

APP-CSE 2024 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph). It should be provided accurately.

The APP-CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.

or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.

uploaded on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hoas8>.

Approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that does not have a complete signature shall be deemed invalid.

Changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be considered by a supplemental APP-CSE.

For more information or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email [apccse.helpdesk@ps-philgeps.gov.ph](mailto:apccse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: BUREAU OF CORRECTIONS-IPPE  
Region: IV-B  
Address: IWAHIG PRISON & PENAL FARM

Agency Code/UACS: \_\_\_\_\_  
Organization Type: \_\_\_\_\_

Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>ANTISEPTICS</b>																										
ALCOHOL, Ethyl, 500 mL	bottle	12	12	12	36	1,834.56	12	12	12	36	1,834.56	12	12	12	36	1,834.56	12	12	12	36	1,834.56	144	50.96	7,338.24		
ALCOHOL, Ethyl, 1 Gallon	gallon	12	0	0	12	5,416.32	12	0	0	12	5,416.32	12	0	0	12	5,416.32	12	0	0	12	5,416.32	48	451.36	21,665.28		
<b>TABLET ACCESSORIES AND SUPPLIES</b>																										
CLEARBOOK, A4 size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.36	0.00		
CLEARBOOK, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.48	0.00		
ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00		
SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00		
SIGN PEN, Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	44.72	0.00		
SIGN PEN, Medium Tip, Black	piece	12	12	12	36	2,059.20	12	12	12	36	2,059.20	12	12	12	36	2,059.20	12	12	12	36	2,059.20	144	57.20	8,236.80		
SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00		
SIGN PEN, Fine Tip, Blue	piece	6	6	6	18	804.96	6	6	6	18	804.96	6	6	6	18	804.96	6	6	6	18	804.96	72	44.72	3,211.64		
SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00		
SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00		
SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.76	0.00		
SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.20	0.00		
WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	234.24	0.00		
<b>OFFICE AND SUPPLIES</b>																										
DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	25,536.16	0.00		
MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18,470.40	0.00		
<b>BATTERIES</b>																										
BATTERY, dry cell, size AA	pack	6	0	0	6	131.04	6	0	0	6	131.04	6	0	0	6	131.04	6	0	0	6	131.04	24	21.64	524.16		
BATTERY, dry cell, size AAA	pack	3	3	3	9	177.84	3	3	3	9	177.84	3	3	3	9	177.84	3	3	3	9	177.84	36	19.76	711.36		
BATTERY, dry cell, size D	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00		
<b>OTHER SUPPLIES</b>																										
AIR FRESHENER	can	6	6	6	18	1,572.48	6	6	6	18	1,572.48	6	6	6	18	1,572.48	6	6	6	18	1,572.48	72	87.96	6,289.92		

