



Republic of the Philippines  
 Department of Justice  
**BUREAU OF CORRECTIONS**  
**SABLAYAN PRISON AND PENAL FARM**  
 Occidental Mindoro



**REQUEST FOR QUOTATION**

**SUPPLY & DELIVERY OF MATERIALS FOR REPAIR OF PSP OIC QUARTER – 1 LOT**

Date: \_\_\_\_\_

RFQ No: **SPPF2023-PR.019**

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Store/Shop: \_\_\_\_\_

Address: \_\_\_\_\_

Business Permit No.: \_\_\_\_\_

TIN No.: \_\_\_\_\_

PhilGEPS Registration No.: (required) \_\_\_\_\_

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Bidders shall **quote per lot**.
- c.) Price quotation/lot must be valid for a period of **One Hundred Twenty (120) calendar days** from the date of submission.
- d.) Price quotation/lot, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotation exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation/lot (for goods and infrastructure) or, the highest rated offer/lot (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) All items shall be delivered within **thirty (30) calendar days** from the receipt of approved Notice to proceed (NTP).
- i.) The BuCor-SPPF shall have the right to inspect and/or to test the goods to confirm its conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor-SPPF shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope.
- l.) **Submission thru e-mail and fax of your quotation will not be entertained/accepted. Send your sealed quotation thru mail or submit it personally at the address hereunder provided.**

**REQUIREMENTS TO BE SUBMITTED**

- 1. Certified True copy of Valid & Current Mayor's/Business Permit
  - a. Valid & Current Mayors Permit
  - b. Valid & Current Business Permit
- 2. Certified True copy of Valid & Current PhilGEPS Registration Number
- 3. Bidders who are registered in BuCor-SPPF Suppliers Registry **with updated record** need not to submit the aforementioned requirements.

**NOTE:**

**BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE**

\_\_\_\_\_  
 Signature over Printed Name of  
 Authorized Representative / Sole Proprietor

Submit your sealed quotation duly signed by you or your duly representative not later than **March 6, 2023** at the BAC Office, Bureau of Corrections – Sablayan Prison and Penal Farm at **9:30 A.M.** Late submission of bids shall be rejected.

**CCI ANGELINA D. LAPITAN**  
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

**REQUEST FOR QUOTATION #SPPF2023-PR. 019**

| <b>Procurement Project</b>  |      |   |   |    | <b>Approved Budget for the Contract (ABC)</b>                  |                            |  |                              |
|---|------|---|---|----|--|----------------------------|--|------------------------------|
| <b>SUPPLY &amp; DELIVERY OF MATERIALS FOR REPAIR OF PSP OIC QUARTER – 1 LOT</b> |      |   |   |    | Forty Nine Thousand Nine Hundred Ten Pesos<br>(Php. 49,910.00) |                            |  |                              |
| QTY   | UNIT | DESCRIPTION   | Compliance to the Technical specifications (Please check) |    | Approved Budget of the Contract (ABC)/Lot                      | Offered Quotation Per Unit | Offered Quotation Per <u>Unit X Quantity</u> | TOTAL Offered Quotation/ Lot |
|   |      |   | YES   | NO |  |                            |  |                              |
| 20  | BAG  | CEMENT  |   |    | Php. 49,910.00   |                            |  |                              |
| 9   | PCS  | RSB 12MM  |   |    |  |                            |  |                              |
| 1   | LTR  | SEALANT   |   |    |  |                            |  |                              |
| 4   | KLS  | TIE WIRE #16  |   |    |  |                            |  |                              |
| 8   | PCS  | RSB #9MM  |   |    |  |                            |  |                              |
| 10  | PCS  | MARINE PLYWOOD 1/4                                  |   |    |  |                            |  |                              |
| 4   | PCS  | RIDGE ROLL  |   |    |  |                            |  |                              |
| 7   | KL   | CWN #3  |   |    |  |                            |  |                              |
| 7   | KL   | CWN #4  |   |    |  |                            |  |                              |
| 4   | KL   | CONCRETE NAIL                                       |   |    |  |                            |  |                              |
| 24  | PCS  | GI CORRUGATED NAIL                                  |   |    |  |                            |  |                              |
| 24  | PCS  | GI CORR. 12FT                                       |   |    |  |                            |  |                              |
| 2   | LOAD | S2 SAND AND GRAVEL                                  |   |    |  |                            |  |                              |
| 17  | KLS  | UMBRELLA NAIL                                       |   |    |  |                            |  |                              |
| 3   | UNIT | JALOUSY GLASS WINDOW (1 UNIT: 3 PANEL)<br>X-X-X-X-X |   |    |  |                            |  |                              |
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\_\_\_\_\_  
**SIGNATURE OVER PRINTED NAME OF REPRESENTATIVE OR SOLE PROPRIETOR**  
**POSITION/DESIGNATION:** \_\_\_\_\_  
**OFFICE TELEPHONE NO:** \_\_\_\_\_  
**MOBILE PHONE NO./FAX NO.:** \_\_\_\_\_  
**EMAIL ADDRESS/ES:** \_\_\_\_\_