

APP-CSE 2025 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: SABLAYAN PRISON AND PENAL FI  
 Region: MIMAROPA  
 Address: MALIBSONG, SABLAYAN, OCC  
MINDORO

Agency Code/UACS: \_\_\_\_\_  
 Organization Type: NGA

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.  
 Contact Person: ZANDER N RAMOS  
 Position: SUPPLY OFFICER  
 E-mail: \_\_\_\_\_  
 Telephone/Mobile Nos: \_\_\_\_\_

| Item & Specifications  | Unit of Measure | Monthly Quantity Requirement    |        |     |    |           |       |           |      |    |           |      |           |      |    |           |     | Total Quantity for the year | Price | Total Amount for the year |     |     |      |           |           |           |
|--|-----------------|---------------------------------|--------|-----|----|-----------|-------|-----------|------|----|-----------|------|-----------|------|----|-----------|-----|-----------------------------|-------|---------------------------|-----|-----|------|-----------|-----------|-----------|
|  |                 | Jan                             | Feb    | Mar | Q1 | Q1 AMOUNT | April | May       | June | Q2 | Q2 AMOUNT | July | Aug       | Sept | Q3 | Q3 AMOUNT | Oct |                             |       |                           | Nov | Dec | Q4   | Q4 AMOUNT |           |           |
| <b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b> |                 |                                 |        |     |    |           |       |           |      |    |           |      |           |      |    |           |     |                             |       |                           |     |     |      |           |           |           |
| <b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>                    |                 |                                 |        |     |    |           |       |           |      |    |           |      |           |      |    |           |     |                             |       |                           |     |     |      |           |           |           |
| 1  | 12191601-AL-E04 | ALCOHOL, Ethyl, 500 mL          | bottle | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 50.43     | 0.00      |
| 2  | 12191601-AL-E03 | ALCOHOL, Ethyl, 1 Gallon        | gallon | 30  | 0  | 0         | 30    | 10,712.70 | 30   | 0  | 0         | 30   | 10,712.70 | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 60        | 357.09    | 21,425.40 |
| <b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>  |                 |                                 |        |     |    |           |       |           |      |    |           |      |           |      |    |           |     |                             |       |                           |     |     |      |           |           |           |
| 3  | 60121413-CB-P01 | CLEARBOOK, A4 size              | piece  | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 35.16     | 0.00      |
| 4  | 60121413-CB-P02 | CLEARBOOK, Legal size           | piece  | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 36.36     | 0.00      |
| 5  | 60121534-ER-P01 | ERASER, plastic/rubber          | piece  | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 8.26      | 0.00      |
| 6  | 60121524-SP-G01 | SIGN PEN, Extra Fine Tip, Black | piece  | 800 | 0  | 0         | 800   | 17,760.00 | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 800       | 22.20     | 17,760.00 |
| 7  | 60121524-SP-G04 | SIGN PEN, Fine Tip, Black       | piece  | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 44.72     | 0.00      |
| 8  | 60121524-SP-G07 | SIGN PEN, Medium Tip, Black     | piece  | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 57.20     | 0.00      |
| 9  | 60121524-SP-G02 | SIGN PEN, Extra Fine Tip, Blue  | piece  | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 22.20     | 0.00      |
| 10   | 60121524-SP-G05 | SIGN PEN, Fine Tip, Blue        | piece  | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 44.72     | 0.00      |
| 11   | 60121524-SP-G08 | SIGN PEN, Medium Tip, Blue      | piece  | 400 | 0  | 0         | 400   | 22,880.00 | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 400       | 57.20     | 22,880.00 |
| 12   | 60121524-SP-G03 | SIGN PEN, Extra Fine Tip, Red   | piece  | 100 | 0  | 0         | 100   | 2,220.00  | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 100       | 22.20     | 2,220.00  |
| 13   | 60121524-SP-G06 | SIGN PEN, Fine Tip, Red         | piece  | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 45.76     | 0.00      |
| 14   | 60121524-SP-G09 | SIGN PEN, Medium Tip, Red       | piece  | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 57.20     | 0.00      |
| 15   | 60121124-WR-P01 | WRAPPING PAPER                  | pack   | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 161.20    | 0.00      |
| <b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>                 |                 |                                 |        |     |    |           |       |           |      |    |           |      |           |      |    |           |     |                             |       |                           |     |     |      |           |           |           |
| 16   | 45121517-DO-C03 | DOCUMENT CAMERA                 | unit   | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 23,623.60 | 0.00      |
| 17   | 45111609-MM-P01 | MULTIMEDIA PROJECTOR            | unit   | 4   | 0  | 0         | 4     | 66,352.00 | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 4         | 16,588.00 | 66,352.00 |
| <b>BATTERIES AND CELLS AND ACCESSORIES</b>                     |                 |                                 |        |     |    |           |       |           |      |    |           |      |           |      |    |           |     |                             |       |                           |     |     |      |           |           |           |
| 18   | 26111702-BT-A02 | BATTERY, dry cell, size AA      | pack   | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 20.49     | 0.00      |