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
DOOR (Walls Tambora)	piece	12	0	0	12	1,535.04	0	0	0	0	0.00	12	0	0	12	1,535.04	0	0	0	0	0.00	24	127.92	3,070.08
DOOR (Walls Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
TOILET BRUSH, Toilet Bowl and Urinal	bottle	12	0	0	12	536.64	12	0	0	12	536.64	12	0	0	12	536.64	12	0	0	12	536.64	48	44.72	2,176.58
TOILET BRUSH, Scouring Powder	can	6	0	0	6	216.00	6	0	0	6	216.00	6	0	0	6	216.00	6	0	0	6	216.00	24	36.00	864.00
TOILET BRUSH, TERTERGENT BAR	bar	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9.36	0.00
TOILET BRUSH, TERTERGENT POWDER, all purpose	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	98.40	0.00
TOILET BRUSH, DISINFECTANT SPRAY	can	12	0	0	12	1,809.60	12	0	0	12	1,809.60	12	0	0	12	1,809.60	12	0	0	12	1,809.60	48	150.80	7,238.40
TOILET BRUSH, DISINFECTANT PAN	piece	12	0	0	12	561.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	46.80	561.60
TOILET BRUSH, DOOR WAX, paste type, red	can	12	0	0	12	1,622.40	12	0	0	12	1,622.40	12	0	0	12	1,622.40	12	0	0	12	1,622.40	48	135.20	6,489.60
TOILET BRUSH, DISINFECTANT, RINTURE CLEANER	can	6	0	0	6	1,360.32	6	0	0	6	1,360.32	6	0	0	6	1,360.32	6	0	0	6	1,360.32	24	226.72	5,441.28
TOILET BRUSH, DISINFECTANT, HAND SOAP, liquid	bottle	6	6	6	18	773.10	6	6	6	18	773.10	6	6	6	18	773.10	6	6	6	18	773.10	72	42.95	3,092.40
TOILET BRUSH, DISINFECTANT, OP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,388.00	0.00
TOILET BRUSH, DISINFECTANT, OP HANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.16	0.00
TOILET BRUSH, DISINFECTANT, OP HEAD, made of rayon	piece	12	0	0	12	1,368.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	114.04	1,368.48
TOILET BRUSH, DISINFECTANT, OPS	kg	12	0	0	12	886.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	57.20	886.40
TOILET BRUSH, DISINFECTANT, POURING PAD	pack	6	0	0	6	536.64	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	89.44	536.64
TOILET BRUSH, DISINFECTANT, ASHBAG, XXL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00
TOILET BRUSH, DISINFECTANT, ASHBAG, Large size	pack/roll	6	6	6	18	1,067.04	6	6	6	18	1,067.04	6	6	6	18	1,067.04	6	6	6	18	1,067.04	72	59.28	4,268.16
TOILET BRUSH, DISINFECTANT, ASHBAG, XL size	pack/roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	92.56	0.00
TOILET BRUSH, DISINFECTANT, WASTEBASKET	piece	12	0	0	12	524.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	43.68	524.16
<b>STATIONERS</b>																								
STATIONERS, Ink, for stamp pad	bottle	3	0	0	3	95.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	31.20	92.60
STATIONERS, DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,803.76	0.00
STATIONERS, CE MASK	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	52.00	0.00
STATIONERS, STAPLER	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
STATIONERS, CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	258.88	0.00
STATIONERS, FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,796.80	0.00
STATIONERS, FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,813.25	0.00
STATIONERS, PHILIPPINE NATIONAL FLAG	piece	6	0	0	6	1,709.04	6	0	0	6	1,709.04	6	0	0	6	1,709.04	6	0	0	6	1,709.04	24	264.84	6,836.16
STATIONERS, MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	375.44	0.00
STATIONERS, MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	372.12	0.00
STATIONERS, MONOBLOC TABLE, white	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,748.88	0.00
STATIONERS, MONOBLOC TABLE, beige	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,748.88	0.00
<b>AIR CIRCULATION</b>																								
AIR CIRCULATION, ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00
AIR CIRCULATION, ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00
AIR CIRCULATION, ELECTRIC FAN, stand type	unit	12	0	0	12	12,080.64	0	0	0	0	0.00	12	0	0	12	12,080.64	0	0	0	0	0.00	24	1,006.72	24,161.28
AIR CIRCULATION, ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	914.16	0.00
<b>INFORMATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																								
INFORMATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES, SKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			Q4 AMOUNT	
SKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	0.00
TERNAL HARD DRIVE	unit	3	0	0	3	9,054.24	0	0	0	0	0.00	3	0	0	3	9,054.24	0	0	0	0	0.00	6	3,018.08	18,138.48
ASH DRIVE	piece	6	0	0	6	1,347.84	6	0	0	6	1,347.84	6	0	0	6	1,347.84	6	0	0	6	1,347.84	24	324.64	5,381.28
PTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	0.00
PTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	0.00
MPUTER MOUSE, Wireless	unit	12	0	0	12	2,034.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	169.52	2,034.24
INTER, Impact, Dot Matrix, 24 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33,015.84	0.00
INTER, Impact, Dot Matrix, 9 pins	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	11,014.64	0.00
INTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,063.04	0.00
<b>ACCESSORIES</b>																								
IGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	50	0	0	50	4,056.00	0	0	0	0	0.00	50	0	0	50	4,056.00	0	0	0	0	0.00	100	81.12	8,112.00
IGHT-EMITTING DIODE (LED) LINEAR TUBE, 1S watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00
<b>AND SUPPLIES</b>																								
IE, all-purpose	jar	6	6	6	18	1,272.96	6	6	6	18	1,272.96	6	6	6	18	1,272.96	6	6	6	18	1,272.96	72	70.72	5,091.84
APLE WIRE, heavy duty (binder type), 23/13	box	3	3	3	9	202.95	3	3	3	9	202.95	3	3	3	9	202.95	3	3	3	9	202.95	36	22.55	811.80
APLE WIRE, standard	box	12	0	0	12	285.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	23.76	285.12
PE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
PE, masking, 24mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	61.86	0.00
PE, masking, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	121.16	0.00
PE, packaging, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.16	0.00
PE, transparent, 24mm	roll	6	6	6	18	205.92	6	6	6	18	183.04	6	6	6	18	205.92	6	6	6	18	205.92	70	11.44	800.80
PE, transparent, 48 mm	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
INE, plastic	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	70.72	0.00
<b>TD TESTING EQUIPMENT</b>																								
LER, flexible, plastic, 450mm	piece	6	0	0	6	124.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	20.80	124.80
