



Republic of the Philippines  
Department of Justice  
Bureau of Corrections  
**DAVAO PRISON AND PENAL FARM**  
B.E Dujali, Davao del Norte



**INVITATION TO BID FOR  
PROCUREMENT OF PETROLEUM FUEL, LUBRICANTS  
AND FILTERS FOR DPPF MOTOR VEHICLES FOR THE  
PERIOD OF OCTOBER TO DECEMBER 2023**

1. The *Bureau of Corrections – Davao Prison and Penal Farm*, through the *GAA for FY 2023* intends to apply the sum of *Philippine Peso One Million Three Hundred Fifteen Thousand Only (PhP 1,315,000.00)* being the ABC to payments under the contract for *Procurement of Petroleum Fuel, Lubricants and Filters for DPPF Motor Vehicles for the Period of October to December 2023 with PR No.2023-07-0191/2023-07-0192*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *Bureau of Corrections – Davao Prison and Penal Farm* now invites bids for the above Procurement Project. Delivery of the Goods is required *as specified in Section VI Schedule of Requirements* of this bidding document. Bidders should have completed, *within two (2) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).  
  
*Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least twenty-five percent (25%) of the ABC which is Philippine Peso Three Hundred Twenty-Eight Thousand Seven Hundred Fifty Only (PhP 328,750.00).*
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from *BAC Office of Davao Prison and Penal Farm, B.E Dujali, Davao del Norte* and inspect the Bidding Documents at the address given below during *Mondays-Fridays from 8:00 AM – 5:00 PM*.
5. A complete set of Bidding Documents may be acquired by interested Bidders on *July 26, 2023* from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Philippine Peso Five Thousand Only (PhP 5,000.00)*.

The Procuring Entity shall allow the bidder to present its proof of payment for the fees *presented in person*.

6. The **Davao Prison and Penal Farm** will hold a **Pre-Bid Conference**<sup>1</sup> on **August 03, 2023, 2:00 PM** at **DPPF Conference Room, Administrative Building, B.E. Dujali, Davao del Norte** and/or through video conferencing *via google meet*, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through **manual submission** at the office address indicated below on or before **August 15, 2023, 01:00 PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.
9. **Bid opening** shall be on **August 15, 2023, 02:00 PM**. at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The summary of the Bidding Activities are as follows:

| Date and Time  | Activity                                   | Venue   |
|--|--|---|
| July 26, 2023 from 8:00 AM - 5:00 PM to August 15, 2023 at 1:00 PM | Sales and Issuance of Bid Documents        | DPPF BAC Office and DPPF Cashiers Office      |
| August 03, 2023 at 2:00 PM   | Pre-Bid Conference                         | DPPF Conference Room, Administrative Building |
| August 15, 2023 at 1:00 PM   | Deadline of Submission and Receipt of Bids | DPPF Conference Room                          |
| August 15, 2023 at 2:00 PM   | Opening of Sealed Bids                     | DPPF Conference Room                          |

11. The **DPPF Bids and Awards Committee** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

**Ms Julie Joy B Divinagracia**  
Davao Prison and Penal Farm  
B.E Dujali, Davao del Norte  
Email: [dppfbucor@bucor.gov.ph](mailto:dppfbucor@bucor.gov.ph)

13. You may visit the following websites:

For downloading of Bidding Documents: <https://notices.philgeps.gov.ph/>

  
**CSUPT/RUFINO A MARTIN, MBA, CSMS**  
DPPF BAC-Chairperson

<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.