



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NBP Reservation, Muntinlupa City, Philippines 1776



**MINUTES OF PREBID CONFERENCE FOR IMPROVEMENT AND REPAIR OF PERIMETER
 FENCE AT MINSECOM**

**Held at the BAC Conference Room, BuCor Supply Office
 On 01 September 2021 at 1300H**

NO.

I. Attendance:

The attendees were the following:

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| 1. CCSUPT VICTOR ERICK PASCUA | BAC Chairman |
| 2. CTCUPT JOHN PAUL SANTOS | BAC Member |
| 3. CCISNP EDUARDO GOGORZA | BAC Member |
| 4. MR MANUEL SESCAR JR | BAC Member |
| 5. Mr. WILLIAM M TERRADO | BAC Head Secretariat |
| 6. CO2 Quin Annie Cabias | BAC Secretariat |
| 7. CO2 Sheila Dichoso | BAC Secretariat |
| 8. CO2 Emmylou Miranda | BAC Secretariat |
| 9. CO1 Jhoren Eridani | BAC Secretariat |
| 10. CTO1 Rexelle Ann M Coronacion | BAC Secretariat |
| 11. CO1 Lett Carpio | BAC Secretariat |
| 12. CO1 Marvin Taguiam | BAC Secretariat |
| 13. Ms. Sheralyn Dullavin | BAC Secretariat |
| 14. CTO3 Agerico Panopio | TWG |
| 15. CTO2 Alexis Catindig | TWG |
| 16. CO1 Norman Aganad | TWG |
| 17. CTO2 Solomon B Araniego | End -user |
| 18. Diane Angel Cunanan | Bidder – SRU Harvest and Realty Enterprises |
| 19. Mikee Servidad | Bidder – Hiroki Enterprises |
| 20. Roshelle Mendoza | Bidder – Uplift Construction |
| 21. Fernando Mendoza | Bidder – Uplift Construction |

II. Opening Program:

The invocation was led by CO1 Marvin Taguiam.

III. Roll Call of Attendees and Declaration of Quorum:

The secretariat called the roll call of attendees and reported that majority of the BAC Members were present.

44 **IV. Call to Order**

45 CCSUPT VICTOR ERICK PASCUA called for the adoption of agenda after the declaration of
46 quorum.
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48 **V. Highlight of the Pre-bid Conference**

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50 Upon motion of CCSUPT PASCUA duly seconded by CTCSUPT SANTOS, the pre-bid
51 conference for improvement of perimeter fence at MinSeCom was formally adopted.
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54 With the permission of CCSUPT PASCUA, CTO2 Catindig proceeded to the detailed explanation
55 of the necessary documents (Legal, Technical and Financial documents) needed for the project to
56 be bid. List of eligibilities were those agreed by the BAC members last pre-procurement
57 conference.
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60 CTO2 Catindig reminded the bidders to purchase bidding documents as early as possible to avoid
61 the without prior notice closing of concerned offices due to existing pandemic. Unnotarized
62 documents will be accepted due to pandemic but not notarized unsigned documents.
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65 Bidder from Uplift Construction confirmed if organizational chart to be used for the contract
66 needed to be notarized. CTO2 Catindig such notarization of organizational chart was not
67 necessary for the Omnibus Sworn Statement will be the basis of the authenticity of the submitted
68 documents.
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71 CTO2 Catindig suggested to the bidders to approach Architect Araniego to view the area of the
72 project for the scope of works and plans.
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75 No questions followed. CTCSUPT SANTOS instructed the bidders to exit the conference room for
76 another set of agenda.
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78 **VI. ADJOURNMENT:**

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80 As there were no other matters to discuss, adjournment of the pre-bid conference for
81 improvement and repair of perimeter fence at MinSeCom by CTCSUPT SANTOS was
82 unanimously seconded by all the members. The meeting was adjourned at 1600H.
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87 Prepared by:



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92 **CTO1 REXELLE ANN M CORONACION**
93 BAC Secretariat
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Reviewed by/ Certified Correct:



MR WILLIAM M TERRADO
Head Secretariat

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Approved by:



VICTOR ERICK L. PASCUA
Corrections Chief Superintendent
Chairman, Bids and Awards Committee