| 19   | 26111702-BT-A01 | BATTERY, dry cell, size AAA     | pack   | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 0         | 18.34     | 0.00      |
| <b>CLEANING EQUIPMENT AND SUPPLIES</b>                         |                 |                                 |        |     |    |           |       |           |      |    |           |      |           |      |    |           |     |                             |       |                           |     |     |      |           |           |           |
| 20   | 47131812-AF-A01 | AIR FRESHENER                   | can    | 50  | 0  | 0         | 50    | 4,365.50  | 50   | 0  | 0         | 50   | 4,365.50  | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00 | 100       | 87.31     | 8,731.00  |

| Item & Specifications   | Unit of Measure | Monthly Quantity Requirement            |                   |     |    |           |       |           |      |    |           |      |           |      |    |           |     |          |     |    |           | Total Quantity for the year | Price    | Total Amount for the year |           |           |  |
|---|-----------------|---|-------------------|-----|----|-----------|-------|-----------|------|----|-----------|------|-----------|------|----|-----------|-----|----------|-----|----|-----------|-----------------------------|----------|---------------------------|-----------|-----------|--|
|   |                 | Jan                                     | Feb               | Mar | Q1 | Q1 AMOUNT | April | May       | June | Q2 | Q2 AMOUNT | July | Aug       | Sept | Q3 | Q3 AMOUNT | Oct | Nov      | Dec | Q4 | Q4 AMOUNT |                             |          |                           |           |           |  |
|   |                 |   |                   |     |    |           |       |           |      |    |           |      |           |      |    |           |     |          |     |    |           |                             |          |                           |           |           |  |
| 21  | 47131604-BR-S01 | BROOM (Wallis Tambo)                    | piece             | 30  | 0  | 0         | 30    | 3,744.00  | 30   | 0  | 0         | 30   | 3,744.00  | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 60                        | 124.80    | 7,488.00  |  |
| 22  | 47131604-BR-T01 | BROOM (Wallis Ting-ting)                | piece             | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 26.00     | 0.00      |  |
| 23  | 47131829-TB-C01 | CLEANER, Toilet Bowl and Urinal         | bottle            | 30  | 0  | 0         | 30    | 1,248.00  | 30   | 0  | 0         | 30   | 1,248.00  | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 60                        | 41.60     | 2,496.00  |  |
| 24  | 47131805-CL-P01 | CLEANSER, Scouring Powder               | plastic container | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 23.92     | 0.00      |  |
| 25  | 47131811-DE-B02 | DETERGENT BAR                           | piece             | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 9.34      | 0.00      |  |
| 26  | 47131811-DE-P02 | DETERGENT POWDER, all purpose           | pouch             | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 54.08     | 0.00      |  |
| 27  | 47131803-DS-A01 | DISINFECTANT SPRAY                      | can               | 30  | 0  | 0         | 30    | 4,196.70  | 30   | 0  | 0         | 30   | 4,196.70  | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 60                        | 139.89    | 8,393.40  |  |
| 28  | 47131601-DU-P01 | DUST PAN                                | piece             | 30  | 0  | 0         | 30    | 1,404.00  | 30   | 0  | 0         | 30   | 1,404.00  | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 60                        | 46.80     | 2,808.00  |  |
| 29  | 47131802-FW-P03 | FLOOR WAX, paste type, red              | can               | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 309.76    | 0.00      |  |
| 30  | 47131830-FC-A01 | FURNITURE CLEANER                       | can               | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 141.39    | 0.00      |  |
| 31  | 73101612-HS-L01 | HAND SOAP, liquid, 500mL                | bottle            | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 42.95     | 0.00      |  |
| 32  | 47121804-MP-B01 | MOP BUCKET                              | unit              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 2,288.00  | 0.00      |  |
| 33  | 47131501-RG-C01 | RAGS                                    | kilo              | 30  | 0  | 0         | 30    | 2,084.10  | 30   | 0  | 0         | 30   | 2,084.10  | 50   | 0  | 0         | 50  | 3,473.50 | 50  | 0  | 0         | 50                          | 3,473.50 | 160                       | 69.47     | 11,115.20 |  |
| 34  | 47131602-SC-N01 | SCOURING PAD                            | pack              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 85.63     | 0.00      |  |
| 35  | 47121701-TB-P04 | TRASHBAG, XXL size                      | roll/pack         | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 130.00    | 0.00      |  |
| 36  | 47121701-TB-P05 | TRASHBAG, Large size                    | roll/pack         | 10  | 0  | 0         | 10    | 592.80    | 10   | 0  | 0         | 10   | 592.80    | 10   | 0  | 0         | 10  | 592.80   | 10  | 0  | 0         | 10                          | 592.80   | 40                        | 59.28     | 2,371.20  |  |
| 37  | 47121701-TB-P06 | TRASHBAG, XL size                       | roll/pack         | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 92.56     | 0.00      |  |
| 38  | 47121702-WB-P01 | WASTEBASKET                             | piece             | 30  | 0  | 0         | 30    | 1,310.40  | 30   | 0  | 0         | 30   | 1,310.40  | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 60                        | 43.68     | 2,620.80  |  |
| <b>COLOR COMPOUNDS AND DISPERSIONS</b>  |                 |   |                   |     |    |           |       |           |      |    |           |      |           |      |    |           |     |          |     |    |           |                             |          |                           |           |           |  |
