

SPPF COMMUNICATION AND TACTICAL OPERATION SECTION MESSAGE SLIP

Control Number No.

2309-28291
(To be filled up by CTOS Staff)

NAME OF SENDER: *CTSO2 Frank A. Jacinto*

DATE:

DESIGNATION: *BACU Secretariat*

OFFICE: *BACU*

MESSAGE RECIPIENT (e-mail address/name of recipient):

Management

TYPE OF MESSAGE: EMAIL SMS RADIO MESSENGER

SUBJECT/TITLE OF MESSAGE: *Indicative APP 2021*

MESSAGE TO BE SEND OR TRANSMITTED:

For posting in the Bureau Web / TV



CTSO2 Frank A. Jacinto
SIGNATURE OVER PRINTED NAME

"REFORM BUCOR"
BAGONG PILIPINAS

**Bureau of Corrections- Sablayan Prison and Penal Farm
Indicative Annual Procurement Plan 2024**

UACS Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Fund s	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing/ P.O.		Total	MOOE	CO	
TRAVELLING EXPENSES												
5-02-01-010-00	Traveling Expenses -Local	AS	N/A	N/A	N/A	N/A	N/A	GoP	3,846,000.00	3,846,000.00		For travelling expenses of Custodial Personnel in transporting PDL for turn-over to different courts in the country & for attending conferences/seminars and other official functions within Mindoro Provinces and other parts of the country.
5-02-01-010-02	TRAINING EXPENSES	AS	N/A	N/A	N/A	N/A	N/A	GoP	199,000.00	199,000.00		Professionalization of the BAC/TWG/Secretariat, Admin/Personnel, I.T., Accounting/Budget, Agro, Security Personnel & SPPF Officers & Employees
SUPPLIES AND MATERIALS EXPENSES												
5-02-03-010-02	Office Supplies Expense	AS	NP-53.5-Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	971,000.00	971,000.00		Various common-use office supplies AVAILABLE at PS-DBM for all units of SPPF
	Common- Use Supplies and Equipment AVAILABLE in PS-DBM	AS	Shopping	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP				Various common-use office supplies NOT available at PS-DBM for all units of SPPF
5-02-03-050-00	Food Supplies	AS	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	68,500,000.00	68,500,000.00		Bidding for the Provision of Food Supplies for Persons Deprived of Liberty shall be processed at the NHQ under centralized procurement

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5-02-03-080-00	Drugs and Medicines Expense							GoP	14,679,000.00			
	January-March 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,669,750.00	3,669,750.00		Bidding for the Supply and delivery of Medicine for PDL Use shall be processed at the NHQ under centralized procurement
	April-June 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,669,750.00	3,669,750.00		
	July-September 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,669,750.00	3,669,750.00		
	October-December 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,669,750.00	3,669,750.00		
5-02-03-080-00	Medical, Dental and Laboratory Expense							GoP	892,000.00			
	1st Quarter 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	223,000.00	223,000.00		Bidding for the Supply and Delivery of Medical, Dental and laboratory Supplies for PDL Use shall be processed at the NHQ under centralized procurement
	2nd Quarter 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	223,000.00	223,000.00		
	3rd Quarter 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	223,000.00	223,000.00		
	4th Quarter 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	223,000.00	223,000.00		
5-02-03-090-00	Fuel, Oil, and Lubricants Expense							GoP	3,011,000.00			
	January-March 2024	GSS	Competitive Bidding	1/20/2023	1/27/2023	2/3/2023	2/10/2023	GoP	752,750.00	752,750.00		Supply and delivery of Petroleum Oil and Lubricant for SPPF vehicles and equipment use
	April-June 2024	GSS	Competitive Bidding	4/2/2023	4/9/2023	4/14/2023	4/20/2023	GoP	752,750.00	752,750.00		
	July-September 2024	GSS	Competitive Bidding	7/9/2023	7/16/2023	7/22/2023	7/27/2023	GoP	752,750.00	752,750.00		
	October-December 2024	GSS	Competitive Bidding	10/8/2023	10/15/2023	10/20/2023	10/26/2023	GoP	752,750.00	752,750.00		
5-02-03-990-00	Other Supplies and Materials Expenses							GoP	6,071,000.00			
	Foundation Day (3 Sub-prisons)	AS	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	90,000.00	90,000.00		For SPPF Training Unit use
	SPPF Founding Anniversary	Reformation	Competitive Bidding	To be scheduled by the Local BAC				GoP	200,000.00	200,000.00		For SPPF operation use
	Women's Month	Supply Section	Competitive Bidding	To be scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	100,000.00	100,000.00		Meals & Snacks During Seminar
	GAD	AS	NP-53.9-Small Value Procurement	8/13/2023	8/20/2023	8/26/2023	8/31/2023	GoP	150,000.00	150,000.00		Meals & Snacks During Seminar

