

RUSH     1<sup>st</sup> Priority     2<sup>nd</sup> Priority     Normal

PLANNING AND STATISTICS DIVISION ROUTING SLIP							
TO	FROM	DATE	TIME	SIGNATURE	Target Date to Comply	(/)	REQUESTED ACTION
C, ICTD	C, PSD	28 SEPT 2022		<i>W. Alcantara</i> ALCANTARA		/	Appropriate Action
							For Comment/Recommendation
							Signature
							Concurrence
							For Information
							For Records/File

**AMPLIFYING REMARKS:**

*Reference: IATF MC No. 2022-1 dated 24 March 2022 re: Guidelines on the Grant of the Performance Based Bonus (PBB) for Fiscal Year 2022 under the Executive Order (EO) No. 80 s. 2012 and EO No. 201 s. 2016*

ICOW the above reference attached herewith is the BuCor's Accomplishment Report categorized in accordance to the 10-point Socio Economic Agenda of the Former PRESIDENT RODRIGO ROA DUTERTE and the Accomplishment Report on Priority Program/Project/Activities for the 2<sup>nd</sup> Quarter of CY 2022.

For posting in the BuCor's Transparency Seal in compliance with the FY 2022 PBB Requirements.

*"Reforming Lives, Community Thrives"*

*Handwritten notes and signatures at the bottom right of the page.*



Republic of the Philippines  
**DEPARTMENT OF JUSTICE**  
**BUREAU OF CORRECTIONS**  
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**MEMORANDUM**

**FOR** : **ATTY. JESUS CRISPIN C. REMULLA**  
Secretary, Department of Justice

**THRU** : **COMMUNICATIONS DIVISION**

**FROM** : **USEC GERALD Q BANTAG**

**SUBJECT** : **BUREAU OF CORRECTIONS'**  
**CY 2022 2<sup>nd</sup> QUARTERLY ACCOMPLISHMENT REPORT**  
**ON PRIORITY PROGRAMS/PROJECTS/ACTIVITIES**

**DATE** : 09 August 2022

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We respectfully submit the Bureau of Corrections' CY 2022 2<sup>nd</sup> Quarterly Accomplishment Report on Priority Programs/Projects/Activities.

For His information and reference.

  
**USEC GERALD Q BANTAG**  
Director General



**Department of Justice**  
**Quarterly Accomplishment Report on Priority/Program/Project/Activities**  
**CY 2022<sup>nd</sup> Quarter**

Strategy/Activity	Indicator/ Target	Actual Accomplishment	Challenges/Constraints	Action Taken/Recommendation
<p><b>Streamline frontline processes consistent with the Anti-Red Tape Act and in line with the President's directives</b></p>	<p>Frontline process streamlining complied as annually validated by the CSC</p>	<ul style="list-style-type: none"> <li>• Installation of additional suggestion box inside prison camps and offices.</li> <li>• Continuous implementation of "No Noon Break Policy" to serve the clients.</li> <li>• Establish feedback mechanism in various offices serving internal and external clients.</li> <li>• Establish electronic signage of Citizen's Charter thru donated television for the benefit of the clients.</li> </ul>	<ul style="list-style-type: none"> <li>• Additional manpower to perform the collated letters for action.</li> <li>• Paperless transactions were delayed due to slow internet connections.</li> </ul>	<ul style="list-style-type: none"> <li>• Implementation of the "No Face Mask, No Entry" and other health protocols to everyone who comes inside the office to prevent the spread of the COVID-19 virus.</li> <li>• Reliable internet connection since most of the documents submitted are through email.</li> </ul>
<p><b>Develop and implement automated/online processes that will streamline processes and make services for the public more accessible and efficient</b></p>	<p>At least 1 frontline process operational online per agency</p>	<ul style="list-style-type: none"> <li>• Encoding of PDL Carpeta through Inmate Management Information System (IMIS) is in progress.</li> <li>• The launching of the Single Carpeta System Digitization Project transpired at the BuCor-</li> </ul>		