<b>ORIES AND SUPPLIES</b>																								
ADE, for general purpose cutter/utility knife	tube	6	0	0	6	96.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	16.00	96.00
NDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,104.64	0.00
LCULATOR, Compact	unit	12	0	0	12	3,444.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	287.04	3,444.48
ALK, white enamel	box	3	0	0	3	98.91	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	32.97	98.91
IP, backfold, 19mm	box	3	0	0	3	28.08	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	9.36	28.08
IP, backfold, 25mm	box	3	0	0	3	46.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	15.60	46.80
IP, backfold, 32mm	box	3	0	0	3	81.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	27.04	81.12
IP, backfold, 50mm	box	3	0	0	3	180.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	60.32	180.96
ORRECTION TAPE	piece	50	50	0	100	1,153.00	50	50	0	100	1,153.00	50	50	0	100	1,153.00	50	50	0	100	1,153.00	400	11.53	4,612.00
ITTER/UTILITY KNIFE, for general purpose	piece	6	0	0	6	190.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	31.72	190.32
TA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.30	0.00
TA FOLDER	piece	12	0	0	12	823.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	68.64	823.68
TER STAMP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	469.78	0.00
VELOPE, Documentary, A4	box	1	0	0	1	840.32	1	0	0	1	840.32	1	0	0	1	840.32	1	0	0	1	840.32	4	840.32	3,361.28
VELOPE, Documentary, legal.	box	1	0	0	1	1,078.48	1	0	0	1	1,078.48	1	0	0	1	1,078.48	1	0	0	1	1,078.48	4	1,078.48	4,313.92
VELOPE, Expanding, Kraft	box	1	0	0	1	1,374.88	1	0	0	1	1,374.88	1	0	0	1	1,374.88	1	0	0	1	1,374.88	4	1,374.88	5,499.52
VELOPE, Expanding, Plastic	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	30.49	0.00
VELOPE, Mailing	box	1	0	0	1	466.96	0	0	0	0	0.00	1	0	0	1	466.96	0	0	0	0	0.00	2	466.96	933.92
VELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00
ASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12.33	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
STENER	box	6	6	6	18	1,703.52	6	6	6	18	1,703.52	6	6	6	18	1,703.52	6	6	6	18	1,703.52	72	94.64	6,814.08
FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.20	0.00
FILE TAB DIVIDER, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.80	0.00
FILE TAB DIVIDER, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	26.00	0.00
FILED, Fancy with slide, A4	bundle	6	0	0	6	1,747.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	291.20	1,747.20
FILED, Fancy with slide, legal	bundle	6	0	0	6	1,853.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	306.88	1,853.28
FILED, L-type, A4	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	187.54	0.00
FILED, L-type, legal	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.57	0.00
FILED, pressboard	box	6	0	0	6	5,715.84	0	0	0	0	0.00	6	0	0	6	5,715.84	0	0	0	0	0.00	12	932.64	11,431.68
FILED with tab, A4	pack	6	0	0	6	2,333.76	6	0	0	6	2,333.76	6	0	0	6	2,333.76	6	0	0	6	2,333.76	24	388.96	9,338.04
FILED with tab, legal	pack	6	0	0	6	2,564.64	6	0	0	6	2,564.64	6	0	0	6	2,564.64	6	0	0	6	2,564.64	24	427.44	10,238.56
INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	63.11	0.00
INDEXING FILE BOX, Large	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	126.68	0.00
MARKER, Fluorescent	set	12	0	0	12	511.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	42.64	511.68
MARKER, Permanent, Black	piece	6	6	6	18	280.80	6	6	6	18	280.80	6	6	6	18	280.80	6	6	6	18	280.80	72	15.60	1,123.20
MARKER, Permanent, Blue	piece	6	6	6	18	280.80	6	6	6	18	280.80	6	6	6	18	280.80	6	6	6	18	280.80	72	15.60	1,123.20
MARKER, Permanent, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	15.60	0.00
MARKER, Whiteboard, Black	piece	6	6	6	18	187.20	6	6	6	18	187.20	6	6	6	18	187.20	6	6	6	18	187.20	72	10.40	748.80
MARKER, Whiteboard, Blue	piece	6	6	6	18	187.20	6	6	6	18	187.20	6	6	6	18	187.20	6	6	6	18	187.20	72	10.40	748.80
MARKER, Whiteboard, Red	piece	6	6	6	18	187.20	0	0	0	0	0.00	6	6	6	18	187.20	0	0	0	0	0.00	36	10.40	374.40
PAPER CLIP, vinyl/plastic coated, 32mm	box	12	0	0	12	112.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	9.36	112.32
PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	12	0	0	12	287.04	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	23.92	287.04
PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,899.20	0.00
PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60	0.00
PENCIL, lead/graphite, with eraser	box	3	3	3	9	374.40	3	3	3	9	374.40	3	3	3	9	374.40	3	3	3	9	374.40	36	41.60	1,497.60
PENCIL SHARPENER	piece	3	0	0	3	639.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	213.20	639.60
PENCIL, paper, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	162.24	0.00
PENDING RING/COMB, plastic, 32 mm	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23	0.00
PAPER BAND No. 18	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	165.36	0.00
PAPER PAD, felt	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.64	0.00
PLAIN SCISSORS, symmetrical/asymmetrical	pair	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	0.00
PAPER, standard type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	145.60	0.00
PAPER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	954.72	0.00
PAPER REMOVER, plain type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.64	0.00
PAPER DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	78.00	0.00
PAPER, RTOLINA, assorted colors	pack	12	0	0	12	1,085.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	90.48	1,085.76
PAPER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	953.68	0.00
PAPER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,260.48	0.00
PAPER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,852.96	0.00
PAPER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00
PAPER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	853.84	0.00
PAPER CONTINUOUS FORM, 3 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,629.68	0.00
PAPER COSELEAF COVER	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	794.96	0.00
PAPER, stick-on, 50mm x 76mm	pad	6	0	0	6	237.12	6	0	0	6	237.12	6	0	0	6	237.12	6	0	0	6	237.12	24	38.52	948.48
PAPER, stick-on, 76mm x 100mm	pad	6	0	0	6	380.64	6	0	0	6	380.64	6	0	0	6	380.64	6	0	0	6	380.64	24	63.44	1,522.56

