



**MINUTES OF THE PRE-BID CONFERENCE
 SUPPLY AND DELIVERY OF VARIOUS MEDICAL AND DENTAL SUPPLIES
 FOR NBP AND CIW 2019
 PhP8,337,000.00**

The pre-bid conference for Medicines held at BAC Conference Room was called to order at 1:00P.M. of 30 April 2019, and was presided over by the BAC Chairperson, CTCSUPT. MA. LOURDES M. RAZON.

I. IN ATTENDANCE

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| CTCSUPT. MA. LOURDES M. RAZON | -BAC CHAIRPERSON |
| CCSUPT. RICHARD W. SCHWARZKOPF, JR. | -BAC VICE CHAIRPERSON |
| CSSUPT. CELSO S. BRAVO | -BAC MEMBER |
| MR. MANUEL SESCOAR, JR. MBA, MSCA | -BAC MEMBER |
| MS. MARITES C. MAGTALAS | -BAC MEMBER |
| CO2 QUIN ANNIE J. CABIAS | -BAC SECRETARIAT |
| CO2 MARIA ADORACION I. VIÑAS | -BAC SECRETARIAT |
| CO2 LOVELY C. MARIANO | -BAC SECRETARIAT |
| CO2 SHEILA I. DICHOSO | -BAC SECRETARIAT |
| CO2 EMMYLOU P. MIRANDA | -BAC SECRETARIAT |
| ATTY. FREDRIC ANTHONY SANTOS | -HEAD TWG |
| CTOII ALEXIS CATINDIG | -TWG MEMBER |
| MARIENEL CARGANILLA | -PANAMED PHIL. INC. |
| JEFFREY POLADO | -RILEM PHARMA |
| MARI BEACH PAGADOR | -BRP JR. TRADING |
| ANA DEL MONTE | -STERILAB CO. |
| GILDEN MAKAYAN | -REBMANN INC. |

At the onset, CTO2 Catindig stated the Approved Budget for the Contract.

He mentioned that the Delivery of the Goods is required to be delivered within thirty (30) calendar days from the receipt of Notice to Proceed (NTP) and Contract Agreement. Bidders should have completed, within the last two (2) years from the date of submission and receipt of bids, a contract similar to the Project equivalent to at least twenty-five percent (25%) of the total ABC to be bid.

Further, he emphasized that the amount of bidding documents should be according to its bracket. He further stated that it may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that the bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

He emphasized that for this purpose, similar contracts shall refer to Medical and Dental Supplies.

He enumerated the Class A documents/eligibility documents to be submitted:

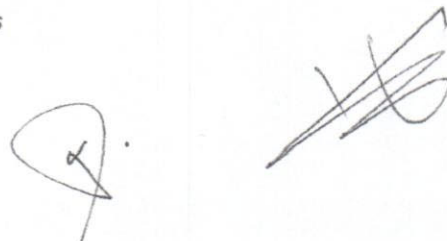
- 1 ✓ Valid and Current PhilGeps Certificate of Registration and membership
2 in accordance with section 8.5.2 of the revised IRR of 9184 Platinum
3 membership. Suggested to still submit the legal and financial documents
4 for post qualification purposes and to include also the Sec registration
5 for corporation and for sole proprietorship the DTI certification of
6 registration.
7
- 8 ✓ Legal Documents; valid and current SEC registration for corporation,
9 valid and current DTI certificate of registration for sole proprietorship,
10 valid and current development cooperative authority, valid and current
11 mayor's business permit, in case business permit is already expired
12 they still can submit together with the proof of renewal provided that the
13 mayor's permit will be submitted on post qualification period.
14
- 15 ✓ Technical documents; statement of prospective bidders of all its ongoing
16 government and private contracts included awarded but not yet started if
17 any whether similar or not similar in nature.
18
- 19 ✓ Statement identifying the single largest contract similar to the contract to
20 be bid within the last four years from the date of submission and receipt
21 of bids equivalent to at least 50% of the ABC per lot. With supporting
22 documents of Certificate of end-user's acceptance (EUA) or Acceptance
23 Report or official receipt (OR) or collection receipt (CR) or sales invoice
24 (SI).
25
- 26 ✓ Valid and current Audited Financial Statements, showing, among others,
27 the prospective bidder's current assets and liabilities, stamped
28 "received" by the BIR or its duly accredited and authorized institutions,
29 for the preceding calendar year which should not be earlier than two (2)
30 years from the date of bid submission.
31
- 32 ✓ Net Financial Contracting Capacity (NFCC) which must be at least equal
33 to the ABC to be bid, and calculated as follows: $NFCC = [(Current\ assets\ minus\ current\ liabilities)\ (15)]\ minus\ the\ value\ of\ all\ outstanding\ or\ uncompleted\ portions\ of\ the\ projects\ under\ ongoing\ contracts,\ including\ awarded\ contracts\ yet\ to\ be\ started\ coinciding\ with\ the\ contract\ to\ be\ bid.$ Where: The values of the bidder's current assets and
34 current liabilities shall be based on the latest Audited Financial
35 Statements submitted to the BIR, through its Electronic Filing and
36 Payment System (EFPS). In Lieu of the NFCC computation the bidder
37 may submit a Committed Line of Credit (CLC) from a Universal or
38 Commercial Bank, it must be at least equal to ten percent (10%) of the
39 ABC to be bid in accordance with Sec 23.4.1.5 of the 2016 Revised IRR
40 of RA 9184.
41
42
43
44

