

Republic of the Philippines Department of Justice BUREAU OF CORRECTIONS SABLAYAN PRISON AND PENAL FARM Occidental Mindoro



REQUEST FOR QUOTATION

"SUPPLY & DELIVERY OF PDL FOOD PACK DURING CHRISTMAS AND NEW YEAR'S CELEBRATION 2022 – 1 LOT"

Name of Company:	
Address:	
Name of Store/Shop:	
Address:	
Business Permit No.:	
TIN No.:	
PhilGEPS Registration No.: (required)	

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

a.) Bidders shall provide correct and accurate information required in this form.

b.) Bidders shall **quote per lot**.

- c.) Price quotation/lot must be valid for a period of **One Hundred Twenty** (120) calendar days from the date of submission.
- d.) Price quotation/lot, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotation exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation/lot (for goods and infrastructure) or, the highest rated offer/lot (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) All items shall be delivered within thirty (30) calendar days from the receipt of approved Notice to proceed (NTP).
- i.) The BuCor-SPPF shall have the right to inspect and/or to test the goods to confirm its conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor-SPPF shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope.
- 1.) Submission thru e-mail and fax of your quotation will not be entertained/accepted. Send your sealed quotation thru mail or submit it personally at the address hereunder provided.

REQUIREMENTS TO BE SUBMITTED

- . Certified True copy of Valid & Current Mayor's/Business Permit
 - a. Valid & Current Mayors Permit
 - b. Valid & Current Business Permit
- 2. Certified True copy of Valid & Current PhilGEPS Registration Number
- 3. Bidders who are registered in BuCor-SPPF Suppliers Registry with updated record need not to submit the aforementioned requirements.

NOTE:

BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE

Signature over Printed Name of Authorized Representative / Sole Proprietor

Submit your sealed quotation duly signed by you or your duly representative not later than **December 12**, **2022** at the BAC Office, Bureau of Corrections – Sablayan Prison and Penal Farm at **8:00** <u>A.M.</u> Late submission of bids shall be rejected.



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"SUPPLY & DELIVERY OF PDL FOOD PACK DURING CHRISTMAS AND NEW YEAR'S 2022 CELEBRATION – 1 LOT"				(ABC)						
					Three Hundred Eighty Seven Thousand Seven Hundred Fifty Pesos (Php. 775,500.00)					
UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		to the Technical specifications (Please check)		the C	ontract	Offered Quotatio n Per Unit	Offered Quotatio n Per <u>Unit</u> X <u>Quantity</u>	TOTAL Offered Quotation/ Lot
pax	FOOD PACKS (DRINKS, SANDWICH AND SNACK PACK) -To be served on December 24, 2022	TES	NO							
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	Note: Bidders are required to bring sample during opening of quotation.									
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SIGNATURE OVER PRINTED NAME OF REPRESENTATIVE OR SOLE PROPRIETOR
POSITION/DESIGNATION:
OFFICE TELEPHONE NO:
MOBILE PHONE NO./FAX NO.:
EMAIL ADDRESS/ES: