



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NBP Reservation, Muntinlupa City, Philippines 1776



| NO. | MINUTES OF PREBID OF FOOD SUBSISTENCE FOR PDL CONFINED IN SABLAYAN PRISON AND PENAL FARM (SPPF) Held at the BAC Conference Room, BuCor Supply Office On 07 February 2022 at 0900H |
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| 1 | I. Attendance: |
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| 3 | I.A PRESENT |
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| 5 | BAC Members: |
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| 7 | 1. CCSUPT VICTOR ERICK L PASCUA Chairman |
| 8 | 2. CTINSP RIC A ROCACURBA Vice Chairman |
| 9 | 3. CTCUPT JOHN PAUL SANTOS |
| 10 | 4. CCINSP EDUARDO GOGORZA |
| 11 | 5. MR MANUEL SESCAR JR |
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| 14 | BAC Secretariat: |
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| 16 | 6. Mr. WILLIAM M TERRADO Head Secretariat |
| 17 | 7. CO2 Sheila Dichoso |
| 18 | 8. CO2 Emmylou Miranda |
| 19 | 9. CO2 Quin Anne Cabies |
| 20 | 10. CO1 Jhoren L Eridani |
| 21 | 11. CTO1 Rexelle Ann Coronacion |
| 22 | 12. CO1 Marvin Taguam |
| 23 | 13. CO1 Lett Carpio |
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| 26 | TWG Members: |
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| 28 | 14. CTO3 Agerico Panopio |
| 29 | 15. CTO2 Alexis Catindig |
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| 31 | I.B PROSPECTIVE BIDDER(S): |
| 32 | 16. Bryan Castillo Yovel East Inc |
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| 34 | I.C ABSENT |
| 35 | CCSUPT HENRY T FABRO End User/Provisional Member |
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| 38 | II. Agenda: |
| 39 | Food Subsistence for PDL Confined in Sablayan Prison and Penal Farm (SPPF) Prebid |
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III. Call to Order:

The meeting for prebid presided by BAC Chairperson started at 0939H. The body was led into prayer by CO1 Marvin Taguiam.

IV. Discussion Proper

The Chairman called the BAC Secretariat to do the roll call. The body was informed that five (5) were present and one (1) was absent. Given the pronouncement, quorum was declared by the Chairman. Reading of the previous minutes was dispensed.

Upon motion of CCINSP EDUARDO GOGORZA duly seconded by Mr. MANUEL SESCAR JR, agenda was formally adopted.

The Chairman gave the floor to CTO2 Catindig to discuss the documents needed for the bidding.

CTO2 Catindig informed the members that this is based on General Appropriation Act (GAA) of 2022 which intends to apply the sum of **Seventy-Three Million Four Hundred Thirty Thousand Seven Hundred Pesos Only (P73,430,700.00) as the ABC**. Bidders should have completed, within the last eight (8) years from the date of submission and receipt of bids, a contract similar to the project equivalent to **at least fifty percent (50%)** of the ABC. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with **at least sixty percent (60%)** interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

CCINSP EDUARDO GOGORZA asked the other members if Yovel East Inc needs to submit all the necessary documents or only those documents which caused their disqualification on the former bidding.

CTO2 Catindig said that Yovel East Inc has to submit all the eligibility documents considering that it is a new and different project and also, they have to comply with their former deficiencies. He also added that for this purpose, contracts similar to the project shall be institutional food catering including the cooking, preparation and delivery of cooked food on a large scale. And that such contract shall have been completed within the last eight (8) years equivalent to at least fifty percent (50%) of the ABC, prior to the deadline for the submission and receipt of bids.

CCINSP EDUARDO GOGORZA wanted to clarify the requirements with regards to the registered nutritionist dietitian. He said that bidders (especially those who won on the other OPPFs) should ensure that one must be employed for the kitchen and its qualifications must be submitted upon opening of bids.

CTCSUPT JOHN PAUL SANTOS agreed with it and told the other members that they have to scrutinize said documents upon opening of bids and not during post qualification stage.

The Vice Chairman instructed CTO2 Catindig to flash the provisions of the said requirements and these were presented:

Registered Nutritionist Dietitian - All participating bidders must have employed before or at the time of the receipt of bids and bid opening a Registered Nutritionist-Dietitian with experience in the

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97 field of institutional catering service to ensure nutritious and safe food. The Bidder shall ensure that
98 there shall be stationed at least one Registered Nutritionist-Dietitian with attached credentials.
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100 **Food Safety Compliance Officer** - In view of the scale of the catering project and the ever-urgent
101 need to ensure safe food, all participating bidders must have employed six (6) months prior to the
102 scheduled receipt of bids and bid opening at least one (1) Food Safety Compliance Officer with
103 attached credentials in compliance with RA 10611, otherwise known as the Food Safety Act of
104 2013.
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107 The Vice Chairman said considering that the term used was "*participating bidders*," bidders have to
108 submit the credentials of would be registered nutritionist dietitian and food safety compliance officer
109 during opening of bids and NOT upon winning. He also added that they have to submit valid and
110 current credentials of their employee. This was affirmed by the Chairman.
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113 CTO2 Catindig also discussed the eligibility documents to be prepared by the bidders. This includes
114 technical and financial documents.
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117 The technical envelope shall include the following:

- 118 - PhilGeps Platinum Membership
- 119 - On-going contracts
- 120 - Single Largest Completed Contracts (SLCC)
- 121 - Bid Security/Bid Securing Declaration
- 122 - Schedule of Requirements
- 123 - Technical Specifications (Registered Nutritionist Dietitian, Food Safety Compliance Officer,
124 Proof of Ownership or Contract of Lease for Cold Storage Warehouse)
- 125 - Omnibus Sworn Statement
- 126 - Net Financial Contracting Capacity or Committed Line of Credit from a Universal or
127 Commercial Bank

128 Financial envelope shall include:

- 129 - Financial Bid Form
- 130 - Price Schedule




131 The Chairman asked the members and prospective bidder(s) if there are other queries regarding
132 the prebid. Mr MANUEL SESCAR, JR and prospective bidder(s) answered that there are NO further
133 concerns.
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136 CTO2 Catindig also informed the prospective bidder(s) to search on the different bidding websites
137 for additional information regarding the bid.
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140 The Chairman expressed his gratitude to the prospective bidder(s) and politely instructed them to
141 leave the venue.
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145 V. ADJOURNMENT:

146 As there were no other matters to discuss, adjournment of Prebid of Food Subsistence for PDL
147 Confined in Sabalayan Prison and Penal Farm (SPPF) was motioned by the CCINSP EDUARDO
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154 GOGORZA and duly seconded by Mr MANUEL SESCAR, JR. Motion was granted, the meeting
155 ended at 1047H.
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159 Prepared by: Reviewed by/Certified Correct:
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164 **CO1 Jhoren L Eridani** **Mr WILLIAM M TERRADO**
165 BAC Secretariat Head Secretariat
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170 Approved by:
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174 **VICTOR ERICK L PASCUA**
175 Corrections Chief Superintendent
176 Chairman, Bids and Awards Committee
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