| 39  | 12171703-SI-P01 | INK, for stamp pad                      | bottle            | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 28.79     | 0.00      |  |
| <b>CONSUMER ELECTRONICS</b>   |                 |   |                   |     |    |           |       |           |      |    |           |      |           |      |    |           |     |          |     |    |           |                             |          |                           |           |           |  |
| 40  | 52161535-DV-R02 | DIGITAL VOICE RECORDER                  | unit              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 7,339.16  | 0.00      |  |
| <b>FILMS</b>  |                 |   |                   |     |    |           |       |           |      |    |           |      |           |      |    |           |     |          |     |    |           |                             |          |                           |           |           |  |
| 41  | 13111203-AC-F01 | ACETATE                                 | roll              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 1,243.84  | 0.00      |  |
| 42  | 13111201-CF-P02 | CARBON FILM, Legal size                 | box               | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 351.83    | 0.00      |  |
| <b>FIRE FIGHTING EQUIPMENT</b>  |                 |   |                   |     |    |           |       |           |      |    |           |      |           |      |    |           |     |          |     |    |           |                             |          |                           |           |           |  |
| 43  | 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical         | unit              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 1,144.00  | 0.00      |  |
| <b>FLAG OR ACCESSORIES</b>  |                 |   |                   |     |    |           |       |           |      |    |           |      |           |      |    |           |     |          |     |    |           |                             |          |                           |           |           |  |
| 44  | 55121905-PH-F01 | PHILIPPINE NATIONAL FLAG                | piece             | 50  | 0  | 0         | 50    | 14,242.00 | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 50                        | 284.84    | 14,242.00 |  |
| <b>FURNITURE AND FURNISHINGS</b>  |                 |   |                   |     |    |           |       |           |      |    |           |      |           |      |    |           |     |          |     |    |           |                             |          |                           |           |           |  |
| 45  | 56101504-CM-B01 | MONOBLOC CHAIR, beige                   | piece             | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 341.12    | 0.00      |  |
| 46  | 56101504-CM-W01 | MONOBLOC CHAIR, white                   | piece             | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 341.12    | 0.00      |  |
| <b>HEATING AND VENTILATION AND AIR CIRCULATION</b>  |                 |   |                   |     |    |           |       |           |      |    |           |      |           |      |    |           |     |          |     |    |           |                             |          |                           |           |           |  |
| 47  | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type | unit              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 1,222.00  | 0.00      |  |
| 48  | 40101604-EF-G01 | ELECTRIC FAN, industrial, ground type   | unit              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 1,109.68  | 0.00      |  |
| 49  | 40101604-EF-S01 | ELECTRIC FAN, stand type                | unit              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 1,560.00  | 0.00      |  |
| 50  | 40101604-EF-W01 | ELECTRIC FAN, wall mount                | unit              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 901.68    | 0.00      |  |
| <b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b> |                 |   |                   |     |    |           |       |           |      |    |           |      |           |      |    |           |     |          |     |    |           |                             |          |                           |           |           |  |
| 51  | 43211507-DSK003 | DESKTOP, for Basic Users                | unit              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 24,793.60 | 0.00      |  |
| 52  | 43211507-DSK004 | DESKTOP, for Mid-Range Users            | unit              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 42,390.40 | 0.00      |  |
| 53  | 43201827-HD-X02 | EXTERNAL HARD DRIVE                     | unit              | 4   | 0  | 0         | 4     | 12,059.84 | 4    | 0  | 0         | 4    | 12,059.84 | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 8                         | 3,014.96  | 24,119.68 |  |
| 54  | 43202010-FD-U04 | FLASH DRIVE                             | piece             | 50  | 0  | 0         | 50    | 7,637.00  | 50   | 0  | 0         | 50   | 7,637.00  | 50   | 0  | 0         | 50  | 7,637.00 | 50  | 0  | 0         | 50                          | 7,637.00 | 200                       | 152.74    | 30,548.00 |  |
| 55  | 43211503-LAP004 | LAPTOP COMPUTER, for Mid-range Users    | unit              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 42,380.00 | 0.00      |  |
| 56  | 43211503-LAP003 | LAPTOP COMPUTER, Lightweight            | unit              | 0   | 0  | 0         | 0     | 0.00      | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 0                         | 46,800.00 | 0.00      |  |
| 57  | 43211708-MO-O02 | COMPUTER MOUSE, Wireless                | unit              | 20  | 0  | 0         | 20    | 3,238.40  | 0    | 0  | 0         | 0    | 0.00      | 0    | 0  | 0         | 0   | 0.00     | 0   | 0  | 0         | 0                           | 0.00     | 20                        | 161.92    | 3,238.40  |  |