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	Ammunition	Armory	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	350,000.00	350,000.00		For SPPF operation use
	NCCW	AS	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	200,000.00	200,000.00		NCCW Expense
	Steel Cabinets	HEA	Shopping/NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	240,000.00	240,000.00		For steel cabinet materials for SPPF operation use
	Official Visitors	CSP	Shopping	4/1/2023	7/1/2023	8/1/2023	11/1/2023	GoP	400,000.00	400,000.00		Official visitors accomodation expense
	Retirement Honors	PSP	Shopping	6/12/2023	9/12/2023	10/12/2023	12/13/2023	GoP	100,000.00	100,000.00		For SPPF operation use
	ICT	SSP	Shopping	11/30/2023	3/12/2023	6/12/2023	7/12/2023	GoP	500,000.00	500,000.00		For SPPF operation use
	Base Radio	AS	Shopping	To be scheduled by the Local BAC				GoP	320,000.00	320,000.00		For SPPF Operation use
	GSS Construction Tools & Equipment	TRAINING SECTION	SVP	To be scheduled by the Local BAC				GoP	300,000.00	300,000.00		For SPPF operation use
	Utilities Maintenance Materials	GAD	SVP	To be scheduled by the Local BAC				GoP	400,000.00	400,000.00		For SPPF operation use
	Steel Tables	Supply Section	SVP	To be scheduled by the Local BAC					100,000.00	100,000.00		For steel tables materials for SPPF operation use
	Solar Lights	Supply Section	SVP	To be scheduled by the Local BAC					300,000.00	300,000.00		For SPPF operation use
	Tactical Equipment	DSSO	SVP	To be scheduled by the Local BAC					300,000.00	300,000.00		For SPPF operation use
	Contingency Plan	Supply Section	SVP	To be scheduled by the Local BAC					71,000.00	71,000.00		For SPPF operation use
	Reformation Program & Activities											
	Founding Anniversary	SARO	SHOPPING	To be scheduled by the Local BAC						20,000.00		
	Valentines Day		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	Summer Sports Clinic		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	Summer League		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	Super's Cup		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	May Flower Festival		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	Father's Day		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	Nutrition Month		SHOPPING	To be scheduled by the Local BAC					410,000.00	20,000.00		
	Buwan ng Wika		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	Peace Conciusness Month		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	National Elderly Week		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	November Fest		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	Yuletide Month/Year End		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	Sports Equipment		SVP	To be scheduled by the Local BAC						150,000.00		
	Moral & Spiritual		Moral & Spiritual		To be scheduled by the Local BAC					200,000.00	200,000.00	
	Mental Health Awareness Act	Behavioral Modification	SHOPPING	To be scheduled by the Local BAC						14,500.00		
	Father's Day (TCC)		SHOPPING	To be scheduled by the Local BAC						8,720.00		
	Opening Program		SHOPPING	To be scheduled by the Local BAC						16,000.00		
	Closing Program		SHOPPING	To be scheduled by the Local BAC					71,768.00	16,000.00		

