



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NATIONAL HEADQUARTERS

NBP Reservation, Muntinlupa City, Philippines, 1776
 Telephone Nos. +632-8809-8073 / 8809-9775 / E-mail Address: odg@bucor.gov.ph



NOTICE TO PROCEED

December 15, 2023

JHOAN S. AVANCEÑA
J.K.G. OFFICE SUPPLIES AND EQUIPMENT TRADING
 36 Pulong Diego St., Poblacion, Muntinlupa City

Madame,

Based on the approved Purchase Order No. **23-12-095** (copy attached), notice to proceed is hereby given to **J.K.G. OFFICE SUPPLIES AND EQUIPMENT TRADING** for the **Supply and Delivery of Various Office Equipment for MSEC** effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,

[Signature]
GENERAL GREGORIO PIO P CATAPANG JR. AFP (Ret.) CESE, CCLH
 Director General, Bureau of Corrections

I acknowledge receipt of this notice.

[Signature]
JHOAN S. AVANCEÑA
J.K.G. OFFICE SUPPLIES AND EQUIPMENT TRADING

Date Received 1-5-24