| Item & Specifications                                | Unit of Measure                                  | Monthly Quantity Requirement |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           | Total Quantity for the year | Price | Total Amount for the year |           |  |  |
|--|--|------------------------------|-----|-----|----|-----------|-----------|-----|------|----|-----------|-----------|-----|------|----|-----------|-----------|-----|-----|----|-----------|-----------------------------|-------|---------------------------|-----------|--|--|
|  |  | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April     | May | June | Q2 | Q2 AMOUNT | July      | Aug | Sept | Q3 | Q3 AMOUNT | Oct       | Nov | Dec | Q4 | Q4 AMOUNT |                             |       |                           |           |  |  |
|  |  |                              |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           |                             |       |                           |           |  |  |
| 58 4321205-PR-L01                                    | PRINTER, Laser, Monochrome                       | unit                         | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 2,636.89                  | 0.00      |  |  |
| <b>LIGHTING AND FIXTURES AND ACCESSORIES</b>         |  |                              |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           |                             |       |                           |           |  |  |
| 59 39101628-LB-L01                                   | LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts   | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 75.61                     | 0.00      |  |  |
| 60 39101628-LT-L01                                   | LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 205.82                    | 0.00      |  |  |
| <b>MANUFACTURING COMPONENTS AND SUPPLIES</b>         |  |                              |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           |                             |       |                           |           |  |  |
| 61 31201610-GL-X02                                   | GLUE, all-purpose                                | bottle                       | 10  | 0   | 0  | 10        | 621.40    | 10  | 0    | 0  | 10        | 621.40    | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 20    | 62.14                     | 1,242.80  |  |  |
| 62 31151804-SW-H01                                   | STAPLE WIRE, heavy duty (binder type), 23/1.3    | box                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 36.40                     | 0.00      |  |  |
| 63 31151804-SW-S01                                   | STAPLE WIRE, standard                            | box                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 23.76                     | 0.00      |  |  |
| 64 31201502-TA-E02                                   | TAPE, electrical                                 | roll                         | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 19.45                     | 0.00      |  |  |
| 65 31201503-TA-M01                                   | TAPE, masking, 24mm                              | roll                         | 30  | 0   | 0  | 30        | 1,670.40  | 30  | 0    | 0  | 30        | 1,670.40  | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 60    | 55.68                     | 3,340.80  |  |  |
| 66 31201503-TA-M02                                   | TAPE, masking, 48 mm                             | roll                         | 30  | 0   | 0  | 30        | 3,634.80  | 30  | 0    | 0  | 30        | 3,634.80  | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 60    | 121.16                    | 7,269.60  |  |  |
| 67 31201517-TA-P01                                   | TAPE, packaging, 48 mm                           | roll                         | 30  | 0   | 0  | 30        | 670.80    | 30  | 0    | 0  | 30        | 670.80    | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 60    | 22.36                     | 1,341.60  |  |  |
| 68 31201512-TA-T01                                   | TAPE, transparent, 24mm                          | roll                         | 30  | 0   | 0  | 30        | 530.40    | 30  | 0    | 0  | 30        | 530.40    | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 60    | 17.68                     | 1,060.80  |  |  |
| 69 31201512-TA-T02                                   | TAPE, transparent, 48 mm                         | roll                         | 30  | 0   | 0  | 30        | 677.10    | 30  | 0    | 0  | 30        | 677.10    | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 60    | 22.57                     | 1,354.20  |  |  |
| 70 31151507-TW-P01                                   | TWINE, plastic                                   | roll                         | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 66.62                     | 0.00      |  |  |
| <b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b> |  |                              |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           |                             |       |                           |           |  |  |
| 71 41111604-RU-P02                                   | RULER, plastic, 450mm                            | piece                        | 30  | 0   | 0  | 30        | 597.90    | 30  | 0    | 0  | 30        | 597.90    | 30  | 0    | 0  | 30        | 597.90    | 30  | 0   | 0  | 30        | 597.90                      | 120   | 19.93                     | 2,391.60  |  |  |
| <b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b> |  |                              |     |     |    |           |           |     |      |    |           |           |     |      |    |           |           |     |     |    |           |                             |       |                           |           |  |  |
| 72 44121612-BL-H01                                   | BLADE, for general purpose cutter/utility knife  | tube                         | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 16.37                     | 0.00      |  |  |