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	Valentines Day	EDUC	SHOPPING	To be scheduled by the Local BAC						6,948.00		For reformation programs expense
	NCCW		SHOPPING	To be scheduled by the Local BAC						4,800.00		
	Year End		SHOPPING	To be scheduled by the Local BAC						4,800.00		
	Valentines Day		SHOPPING	To be scheduled by the Local BAC						14,000.00		
	Educ Summer League		SHOPPING	To be scheduled by the Local BAC						16,500.00		
	Celebration of Nutrition Month		SHOPPING	To be scheduled by the Local BAC						13,000.00		
	Celebration of Buwan ng Wika		SHOPPING	To be scheduled by the Local BAC						9,800.00		
	Education Week		SHOPPING	To be scheduled by the Local BAC						14,000.00		
	Recognition & Graduation Day		SHOPPING	To be scheduled by the Local BAC						80,000.00		
	Christmas Party		SHOPPING	To be scheduled by the Local BAC						20,000.00		
	Seminar Workshop on Teaching Strategies for PDL Teacher/Mentor		SHOPPING	To be scheduled by the Local BAC						25,000.00		
	School Supplies		SHOPPING	To be scheduled by the Local BAC						125,382.00		
	School Materials		SHOPPING	To be scheduled by the Local BAC						4,550.00		
	School Uniform (T-shirt with Print) - 200 pcs		SHOPPING	To be scheduled by the Local BAC						35,000.00		
	CMR Evaluation & Meeting	Reformation Coordinator	SHOPPING	To be scheduled by the Local BAC					36,000.00	36,000.00		
	Oral Health Month	HOSPITAL	SHOPPING	To be scheduled by the Local BAC						30,000.00		
	World TB Day		SHOPPING	To be scheduled by the Local BAC						30,000.00		
	Healthy Lifestyle		SHOPPING	To be scheduled by the Local BAC						35,000.00		
	Dengue Awareness		SHOPPING	To be scheduled by the Local BAC						30,000.00		
	Nutrition Month		SHOPPING	To be scheduled by the Local BAC						40,000.00		
	National Lung Month		SVP	To be scheduled by the Local BAC						180,000.00		
	Filipino Elderly Week		SHOPPING	To be scheduled by the Local BAC						40,000.00		
	International Day of Persons with Disabilities		SHOPPING	To be scheduled by the Local BAC						40,000.00		
	Training Supplies & Materials											
	Stress & Anger Management Seminar	TRAINING UNIT	SVP	To be scheduled by the Local BAC				GoP		10,000.00		For training supplies and Materials of SPPF
	Road Safety Seminar		SVP	To be scheduled by the Local BAC				GoP		5,000.00		
	Pre-Deployment Training for Newly Arrived COS		SVP	To be scheduled by the Local BAC				GoP		30,000.00		
	Advance Computer Literacy		SVP	To be scheduled by the Local BAC				GoP		15,000.00		
	News and Feature Writing		SVP	To be scheduled by the Local BAC				GoP		5,000.00		
	CCTV Seminar & Servicing Training		SVP	To be scheduled by the Local BAC				GoP		15,000.00		
	Water Survival & Rescue Training		SVP	To be scheduled by the Local BAC				GoP		20,000.00		
	Basic Fire Fighting		SVP	To be scheduled by the Local BAC				GoP		20,000.00		
	Tactical Combat Casualty Care (TACMED)		Shopping/ NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP		300,000.00		
	Gun Safety & Proficiency		SHOPPING	To be scheduled by the Local BAC				GoP		10,000.00		
	Emergency Preparedness & Response	SHOPPING	To be scheduled by the Local BAC				GoP		20,000.00			

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	UTILITIES EXPENSES											
5-02-04-010-00	Water Expenses	AS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	891,000.00	891,000.00		SPPF Water Supply
5-02-04-020-00	Electricity Expenses	AS		N/A	N/A	Occidental Mindoro Electric Cooperative (OMECO) Monthly Billing System		GoP	3,910,000.00	3,910,000.00		SPPF Power Supply
	COMMUNICATION EXPENSES											
5-02-05-010-00	Postage and courier Services	AS	Shopping	To be scheduled as needed				GoP	86,000.00	86,000.00		Postage and Delivery and Courier requirements of SPPF
5-02-05-020-01	Telephone Expenses- Mobile	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	44,000.00	44,000.00		Provision of Prepaid Cards to SPPF officials and authorized personnel for long distance telephone calls
5-02-05-020-02	Telephone Expenses-Landline	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	86,000.00	86,000.00		
5-02-05-030-00	Internet Subscriptions Expense	AS	Shopping	To be scheduled as needed				GoP	130,000.00	130,000.00		Provision of prepaid internet expense for various offices use
5-02-05-040-00	Cable, Satellite, Telegraph and Radio Subscription Expenses	AS	Shopping	To be scheduled as needed				GoP	16,000.00	16,000.00		Subscription of cable television services for SPPF reformation program
5-02-11-030-00	CONSULTANCY SERVICES											
5-02-11-990-00	Other Professional Services	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	108,000.00	108,000.00		SPPF Other Professional Services
	RM Buildings and Other Structures											
5-02-13-030-99	RM Other Infrastructure Assets							GoP	377,000.00			
	CSP Perimeter	Central Prison	Competitive Bidding	To be scheduled by the Local BAC				GoP	300,000.00	300,000.00		Repair of SPPF Other Infra Assets
	Contingency	Supply Section	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	77,000.00	77,000.00		Repair of SPPF Other Infra Assets