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
TEPAD, stick on, 76mm x 76mm	pad	3	0	0	3	180.96	3	0	0	3	180.96	3	0	0	3	180.96	3	0	0	3	180.96	12	60.32	723.84
ENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00
PER, MULTICOPY A4	ream	100	100	100	300	53,976.00	100	100	100	300	53,976.00	50	50	50	150	26,988.00	50	50	50	150	26,988.00	900	179.92	161,928.00
PER, MULTICOPY LEGAL	ream	50	50	0	100	21,112.00	50	50	0	100	21,112.00	50	50	0	100	21,112.00	50	50	0	100	21,112.00	400	211.12	84,448.00
PER, MULTIPURPOSE A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	163.28	0.00
PER, MULTIPURPOSE LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	185.12	0.00
D PAPER, ruled	pad	12	0	0	12	425.32	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	35.36	424.32
PER, parchment	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	189.28	0.00
CORD BOOK, 300 PAGES	book	25	0	0	25	1,820.00	25	0	0	25	1,820.00	25	0	0	25	1,820.00	25	0	0	25	1,820.00	100	72.80	7,280.00
CORD BOOK, 500 PAGES	book	25	0	0	25	2,626.00	25	0	0	25	2,626.00	25	0	0	25	2,626.00	25	0	0	25	2,626.00	100	105.04	10,504.00
ISSUE, INTERFOLDED PAPER TOWEL	pack	25	25	25	75	2,184.00	25	25	25	75	2,184.00	25	25	25	75	2,184.00	25	25	25	75	2,184.00	300	28.12	8,736.00
ILEY TISSUE PAPER, 2 ply	pack	10	10	10	30	3,026.40	10	10	10	30	3,026.40	10	10	10	30	3,026.40	10	10	10	30	3,026.40	120	100.88	12,105.60
<b>DISINFECTANTS</b>																								
ND SANITIZER	bottle	6	6	6	18	1,572.48	6	6	6	18	1,572.48	6	6	6	18	1,572.48	6	6	6	18	1,572.48	72	87.36	6,289.92
DISINFECTANT	can	3	3	3	9	2,321.28	3	3	3	9	2,321.28	3	3	3	9	2,321.28	3	3	3	9	2,321.28	36	257.92	9,285.12
NDROCK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	3	0	0	3	111.63	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	37.21	111.63
<b>COPIER SUPPLIES (CONSUMABLES)</b>																								
UM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20	0.00
K CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
K CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00
K CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.52	0.00
K CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	692.32	0.00
K CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	6	6	6	18	4,174.20	6	6	6	18	4,174.20	6	6	6	18	4,174.20	6	6	6	18	4,174.20	72	231.90	16,696.80
K CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	3	3	3	9	2,179.80	3	3	3	9	2,179.80	3	3	3	9	2,179.80	3	3	3	9	2,179.80	36	242.20	8,718.20
K CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	3	3	3	9	2,179.80	3	3	3	9	2,179.80	3	3	3	9	2,179.80	3	3	3	9	2,179.80	36	242.20	8,718.20
K CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	3	3	3	9	2,179.80	3	3	3	9	2,179.80	3	3	3	9	2,179.80	3	3	3	9	2,179.80	36	242.20	8,718.20
K CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	857.60	0.00
K CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
K CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
K CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
K CARTRIDGE, HP C0640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	180.88	0.00
K CARTRIDGE, HP C0643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
K CARTRIDGE, HP C0972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
K CARTRIDGE, HP C0973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
K CARTRIDGE, HP C0974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
K CARTRIDGE, HP C0975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
K CARTRIDGE, HP C0561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.36	0.00
K CARTRIDGE, HP C0562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,086.00	0.00
K CARTRIDGE, HP C0565A (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00
K CARTRIDGE, HP C0566A (HP62), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00
K CARTRIDGE, HP C0445AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
K CARTRIDGE, HP C0446AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
K CARTRIDGE, HP C0447AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
K CARTRIDGE, HP C0448AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			Q4 AMOUNT	
K CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
K CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
K CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
K CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
K CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
K CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
K CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
K CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
K CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
K CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
K CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	992.80	0.00
K CARTRIDGE, HP L0557AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	992.80	0.00
K CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	992.80	0.00
K CARTRIDGE, HP L0660AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.60	0.00
K CARTRIDGE, HP L0663AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
K CARTRIDGE, HP L0666AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
K CARTRIDGE, HP L0669AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
K CARTRIDGE, HP L0672AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,617.92	0.00
K CARTRIDGE, HP T6199AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
K CARTRIDGE, HP T6193AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
K CARTRIDGE, HP T6197AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
K CARTRIDGE, HP T61901AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
EBSON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
EBSON CARTRIDGE, EPSON C135015532, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
EBSON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
INNER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
INNER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
INNER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
INNER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
INNER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
INNER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
INNER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
INNER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
INNER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
INNER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,056.40	0.00
INNER CARTRIDGE, HP CB440A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,503.60	0.00
INNER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
INNER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
INNER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,242.72	0.00
INNER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,390.40	0.00
INNER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
INNER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
INNER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
INNER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
INNER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
INNER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			Q4 AMOUNT	
NER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.50	0.00
NER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
NER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,796.00	0.00
NER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
NER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
NER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
NER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.50	0.00
NER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
NER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
NER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
NER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,650.80	0.00
NER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
NER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
NER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
NER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,590.40	0.00
NER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
NER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
NER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,039.72	0.00
NER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
NER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
NER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
NER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
NER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
NER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
NER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
NER CARTRIDGE, HP CF360A (HP506A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
NER CARTRIDGE, HP CF361A (HP506A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
NER CARTRIDGE, HP CF362A (HP506A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
NER CARTRIDGE, HP CF363A (HP506A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
NER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
NER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
NER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
NER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
NER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,500.00	0.00
NER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
NER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
NER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
NER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
NER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
NER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
NER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
NER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
NER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,880.00	0.00
Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

