

**Bureau of Corrections- Sablayan Prison and Penal Farm  
Annual Procurement Plan 2024**

UACS Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule of Each Procurement Activity				Source of Fund s	Estimated Budget (Php)			Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/ Open of Bids	Notice of Award	Contract Signing/ P.O.		Total	MOOE	CO	
<b>TRAVELLING EXPENSES</b>												
5-02-01-010-00	Traveling Expenses -Local	AS	N/A	N/A	N/A	N/A	N/A	GoP	3,846,000.00	3,846,000.00		For travelling expenses of Custodial Personnel in transporting PDL for turn-over to different courts in the country & for attending conferences/seminars and other official functions within Mindoro Provinces and other parts of the country.
5-02-01-010-02	TRAINING EXPENSES	AS	N/A	N/A	N/A	N/A	N/A	GoP	199,000.00	199,000.00		Professionalization of the BAC/TWG/Secretariat, Admin/Personnel, I.T., Accounting/Budget, Agro, Security Personnel & SPPF Officers & Employees
5-02-03-010-02	<b>SUPPLIES AND MATERIALS EXPENSES</b>											
	Office Supplies Expense Common- Use Supplies and Equipment AVAILABLE in PS-DBM	AS	NP-53.5-Agency-to- Agency	N/A	N/A	N/A	N/A	GoP	971,000.00	971,000.00		Various common-use office supplies AVAILABLE at PS-DBM for all units of SPPF
	Common- Use Supplies and Equipment NOT AVAILABLE in PS- DBM	AS	Shopping	To be Scheduled by the Local Bids & Awards Committee (BAC) as needed				GoP				Various common-use office supplies NOT available at PS-DBM for all units of SPPF
5-02-03-050-00	Food Supplies	AS	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	68,500,000.00	68,500,000.00		Bidding for the Provision of Food Supplies for Persons Deprived of Liberty shall be processed at the NHQ under centralized procurement

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5-02-03-080-00	Drugs and Medicines Expense							GoP	14,678,000.00			Bidding for the Supply and delivery of Medicine for PDL Use shall be processed at the NHQ under centralized procurement
	January-March 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,669,750.00	3,669,750.00		
	April-June 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,669,750.00	3,669,750.00		
	July-September 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,669,750.00	3,669,750.00		
	October-December 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	3,669,750.00	3,669,750.00		
5-02-03-080-00	Medical, Dental and Laboratory Expense							GoP	892,000.00			Bidding for the Supply and Delivery of Medical, Dental and laboratory Supplies for PDL Use shall be processed at the NHQ under centralized procurement
	1st Quarter 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	223,000.00	223,000.00		
	2nd Quarter 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	223,000.00	223,000.00		
	3rd Quarter 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	223,000.00	223,000.00		
	4th Quarter 2024	General Hospital	Competitive Bidding	To be Scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	223,000.00	223,000.00		
5-02-03-090-00	Fuel, Oil, and Lubricants Expense							GoP	3,011,000.00			Supply and delivery of Petroleum Oil and Lubricant for SPPF vehicles and equipment use
	January-March 2024	GSS	Competitive Bidding	1/20/2024	1/27/2024	2/3/2024	2/10/2024	GoP	752,750.00	752,750.00		
	April-June 2024	GSS	Competitive Bidding	4/2/2024	4/9/2024	4/14/2024	4/20/2024	GoP	752,750.00	752,750.00		
	July-September 2024	GSS	Competitive Bidding	7/9/2024	7/16/2024	7/22/2024	7/27/2024	GoP	752,750.00	752,750.00		
	October-December 2024	GSS	Competitive Bidding	10/8/2024	10/15/2024	10/20/2024	10/26/2024	GoP	752,750.00	752,750.00		
5-02-03-990-00	Other Supplies and Materials Expenses							GoP	6,071,000.00			
	Foundation Day (3 Sub-prisons)	AS	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	90,000.00	90,000.00		For SPPF Training Unit use
	SPPF Founding Anniversary	Reformation	Competitive Bidding	To be scheduled by the Local BAC				GoP	350,000.00	350,000.00		For SPPF operation use
	Women's Month Celebration	Supply Section	Competitive Bidding	To be scheduled by the Bids & Awards Committee (BAC) NHQ				GoP	100,000.00	100,000.00		Meals & Snacks During Seminar
	GAD	AS	NP-53.9-Small Value Procurement	8/13/2023	8/20/2023	8/26/2023	8/31/2023	GoP	150,000.00	150,000.00		Meals & Snacks During Seminar