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5-02-13-040-01	<i>R/M Building</i>							GoP	2,324,000.00			
	Conference Room	ADMIN	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	950,000.00	950,000.00		Repair of SPPF Building
	Display Center	WORK & LIVELIHOOD	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	350,000.00	350,000.00		Repair of SPPF Building
	Doctor's Office	HOSPITAL	Competitive Bidding	To be scheduled by the Local BAC				GoP	250,000.00	250,000.00		Repair of SPPF Building
	San Isidro Dorm 2	SISP	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	288,500.00	288,500.00		Repair of SPPF Building
	Education (2nd Floor)	Central Prison	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	200,000.00	200,000.00		Repair of SPPF Building
	BSEC Post	HOSPITAL	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	200,000.00	200,000.00		Repair of SPPF Building
	Contingency	Supply Section	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	85,500.00	85,500.00		Repair of SPPF Building
	RM Machinery	GSS	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	500,000.00			Repair & Maintenance of Other machinery, Equipment and implements
	Repair and Maintenance of SPPF Machinerles	GSS	Shopping	To be scheduled by the End-User as needed				GoP	500,000.00	500,000.00		Repair & Maintenance of Other machinery, Equipment and implements
5-02-13-060-01	RM Office Equipment	ICTS	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	165,000.00	165,000.00		Repair & Maintenance of Office Equipment
	RM Motor vehicles	GSS	Public Bidding/ NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	532,000.00			Quarterly maintenance of government vehicle
	Repair and Maintenance of SPPF Motor Vehicles	GSS	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	532,000.00	532,000.00		Quarterly maintenance of government vehicle
5-02-15-020-00	FIDELITY BOND PREMIUMS											
	Fidelity Bond Premiums	AS	NP-53.5-Agency-to- Agency	To be scheduled as needed				GoP	9,000.00	9,000.00		For Petty Cash Fund (PCF) accountable officers
5-02-15-030-00	INSURANCE EXPENSE											
	Insurance Expense	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	23,000.00	23,000.00		Vehicle & Building Insurance
5-02-99-010-00	ADVERTISING EXPENSE											
5-02-99-020-00	Advertising Expense	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	21,000.00	21,000.00		SPPF information Drive/Campaign/ Dissemination
	Printing and Publication Expenses	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	39,000.00	39,000.00		Publication and printing of SPPF Publication/Newsletter & ARTA/GAD/FOI Tarpaulins

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5-02-99-030-00	REPRESENTATION EXPENSES											Representation for SPPF visitors
	Representation Expenses	AS	Shopping	To be scheduled as needed				GoP	159,000.00	159,000.00		
5-02-99-050-04	RENTALS											Rentals for Equipment as needed
	Rent - Equipment	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	45,000.00	45,000.00		
	OTHER MOOE											
	Other Maintenance & Operating Expenses											Compensation of Persons Deprived of Liberty
	1. Other MOOE (Gratuity, FARE of release PDL)	AS	N/A	N/A				GoP	536,000.00	536,000.00		
									TOTAL	M.O.O.E.	CO	
									108,170,000.00	108,170,000.00		

Prepared by:

CTSQ2 ARNULFO A JACINTO

Head, BAC Secretariat

Recommending Approval:

CCINSP ANGELITO DC LAPITAN

BAC Chairperson

Approved by:

CSUPT ROBERTA VENERACION

Superintendent, SPPF