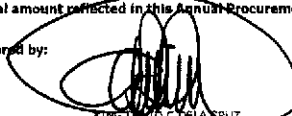
Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			Q4 AMOUNT	
computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
document authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
document management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
document management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
document alignment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
database or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
database specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
data information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
desktop applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
desktop management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
desktop working software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
desktop writing environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
desktop utility and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
desktop utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
<b>AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																								
HP PAPER	piece	50	50	0	100	800.00	50	50	0	100	800.00	50	50	0	100	800.00	50	50	0	100	800.00	400	8.00	3,200.00
HP FUNCTION PRINTER	unit	10	0	0	10	150,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	15,000.00	150,000.00
HP IMAGING FILM	pack	10	0	0	10	2,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	200.00	2,000.00
HP PAPER	pack	10	0	0	10	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	100.00	1,000.00
HP DOUBLE SIDED TAPE	roll	5	0	0	5	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	250.00	1,200.00
HP PHOTO PAPER	pack	10	0	0	10	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	100.00	1,000.00
HP CLEANING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.00	0.00
HP IDENTIFICATION FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
HP IDENTIFICATION HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
HP UNINTERRUPTIBLE POWER SUPPLY	unit	5	0	0	5	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,000.00	15,000.00
HP AIR CONDITIONING UNIT	unit	3	0	0	3	80,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	20,000.00	60,000.00
HP CRYSTAL TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
HP CIRCUIT BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5.00	0.00
HP CELL PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	500.00	0.00
HP SOAP	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5.00	0.00
HP DETERGENT WASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	250.00	0.00
HP PLASTIC FASTENER	box	12	0	0	12	600.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	50.00	600.00
HP METAL FILING CABINET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	12,000.00	0.00
HP LUMINOUS BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
HP EXTENSION CORD	piece	3	0	0	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	300.00	900.00
HP GALLON	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
HP COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
HP PHOTO PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
HP STAPLER PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
HP RUBBER MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	200.00	0.00
HP GLUE STICK (PASTE)	piece	10	0	0	10	1,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	100.00	1,000.00
HP GLUE STICK (FOR GLUE GUN)	pack	10	0	0	10	500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	50.00	500.00
HP SCENTED CANDLE	piece	24	0	0	24	1,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	50.00	1,200.00
HP DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
HP OFFICE CHAIR	piece	12	0	0	12	36,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	3,000.00	36,000.00
HP COPY PAPER	pack	6	0	0	6	300.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	50.00	300.00




