



Republic of the Philippines  
 Department of Justice  
**BUREAU OF CORRECTIONS**  
**SABLAYAN PRISON AND PENAL FARM**  
 Occidental Mindoro



**REQUEST FOR QUOTATION**

**“SUPPLY & DELIVERY VARIOUS MATERIALS FOR SARO OFFICE USE- 1 LOT”**

Date: \_\_\_\_\_

RFQ No: **SPPF2022-PR.113**

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Store/Shop: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No.: \_\_\_\_\_

TIN No.: \_\_\_\_\_

PhilGEPS Registration No.: (required) \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Bidders shall **quote per lot**.
- c.) Price quotation/lot must be valid for a period of **One Hundred Twenty (120) calendar days** from the date of submission.
- d.) Price quotation/lot, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotation exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation/lot (for goods and infrastructure) or, the highest rated offer/lot (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) All items shall be delivered within **thirty (30) calendar days** from the receipt of approved Notice to proceed (NTP).
- i.) The BuCor-SPPF shall have the right to inspect and/or to test the goods to confirm its conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor-SPPF shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope.
- l.) **Submission thru e-mail and fax of your quotation will not be entertained/accepted. Send your sealed quotation thru mail or submit it personally at the address hereunder provided.**

**REQUIREMENTS TO BE SUBMITTED**

1. Certified True copy of Valid & Current Mayor’s/Business Permit
  - a. Valid & Current Mayors Permit
  - b. Valid & Current Business Permit
2. Certified True copy of Valid & Current PhilGEPS Registration Number
3. Bidders who are registered in BuCor-SPPF Suppliers Registry **with updated record** need not to submit the aforementioned requirements.

**NOTE:**

**BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE**

\_\_\_\_\_  
 Signature over Printed Name of  
 Authorized Representative / Sole Proprietor

Submit your sealed quotation duly signed by you or your duly representative not later than **December 12, 2022** at the BAC Office, Bureau of Corrections – Sablayan Prison and Penal Farm at **9:00 A.M.** Late submission of bids shall be rejected.

**CCI ANGELINA D. LAPITAN**  
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

**REQUEST FOR QUOTATION #SPPF2022-PR. 113**

Procurement Project					Approved Budget for the Contract (ABC)			
"SUPPLY & DELIVERY VARIOUS MATERIALS FOR SARO OFFICE USE- 1 LOT"					Two Hundred Eighty Two Thousand Seven Hundred Four Pesos (Php. 282,704.00)			
QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Approved Budget of the Contract (ABC)/Lot	Offered Quotation Per Unit	Offered Quotation Per Unit X Quantity	TOTAL Offered Quotation/ Lot
			YES	NO				
1000	pcs	CHB #4			Php. 284,704.00			
150	bag	CEMENT						
8	pcs	TUBULAR #4						
20	pcs	C-PURLINS 3"						
62	pcs	CORRUGATED SHEET #10						
3	box	TEX SCREW						
3	box	WELDING ROD						
2	box	CUTTING DISC						
4	ltr	ELASTOMERIC SEALANT						
25	pcs	PLYWOOD 1/4						
70	pcs	GOOD LUMBER 2X2X12						
2	kl	CWN #1						
8	kl	CWN #2						
10	kl	CWN #3						
20	kl	TIE WIRE #16						
60	pcs	TILES 60X60						
1	pcs	TOILET BOWL (BUHOS TYPE)						
1	pcs	WATER DRAIN STRAINER 4"						
60	pcs	RSB 10"						
2	bag	GROUT						
1	box	ELECTRICAL WIRE #14						
1	box	ELECTRICAL WIRE #12						
10	pcs	UTILITY BOX						
50	mtr	FLEXIBLE HOSE 1/2						
16	ltr	RED OXIDE PAINT						
4	pcs	SCREEN (BISTAYAN)						
2	load	SAND						
1	pcs	PASTIC DOOR						
		x-x-x-x-x-x-						

**SIGNATURE OVER PRINTED NAME OF REPRESENTATIVE OR SOLE PROPRIETOR**  
**POSITION/DESIGNATION:** \_\_\_\_\_  
**OFFICE TELEPHONE NO:** \_\_\_\_\_  
**MOBILE PHONE NO./FAX NO.:** \_\_\_\_\_  
**EMAIL ADDRESS/ES:** \_\_\_\_\_