



**REQUEST FOR QUOTATION**

RFQ No.: \_\_\_\_\_  
 PR No.: 2023-05-0141

Name of Company/Store/Shop: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Name of Authorized Representative: \_\_\_\_\_  
 Contact Number: \_\_\_\_\_

The BuCor-Davao Prison and Penal Farm (DPPF), through its Bids and Awards Committee (BAC), intend to procure **SUPPLY AND DELIVERY OF VARIOUS TIRES FOR DPPF SERVICE VEHICLES FOR YEAR 2023 with an approved ABC amounting to Philippine Peso Three Hundred Eighty-Seven Thousand Six Hundred Only (PhP 387,600.00)** in accordance with Section 53.9 Small Value Procurement of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

Please quote your **best offers** in the lot describe herein, subject to the Terms and Conditions provided at the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by you or your authorized representative **not later than JUNE 28 ,2023 at 1:45 PM**.

The following documents are also required to be submitted **along** with your quotation/proposal on the specified deadline above.

Required Documents	Remarks
1. Valid and Current <b>PhilGEPS Certificate</b>	
2. Valid and Current <b>Mayor's or Business Permit</b>	In case not yet available, you may submit expired <b>2022</b> (year) Mayor's or Business Permit with the Official Receipt of renewal application. However, a copy of your <u>g</u> (year) Mayor's or Business Permit shall be required to be submitted <b>after award of contract but before payment.</b>
3. Duly Notarized <b>Omnibus Sworn Statement</b> (GPPB-Prescribed Form), accompanied with proof of authorization.	For ABC above <b>500k</b> .
4. Valid and Current <b>Income Business Tax Return</b>	For ABC above <b>500k</b> .
5. <b>Secretary's Certificate</b> in case of corporation or <b>Special Power of Attorney (SPA)</b> in case of Partnership or Sole Proprietorship.	For their duly authorized representative who will attend the opening of bids.

For any clarification, you may email us at [dppfbac@bucor.gov.ph](mailto:dppfbac@bucor.gov.ph) .

  
**C/SUPT RUFINO A MARTIN, MBA, CSMS**  
 BAC Chairperson

**INSTRUCTIONS BIDDERS:**

- Do not alter** the contents of this form in any way.
- The use of this **RFQ is mandatory**.
- All technical specifications are mandatory**. *Failure to comply* with any of the mandatory requirements shall render the quotation ineligible/disqualified.
- Quotation must be submitted in person or through electronic mail at [dppfbac@bucor.gov.ph](mailto:dppfbac@bucor.gov.ph) .

**TERMS AND CONDITIONS:**

- Bidders shall provide correct and accurate information required in this form.
- Bidder may submit original brochures showing certification of the product being offered.
- BRAND NAME, MODEL/YEAR AND COUNTRY OF ORIGIN FOR EACH ITEM SHALL BE INDICATED IN THE RFQ BY THE PARTICIPATING SUPPLIER/S. IN THE ABSENCE OF "BRAND NAME" OFFERED SHALL BE A SUFFICIENT GROUND FOR DISQUALIFICATION OF THE PARTICIPATING SUPPLIER/BIDDER.**
- BIDDER IS REQUIRED TO OFFER ONE (1) BRAND ONLY. IN CASE THE BIDDER OFFERED MULTIPLES BRANDS, SAID BIDDER WILL BE AUTOMATICALLY DISQUALIFIED.**
- WARRANTY SHALL BE FOR A PERIOD OF AT LEAST THREE (3) MONTHS FOR EXPENDABLE ITEMS AND ONE (1) YEAR FOR NON-EXPENDABLE FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.**
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- Price quotation/s must be valid for a period of sixty (60) calendar days from the deadline of submission.
- Price quotation/s, to be denominated in the Philippine peso, shall include all taxes, duties, and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.

