



Republic of the Philippines
 Department of Justice
BUREAU OF CORRECTIONS
SABLAYAN PRISON AND PENAL FARM
 Sablayan, Occidental Mindoro



MINUTES OF THE PRE-BID CONFERENCE

BAC/BAC Secretariat Office, New Admin Building
 23 March 2021, 10:00 AM

Project Name: Supply and Delivery of Construction Materials for the repair and refurbishment of BRSS Quarters (1 Lot)

Approved Budget: ₱1,098,431.47

A. Present:

- | | | |
|-----------------------------|---|-------------------------|
| 1. CCI ANGELITO DC LAPITAN | - | BAC Vice-Chairperson |
| 2. CSO4 MARSHALL H DIOMAMPO | - | BAC Member |
| 3. CSO4 EDUARDO G IGNACIO | - | BAC Member |
| 4. CSO4 VIRGILIA B DE JESUS | - | BAC Member |
| 5. MARK VINCENT ABELEDA | - | End-User Representative |
| 6. CTSO4 MADIA M BANGIBANG | - | TWG Chairperson |
| 7. CO2 RUBEN I FABRIGAS | - | BAC Secretariat |

Prospective Bidder:

- Garciano Construction and Builders' Supply being represented by Miss Emily Daprosa

OBSERVERS:

Commission on Audit (COA), Filipino Chinese Chamber of Commerce and Industry (FIL-CHI), Sablayan Market Vendors Cooperative (SAMVEMCO) were the invited observers but no representative joins the conference.

B. Absent/Apology:

- | | | |
|-----------------------------|---|--|
| 1. CSUPT SUSAN C URGEL | - | BAC Chairperson (On Official Business) |
| 2. CTSO3 TIM JAKE D POLILEN | - | BAC Member |

Business Matter:


- The Pre-bid Conference was called to Order by the BAC Vice Chairperson CCI Angelito DC Lapitan
- Prayer was led by BAC TWG Chairperson CSO4 Madia M Bangibang
- The Secretariat requested everyone to introduce themselves
- The Vice Chairperson recognized the presence of all attendees
- The Vice-Chairperson declared Quorum based on the attendance of BAC Members

- The Vice-Chairperson proceeded with the opening statement re: the project to be bid entitled Supply and Delivery of Construction Materials for the repair and refurbishment of BRSS Quarters (1 Lot) with an ABC of Php1, 098,431.47.
- The Secretariat informed everyone that the basis for this procurement and its ABC is the FY 2021 GAA and the Approved FY 2021 APP as well as the approved PR which was submitted by the End-User.
- The Secretariat also informed everyone that this project was is posted in PhilGEPS, BuCor website and at conspicuous places reserved within SPPF.
- The Secretariat reiterated Section 22.3 of the 2016 Revised IRR of RA 9184, "The Pre-bid Conference shall discuss, clarify and explain among other things, the eligibility/technical and financial components of the contract to be bid including questions and clarifications raised by the prospective bidders and are open to them." Hence, the BAC encouraged prospective bidder to ask question or clarification regarding the project to be bid however, the prospective bidder who attended the conference opted not to ask a question or clarification.
- The Vice-Chairperson reminded everyone that the Opening of Bids for this project will be on 5 April 2021, 10 AM at the BAC Office to be attended by bidders who purchased the Bid documents.
- There having no other matter to discuss, the pre-bid conference was moved to adjourn by BAC Member CSO4 Eduardo G Ignacio and was severally seconded. The pre-bid conference was adjourned at 11:00 AM.

Taken and prepared by:


CO2 RUBEN I FABRIGAS
 BAC Secretariat

Checked by:


CTI ARSENIO E SICNAO
 Head, BAC Secretariat

Approved by:


CSUPT SUSAN C URGEL
 BAC Chairperson