



Republic of the Philippines  
DEPARTMENT OF JUSTICE  
BUREAU OF CORRECTIONS  
NBP Reservation, 1776 Muntinlupa City  
TEL. NO. (02) 807-23-68



## BIDS AND AWARDS COMMITTEE

FOR : GENERAL GREGORIO PIO P CATAPANG JR, AFP (Ret.), CESE  
Acting Director General

SUBJECT : PROCUREMENT MONITORING REPORT (PMR) JULY –  
DECEMBER 2022 (2<sup>ND</sup> SEMESTER)

DATE : 09 January 2023

1. References: GPPB-TSO Advisory No. 03-2022 dated 29 December 2022
2. In view of the above reference, respectfully submitting herewith is the Procurement Monitoring Report (PMR) of the Bureau of Corrections for the period of July – December 2022 (2<sup>nd</sup> Semester).
3. For your information and approval.

  
CCSUBET GERALDO I ARO  
Chairperson, Bids and Awards Committee

BUREAU OF CORRECTIONS  
RECEIVED  
OFFICE OF THE DDCY

“REFORMBUCOR”

**ADVISORY 03 - 2022**

**FOR: ALL PROCURING ENTITIES**

**SUBJECT: REMINDER ON THE SUBMISSION OF PROCUREMENT REPORTS FOR FISCAL YEAR 2023**

**DATE: 29 DECEMBER 2022**

This is to remind all Procuring Entities (PEs) on the submission of Procurement Reports for FY 2023 pursuant to **Government Procurement Policy Board (GPPB) Circular 02-2020**,<sup>1</sup> re: "Guidelines in the Posting and Submission of APPs, PMRs, and APCPI Results."

**1.0 What to submit?**

All PEs shall submit to the GPPB the following Procurement Reports to the respective electronic mail addresses provided:

Report	Email
FY 2022 APP (Changes within 2nd Semester)	<a href="mailto:app@gppb.gov.ph">app@gppb.gov.ph</a>
FY 2023 APP	
FY 2023 APP (Changes within the 1 <sup>st</sup> Semester)	
FY 2022 PMR for 2nd Semester	<a href="mailto:pmr@gppb.gov.ph">pmr@gppb.gov.ph</a>
FY 2023 PMR for 1 <sup>st</sup> Semester	
FY 2022 APCPI results	<a href="mailto:apcpi@gppb.gov.ph">apcpi@gppb.gov.ph</a>

**2.0 When should these reports be submitted?**

Report	Deadline of submission
FY 2022 PMR for 2nd Semester	14 January 2023
FY 2022 APP (Changes within 2nd Semester)	31 January 2023
FY 2023 APP	31 January 2023
FY 2022 APCPI results	31 March 2023
FY 2023 PMR for the 1 <sup>st</sup> Semester	14 July 2023
FY 2023 APP (Changes within the 1 <sup>st</sup> Semester)	31 July 2023

<sup>1</sup> As approved under GPPB Resolution No. 11-2020 re: "Approving the Electronic Submission of Annual Procurement Plans (APPs), Procurement Monitoring Reports, and Agency Procurement Compliance and Performance Indicators (APCPI) Results and Posting and Extension of Deadline for Submission of APPs and PMRs. GPPB Circular 02-2020 issued on 20 May 2020, may be viewed thru this link:  
<https://www.gppb.gov.ph/issuances/Circulars/GPPB%20Circular%2002-2020.pdf>

**3.0 What are the requirements to be considered compliant in the submission of procurement reports?**

Procurement Reports must comply with the requirements of the GPPB Circular 02-2020. The table below summarizes the requirements to be determined compliant for the submission:

<b>Requirement</b>	<b>APP</b>	<b>PMR</b>	<b>APCPI</b>
Submitted on or before the deadline	✓	✓	✓
Prepared using the prescribed format	✓	✓	✓
Submitted in both Microsoft Excel and Portable Document Format (PDF) Files	✓	✓	✓
Include a Posting Certification <sup>2</sup> duly signed by the head of the Bids and Awards Committee Secretariat	✓	✓	n/a
Submitted in accordance to the approved General Appropriations Act (GAA), corporate budget or appropriate ordinances	✓	n/a	n/a

**4.0 Is the submission of APP prior to the approval of GAA, corporate budget, appropriate ordinances or based upon the proposed budget accepted and considered for compliance?**

No. Submission of an APP prior to the approval of GAA, corporate budget, appropriation ordinances or based upon the proposed budget is considered as **Indicative APP** and **not the final and approved APP** required to be submitted to the GPPB pursuant to Section 7 of Republic Act 9184 and its 2016 revised Implementing Rules and Regulations.