45 As to the query of the bidder if they can submit 2017 EFPS or the 2018 manually filed EPFS in
46 lieu of their non-available 2019 EFPS, CSSupt. Bravo stated that it would be accepted
47 considering that there is a certification from the BIR stating the non-availability of such
48 requirement then it could be possible.

49 As to the query of Atty. Santos if other bidders have encountered the same problem, one of
50 the bidders responded that they already have filed it thru EFPS.

51 Atty. Santos further stated that the bidders should otherwise comply. He emphasized that
52 financial envelopes would not be opened if there are lacking documents in the first envelope.

53

Handwritten signature and initials in black ink, located at the bottom right of the page.

1 Queries on Technical Specifications
2 As to the query on the required gauge, Dr. Razon stated that the specification is not gauge but
3 rather lancet with open size.
4
5 As to the query of Atty. Santos if mixed size is accepted, Dr. Razon replied in affirmative.
6
7 Item #15
8 One of the bidders raised query on whether the specification is wall mounted or desk type.
9 Further, the bidder stated that item number 15 is the same with item number 16. She pointed
10 out that it requires specification both to have a stand and considered to be heavy duty.
11
12 Item #13
13 As to the query of one of the bidders if it could be possible to have a range from ¾ inch to 1
14 inch for the item since 1 inch is wider but have the same price, Dra. Razon replied in
15 affirmative.
16
17 Item #43
18 As to the query one of the bidders on the preference of the end-user for the disinfecting
19 solution on whether it is Clorhixidine or the Povidone Ion, Dr. Tamayo stated that they prefer
20 Lysol.
21
22
23 Item #50 to 53
24 As to the query of one of the bidders on the preferred gauge of the end-user, Dr. Razon stated
25 that they usually use gauge 23. As to the statement of the bidder on whether they can supply
26 gauge 21 for item number 50, Dr. Tamayo replied in affirmative.
27
28 Item #61 to 64
29 The bidder stated that the powder free is now the only available in the market and it has two
30 types which are the nitrite and the latex. Further, the bidder stated that nitrite is more
31 expensive and has the anti-allergy content than the latex which is cheaper.
32
33 As to the query of one of the bidder if the end-user prefers nitrite or latex, Mr. Catindig stated
34 that the BAC will discuss on this and will be supplemented if there would be changes.
35
36 Item #75
37 As to the query of one of the bidders if they could provide glucometer, Mr. Catindig replied in
38 affirmative. Further, the bidder stated that they could provide one machine for every ten strips.
39
40 Item #82
41 As to the query of one of the bidders on the size of the linen, Dr. Tamayo stated that it should
42 vary on the mattress which is five inches thick.
43
44
45 Item #120
46 As to the query of the bidder on whether the preferred packaging is by 8, Mr. Catindig stated
47 that packaging by 12s is already available.
48
49 Item #124
50 As to the query of the bidder on the thickness of the gauze, Mr. Catindig stated that it should
51 be mesh 20.
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54 Item #121
55 As to the query of the bidder if the specification is single blade or double blade, Mr. Catindig
56 stated that it was not specified on the specification.
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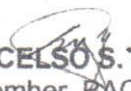
Item #122
As to the query of the bidder if the price could be adjusted, Mr. Catindig stated that the BAC will discuss on this matter.
Mr. Catindig presented the Bidding Form. Further, he stated that the Bid reference number can be viewed on PhilGeps.
There having no other clarifications to be made, the pre-bid conference adjourned at around 2:30 P.M.

Taken and prepared by:


CO2 QUIN ANNE J. CABIAS
Member, BAC Secretariat

Checked by:


MR. WILLIAM M. TERRADO
Head, BAC Secretariat
Concurred by:

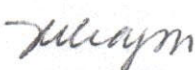

CSSUPT. CELSO S. BRAVO
Member, BAC

Absent
CSSUPT. DAISY S. CASTILLOTE
Member, BAC


MR. MANUEL L. SESCAR, JR.
Member, BAC


MS. MARITES C. MAGTALAS
Member, BAC


CCSUPT. RICHARD W. SCHWARZKOPF, JR.
Vice-Chairperson, BAC


CTCSUPT. MA. LOURDES M. RAZON
Chairperson, BAC