Strategy/Activity	Indicator/ Target	Actual Accomplishment	Challenges/Constraints	Action Taken/Recommendation
		<p>NHQ, Muntinlupa City in which BuCor welcomed and honored the arrival of distinguished guests from the DOJ, Ambassador of the European Union to the Philippines, Department of the Interior and Local Government and Bureau of Jail Management and Penology (BJMP) and “Go Just” who donated technical equipment to the Bureau.</p> <p>The highlights of the said program was the turnover of the Simulation of Inmate Management Information System (IMIS).</p>		
<p><b>Establish and implement quality management systems towards ISO certification and efficient/streamlined processes</b></p>	<p>At least 1 core process certified and maintained per agency</p>	<ul style="list-style-type: none"> <li>The BuCor NHQ ISO Core Team conducted an Internal Quality Audit at LRP on 18-22 April 2022.</li> </ul> <p>The audit will determine the LRP’s conformity with the requirements of ISO 9001:2015 to be effectively implemented and maintained.</p>		<ul style="list-style-type: none"> <li>Compliance with the given corrective action from the Internal Quality Audit findings.</li> <li>Monitoring of the implementation of the actions for minor non-conformities.</li> </ul>
<p><b>Rationalize core and support processes, and document into systems and procedures manuals</b></p>	<p>All core and vital support processes with systems/</p>	<ul style="list-style-type: none"> <li>The following circulars were registered to the Office of the National Administrative Registry</li> </ul>		

Strategy/Activity	Indicator/ Target	Actual Accomplishment	Challenges/Constraints	Action Taken/Recommendation
	procedure manuals	(ONAR) at UP Diliman, Quezon City on 28 June 2022: 1.) Basic Guidelines for Reformation Program; 2.) Public Information Policy on the Application of Media Coverage by Outside Organizations; 3.) Guidelines for the Granting of Housing Directives to Contractual and Job Order Employees at NBP Reservation.		
<b>Establish/enhance public assistance and complaint desks in all offices nationwide with frontline services</b>	All frontline offices with functional public assistance and complaint desks	<ul style="list-style-type: none"> <li>• Functional public assistance desk and complaint desk were already established.</li> <li>• Designated information and action personnel were detailed to address immediate concerns.</li> <li>• Established additional public assistance and complaint desk at the Human Resource Unit.</li> </ul>	<ul style="list-style-type: none"> <li>• Training of additional staff in handling the task as a desk officer.</li> </ul>	<ul style="list-style-type: none"> <li>• The availability of PACD Officer is well monitored from time to time.</li> </ul>
<b>Develop and implement public/client feedback mechanisms that will measure client satisfaction and facilitate submission/action on complaints for improper services and</b>	Public/client feedback mechanism established	<ul style="list-style-type: none"> <li>• Client satisfaction survey forms and suggestion boxes were established at different sections/units.</li> </ul>	<ul style="list-style-type: none"> <li>• Inadequate training for ARTA Officer.</li> </ul>	<ul style="list-style-type: none"> <li>• Request training for ARTA Officer in proper implementation of the RA 9485 and RA 11032.</li> </ul>

Strategy/Activity	Indicator/ Target	Actual Accomplishment	Challenges/Constraints	Action Taken/Recommendation
corruption	for client satisfaction and complaints			
Ensure transparency and freedom of information (FOI) in terms of inclusive and efficient access to public information	Transparency Seal fully complied, and FOI procedures/manual in place	<ul style="list-style-type: none"> <li>Complied with the requirement of Transparency Seal and FOI.</li> </ul>		
Engage stakeholders particularly in the development/implementation/evaluation of policies and programs, as applicable	Engagement mechanism/s in place, as mandated or applicable	<ul style="list-style-type: none"> <li>Establish linkages with other hospitals to facilitate outside referrals of PDL.</li> <li>The guidelines were established and implemented re: COVID-19 precautionary measures.</li> <li>Establish a Health Care Waste Management Program.</li> <li>Establish linkages with other Law Enforcement Agencies.</li> </ul>	<ul style="list-style-type: none"> <li>Due to number of patients for referral outside hospitals, the difficulty in the availability of service vehicle and medical personnel to facilitate the referral is commonly encountered.</li> </ul>	<ul style="list-style-type: none"> <li>Blessing of the newly donated Patient Transport Vehicle from PCSO at the DPPF.</li> <li>Conducted Health Information Drive and ensure proper hygiene among PDL.</li> <li>Conducted regular disinfection activities to all offices and camps.</li> </ul>
Improve human resource management including competency mapping and development programs, harmonized staffing structure, addressing compensation disparities, and managing performance	Competency, staffing and compensation standards developed/ adopted/ implemented, as applicable	<ul style="list-style-type: none"> <li>Encoded all Service Records and filling out of the Appointment Processing Checklists of all appointed, reappointed, reclassified and transferred BuCor personnel.</li> </ul>		<ul style="list-style-type: none"> <li>Local Performance Management Team continuously monitor performance of each office and individual employee.</li> <li>Conducts Monthly Performance Monitoring</li> </ul>