| 73 44101602-PB-M01                                   | BINDING AND PUNCHING MACHINE                     | unit                         | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 9,534.72                  | 0.00      |  |  |
| 74 44122037-RB-P10                                   | BINDING RING/COMB, plastic, 32 mm                | bundle                       | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 259.89                    | 0.00      |  |  |
| 75 44101807-CA-C01                                   | CALCULATOR, Compact                              | unit                         | 15  | 0   | 0  | 15        | 3,536.55  | 15  | 0    | 0  | 15        | 3,536.55  | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 30    | 235.77                    | 7,073.10  |  |  |
| 76 44121710-CH-W01                                   | CHALK, white enamel                              | box                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 32.97                     | 0.00      |  |  |
| 77 44122105-BF-C01                                   | CLIP, backfold, 19mm                             | box                          | 30  | 0   | 0  | 30        | 280.80    | 30  | 0    | 0  | 30        | 280.80    | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 60    | 9.36                      | 561.60    |  |  |
| 78 44122105-BF-C02                                   | CLIP, backfold, 25mm                             | box                          | 30  | 0   | 0  | 30        | 468.00    | 30  | 0    | 0  | 30        | 468.00    | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 60    | 15.60                     | 936.00    |  |  |
| 79 44122105-BF-C03                                   | CLIP, backfold, 32mm                             | box                          | 30  | 0   | 0  | 30        | 998.40    | 30  | 0    | 0  | 30        | 998.40    | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 60    | 33.28                     | 1,996.80  |  |  |
| 80 44122105-BF-C04                                   | CLIP, backfold, 50mm                             | box                          | 30  | 0   | 0  | 30        | 1,809.60  | 30  | 50   | 0  | 80        | 4,825.60  | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 110   | 60.32                     | 6,635.20  |  |  |
| 81 44121801-CT-R02                                   | CORRECTION TAPE                                  | piece                        | 50  | 0   | 0  | 50        | 675.00    | 50  | 0    | 0  | 50        | 675.00    | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 100   | 13.50                     | 1,350.00  |  |  |
| 82 44121612-CU-H01                                   | CUTTER/UTILITY KNIFE, for general purpose        | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 31.72                     | 0.00      |  |  |
| 83 44111515-DF-B01                                   | DATA FILE BOX                                    | piece                        | 100 | 0   | 0  | 100       | 14,589.00 | 100 | 0    | 0  | 100       | 14,589.00 | 50  | 0    | 0  | 50        | 7,294.50  | 50  | 0   | 0  | 50        | 7,294.50                    | 300   | 145.89                    | 43,767.00 |  |  |
| 84 44122011-DF-F01                                   | DATA FOLDER                                      | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 83.01                     | 0.00      |  |  |
| 85 44103202-DS-M01                                   | DATER STAMP                                      | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 434.95                    | 0.00      |  |  |
| 86 44121506-EN-D01                                   | ENVELOPE, Documentary, A4                        | box                          | 10  | 0   | 0  | 10        | 8,299.20  | 10  | 0    | 0  | 10        | 8,299.20  | 15  | 0    | 0  | 15        | 12,448.80 | 15  | 0   | 0  | 15        | 12,448.80                   | 50    | 829.92                    | 41,496.00 |  |  |
| 87 44121506-EN-D02                                   | ENVELOPE, Documentary, legal,                    | box                          | 10  | 0   | 0  | 10        | 10,575.80 | 10  | 0    | 0  | 10        | 10,575.80 | 15  | 0    | 0  | 15        | 15,863.70 | 15  | 0   | 0  | 15        | 15,863.70                   | 50    | 1,057.58                  | 52,879.00 |  |  |
| 88 44121506-EN-X01                                   | ENVELOPE, Expanding, Kraft                       | box                          | 20  | 0   | 0  | 20        | 18,799.00 | 20  | 0    | 0  | 20        | 18,799.00 | 15  | 0    | 0  | 15        | 14,099.25 | 15  | 0   | 0  | 15        | 14,099.25                   | 70    | 939.95                    | 65,795.50 |  |  |
| 89 44121506-EN-X02                                   | ENVELOPE, Expanding, Plastic                     | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 30.49                     | 0.00      |  |  |
| 90 44121506-EN-M02                                   | ENVELOPE, Mailing                                | box                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 432.52                    | 0.00      |  |  |
| 91 44121504-EN-W02                                   | ENVELOPE, Mailing, with window                   | box                          | 20  | 0   | 0  | 20        | 10,254.40 | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 20    | 512.72                    | 10,254.40 |  |  |
| 92 44111912-ER-B01                                   | ERASER, felt, for blackboard/whiteboard          | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 14.48                     | 0.00      |  |  |
| 93 44122118-FA-P01                                   | FASTENER   | box                          | 50  | 0   | 0  | 50        | 4,732.00  | 50  | 0    | 0  | 50        | 4,732.00  | 50  | 0    | 0  | 50        | 4,732.00  | 50  | 0   | 0  | 50        | 4,732.00                    | 200   | 94.64                     | 18,928.00 |  |  |
