



Republic of the Philippines
Department of Justice
BUREAU OF CORRECTIONS
SAN RAMON PRISON AND PENAL FARM
Barangay Talisayan, 7000, Zamboanga City



MINUTES OF PRE-BID CONFERENCE ON RE-BID OF SUPPLY AND DELIVERY OF FORTIFIED POWDERED MILK DRINK FOR PDL CONSUMPTION ON SEPTEMBER 03, 2019 AT SRPPF, ZAMBOANGA CITY STARTED 10:00 AM – SRPPF WALL CLOCK

I. Attendance:

Bids and Awards Committee

CTSUPT MARDY L LEE	-	Chairperson
CSUPT ROBERT O MANDAP	-	Vice Chairperson
CCINSP VIRGILIO DL JAVATE	-	Member
CINSP ROMMEL J CAMPILIS	-	Member
CINSP CATHERINE D CAPANANG	-	Member (On-Leave)
CSO4 Mario DR Monteverde	-	Member
CINSP ANTONIO B BANTAY	-	End-User

BAC Secretariat:

CINSP LORNA ARGANA	-	Chairperson
CTO3 Sephura C Narvaez	-	Vice-Chairperson
CTO2 Arvin Flores	-	Member
CO2 Jerome M Rojas	-	Member
CO2 Floringaile A Daquinag	-	Member

Technical Working Group:

CSO4 Albert Posadas	-	Chairperson
CSO2 Rogelio T Alvarez Jr.	-	Member
CO3 Roel C Somogod	-	Member
CTO3 Liana Pilar C Cabaltera	-	Member
CO2 Manuel A Quinto	-	Member

Prospective Bidders:

1. Fine Square
Mr. Jose P. Bazan
2. Four Bros BML Construction and Enterprise
Mr. Bernie Baldwin Labastida
3. Mang Kiko Catering Services Inc. (MKCSI)
Ms. Rhea Mae Jimenez
Ms. Jovelyn Saracho
4. RC Lim Marketing
Mr. Roel A. Cagaracruz
Ms. Glene Ghane Gepiga

II. Call to Order

The pre-bid conference for the Re-bid of Supply and Delivery of Fortified Powdered Milk Drink for PDL Consumption was presided by CTSUPT MARDY L LEE, Chairperson. The Chairperson acknowledged the presence of the BAC members, secretariat, TWG and prospective bidders.

There was no observer from invited agencies- COA, DOJ, Knights of Columbus and Filipino-Chinese Chamber of Commerce and Industry.

III. Highlights of the Meeting

1. The Approved Budget for the Contract (ABC) is Two Million Four Hundred Thirty- Three Thousand One Hundred Fifty- Nine Pesos (₱2,433,159.00) through the approved GAA FY 2019.
2. The Chairperson briefly explained the content of the bidding documents particularly Section 1 Invitation to Bid - the Single Largest Completed Contract (SLCC) which should be similar in nature, schedule of submission and opening of bids, and the delivery of goods.
3. As agreed by the BAC members and prospective bidders, the goods must be delivered within 20 working days (excluding Saturdays and Sundays) after receipt of the Notice to Proceed by the winning bidder. Revisions in the schedule of delivery should be in a Supplemental Bid Bulletin form.
4. Emphasized that the bidders should be PhilGEPS registered that is related to the goods being procured e.g. General Merchandise.
5. The BAC reminded the bidders to comply and submit the statement of compliance to technical specifications indicated in the bidding documents.
6. The bidders must indicate/ specify the brand of the offered goods during the opening of bids.
7. Presented the proper marking and sealing of the bidding documents, the contents of the envelope – first envelope (eligibility and technical documents) and second envelope (financial bid form), and checklist.

IV. Adjournment

Since there were no other issues/concerns, the pre-bid conference for the Re-bid of Supply and Delivery of Fortified Powdered Milk Drink for PDL Consumption was officially put to a close at 11:00 A.M.

Prepared by:


CO2 Floringaile A Daquinag
Secretariat

Approved by:


CTSUPT MARDY L. LEE, RMT, MD, MDM, FICS
Chairperson