

**Bureau of Corrections - Leyte Regional Prison**

**Annual Procurement Plan CY 2022**

(Second Update)

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total Amount	MOOE	
<b>TRAINING EXPENSES</b>											
G-002	Administrative Group Training Activities	Admin Group	Small-Value Procurement			As needed		GoP	276,000.00	276,000.00	Technical Skills Training and Professional Development of LRP Personnel/To ensure employees still working to industry standards  Gender Development Seminar and Workshop  ARTA/FOI Training for frontline personnel
G-003	Reformation Training Activities	Reformation Group	Small-Value Procurement			As needed		GoP	36,600.00	36,600.00	
G-005	GAD	Human Resource Unit	Small-Value Procurement			As needed		GoP	115,794.00	115,794.00	
	ARTA	Human Resource Unit	Small-Value Procurement			As needed		GoP	8,606.00	8,606.00	
<b>TOTAL</b>									<b>437,000.00</b>	<b>437,000.00</b>	
<b>OFFICE SUPPLIES AND EQUIPMENT</b>											
G-007	Office Supplies	Property Mgt. Section	Small-Value Procurement	n/a	1/13/2022	1/20/2022	1/20/2022	GoP	377,937.69	377,937.69	For the use of various LRP offices
G-008	Desktop Computer	ICTS	Small-Value Procurement	4/7/2022	4/11/2022	5/4/2022	5/4/2022	GoP	208,840.00	208,840.00	For the use of various LRP offices
G-009	Printer	ICTS	Small-Value Procurement	4/7/2022	4/11/2022	5/4/2022	5/4/2022	GoP			For the use of various LRP offices
G-010	Printer Inks	Property Mgt. Section	Small-Value Procurement	n/a	4/12/2022	4/19/2022	4/19/2022	GoP	40,000.00	40,000.00	For the use of various LRP offices
G-011	Digital Camera	Property Mgt. Section	Small-Value Procurement	5/20/2022	5/25/2022	7/11/2022	7/11/2022	GoP	59,200.00	59,200.00	For the use of various LRP offices
G-012	LED Televisions	Property Mgt. Section	Small-Value Procurement	n/a	3/10/2022	3/15/2022	3/15/2022	GoP	14,990.00	14,990.00	For Superintendent Office informative use
G-013	Amplifier with Speakers	Property Mgt. Section	Small-Value Procurement	3/8/2022	3/14/2022	4/1/2022	5/18/2022	GoP	60,000.00	60,000.00	For Therapeutic & Reformation use
G-014	Microphones	Property Mgt. Section	Small-Value Procurement	n/a	2/24/2022	2/28/2022	2/28/2022	GoP	7,200.00	7,200.00	For Therapeutic & Reformation use
G-015	Airconditioner	Property Mgt. Section	Small-Value Procurement	2/16/2022	2/21/2022	2/22/2022	2/22/2022	GoP	59,996.00	59,996.00	For the use of various LRP offices
G-016	Water Dispenser	Property Mgt. Section	Small-Value Procurement	n/a	2/17/2022	2/24/2022	2/24/2022	GoP	47,500.00	47,500.00	For the use of various LRP offices
G-017	Vacuum Cleaner	Property Mgt. Section	Small-Value Procurement	n/a	3/10/2022	3/17/2022	3/17/2022	GoP	9,999.00	9,999.00	For Conference Room cleaning tools
G-018	Ceiling Fan	Property Mgt. Section	Small-Value Procurement	n/a	n/a	6/10/2022	6/24/2022	GoP	28,800.00	28,800.00	For all security camps and RSEC personnel use
G-019	Office Table	Property Mgt. Section	Small-Value Procurement	2/16/2022	2/21/2022	2/24/2022	3/2/2022	GoP	53,200.00	53,200.00	For the use of various LRP offices
G-020	Procurement of whiteboards and data file box for various LRP offices	Property Mgt. Section	Small-Value Procurement	5/20/2022	5/25/2022	7/11/2022	7/18/2022	GoP	80,770.00	80,770.00	For LRP Offices information display purposes
Contingency									1,567.31	1,567.31	
<b>TOTAL</b>									<b>1,050,000.00</b>	<b>1,050,000.00</b>	
<b>PDL SUBSISTENCE, MEDICINE &amp; MEDICAL SUPPLIES</b>											
G-021	Food Subsistence	Property Mgt. Section	BUCOR-NHQ CENTRALLY PROCURED ITEMS THRU PUBLIC BIDDING			3/7/2022	3/31/2022	GoP	56,991,689.25	56,991,689.25	To cover PDLs daily food subsistence allowance
Contingency									4,310.75	4,310.75	
<b>TOTAL</b>									<b>56,996,000.00</b>	<b>56,996,000.00</b>	
G-022	Drugs and Medicines	NHQ-PMS	BUCOR-NHQ CENTRALLY PROCURED ITEMS THRU EMERGENCY PROCUREMENT			4/18/2022	4/22/2022	GoP	13,485,561.05	13,485,561.05	To cover PDLs medicine allowance
Contingency									438.95	438.95	
<b>TOTAL</b>									<b>13,486,000.00</b>	<b>13,486,000.00</b>	
G-023	Medical, Dental and Laboratory Supplies	NHQ-PMS	BUCOR-NHQ CENTRALLY PROCURED ITEMS THRU EMERGENCY PROCUREMENT			4/18/2022	4/22/2022	GoP	677,025.00	677,025.00	To cover PDLs medical supplies allowance
Contingency									975.00	975.00	
<b>TOTAL</b>									<b>678,000.00</b>	<b>678,000.00</b>	