| 94 44111515-FO-X01                                   | FILE ORGANIZER, expanding, plastic, legal        | piece                        | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 90.20                     | 0.00      |  |  |
| 95 44122018-FT-D01                                   | FILE TAB DIVIDER, A4                             | set                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 11.13                     | 0.00      |  |  |
| 96 44122018-FT-D02                                   | FILE TAB DIVIDER, Legal                          | set                          | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 14.23                     | 0.00      |  |  |
| 97 44122011-FO-F01                                   | FOLDER, Fancy with slide, A4                     | bundle                       | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 270.40                    | 0.00      |  |  |
| 98 44122011-FO-F02                                   | FOLDER, Fancy with slide, legal                  | bundle                       | 0   | 0   | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0    | 0  | 0         | 0.00      | 0   | 0   | 0  | 0         | 0.00                        | 0     | 291.20                    | 0.00      |  |  |

| Item & Specifications        |                 |  | Unit of Measure | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           | Total Quantity for the year | Price     | Total Amount for the year |  |
|------------------------------|-----------------|--|-----------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------|-----------------------------|-----------|---------------------------|--|
|                              |                 |  |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  | Q4 AMOUNT |                             |           |                           |  |
| 99                           | 44:22011-FO-L01 | FOLDER, L-type, A4                             | pack            | 20                           | 0   | 0   | 20  | 4,005.60  | 20    | 0   | 0    | 20  | 4,005.60  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 40                          | 200.28    | 8,011.20                  |  |
| 100                          | 44:22011-FO-L02 | FOLDER, L-type, Legal                          | pack            | 15                           | 0   | 0   | 15  | 3,736.20  | 15    | 0   | 0    | 15  | 3,736.20  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 30                          | 249.08    | 7,472.40                  |  |
| 101                          | 44:22027-FO-P01 | FOLDER, pressboard                             | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 952.64    | 0.00                      |  |
| 102                          | 44:22011-FO-T01 | FOLDER with tab, A4                            | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 379.60    | 0.00                      |  |
| 103                          | 44:22011-FO-T02 | FOLDER with tab, Legal                         | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 413.92    | 0.00                      |  |
| 104                          | 44:22008-IT-T01 | INDEX TAB                                      | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 67.60     | 0.00                      |  |
| 105                          | 44:21716-MA-F01 | MARKER, Fluorescent                            | set             | 100                          | 0   | 0   | 100 | 3,111.00  | 100   | 0   | 0    | 100 | 3,111.00  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 200                         | 31.11     | 6,222.00                  |  |
| 106                          | 44:21708-MP-B01 | MARKER, Permanent, Black                       | piece           | 100                          | 0   | 0   | 100 | 827.00    | 100   | 0   | 0    | 100 | 827.00    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 200                         | 8.27      | 1,654.00                  |  |
| 107                          | 44:21708-MP-B02 | MARKER, Permanent, Blue                        | piece           | 50                           | 0   | 0   | 50  | 413.50    | 50    | 0   | 0    | 50  | 413.50    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 100                         | 8.27      | 827.00                    |  |
| 108                          | 44:21708-MP-B03 | MARKER, Permanent, Red                         | piece           | 50                           | 0   | 0   | 50  | 413.50    | 50    | 0   | 0    | 50  | 413.50    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 100                         | 8.27      | 827.00                    |  |
| 109                          | 44:21708-MW-B01 | MARKER, Whiteboard, Black                      | piece           | 100                          | 0   | 0   | 100 | 965.00    | 100   | 0   | 0    | 100 | 965.00    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 200                         | 9.65      | 1,930.00                  |  |
| 110                          | 44:21708-MW-B02 | MARKER, Whiteboard, Blue                       | piece           | 50                           | 0   | 0   | 50  | 482.50    | 50    | 0   | 0    | 50  | 482.50    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 100                         | 9.65      | 965.00                    |  |
| 111                          | 44:21708-MW-B03 | MARKER, Whiteboard, Red                        | piece           | 50                           | 0   | 0   | 50  | 482.50    | 50    | 0   | 0    | 50  | 482.50    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 100                         | 9.65      | 965.00                    |  |
| 112                          | 44:22104-PC-G01 | PAPER CLIP, vinyl/plastic coated, 33mm         | box             | 100                          | 0   | 0   | 100 | 882.00    | 100   | 0   | 0    | 100 | 882.00    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 200                         | 8.82      | 1,764.00                  |  |