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	Ammunition	Armory	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	350,000.00	350,000.00		For SPPF operation use	
	NCCW Celebration	AS	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	200,000.00	200,000.00		NCCW Expense	
	Steel Cabinets	HEA	Shopping/NP-53.9- Small Value Procurement	To be scheduled as needed				GoP	240,000.00	240,000.00		For steel cabinet materials for SPPF operation use	
	Official Visitors	CSP	Shopping	4/1/2023	7/1/2023	8/1/2023	11/1/2023	GoP	400,000.00	400,000.00		Official visitors accommodation expense	
	Retirement Honors	PSP	Shopping	6/12/2023	9/12/2023	10/12/2023	12/13/2023	GoP	100,000.00	100,000.00		For SPPF operation use	
	ICT Equipment	ICTS	Shopping	11/30/2023	3/12/2023	6/12/2023	7/12/2023	GoP	500,000.00	500,000.00		For SPPF operation use	
	Base Radio for CTOS	AS	Shopping	To be scheduled by the Local BAC				GoP	320,000.00	320,000.00		For SPPF Operation use	
	GSS Construction Tools & Equipment	gss	SVP	To be scheduled by the Local BAC				GoP	250,000.00	250,000.00		For SPPF operation use	
	Utilities Maintenance Materials	gss	SVP	To be scheduled by the Local BAC				GoP	300,000.00	300,000.00		For SPPF operation use	
	Steel Tables	Supply Section	SVP	To be scheduled by the Local BAC					100,000.00	100,000.00		For steel tables materials for SPPF operation use	
	Solar Lights	Supply Section	SVP	To be scheduled by the Local BAC					300,000.00	300,000.00		For SPPF operation use	
	Tactical Equipment	DSSO	SVP	To be scheduled by the Local BAC					300,000.00	300,000.00		For SPPF operation use	
	Contingency Plan	Supply Section	SVP	To be scheduled by the Local BAC					71,000.00	71,000.00		For SPPF operation use	
	<b>Reformation Program &amp; Activities</b>												
	Founding Anniversary	SARO	SHOPPING	To be scheduled by the Local BAC						20,000.00			
	Valentines Day		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	Summer Sports Clinic		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	Summer League		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	Super's Cup		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	May Flower Festival		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	Father's Day		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	Nutrition Month		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	Buwan ng Wika		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	Peace Consciousness Month		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	National Elderly Week		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	November Fest		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	Yuletide Month/Year End		SHOPPING	To be scheduled by the Local BAC						20,000.00			
	Sports Equipment			SVP	To be scheduled by the Local BAC						150,000.00		
	Moral & Spiritual		Moral & Spiritual		To be scheduled by the Local BAC					200,000.00	200,000.00		
	Mental Health Awareness Act	Behavioral Modification	SHOPPING	To be scheduled by the Local BAC						14,500.00			
	Father's Day (TCC)		SHOPPING	To be scheduled by the Local BAC						8,720.00			
	Opening Program		SHOPPING	To be scheduled by the Local BAC						16,000.00			
	Closing Program		SHOPPING	To be scheduled by the Local BAC						16,000.00			
								71,768.00					