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<b>FUEL, OIL AND LUBRICANTS</b>												
G-024	Petroleum, Oil and Lubricants for Government Service Vehicle	Property Mgt. Section	NEGOTIATED PROCURMENT TWO FAILED BIDDINGS	4/9/2022	4/15/2022	4/18/2022	4/22/2022	GoP	2,716,523.32	2,716,523.32	POL requirements of LRP service vehicles and other machineries	
								Contingency	331,476.68	331,476.68		
								<b>TOTAL</b>	<b>3,048,000.00</b>	<b>3,048,000.00</b>		
<b>OTHER SUPPLIES AND MATERIALS</b>												
G-025 TO G-031	Regulation T-Shirt, Short, Slipper Baths Soap, Laundry Soap, Tooth Paste Tooth Brush, Bath Towel, Shoes	NHQ-PMS	BUCOR-NHQ CENTRALLY PROCURED ITEMS THRU EMERGENCY PROCUREMENT				8/30/2022	8/31/2022	GoP	2,394,081.30	2,394,081.30	Purchase of PDL clothing, personal hygiene kits, bedding and other supplies
G-032	Materials for PDL Coffins	GSS	Small-Value Procurement	1/28/2022	2/4/2022	2/22/2022	2/22/2022	GoP	99,975.00	99,975.00	Purchase of coffin materials for deceased PDLs	
G-033	4 units Grass cutter	GSS	Small-Value Procurement	3/8/2022	3/14/2022	4/13/2022	4/13/2022	GoP	49,920.00	49,920.00	For LRP Reservation cleanliness	
G-034	Construction Tools and Equipment	GSS	Small-Value Procurement	4/14/2022	4/18/2022	5/6/2022	5/6/2022	GoP	79,995.00	79,995.00	For GSS project implementation use	
G-035	Doors & Windows	GSS	Small-Value Procurement	n/a	3/23/2022	3/30/2022	3/30/2022	GoP	30,000.00	30,000.00	For additional Office security	
G-036	Materials for lateral cabinets fabrication & hanging cabinets w/ glass cover	GSS	Small-Value Procurement	10/11/2022	10/14/2022	10/21/2022	10/21/2022	GoP	99,410.00	99,410.00	For the use of various LRP offices	
G-037	Materials for classroom Table Dimming Table	GSS	Small-Value Procurement	5/31/2022	6/3/2022	6/10/2020	6/27/2022	GoP	69,630.00	69,630.00	For Behavior Modification use	
G-038	Sports Supplies	SARO	Small-Value Procurement	5/20/2022	5/25/2022	6/3/2020	5/17/2022	GoP	100,844.00	100,844.00	For the use of Sports and Recreation Program in its PDL Activities	
G-039	SAR Activities											
G-041	Fire Extinguisher, ABC Type	Property Mgt. Section	Small-Value Procurement	n/a	3/29/2022	4/5/2022	4/5/2022	GoP	49,000.00	49,000.00	For fire prevention & emergency use	
G-042	Heavy Duty Flashlights	Security Group	Small-Value Procurement	n/a	n/a	6/10/2022	6/24/2022	GoP	46,480.00	46,480.00	For all security camps and RSEC personnel use	