| 113                          | 44:22104-PC-J02 | PAPER CLIP, vinyl/plastic coated, Jumbo, 50mm  | box             | 100                          | 0   | 0   | 100 | 1,946.00  | 100   | 0   | 0    | 100 | 1,946.00  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 200                         | 19.46     | 3,892.00                  |  |
| 114                          | 44:01603-PS-M02 | PAPER SHREDDER                                 | unit            | 2                            | 0   | 0   | 2   | 37,437.92 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 2                           | 18,718.96 | 37,437.92                 |  |
| 115                          | 44:01601-PT-M02 | PAPER TRIMMER/CUTTING MACHINE                  | unit            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 9,297.60  | 0.00                      |  |
| 116                          | 44:21706-PE-L01 | PENCIL, lead/graphite, with eraser             | box             | 100                          | 0   | 0   | 100 | 4,471.00  | 100   | 0   | 0    | 100 | 4,471.00  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 200                         | 44.71     | 8,942.00                  |  |
| 117                          | 44:21619-PS-M01 | PENCIL SHARPENER                               | piece           | 10                           | 0   | 0   | 10  | 2,360.80  | 10    | 0   | 0    | 10  | 2,360.80  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 20                          | 236.08    | 4,721.60                  |  |
| 118                          | 44:01602-PU-P01 | PUNCHER, paper, heavy duty                     | piece           | 20                           | 0   | 0   | 20  | 3,078.40  | 20    | 0   | 0    | 20  | 3,078.40  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 40                          | 153.92    | 6,156.80                  |  |
| 119                          | 44:22101-RU-B01 | RUBBER BAND No. 38                             | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 135.20    | 0.00                      |  |
| 120                          | 44:21905-SP-F01 | STAMP PAD, felt                                | piece           | 10                           | 0   | 0   | 10  | 399.20    | 10    | 0   | 0    | 10  | 399.20    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 20                          | 39.92     | 798.40                    |  |
| 121                          | 44:21618-SS-S01 | SCISSORS, symmetrical/asymmetrical             | pair            | 30                           | 0   | 0   | 30  | 1,965.60  | 30    | 0   | 0    | 30  | 1,965.60  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 60                          | 65.52     | 3,931.20                  |  |
| 122                          | 44:21615-ST-S01 | STAPLER, standard type                         | piece           | 50                           | 0   | 0   | 50  | 9,880.00  | 50    | 0   | 0    | 50  | 9,880.00  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 100                         | 197.60    | 19,760.00                 |  |
| 123                          | 44:21615-ST-B01 | STAPLER, heavy duty (binder)                   | unit            | 5                            | 0   | 0   | 5   | 3,465.75  | 5     | 0   | 0    | 5   | 3,465.75  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 10                          | 693.15    | 6,931.50                  |  |
| 124                          | 44:21613-SR-P02 | STAPLE REMOVER, plier-type                     | piece           | 30                           | 0   | 0   | 30  | 1,395.30  | 30    | 0   | 0    | 30  | 1,395.30  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 60                          | 46.51     | 2,790.60                  |  |
| 125                          | 44:21605-TD-T01 | TAPE DISPENSER, table top                      | piece           | 10                           | 0   | 0   | 10  | 775.80    | 10    | 0   | 0    | 10  | 775.80    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 20                          | 77.58     | 1,551.60                  |  |
| PAPER MATERIALS AND PRODUCTS |                 |  |                 |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |           |                             |           |                           |  |
| 126                          | 14:11525-CA-A01 | CARTOLINA, assorted colors                     | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 83.72     | 0.00                      |  |
| 127                          | 14:11506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm | box             | 2                            | 0   | 0   | 2   | 1,890.72  | 2     | 0   | 0    | 2   | 1,890.72  | 2    | 0   | 0    | 2   | 1,890.72  | 2   | 0   | 0   | 2   | 1,890.72  | 8                           | 945.36    | 7,562.88                  |  |
| 128                          | 14:11506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 1,973.92  | 0.00                      |  |
| 129                          | 14:11514-NP-S02 | NOTEPAD, stick-on, 50mm x 76mm                 | pad             | 60                           | 0   | 0   | 60  | 2,223.60  | 60    | 0   | 0    | 60  | 2,223.60  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 120                         | 37.06     | 4,447.20                  |  |
| 130                          | 14:11514-NP-S04 | NOTEPAD, stick-on, 76mm x 100mm                | pad             | 60                           | 0   | 0   | 60  | 3,556.80  | 60    | 0   | 0    | 60  | 3,556.80  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 120                         | 59.28     | 7,113.60                  |  |
| 131                          | 14:11514-NP-S03 | NOTEPAD, stick-on, 76mm x 76mm                 | pad             | 50                           | 0   | 0   | 50  | 2,600.00  | 50    | 0   | 0    | 50  | 2,600.00  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 100                         | 52.00     | 5,200.00                  |  |
| 132                          | 14:11514-NB-S02 | STENO NOTEBOOK                                 | piece           | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 14.04     | 0.00                      |  |