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	Valentines Day		SHOPPING							6,948.00		For reformation programs expense
	NCCW		SHOPPING							4,800.00		
	Year End		SHOPPING							4,800.00		
	Valentines Day		SHOPPING							14,000.00		
	Educ Summer League		SHOPPING							16,500.00		
	Celebration of Nutrition Month		SHOPPING							13,000.00		
	Celebration of Buwan ng Wika		SHOPPING							9,800.00		
	Education Week		SHOPPING							14,000.00		
	Recognition & Graduation Day		SHOPPING							80,000.00		
	Christmas Party		SHOPPING						367,232.00	20,000.00		
	Seminar Workshop on Teaching Strategies for PDL Teacher/Mentor		SHOPPING							25,000.00		
	School Supplies		SHOPPING							125,382.00		
	School Materials		SHOPPING							4,650.00		
	School Uniform (T-shirt with Print) - 200 pcs		SHOPPING							35,000.00		
	CMR Evaluation & Meeting	Reformation Coordinator	SHOPPING						36,000.00	36,000.00		
	Oral Health Month		SHOPPING							30,000.00		
	World TB Day		SHOPPING							30,000.00		
	Healthy Lifestyle		SHOPPING							35,000.00		
	Dengue Awareness		SHOPPING							30,000.00		
	Nutrition Month	HOSPITAL	SHOPPING						425,000.00	40,000.00		
	National Lung Month		SVP							180,000.00		
	Filipino Elderly Week		SHOPPING							40,000.00		
	International Day of Persons with Disabilities		SHOPPING							40,000.00		
	Training Supplies & Materials											
	Street Dancing Competition Supplies and Materials		SVP					GoP		120,000.00		
	Stress & Anger Management Seminar		SVP					GoP		10,000.00		
	Road Safety Seminar		SVP					GoP		5,000.00		
	Pre-Deployment Training for Newly Arrived COS		SVP					GoP		30,000.00		
	Advance Computer Literacy		SVP					GoP		15,000.00		
	News and Feature Writing		SVP					GoP		5,000.00		
	CCTV Seminar & Servicing Training	TRAINING UNIT	SVP					GoP	450,000.00	15,000.00		
	Water Survival & Rescue Training		SVP					GoP		20,000.00		
	Basic Fire Fighting		SVP					GoP		20,000.00		
	Tactical Combat Casualty Care (TACMED)		Shopping/ NP-53.9-Small Value Procurement					GoP		180,000.00		
	Gun Safety & Proficiency		SHOPPING					GoP		10,000.00		
	Emergency Preparedness & Response		SHOPPING					GoP		20,000.00		

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	<b>UTILITIES EXPENSES</b>											
5-02-04-010-00	Water Expenses	AS	Direct Contracting	N/A	N/A	N/A	N/A	GoP	891,000.00	891,000.00		SPPF Water Supply
5-02-04-020-00	Electricity Expenses	AS		N/A	N/A	Occidental Mindoro Electric Cooperative (OMECCO) Monthly Billing System		GoP	3,910,000.00	3,910,000.00		SPPF Power Supply
	<b>COMMUNICATION EXPENSES</b>											
5-02-05-010-00	Postage and courier Services	AS	Shopping	To be scheduled as needed				GoP	86,000.00	86,000.00		Postage and Delivery and Courier requirements of SPPF
5-02-05-020-01	Telephone Expenses- Mobile	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	44,000.00	44,000.00		Provision of Prepaid Cards to SPPF officials and authorized personnel for long distance telephone calls
5-02-05-020-02	Telephone Expenses-Landline	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	86,000.00	86,000.00		
5-02-05-030-00	Internet Subscriptions Expense	AS	Shopping	To be scheduled as needed				GoP	130,000.00	130,000.00		Provision of prepaid internet expense for various offices use
5-02-05-040-00	Cable, Satellite, Telegraph and Radio Subscription Expenses	AS	Shopping	To be scheduled as needed				GoP	16,000.00	16,000.00		Subscription of cable television services for SPPF reformation program
5-02-11-030-00	<b>CONSULTANCY SERVICES</b>											
5-02-11-990-00	Other Professional Services	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	108,000.00	108,000.00		SPPF Other Professional Services
	<b>RM Buildings and Other Structures</b>											
5-02-13-030-99	<b>RM Other Infrastructure Assets</b>							GoP	377,000.00			
	<b>CSP Perimeter</b>	Central Prison	Competitive Bidding	To be scheduled by the Local BAC				GoP	300,000.00	300,000.00		Repair of SPPF Other Infra Assets
	<b>Contingency</b>	Supply Section	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	77,000.00	77,000.00		Repair of SPPF Other Infra Assets