G-043	Electrical Supplies	GSS	Small-Value Procurement	5/20/2022	5/25/2022	6/8/2022	6/28/2022	GoP	197,700.00	197,700.00	Electrical maintenance	
G-044	Padlock Heavy Duty	Security Group	Small-Value Procurement	4/7/2022	4/11/2022	7/8/2022	7/8/2022	GoP	64,400.00	64,400.00	For Security & Operations use	
G-045	SIREN	Security Group	Small-Value Procurement	n/a	6/10/2022	6/24/2022	6/25/2022	GoP	42,600.00	42,600.00	For all security camps emergency situation warning	
G-046	Materials for Frisking Area	GSS	Small-Value Procurement	n/a	5/12/2022	5/26/2022	5/26/2022	GoP	24,060.00	24,060.00	For female PDL visitor	
G-047	Transient House Room Improvement	Property Mgt. Section	Small-Value Procurement	5/31/2022	6/3/2022	7/9/2022	7/9/2022	GoP	164,516.00	164,516.00	Room Improvement	
G-048	Tarpaulin for ISO	Admin. Section	Small-Value Procurement	n/a	12/5/2022	12/12/2022	12/12/2022	GoP	30,600.00	30,600.00	For office informative display on 3rd party ISO audit	
G-049	Materials for fabrication & painting	GSS	Small-Value Procurement	n/a	6/17/2022	6/27/2022	6/27/2022	GoP	34,900.00	34,900.00	Transient House bunk beds	
G-050	Cultural Allowance-NUP	Admin Section		n/a	n/a	n/a	n/a	GoP	7,500.00	7,500.00	Allowances	
G-051	Nails & Wood Glue	GSS	Small-Value Procurement	n/a	3/7/2022	3/14/2022	3/14/2022	GoP	9,870.00	9,870.00	For COA Office Bed Bunks & Wooden Partition	
G-052	LRP Anniversary Plaque for stakeholders	Admin. Section	Small-Value Procurement	n/a	1/24/2022	1/27/2022	1/27/2022	GoP	45,000.00	45,000.00	For stakeholders recognition	
G-053	Tshirts	Property Mgt. Section	Small-Value Procurement	3/31/2022	4/4/2022	4/13/2022	4/13/2022	GoP	90,800.00	90,800.00	For Women's Month Celebration	
G-054	Paint	GSS	Small-Value Procurement	n/a	8/5/2022	8/19/2022	8/19/2022	GoP	9,860.00	9,860.00	For repainting of LRP stage and basketball court	
G-056	TV Bracket	GSS	Small-Value Procurement	n/a	5/5/2022	5/13/2022	5/13/2022	GoP	4,000.00	4,000.00	For Superintendent Office use	
	Repair & rehabilitation of HR section office	GSS	Small-Value Procurement	12/6/2022	12/9/2022	12/15/2022	12/15/2022	GoP	184,658.00	184,658.00	Office Repair and Maintenance	
	RSEC Equipments	RSEC	Small-Value Procurement	n/a	10/17/2022	10/31/2022	10/31/2022	GoP	15,000.00	15,000.00	For immediate response and escorting use	
	Materials needed for CCTV systems	ICTS	Small-Value Procurement	11/25/2022	11/28/2022	12/13/2022	12/20/2022	GoP	79,000.00	79,000.00	CCTV Repair and Maintenance	