Indicative APP for FY 2024 is only required to be posted in the agency's Transparency Seal webpage **on or before 30 September 2023** pursuant to the Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information, and Reporting Systems through its Memorandum Circular.<sup>3</sup>

**5.0 How does one know if the PE's submission has been successful?**

To be considered as having submitted the procurement reports, the PE should receive an **auto-generated acknowledgment receipt** from the GPPB - Technical Support Office (TSO) upon its submission through electronic mail. **If no acknowledgment receipt was received within one (1) hour after the submission, the PE should contact the GPPB-TSO through the Performance Monitoring Division** at (02) 7-900-6740 to 41 and (02) 7-900-6743 to 44 local 102, to validate its submission and request for an acknowledgement receipt. **Note that, this acknowledgment receipt is the only acceptable proof of submission for purposes of compliance.**

<sup>2</sup> Appendix "1" of GPPB Circular 02-2020


<sup>3</sup> Deadline is based on the MCs issued by the IATF in FY 2020 and 2021. Should there be any changes on the deadline to be set by IATF for FY 2022, the IATF MC for FY 2022 shall prevail.

Moreover, due to the high volume of electronic mails we receive during or near the date of the deadline/s, PEs are highly encouraged to submit in advance and avoid last minute submission to ensure the timely receipt of the auto-generated acknowledgment receipt. **The high volume of electronic mails can result to heavy data traffic from the network to server which may delay file transmission and receipt or non-receipt of the auto-generated acknowledgment receipt.**

6.0 ***What to do in case you need further clarifications?***

You may contact the Performance Monitoring Division of the GPPB-TSO at telephone no. (02) 7-900-6740 to 41 and (02) 7-900-6743 to 44 local 102, Monday to Friday, 7:00 AM to 4:00 PM or send email to [gppb@gppb.gov.ph](mailto:gppb@gppb.gov.ph).

7.0 For the information and compliance of all concerned.

 2022.12.29  
15:46:39  
+08'00'  
**ENGR. DIPHDALYN A. SALAZAR**  
*Officer-in-Charge*



Republic of the Philippines  
DEPARTMENT OF JUSTICE  
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09 January 2023

**ATTY ROWENA CANDICE M RUIZ**  
Executive Director V  
Government Procurement Policy Board  
Unit 2506, Raffles Corporate Center  
F. Ortigas Jr. Road, Ortigas Center  
Pasig City, Manila

Dear Atty. Ruiz:

In compliance with the provision as stipulated in Section 12.2 of the R.A. 9184 and its IRR, we respectfully submit the herewith attached Procurement Monitoring Report (PMR) of the Bureau of Corrections for the period of July – December 2022 (2<sup>nd</sup> Semester).

Thank you and God bless.

Kindly acknowledge upon receipt of this document.

