO2 Alexis Catindig TWG
28	17. CO1 Adeloga Dacanay TWG
29	18. CO1 Teodoro Orbina Jr TWG
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32	19. CO1 ALVIN Deang End – user ICTD
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35	20. Mr. Julios Camadnay Bidder – Richmark Computer Sales and Services
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40	II. Opening Program:
41	1. The invocation was led by Ms. Sheralyn Dullavin.
42	III. Roll Call of Attendees and Declaration of Quorum:
43	The secretariat called the roll call of attendees and reported that majority of the BAC Members

“Reforming Lives, Community Thrives”

44 were present.

45 **IV. Call to Order**

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47 CCSUPT VICTOR ERICK PASCUA called for the adoption of agenda after the declaration of
48 quorum.
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51 **V. Opening of Bids**

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53 Upon motion of CCSUPT PASCUA duly seconded by CTINSP ROCACURBA, the pre-bid
54 conference for supply and delivery of various ICT software was formally adopted.
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57 With the permission of CCSUPT PASCUA, CTO2 Catindig proceeded to the usual detailed
58 explanation of the necessary documents needed for submission of bid documents to the sole
59 bidder from Richmark Computer Sales and Services who attended the conference.
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62 The said bidder made a clarification with the end-user if 32 bit or 64 bit was the operating system.
63 The end-user opt for 64-bit since it the common used operating system nowadays. Also, the
64 bidder asked if the anti-virus/anti-malware software is a renewal or a first-time subscription. As per
65 the end-user, it just an additional. No questions from the bidder followed.
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69 **VI. ADJOURNMENT:**

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72 As there were no other matters to discuss, adjournment of the Submission and Opening of Supply
73 and Delivery of Tires and Car Batteries by CTINSP ROCACURBA was unanimously seconded by
74 all the members. The meeting was adjourned at 1230H.
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77 Prepared by:

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83 CTO1 REXELLE ANN M CORONACION
84 BAC Secretariat

77 Reviewed by/ Certified Correct:

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83 MR WILLIAM M TERRRADO
84 Head Secretariat

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89 Approved by:

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95 VICTOR ERICK L PASCUA
96 Corrections Chief Superintendent
97 Chairman, Bids and Awards Committee
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