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	Weighing Scale	IVSU	Small-Value Procurement	n/a	8/24/2022	9/6/2022	9/6/2022	GoP	1,495.00	1,495.00	For monitoring & limit PDL visitor's commodities	
	Sawchains	GSS	Small-Value Procurement	n/a	1/18/2022	1/31/2022	1/31/2022	GoP	3,500.00	3,500.00	R&M of LRP Chainsaw	
	Transient House	Property Mgt. Section	Small-Value Procurement	n/a	10/17/2022	10/31/2022	10/31/2022	GoP	9,935.00	9,935.00	Bedding materials	
	Materials for repair of basketball court	GSS	Small-Value Procurement	n/a	7/15/2022	7/29/2022	7/29/2022	GoP	4,871.00	4,871.00	MedSeCom preparation for 2022 NCCW	
	Materials for repair of all camps fence	GSS	Small-Value Procurement	n/a	8/23/2022	9/6/2022	9/6/2022	GoP	4,895.00	4,895.00	R&M Security Facility	
	Uniform for LRP basketball team	Admin. Section	Small-Value Procurement	n/a	8/13/2022	8/27/2022	8/27/2022	GoP	25,300.00	25,300.00	LRP Team for 2022 Town Fiesta	
	Materials for Stage Decorations	Education Section	Small-Value Procurement	n/a	8/17/2022	8/19/2022	8/19/2022	GoP	5,000.00	5,000.00		
	Student TOGA rental	Education Section	Small-Value Procurement	n/a	8/16/2022	12/18/2022	12/18/2022	GoP	7,400.00	7,400.00	ALS moving up and recognition ceremony	
	PDLs white collar shirts	Property Mgt. Section	Small-Value Procurement	n/a	10/26/2022	10/27/2022	10/27/2022	GoP	7,000.00	7,000.00	For released PDL culminating activity during NCCW	
	School supplies for PDL students	Education Section	Small-Value Procurement	n/a	11/23/2022	11/30/2022	11/30/2022	GoP	19,665.00	19,665.00	For October to December 2022	
	Floor Tiles	GSS	Small-Value Procurement	n/a	12/9/2022	12/19/2022	12/19/2022	GoP	28,735.00	28,735.00	For the replacement of floor tiles-IDPS office	
	R&M-perimeter fences and facilities	GSS	Small-Value Procurement	n/a	8/16/2022	12/23/2022	12/23/2022	GoP	24,050.00	24,050.00	R&M Security Facilities	
	Petty cash	Admin. Section	Small-Value Procurement	n/a	n/a	n/a	n/a	GoP	100,974.74	100,974.74		
	Native costume	Admin. Section	Small-Value Procurement	n/a	8/30/2022	9/2/2022	9/2/2022	GoP	30,000.00	30,000.00	For Bucor indigenous people sing and dance competition	
	Red plates for LRP service vehicles	GSS	Small-Value Procurement	n/a	8/29/2022	9/8/2022	9/8/2022	GoP	3,000.00	3,000.00	For LRP Vehicles (Toyota Rush, VC-2077, & A4H474)	
	Tarpaulin	Admin. Section	Small-Value Procurement	n/a	8/19/2022	8/22/2022	8/22/2022	GoP	2,400.00	2,400.00	For LRP Change of Command & Turn-Over Ceremony	
	Tarpaulin for INC Day	Admin. Section	Small-Value Procurement	n/a	7/26/2022	7/28/2022	7/28/2022	GoP	1,200.00	1,200.00	For observance of Iglesia ni Cristo Day	
	Tarpaulin for Flag Raising Ceremony	Admin. Section	Small-Value Procurement	n/a	8/18/2022	8/19/2022	8/19/2022	GoP	4,800.00	4,800.00	For Panunumpa sa Watawat ng Pilipinas, Panunumpa ng Kawani ng Gobyerno, Quality Policy, Corrections Officer Pledge, and BuCor Hymn	
	LTO	GSS	Small-Value Procurement	n/a	n/a	n/a	n/a	GoP	4,129.00	4,129.00	Registration	
Contingency Fund										3,050.96	3,050.96	
<b>TOTAL</b>									<b>4,315,200.00</b>	<b>4,315,200.00</b>		
<b>TELEPHONE EXPENSES</b>												
G-057	Mobile Prepaid Load	Property Mgt. Section	Direct Contracting	n/a	2/9/2022	2/9/2022	2/16/2022	GoP	94,000.00	94,000.00	Communications purposes	
<b>INTERNET EXPENSES</b>												
G-058	Internet Prepaid Load	Property Mgt. Section	Direct Contracting	n/a	7/29/2022	8/5/2022	8/5/2022	GoP	130,000.00	130,000.00	Communications purposes	
<b>OTHER PROFESSIONAL SERVICES</b>												
G-059	Professional Fee	Admin. Section	Direct Contracting	As needed				GoP	854,734.40	854,734.40	Prof Fee of Contract of Service	
Contingency Fund										4,265.60	4,265.60	
<b>TOTAL</b>									<b>859,000.00</b>	<b>859,000.00</b>		
<b>R&amp;M OTHER INFRASTRUCTURE</b>												
G-060	30 TL Septic Tank Siphoning	GSS	Small-Value Procurement	8/7/2022	8/10/2022	9/1/2022	9/1/2022	GoP	409,000.00	409,000.00	Dislodging of PDL comfort rooms septic tanks	
<b>TOTAL</b>									<b>409,000.00</b>	<b>409,000.00</b>		
<b>R&amp;M BUILDING &amp; OTHER STRUCTURES</b>												
G-061	Expansion GSS-COA Office (New Finance Division Office with Stock Room)	GSS	Small-Value Procurement	6/25/2022	6/28/2022	6/29/2022	6/29/2022	GoP	988,401.50	989,981.50	Office expansion	