Strategy/Activity	Indicator/ Target	Actual Accomplishment	Challenges/Constraints	Action Taken/Recommendation
		<ul style="list-style-type: none"> <li>• Human Resource Development Section and BuCor Performance Management Team have continuously managed and monitored office and individual performance thru submitted OPCR's and IPCR's.</li> <li>• Continuous Strategic Performance Management System (SPMS) to all employees.</li> </ul>		and Coaching Report.
<p><b>Raise the efficiency of financial and physical resource management towards optimal utilization and less dependency on local government resources.</b></p>	<p>At least 90% of plantilla positions filled; At least 90% budget utilization</p>	<ul style="list-style-type: none"> <li>• Recruitment to fill out vacant positions is still ongoing.</li> <li>• A Promotional Examination for Non-Commissioned Officers was conducted by Corrections Training School spearheaded by the Communications Management Section.</li> </ul>	<ul style="list-style-type: none"> <li>• Centralized Procurement.</li> </ul>	<ul style="list-style-type: none"> <li>• Establish a successful Procurement Plan and set a purchasing timeline for each project.</li> <li>• Scheduled Annual Procurement Plan to be followed and the utilization of available resources will be maximized.</li> </ul>
<p><b>Enhance scientific investigation capability of the Department and its agencies concerned, towards effective/efficient case build up and prosecution using more physical evidence and less dependency on testimonial evidence</b></p>	<p>At least 90% of core personnel trained in scientific investigation</p>	<ul style="list-style-type: none"> <li>• Trainings for personnel in coordination with other Law Enforcement Agencies.</li> <li>• BuCor personnel were trained in various seminar</li> </ul>	<ul style="list-style-type: none"> <li>• Lack of basic investigative tools/equipment.</li> </ul>	<ul style="list-style-type: none"> <li>• Provisions of service vehicle, investigative and intelligence tools/equipment/gadgets for IID official use.</li> </ul>

Strategy/Activity	Indicator/ Target	Actual Accomplishment	Challenges/Constraints	Action Taken/Recommendation
		<p>courses and techniques in relation to scientific investigation.</p> <ul style="list-style-type: none"> <li>• BuCor officers attended the 14-day Seminar on Capacity Building for Judicial and Law Enforcement Officials of the Philippines.</li> </ul>		
<p><b>Establish gender-sensitive, child-friendly and accessible service facilities and procedures including frontline services, public assistance desks and amenity/ infrastructure provisions</b></p>	<p>Agency guidelines issued and procedures/ facilities established</p>	<ul style="list-style-type: none"> <li>• Mentoring and coaching to female PDL were conducted especially those affected with conflict areas prior to incarceration.</li> <li>• Maintaining the internal system or process of recording &amp; updating of HR sex disaggregation of male &amp; female PDL records for recommendation of possible parole or executive clemency.</li> </ul>		
<p><b>Support and sustain participation in the Justice Sector Coordinating Council (JSCC) as the adopted mechanism for inter-agency dialogue and coordinated implementation of reforms in the justice system</b></p>	<p>Sustained participation in JSCC and joint initiatives</p>	<ul style="list-style-type: none"> <li>• Maintains coordination with other Law Enforcement Agencies.</li> <li>• BuCor personnel attended the scheduled DOJ-Launching of the Justice Zone Baguio on 24 June 2022, held at the Baguio</li> </ul>		



