

**COMMUNICATIONS/TACTICAL OPERATIONS SECTION  
Davao Prison and Penal Farm**

**MESSAGE SLIP**

|   |   |
|---|---|
| Date: <u>AUG 4, 2022</u>  | No. of Pages <u>1</u>   |
| Name of Sender: <u>COL OENIL I JENENE</u>   |   |
| Sender's Designation: <u>BXC SEC</u>  |   |
| Recipient: <u>1. BUONORDOLLO</u><br><u>2. BUON OPEN</u>   | <u>3. ICTD</u><br><u>CC - 1. JOY QUINAGRACIA</u><br><u>2. JULIE JOY QUINAGRACIA</u> |
| Subject & Remarks: <u>REQUEST FOR POSTING TO BUON WEBSITE</u><br><u>RE: INVITATION TO BID FOR THE SUPPLY &amp; DELIVERY OF VARIOUS CONSTRUCTION</u><br><u>MATERIALS FOR THE REPAIR &amp; EXTENSION OF ADMINISTRATIVE BUILDING</u> |   |
| Received by:<br><u>Amor C Baitan, MPA</u><br>Corrections Officer<br>Chief of DPPF CTOS  | <u>G-3</u><br>Shift<br><br><u>[Signature]</u><br>Signature                          |



Republic of the Philippines  
**Department of Justice**  
 Bureau of Corrections  
**DAVAO PRISON AND PENAL FARM**  
**B.E. Dujali, Davao del Norte**  
**BIDS AND AWARD COMMITTEE**



FOR : **UNDERSECRETARY GERALD Q BANTAG**  
 Director General, Bureau of Corrections  
 New Bilibid Prison Reservation  
 Muntinlupa City

THRU : **Chief, Information and Communications Technology Division (ICTD)**  
 National Headquarters, Muntinlupa City

SUBJECT : **Request for Posting to BuCor Website Re: Invitation to Bid for the Supply and Delivery of Various Construction Materials for the Repair and Extension of Administrative Building**

DATE : **August 04, 2022**

1. Reference: GPPB Circular 01-2021 dated 04 March 2021 Re: Transparency, Accountability and Good Governance in the Procurement Process.
2. ICOW the abovementioned reference where all agencies are instructed to post information on their official website all advertising and post-award information of procurement projects as well as the transparency requirements under 94 of RA No. 11465 (Transparency Seal).
3. With this, the undersigned respectfully request for posting to Bucor Website the following procurement project(s) of DPPF, to wit;

| PARTICULAR  | ABC                 | MOP            | PRE-BID CONFERENCE          | DEADLINE OF SUBMISSION AND RECEIPT OF BIDS | BID OPENING                 |
|---|---------------------|----------------|-----------------------------|--|-----------------------------|
| Supply and Delivery of Various Construction Materials for the Repair and Extension of Administrative Building (PR No. 2022-07-0176) | PhP<br>2,988,860.00 | PUBLIC BIDDING | August 12, 2022<br>2:00 P.M | August 24, 2022<br>1:45 P.M                | August 24, 2022<br>2:00 P.M |

4. The same is posted as well at PhilGEPS website bearing the same Project Title and procurement information. Attached is the **Invitation to Bid** for the said project(s).
5. For His Honors approval.

  
**CCINSP DIVINA S CAMIÑA**  
 BAC Chairperson-DPPF



## INVITATION TO BID FOR

# *Supply and Delivery of Various Construction Materials for the Repair and Extension of Administrative Building*

1. The Davao Prison and Penal Farm, through the *General Appropriations Act of 2022* intends to apply the sum of **Philippine Peso Two Million Nine Hundred Eighty-Eight Thousand Eight Hundred Sixty Only (Php 2,988,860.00)** being the Approved Budget for the Contract to payments under the contract for ***Supply and Delivery of Various Construction Materials for the Repair and Extension of Administrative Building with PR No. 2022-07-0176***. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Davao Prison and Penal Farm* now invites bids for the above Procurement Project. Delivery of the Goods ***shall commence 30 days after the issuance of the Notice to Proceed***. Bidders should have completed, within *two (2) years prior to the date of submission and receipt of bids*, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).  
  
***Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least Fifty percent (50%) of the ABC which is One Million Four Hundred Ninety-Four Thousand Four Hundred Thirty Only (Php 1,494,430.00).***
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *DPPF BAC Office* and inspect the Bidding Documents at the address given below during **8:00 am to 5:00 pm, Monday to Friday**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **August 04, 2022** from *DPPF Cashier's Office* and upon payment of a nonrefundable fee pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos Only (Php 5,000.00)**

*It may also be downloaded free of charge from the Philgeps Website, provided that Bidders shall pay the nonrefundable fee for the Bidding Documents not later than the submission of their bids. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, by facsimile, or through electronic means.*

6. The *Davao Prison and Penal Farm* will hold a Pre-Bid Conference<sup>1</sup> on **August 12, 2022, 2:00 P.M** at *DPPF Conference Room, Administrative Building, B.E Dujali, Davao del Norte*. ***Pursuant to IATF Guidelines, strict compliance of proper wearing of face mask and bringing of personal disinfectant (alcohol) should be observed. The scheduled Pre-Bid Conference may be accessed thru the link below via Google Meet, which shall be open to all prospective bidders.***

**PRE-BID CONFERENCE**

**Friday, August 12, 2022**

**Google Meet joining info**

**Video call link:** [meet.google.com/beg-zhfx-mse](https://meet.google.com/beg-zhfx-mse)

7. *Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before August 24, 2022, 1:45 PM. Late bids shall not be accepted.*
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. Bid opening shall be on **August 24, 2022, 2:00 P.M.** at *DPPF Conference Room, Administrative Building, B.E Dujali, Davao del Norte*. ***Pursuant to IATF Guidelines, strict compliance of proper wearing of face mask and bringing of personal disinfectant (alcohol) should be observed. The scheduled Pre-Bid Conference may be accessed thru the link below via Google Meet, which shall be open to all prospective bidders.***

**BID OPENING**

**Wednesday, August 24, 2022, 2:00pm**

**Google Meet joining info**

**Video call link:** [meet.google.com/beg-zhfx-mse](https://meet.google.com/beg-zhfx-mse)

*Bids will be opened in the presence of the bidders' representatives with duly notarized SPA and must bring a valid government ID or Company ID as specified in Section 9 of the ITB who choose to attend the activity. Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall also be rejected.*

The summary of the bidding activities is as follows:

|   |  |
|---|--|
| <i>Advertisement/Posting of Invitation to Bid</i> | <i>August 04, 2022</i>   |
| <i>Issuance and Availability of Bid Documents</i> | <i>August 04, 2022 – 8:00AM -5:00PM<br/>until August 24, 2022, 1:45 PM</i> |
| <i>Pre-Bid Conference</i>                         | <i>August 12, 2022 – 2:00 PM</i>   |
| <i>Deadline of Submission and Receipt of Bids</i> | <i>August 24, 2022 – 1:45 PM</i>   |
| <i>Opening of Submitted Bids</i>                  | <i>August 24, 2022 – 2:00 PM</i>   |

10. *Bidders shall drop their duly accomplished eligibility requirements, technical and financial proposals in one (1) big envelope duly labeled containing two sets of envelope at the DPPF Conference Room:*

*1<sup>st</sup> envelope must contain three (3) copies of Technical Components duly marked as "Original Technical Components", "Copy No.1 Technical Components" and "Copy No.2 Technical Components".*

*2<sup>nd</sup> envelope must contain three (3) copies of Financial Bid Form duly marked as "Original Financial Component", "Copy No.1 Financial Component" and "Copy No.2 Financial Component"*

11. *The Davao Prison and Penal Farm reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.*

12. *For further information, please refer to:*

***AOV Julie Joy B Divinagracia***

*Head, BAC Secretariat*

*Davao Prison and Penal Farm, B.E Dujali, Davao del Norte*

*BAC Mobile No. 09171029495*

*Email: [dppf\\_bacsec\\_2019@yahoo.com](mailto:dppf_bacsec_2019@yahoo.com)*


*FB Messenger: DPPF Bac Sec*

*Facebook Account: DPPF Bids and Awards Committee*

13. *You may visit the following website for downloading the Bidding Documents:*

*<https://notices.philgeps.gov.ph>*

Date of Issue: \_\_\_\_\_

  
**CCINSP DIVINA S CAMIÑA**  
Chairman, Bids and Awards Committee  
Davao Prison and Penal Farm