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G-062	R&M RSEC Office	GSS	Small-Value Procurement	n/a	8/3/2022	8/17/2022	8/17/2022	GoP	19,945.00	988,401.50	Office maintenance
G-063	R&M Main Entrance Gate & IVSU Office	GSS	Small-Value Procurement	n/a	10/24/2022	11/7/2022	11/7/2022	GoP	49,835.00	49,835.00	Gate improvements
Contingency Fund									5,818.50	5,818.50	
<b>TOTAL</b>									<b>1,064,000.00</b>	<b>1,064,000.00</b>	
<b>R &amp; M MACHINERY</b>											
G-064	GENSET	GSS	Small-Value Procurement	n/a	6/27/2022	7/18/2022	7/20/2022	GoP	34,000.00	34,000.00	Repair and Maintenance of genset
G-066	Grass Cutter	GSS	Small-Value Procurement	n/a	5/25/2022	6/7/2022	6/7/2022	GoP	24,900.00	24,900.00	Repair and maintenance of grass cutter
Contingency Fund									41,100.00	41,100.00	
<b>TOTAL</b>									<b>100,000.00</b>	<b>100,000.00</b>	
<b>R &amp; M OFFICE EQUIPMENT</b>											
G-067	IT Equipments	ICTS	Small-Value Procurement	As necessity/defects arises				GoP	217,265.00	217,265.00	Purchase of spare parts for R&M existing 65 units desktop computer & 58 units printers
Contingency Fund									2,735.00	2,735.00	
<b>TOTAL</b>									<b>220,000.00</b>	<b>220,000.00</b>	
<b>R &amp; M TRANSPORTATION EQUIPMENT</b>											
G-069	HILUX A4H474	GSS	Direct Contracting	As necessity/defects arises				GoP	140,101.00	140,101.00	To cover scheduled preventive maintenance of LRP service vehicles
G-070	HILUX VC2077	GSS	Direct Contracting	As necessity/defects arises				GoP	174,279.50	174,279.50	
G-072	PATROL CAR SAA 3972	GSS	Direct Contracting	As necessity/defects arises				GoP	24,100.00	24,100.00	
G-074	NAGANO TRACTOR	GSS	Small-Value Procurement	As necessity/defects arises				GoP	2,800.00	2,800.00	Purchase of spare tire and engine maintenance
Contingency Fund									1,719.50	1,719.50	
<b>TOTAL</b>									<b>343,000.00</b>	<b>343,000.00</b>	
<b>REPRESENTATION EXPENSE</b>											
G-075	Administrative Activities	Admin. Section	Small-Value Procurement	As necessity arises				GoP	939,414.50	939,414.50	For use in various LRP administrative activities
Contingency Fund									33,585.50	33,585.50	
<b>TOTAL</b>									<b>973,000.00</b>	<b>973,000.00</b>	
<b>Other MOOE</b>											
G-079	PDL Compensation	Special Disbursing Officer	n/a	As necessity arises				GoP	340,741.32	340,741.32	For PDL workers
G-080	PDL Gratuity & Transportation Allowance	Special Disbursing Officer	n/a	As necessity arises				GoP	357,440.00	357,440.00	For released PDL transportation
Contingency Fund									201,818.68	201,818.68	
<b>TOTAL</b>									<b>900,000.00</b>	<b>900,000.00</b>	
<b>Water Expenses</b>											
G-081	Improvement/Rehabilitation of Existing Water System	GSS	Small-Value Procurement	8/7/2022	8/10/2022	9/19/2022	9/19/2022	GoP	623,511.00	623,511.00	Repair and Maintenance of Water Systems
G-082	Maintennace of Waterlines and Fixtures			Contingency Fund				489.00	489.00		