Strategy/Activity	Indicator/ Target	Actual Accomplishment	Challenges/Constraints	Action Taken/Recommendation
		<p>Convention Center, Baguio City. Thereafter, Ribbon Cutting and signing of the wall of commitment led by Chief Justice Cesmundo, DOJ Secretary Menardo I. Guevarra, DILG Secretary Eduardo M Año, Mayor Benjamin Magalong, Judge Maria Ligaya Itliong-Rivera and Justice Zone Convernor Judge Mia Joy Oallares-Cawed was held and witnessed by the different agencies member of the Justice Sector Coordinating Council (JSCC).</p>		
<b>Pursue Reforms in Corrections</b>				
<p><b>Facilitate implementation of the BUCOR Modernization Act to professionalize the agency's workforce and management of national prisons and inmates, and facilitate the enhancement/expansion/modernization of facilities and programs</b></p>	<ul style="list-style-type: none"> <li>Revised IRR with modernization plan</li> </ul>	<ul style="list-style-type: none"> <li>Human Resource Development Division (HRD) successfully administered the qualifying examination for Non-Criminologist Correction Officer 1 applicants.</li> </ul> <p>A total number of 44 applicants consisting of 14 males and 30 females who all came from the different parts of Palawan took the two-hour examination.</p>		

Strategy/Activity	Indicator/ Target	Actual Accomplishment	Challenges/Constraints	Action Taken/Recommendation
a) Establish adequate and humane prison facilities able to contain the growing inmate population and with amenities necessary for effective rehabilitation and eventual social reintegration of prisoners	<ul style="list-style-type: none"> <li>• New regional prison constructed;</li> <li>• 50% of NBP inmates transferred;</li> </ul>			
-On Public Infrastructure Program/Projects ( NEDA approved) infrastructure projects for BuCor.	<ul style="list-style-type: none"> <li>• Prison infrastructure program developed;</li> <li>• 100% of infrastructure program complete</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing Design and Build Project in Regional Prison Facilities with the following percentage of completion:                             <ul style="list-style-type: none"> <li>- IPPF at 73%</li> <li>- LRP at 80%</li> <li>- DPPF at 85%</li> </ul> </li> <li>• The rehabilitation of different dorms and administration building at CIW and the one storey dorm at SRPPF is already 70% completed.</li> </ul>		
<p><b>Enhance offender reformation programs</b></p> <p>a) <b>Impact assessment/monitoring of rehabilitation programs;</b></p> <p>b) <b>Strengthen offender reintegration programs</b></p>	<ul style="list-style-type: none"> <li>• Study conducted and completed;</li> <li>• Program developed and adopted</li> </ul>	<ul style="list-style-type: none"> <li>• Impact Assessment of Reformation Programs at Leyte Regional Prison was conducted by a team from the Directorate for Reformation Division (DRD) on 26 June 2022 to 02 July 2022. The activity discussed the strong points and areas for improvement</li> </ul>		

Strategy/Activity	Indicator/ Target	Actual Accomplishment	Challenges/Constraints	Action Taken/Recommendation
		<p>relative to the assessment.</p> <ul style="list-style-type: none"> <li>• The Program Officers of External Affairs Section (EAS) of different OPPFs attended the 2022 Directorate for External Relations (DER) Summit with theme “Accentuate Reintegration Programs through Effective and Precise Tools” at the DAP Tagaytay City on 20-22 April 2022.</li> </ul> <p>This summit is conducted semi-annually to discuss strategic plans and opportunities that will benefit the PDL to reform into productive human beings as they go back to the mainstream of the society.</p> <ul style="list-style-type: none"> <li>• Develop and strengthen</li> </ul>		

Strategy/Activity	Indicator/ Target	Actual Accomplishment	Challenges/Constraints	Action Taken/Recommendation
		reintegration programs with established linkages in outside entities which will be beneficial for the released PDL.		

## BUREAU OF CORRECTIONS

### Accomplishment Report on Priority Program/Project/Activities

10-POINT SOCIO-ECONOMIC AGENDA OF THE DUTERTE ADMINISTRATION	ACTUAL ACCOMPLISHMENT
1. Continue and maintain current macroeconomic policies, including fiscal, monetary and trade policies.	N/A
2. Institute progressive tax reform and more effective tax collection, indexing taxes to inflation.	N/A
3. Increase competitiveness and the ease of doing business. This effort will draw upon successful models used to attract business to local cities in order to attract foreign direct investment.	<ul style="list-style-type: none"> <li>• Installation of additional suggestion boxes inside prison camps and offices.</li> <li>• Continuous implementation of "No Noon Break Policy" to serve more clients.</li> <li>• Established feedback mechanisms in various offices serving internal and external clients.</li> <li>• Installed electronic signages of Citizen's Charter thru donated televisions for the benefit of the clients.</li> <li>• Transparency Seal was fully complied with the existing Freedom of Information (FOI) procedures and manual. Updated BuCor People's FOI manual can now be accessed on the BuCor website <a href="http://www.bucor.gov.ph">www.bucor.gov.ph</a> contained in the transparency seal.</li> </ul>

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<p><b>4. Accelerate annual infrastructure spending to account for 5% of GDP, with Public-Private Partnerships playing a key role.</b></p>	<p>N/A</p>
<p><b>5. Promote rural and value chain development toward increasing agricultural and rural enterprise productivity and rural tourism.</b></p>	<p>N/A</p>
<p><b>6. Ensure security of land tenure to encourage investments, and address bottlenecks in land management and titling agencies.</b></p>	<ul style="list-style-type: none"> <li>• 9 petitions for the issuance of Certificate of Land Titles for the New Bilibid Prison were already filed to the court including the IPPF, SPPF, LRP and Brgy. Cuyambay Tanay, Rizal.</li> </ul>

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<p><b>7. Invest in human capital development, including health and education systems, and match skills and training to meet the demand.</b></p>	<ul style="list-style-type: none"> <li>• Encoding of all the Service Records and filling out of the Appointment Processing Checklists of all appointed, reappointed, reclassified and transferred BuCor personnel since the implementation of RA 10575 to date.</li> <li>• Human Resource Division and BuCor Performance Management Team have continuously managed and monitored office and individual performance thru submitted Office Performance Commitment and Review (OPCR) and Individual Performance Commitment and Review (IPCR).</li> <li>• Continuous implementation of Strategic Performance Management System to all employees from April to June 2022.</li> <li>• The recruitment to fill out vacant positions is still ongoing.</li> <li>• A Promotional Examination for Non-Commissioned Officers was conducted at LRP and Corrections Training School on 06-10 June 2022 spearheaded by the Communications Management Section.</li> <li>• Trainings for personnel in coordination with other Law Enforcement Agencies.</li> <li>• 45% of the 21 core personnel from the Intelligence and Investigation Division (IID) has trained in various seminar courses and techniques in relation to scientific investigation.</li> <li>• The Chief, IID attended the 14-day Seminar on Capacity Building for Judicial and Law Enforcement Officials of the Philippines.</li> </ul>
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<p><b>8. Promote science, technology and the creative arts to enhance innovation and creative capacity towards self-sustaining, inclusive development.</b></p>	<ul style="list-style-type: none"> <li>• The Department of Agriculture – Bureau of Fisheries and Aquatic Resources (DA-BFAR) handed over the Aquaponics Units to the Agriculture Production Section – NBP (APS-NBP) as part of the Urban Aquaponics Demo Program between the DA-BFAR and APS-NBP.</li> </ul> <p>The Aquaponics Units combined the concept of aquaculture (fish farming) and hydroponics (soil-less plant/veggie growing) to allow fish and vegetables to grow together in an integrated system which can be quickly assembled in a small space. Furthermore, this program aims to boost the food production during COVID-19 pandemic.</p> <p>The DA-BFAR personally assisted with the installation of the aquaponics units and provided technical orientation to the APS-NBP personnel and 2 PDL workers on how to utilize the units and the dos and dont’s of operating it. They will also provide technical support in the event that these unit fails.</p> <p>This is a great opportunity for the PDL workers to obtain more knowledge and expertise as they will not only be able to learn about traditional farming but they will also experience these innovative farming technologies which will help them with their reintegration to the community.</p>
<p><b>9. Improve social protection programs, including the government’s Conditional Cash Transfer program, to protect the poor against instability and economic shocks.</b></p>	<p>N/A</p>

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<p>10. Strengthen implementation of the Responsible Parenthood and Reproductive Health Law to enable especially poor couples to make informed choices on financial and family planning.</p>	<p>N/A</p>
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