



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NBP Reservation, Muntinlupa City, Philippines 1776



MINUTES OF PREBID OF SUPPLY AND DELIVERY OF VARIOUS ESSENTIAL BUCOR VEHICLES

Held at the BAC Conference Room, BuCor Supply Office
On 06 October 2022 at 0900H

NO.

1 **I. Attendance:**

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I.A PRESENT**BAC Members:**

1. CTCSUPT JOHN PAUL O SANTOS
2. CCINSP EDUARDO P GOGORZA
3. Mr MANUEL SESCOAR, JR
4. ATTY FREDERICK CHARLES LIM
5. CTO1 Lorenzo Villanueva III

Vice-Chairman

GSD-Transportation Unit

BAC Secretariat:

6. Mr. WILLIAM M TERRADO
7. CO2 Sheila I Dichoso
8. CO1 Jhoren L Eridani
9. CO1 Lett P Carpio
10. CO1 Sheralyn A Dullavin
11. CTO1 Marygrace R Armas
12. CO1 Severlyn D Pitpitan
13. CO1 Jasmin Mendrioga

Head Secretariat

TWG Members:

14. CTO2 Alexis C Catindig
15. CO1 Toby M Gatdula

Prospective Bidders:

16. LJ Ledres
17. Rowel Tolentino
18. Benjie Adriano

New CMP

Foton International
Auto Reflection**I.B ABSENT**

1. CCSUPT VICTOR ERICK L PASCUA
2. CTSUPT ARNOLD JACINTO S GUZMAN

Chairman

Member

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II. Agenda:

Supply and Delivery of Various Essential BUCOR Vehicles

III. Call to Order:

The meeting for prebid presided by BAC Vice-Chairman started at 0911H. The body was led into prayer by CO1 Lett Carpio.

IV. Discussion Proper

The Vice-Chairman called the BAC Secretariat to do the roll call. The body was informed that five (5) were present and two (2) were absent. Given the pronouncement, a quorum was declared by the Vice-Chairman. Reading of the previous minutes was dispensed.

Upon motion of Mr MANUEL SESCAR, JR duly seconded by CCINSP EDUARDO GOGORZA, the agenda was formally adopted.

The Vice-Chairman greeted the prospective bidders and gave the floor to CTO2 Catindig to discuss the documents needed for the bidding.

CTO2 Catindig informed the members that thru Fund 284 (Income), the BUCOR intends to apply the sum of **Seventy-two Million Pesos Only (P72,000,000.00) as the ABC** for the said project. Delivery is required within **thirty (30) calendar days** from the date of issuance of Notice to Proceed. Bidders should have completed a contract similar to the Project amounting to at **least fifty percent (50%)** of the ABC within the last four (4) years.

He asked the prospective bidders if they have read the technical specifications in the bid documents. One of the bidders said that they cannot download the documents in the PhilGeps. CTO2 Catindig instructed the BACSEC to provide each of the prospective bidders, copies of the said document and to verify whether the documents are downloadable or not.

CTO2 Catindig presented the legal and technical documents to be submitted by the bidders that shall be put inside a sealed envelope:

- PhilGeps Platinum
- SEC Registration
- Mayor's Business Permit
- Tax Clearance
- Audited Financial Statement
- On-going Contracts
- Single Largest Completed Contracts
- Bid Security/Bid Securing Declaration (notarized)
- Schedule of Requirements
- Technical Specifications
- Omnibus Sworn Statement (notarized)
- Authority of Signatory/ Secretary Certificate (notarized)

- Net Financial Contracting Capacity

Another envelope for the Financial documents shall include:

- Duly accomplished Financial Bid Form
- Price Schedule(s)

Bidders are required to submit only one (1) copy of both the envelopes and will be put together in one sealed mother envelope and will be submitted on or before 0900H of the date of Opening of Bids.

CTO2 Catindig continued with the presentation of the technical specifications and schedule of delivery of the following items:

Item Number	Description	Quantity	Delivered, Weeks/Months
1	Advance Cardiac Life Support Ambulance	5	30 calendar days
2	Basic Life Support Ambulance	5	30 calendar days
3	Shuttle Service Van	3	30 calendar days
4	Tricycle	5	30 calendar days
5	Wheel Excavator	1	30 calendar days
6	Patrol and Search Vehicle	10	30 calendar days

The duration of the project is 30 calendar days. He presented the pictures of the different units. He also informed the members and bidders of the possibilities of having supplemental bid bulletin. Bidders are also required to prepare their Certificate of Availability of Stocks.

The Vice-Chairman told the bidders that after the prebid, other questions and concerns must be put into writing, addressed to the BAC. BAC will answer through Supplemental Bid Bulletin.

CCINSP EDUARDO P GOGORZA asked if the project is for one (1) Lot only. CTO2 Catindig answered it is just one (1) lot.

CTO2 Catindig informed the members and bidders of the following schedule:

- Submission of bids will be on or before 19 October 2022 0900H
- Opening of bids is on 19 October 2022 0900H

After the presentation, CTO2 Catindig asked the bidders if they have questions about the project. The bidders said that they don't have any questions and will just send letter in any case they have other concerns. With that, the Vice-Chairman gave his gratitude to all the prospective bidders that attended the meeting and politely instructed them to leave the venue.

V. ADJOURNMENT:

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As there were no other matters to discuss, adjournment of Prebid of Supply and Delivery of Various Essential BUCOR Vehicles was motioned by ATTY FREDERICK CHARLES LIM and duly seconded by Mr MANUEL SESCAR, JR. The motion was granted, the meeting ended at 1026H.

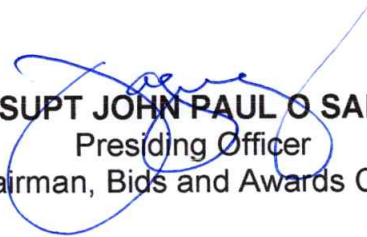
Prepared by:

Reviewed by/Certified Correct:


CO1 Jhoren L Eridani
BAC Secretariat


Mr WILLIAM M TERRADO
Head Secretariat

Approved by:


CTCSUPT JOHN PAUL O SANTOS
Presiding Officer
Vice-Chairman, Bids and Awards Committee