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<b>Total</b>								<b>624,000.00</b>	<b>624,000.00</b>		
G-083	Electricity Expenses	GSS	n/a	Monthly Basis				GoP	4,495,115.02	4,495,115.02	Payment for monthly electricity consumption
								Contingency Fund	186,884.98	186,884.98	
								<b>Total</b>	<b>4,682,000.00</b>	<b>4,682,000.00</b>	
G-084	Travelling Expenses	Admin. Section	n/a	As necessity arises				GoP	4,414,653.86	3,888,000.00	For BuCor employees travel on Official Business
								Contingency Fund	4,346.14	4,346.14	
								<b>Total</b>	<b>4,419,000.00</b>	<b>8,574,346.14</b>	
G-085	Postage & Deliveries	Admin. Section	n/a	As necessity arises				GoP	79,359.00	79,359.00	For LRP offices communication
								Contingency Fund	5,641.00	5,641.00	
								<b>Total</b>	<b>85,000.00</b>	<b>85,000.00</b>	
G-087	Fidelity Bond Premiums	PMS	n/a	As necessity arises				GoP	77,838.75	77,838.75	For insurance of bondable public officer
								Contingency Fund	2,161.25	2,161.25	
								<b>Total</b>	<b>80,000.00</b>	<b>80,000.00</b>	
G-088	Insurance Expenses	PMS	n/a	As necessity arises				GoP	708,717.60	708,717.60	Insurance of all LRP Structures & contents, and Vehicles
								Contingency Fund	11,282.40	11,282.40	
								<b>Total</b>	<b>720,000.00</b>	<b>720,000.00</b>	
G-089	Printing & Publication	Admin. Section	Small-Value Procurement	Quarterly basis				GoP	30,195.00	30,195.00	For LRP informative magazine Colony Buzz
								Contingency Fund	11,805.00	11,805.00	
								<b>Total</b>	<b>42,000.00</b>	<b>42,000.00</b>	
<b>GRAND TOTAL</b>								<b>95,754,200.00</b>	<b>95,754,200.00</b>		

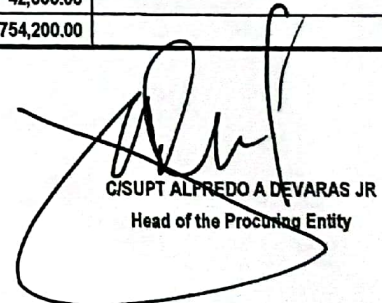
Prepared by:

  
**CO2 ERUEL GO**  
 BAC Secretariat


Funds available:

  
**CTO1 DAISY MAE N REBAO**  
 Chief, Finance Division

Approved by:

  
**CISUPT ALFREDO A DEVARAS JR**  
 Head of the Procuring Entity

Recommending approval:

  
**MR. TRACY B. SORIANO**  
 BAC Chairperson