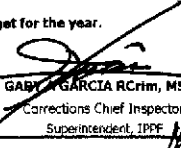
Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	Apr	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
MOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
LOCK	piece	15	0	0	15	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	300.00
MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
IMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
MULTIFLIER	unit	1	0	0	1	10,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	10,000.00
STORAGE BOX	piece	24	0	0	24	48,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	2,000.00
STIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
WATER DISPENSER	unit	3	0	0	3	24,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	8,000.00
ACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
AIR GUN	unit	3	0	0	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	300.00
INK JET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
AXERS	unit	1	0	0	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,000.00
ADONIS CODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
ALUMINUM BOARD	unit	5	0	0	5	9,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	1,500.00
VIDEO CAMERA	unit	1	0	0	1	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	20,000.00
WIRE RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
MINUTING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
AIR FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
VEHICLE (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
SUV UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
DELIVERY VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (4-WHEEL VEHICLE)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (DUMP TRUCK)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (TERRAIN VEHICLE (ATV))	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
UNBUILT OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
UNBUILT PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (DUMP TRUCK)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (TERRAIN VEHICLE (ATV))	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (UNBUILT OWNER-TYPE JEEP)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (UNBUILT PASSENGER JEEPNEY-TYPE VEHICLE)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (MOTORCYCLE)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (DUMP TRUCK)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (TERRAIN VEHICLE (ATV))	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (UNBUILT OWNER-TYPE JEEP)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
TRUCK (UNBUILT PASSENGER JEEPNEY-TYPE VEHICLE)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00

TOTAL	P	969,999.94
FOR INFLATION (10% of TOTAL)	P	96,999.99
FOR TRANSPORT AND FREIGHT COST (If Applicable)	P	
TOTAL	P	1,066,999.93
AGENCY HEAD		

The total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:  KING DAVID C. DELA CRUZ

Certified Funds Available / Certified Appropriate Funds Available:  CHRISTINE C. S. DELA CRUZ

Approved by:  GABY GARCIA RCrim, MSCA  
 Corrections Chief Inspector  
 Superintendent, IPPF

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Total Amount for the year
		Jan	Feb	Mar	Q1 AMOUNT	April	May	June	Q2 AMOUNT	July	Aug	Sept	Q3 AMOUNT	Oct	Nov	Dec	Q4 AMOUNT		
Property/Supply Officer		Accountant / Budget Officer						Head of Office/Agency											

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