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5-02-13-040-01	<b>R/M Building</b>							GoP	2,324,000.00			
	CSP Central Dormitory (Building 3)	CSP	Public Bidding	To be scheduled by the Local BAC				GoP	950,000.00	950,000.00		Repair of SPPF Building
	Display Center	WORK & LIVELIHOOD	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	350,000.00	350,000.00		Repair of SPPF Building
	Doctor's Office	HOSPITAL	Competitive Bidding	To be scheduled by the Local BAC				GoP	250,000.00	250,000.00		Repair of SPPF Building
	San Isidro Dorm 2	SISP	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	288,500.00	288,500.00		Repair of SPPF Building
	Education (2nd Floor)	Central Prison	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	200,000.00	200,000.00		Repair of SPPF Building
	BSEC Post	HOSPITAL	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	200,000.00	200,000.00		Repair of SPPF Building
	Contingency	Supply Section	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	85,500.00	85,500.00		Repair of SPPF Building
	<b>RM Machinery</b>	GSS	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	500,000.00			Repair & Maintenance of Other machinery, Equipment and implements
	Repair and Maintenance of SPPF Machinerics	GSS	Shopping	To be scheduled by the End-User as needed				GoP	500,000.00	500,000.00		Repair & Maintenance of Other machinery, Equipment and implements
5-02-13-060-01	<b>RM Office Equipment</b>	ICTS	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	165,000.00	165,000.00		Repair & Maintenance of Office Equipment
	<b>RM Motor vehicles</b>	GSS	Public Bidding/ NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	532,000.00			Quarterly maintenance of government vehicle
	Repair and Maintenance of SPPF Motor Vehicles	GSS	NP-53.9-Small Value Procurement	To be scheduled by the Local BAC				GoP	532,000.00	532,000.00		Quarterly maintenance of government vehicle
5-02-15-020-00	<b>FIDELITY BOND PREMIUMS</b>											
	Fidelity Bond Premiums	AS	NP-53.5-Agency-to-Agency	To be scheduled as needed				GoP	9,000.00	9,000.00		For Petty Cash Fund (PCF) accountable officers
5-02-15-030-00	<b>INSURANCE EXPENSE</b>											
	Insurance Expense	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	23,000.00	23,000.00		Vehicle & Building Insurance
5-02-99-010-00	<b>ADVERTISING EXPENSE</b>											
5-02-99-020-00	Advertising Expense	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	21,000.00	21,000.00		SPPF information Drive/Campaign/ Dissemination
	Printing and Publication Expenses	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	39,000.00	39,000.00		Publication and printing of SPPF Publication/Newsletter & ARTA/GAD/FOI Tarpaulins

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5-02-99-030-00	<b>REPRESENTATION EXPENSES</b>											
	Representation Expenses	AS	Shopping	To be scheduled as needed				GoP	169,000.00	169,000.00		Representation for SPPF visitors
5-02-99-050-04	<b>RENTALS</b>											
	Rent - Equipment	AS	NP-53.9-Small Value Procurement	To be scheduled as needed				GoP	45,000.00	45,000.00		Rentals for Equipment as needed
	<b>OTHER MOOE</b>											
	<b>Other Maintenance &amp; Operating Expenses</b>											
	1. Other MOOE (Gratuity, FARE of release PDL)	AS	N/A	N/A				GoP	536,000.00	536,000.00		Compensation of Persons Deprived of Liberty
									<b>TOTAL</b>	<b>M.O.O.E.</b>	<b>CO</b>	
									108,170,000.00	108,170,000.00		

Prepared by:

CTSO2 ARNULFO A JACINTO

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