



Republic of the Philippines
 Department of Justice
BUREAU OF CORRECTIONS
SABLAYAN PRISON AND PENAL FARM
 Occidental Mindoro



REQUEST FOR QUOTATION

PROCUREMENT OF LAPTOP FOR PDL REFORMATION PROGRAMS USE – 1 LOT

Date: _____

RFQ No: **SPPF2023-PR.136**

Name of Company: _____

Address: _____

Name of Store/Shop: _____

Address: _____

Business Permit No.: _____

TIN No.: _____

PhilGEPS Registration No.: (required) _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Bidders shall **quote per lot**.
- c.) Price quotation/lot must be valid for a period of **One Hundred Twenty (120) calendar days** from the date of submission.
- d.) Price quotation/lot, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotation exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation/lot (for goods and infrastructure) or, the highest rated offer/lot (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) All items shall be delivered within **seven (7) calendar days** from the receipt of approved Notice to proceed (NTP).
- i.) The BuCor-SPPF shall have the right to inspect and/or to test the goods to confirm its conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor-SPPF shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope.
- l.) **Submission thru e-mail and fax of your quotation will not be entertained/accepted. Send your sealed quotation thru mail or submit it personally at the address hereunder provided.**

REQUIREMENTS TO BE SUBMITTED

- 1. Certified True copy of Valid & Current Mayor's/Business Permit
 - a. Valid & Current Mayors Permit
 - b. Valid & Current Business Permit
- 2. Certified True copy of Valid & Current PhilGEPS Registration Number
- 3. Bidders who are registered in BuCor-SPPF Suppliers Registry **with updated record** need not to submit the aforementioned requirements.

NOTE:

BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE

 Signature over Printed Name of
 Authorized Representative / Sole Proprietor

Submit your sealed quotation duly signed by you or your duly representative not later than **November 6, 2023** at the BAC Office, Bureau of Corrections – Sablayan Prison and Penal Farm at **9:30 A.M.** Late submission of bids shall be rejected.

CCI ANGELINA D. LAPITAN
 BAC Chairperson

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

REQUEST FOR QUOTATION #SPPF2023-PR. 0136

Procurement Project					Approved Budget for the Contract (ABC)			
PROCUREMENT OF LAPTOP FOR PDL REFORMATION PROGRAMS USE – 1 LOT					One Hundred Sixty Three Thousand Seven Hundred Seventy Pesos (Php. 163,770.00)			
QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check)		Approved Budget of the Contract (ABC)/Lot	Offered Quotation Per Unit	Offered Quotation Per Unit X Quantity	TOTAL Offered Quotation/ Lot
			YES	NO				
1	unit	LAPTOP Core i5-1235u-u15 8GB DDR4 2 DM 3200 intel iris Xe 15.6 FHD Antiglare Slim IPS 250 nits NARROW Border/ No ODD/W11 Home/Natural Silver (FF+) +mNSV 720p TNR/WARR 2-2-2			Php 163,770.00			
2	unit	LAPTOP 13” Aero Laptop 13- be20290AU/Ryzen 7 16 GB LPDDR5 on board/ 1 TB Pcle Value/AMD Radeon Integrated Graphics/13.3” WQXGA (2560x1600)/W11 HOME/CERAMIC WHITE/WARR-2-2- 2/OFFICE HOME AND & STUDENT PRE- INSTALLED						
		X-X-X-X-X-X						

SIGNATURE OVER PRINTED NAME OF REPRESENTATIVE OR SOLE PROPRIETOR
POSITION/DESIGNATION: _____
OFFICE TELEPHONE NO: _____
MOBILE PHONE NO./FAX NO.: _____
EMAIL ADDRESS/ES: _____