Very truly yours,

  
**GENERAL GREGORIO PIO P. CATAPANG JR, AFP (Ret.), CESE**  
Acting Director General













	Supply and Deliver: of bullet component for reloading (3rd posting)				NONE	06/11/2022											164,000.00	164,000.00					NONE	NONE	NONE	NONE	ONE	NONE					
5029902000	Printing of 2021 Bu for Accomplishment Report	PIO	NO	NP-53.1 - Small Via Procurement	NONE	5/28/2022	NONE										GoP	150,000.00	150,000.00					NONE	NONE	NONE	NONE	ONE	NONE				
5029902000	Printing of 2021 Bu for Accomplishment Report	PIO	NO	NP-53.1 - Small Via Procurement	NONE	06/18/2022	NONE	07/05/2022	07/05/2022	07/05/2022	N/A						GoP	447,000.00	447,000.00					NONE	NONE	NONE	NONE	ONE	NONE				
502398000	Supply and Deliver: of Electrical materials for Rewiring and Electrical Installation for Malunggay Project (1st posting)	NBP-AGRO	NO	NP-53.1 - Small Via Procurement	NONE	6/23/2022	NONE										GoP						NONE	NONE	NONE	NONE	ONE	NONE					
	Supply and Deliver: of Electrical materials for Rewiring and Electrical Installation for Malunggay Project (2nd posting)				NONE	6/23/2022	NONE																		NONE	NONE	NONE	NONE	ONE	NONE			
	Supply and Deliver: of Electrical materials for Rewiring and Electrical Installation (3rd posting)				NONE	6/07/2022															24,450.00	24,450.00	24,136.00	24,136.00			NONE	NONE	NONE	NONE	ONE	NONE	
5020301001	Supply and Deliver: of Printing Materials for CIVIL ENGINEERING Section (1ST POSTING)	GSD-CES	NO	NP-53.1 - Small Via Procurement	none	5/26/2022											GoP						NONE	NONE	NONE	NONE	ONE	NONE					
	Supply and Deliver: of Printing Materials for CIVIL ENGINEERING Section (2ND POSTING)				none	6/07/2022	none																			NONE	NONE	NONE	NONE	ONE	NONE		
	Supply and Deliver: of Printing Materials for CIVIL ENGINEERING Section (3RD POSTING)				none	6/23/2022	none	5/7/2022	5/7/2022	5/7/2022	N/A	6/7/2022	6/7/2022	6/8/2022	7/20/2022						149,200.00	149,200.00	147,780.00	147,780.00			NONE	NONE	NONE	NONE	ONE	NONE	
5020301001	Supply and Deliver: of ICT Office Supplies	ICTD	NO	NP-53.1 - Small Via Procurement	none	6/24/2022	none	07/13/2022	07/13/2022	07/13/2022	N/A	07/13/2022	07/14/2022	08/08/2022	1/02/2022		GoP	204,980.00	204,900.00					202,395.00	202,395.00			NONE	NONE	NONE	NONE	ONE	NONE
5020399000	Supply and Deliver: for the Construction of Locker Cabinet for Special Operations and Resources Operatives (1st posting)	SOAR	NO	NP-53.1 - Small Via Procurement	none	3/26/2022		05/31/2022	05/31/2022	05/31/2022							GoP							NONE	NONE	NONE	NONE	ONE	NONE				
	Supply and Deliver: for the Construction of Locker Cabinet for Special Operations and Resources Operatives (2nd posting)				none	6/07/2022		06/14/2022	06/14/2022	06/14/2022																	NONE	NONE	NONE	NONE	ONE	NONE	
	Supply and Deliver: for the Construction of Locker Cabinet for Special Operations and Resources Operatives (3rd posting)				none	6/23/2022	none	5/7/2022	5/7/2022	5/7/2022	N/A	07/06/2022	07/08/2022								63,810.00	63,810.00	63,328.00	63,328.00			NONE	NONE	NONE	NONE	ONE	NONE	
5020299000	Supply and Deliver: of SVGA Projector (1st posting)	CTOD	NO	NP-53.1 - Small Via Procurement		5/03/2022	N/A										GoP							NONE	NONE	NONE	NONE	ONE	NONE				
	Supply and Deliver: of SVGA Projector (2nd posting)					05/14/2022														65,970.00	65,970.00							NONE	NONE	NONE	NONE	ONE	NONE
5020399000	Supply and Deliver: of office equipment for PHD (1st posting)	PMDDD	NO	NP-53.1 - Small Via Procurement	N/A	5/03/2022	N/A										GoP							NONE	NONE	NONE	NONE	ONE	NONE				
	Supply and Deliver: of office equipment for PHD (2nd posting)				N/A	05/13/2022														81,402.82	81,402.82							NONE	NONE	NONE	NONE	ONE	NONE
5021303099	Supply and Deliver: of Construction Materials for the repair of DDGR office (1st posting)	GSD	NO	NP-53.1 - Small Via Procurement	none	5/28/2022	none				N/A						GoP	126,355.00	126,355.00					NONE	NONE	NONE	NONE	ONE	NONE				
	Supply and Deliver: of Construction Materials for the repair of DDGR office (2nd posting)				none	7/28/2022																					NONE	NONE	NONE	NONE	ONE	NONE	
5021305002	Supply and Deliver: of materials for the repair of CCTV Cameras (1st posting)	CTOD	NO	NP-53.1 - Small Via Procurement	N/A	6/24/2022	none	1/7/2022	1/7/2022	1/7/2022	N/A						GoP			93,745.00	93,745.00					NONE	NONE	NONE	NONE	ONE	NONE		
	Supply and Deliver: of materials for the repair of CCTV Cameras (2nd posting)				N/A	7/23/2022	NONE	11/8/2022	11/8/2022	11/8/2022	N/A	08/11/2022	08/11/2022	09/06/2022	1/22/2022					93,745.00	93,745.00							NONE	NONE	NONE	NONE	ONE	NONE
5020399000	Supply and Deliver: of Various Supplies for PMS (1st Posting)	PMS	NO	NP-53.1 - Small Via Procurement	N/A	6/7/2022	none				N/A						GoP							NONE	NONE	NONE	NONE	ONE	NONE				
	Supply and Deliver: of Various Supplies for PMS (2nd Posting)					07/19/2022																						NONE	NONE	NONE	NONE	ONE	NONE





Purchase Request for perforated sheet and printer paint	DMU- MaxSeCom	NO	NP-53.9 - Small Value Procurement	NONE																GoP	18,000.00	18,000.00					NONE	NONE	NONE	NONE	NONE	NONE												
Purchase Request for Water Filters	DMU- MaxSeCom	NO	NP-53.9 - Small Value Procurement	NONE																Others	50,000.00	50,000.00					NONE	NONE	NONE	NONE	NONE	NONE												
Purchase of 1.5 HP Split Type Inverter Aircon	DFL	NO	NP-53.9 - Small Value Procurement	NONE																Others	37,132.00	37,132.00					NONE	NONE	NONE	NONE	NONE	NONE												
Purchase of Two (2) Units Document Scanner	ODG	NO	NP-53.9 - Small Value Procurement	NONE																Others	49,200.00	49,200.00																						
Purchase Request of Supplies/Parts for use in HP Multifunctional Printer intended for different Offices of BUCOR, NHQ	Supply	NO	Direct Contracting	NONE	NONE															Others	494,445.00	494,445.00					NONE	NONE	NONE	NONE	NONE	NONE												
<b>Total Alloted Budget of On-going Procurement Activities</b>																																					<b>146,759,015.36</b>							

Prepared by:

  
**MR MANUEL L SESCOAR JR**  
 Head, BAC Secretariat

Recommended for Approval by:

  
**CCSMT GERNILDO TARD**  
 BAC Chairperson

APPROVED:

  
**GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.), CESE**  
 Head of the Procuring Entity