| 133                          | 14:11507-PP-M01 | PAPER, MULTICOPY A4                            | ream            | 200                          | 0   | 0   | 200 | 42,760.00 | 200   | 0   | 0    | 200 | 42,760.00 | 200  | 0   | 0    | 200 | 42,760.00 | 200 | 0   | 0   | 200 | 42,760.00 | 800                         | 213.80    | 171,040.00                |  |
| 134                          | 14:11507-PP-M02 | PAPER, MULTICOPY LEGAL                         | ream            | 100                          | 0   | 0   | 100 | 23,296.00 | 100   | 0   | 0    | 100 | 23,296.00 | 100  | 0   | 0    | 100 | 23,296.00 | 100 | 0   | 0   | 100 | 23,296.00 | 400                         | 232.96    | 93,184.00                 |  |
| 135                          | 14:11507-PP-C01 | PAPER, MULTIPURPOSE A4                         | ream            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 137.74    | 0.00                      |  |
| 136                          | 14:11507-PP-C02 | PAPER, MULTIPURPOSE LEGAL                      | ream            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 158.91    | 0.00                      |  |
| 137                          | 14:11531-PP-R01 | PAD PAPER, ruled                               | pad             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 34.82     | 0.00                      |  |
| 138                          | 14:11503-PA-P01 | PAPER, parchment                               | box             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 154.21    | 0.00                      |  |
| 139                          | 14:11531-RE-B01 | RECORD BOOK, 300 PAGES                         | book            | 30                           | 0   | 0   | 30  | 2,751.00  | 30    | 0   | 0    | 30  | 2,751.00  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 60                          | 91.70     | 5,502.00                  |  |
| 140                          | 14:11531-RE-B02 | RECORD BOOK, 500 PAGES                         | book            | 50                           | 0   | 0   | 50  | 6,228.00  | 50    | 0   | 0    | 50  | 6,228.00  | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 100                         | 124.56    | 12,456.00                 |  |
| 141                          | 14:11704-TT-P04 | TISSUE, INTERFOLDED PAPER TOWEL                | pack            | 15                           | 0   | 0   | 15  | 507.00    | 15    | 0   | 0    | 15  | 507.00    | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 30                          | 33.80     | 1,014.00                  |  |
| 142                          | 14:11704-TT-P02 | TOILET TISSUE PAPER, 2 ply                     | pack            | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00      | 0                           | 99.84     | 0.00                      |  |

| Item & Specifications   | Unit of Measure | Monthly Quantity Requirement  |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |      |     |    |           | Total Quantity for the year | Price | Total Amount for the year |          |           |  |
|---|-----------------|---|--------|-----|----|-----------|-------|----------|------|----|-----------|------|----------|------|----|-----------|-----|------|-----|----|-----------|-----------------------------|-------|---------------------------|----------|-----------|--|
|   |                 | Jan   | Feb    | Mar | Q1 | Q1 AMOUNT | April | May      | June | Q2 | Q2 AMOUNT | July | Aug      | Sept | Q3 | Q3 AMOUNT | Oct | Nov  | Dec | Q4 | Q4 AMOUNT |                             |       |                           |          |           |  |
| <b>PERFUMES OR COLOGNES OR FRAGRANCES</b>                         |                 |   |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |      |     |    |           |                             |       |                           |          |           |  |
| 143   | 53131626-HS-S01 | HAND SANITIZER  | bottle | 50  | 0  | 0         | 50    | 4,254.00 | 5    | 0  | 0         | 5    | 425.40   | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 55                        | 85.08    | 4,679.40  |  |
| <b>PESTICIDES OR PEST REPELLENTS</b>                              |                 |   |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |      |     |    |           |                             |       |                           |          |           |  |
| 144   | 10191509-IN-A01 | INSECTICIDE   | can    | 50  | 0  | 0         | 50    | 6,968.00 | 50   | 0  | 0         | 50   | 6,968.00 | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 100                       | 139.36   | 13,936.00 |  |
| <b>PRINTED PUBLICATIONS</b>                                       |                 |   |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |      |     |    |           |                             |       |                           |          |           |  |
| 145   | 55101524-RA-H01 | HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR) | book   | 10  | 0  | 0         | 10    | 372.10   | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 10                        | 37.21    | 372.10    |  |
| <b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b> |                 |   |        |     |    |           |       |          |      |    |           |      |          |      |    |           |     |      |     |    |           |                             |       |                           |          |           |  |
| 1   | 44103109-BR-D05 | DRUM CARTRIDGE, BROTHER DR-3455, Black                              | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 6,947.20 | 0.00      |  |
| 2   | 44103105-CA-C04 | INK CARTRIDGE, CANON CL-741, Colored                                | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,126.32 | 0.00      |  |
| 3   | 44103105-CA-C02 | INK CARTRIDGE, CANON CL-811, Colored                                | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,178.32 | 0.00      |  |
| 4   | 44103105-CA-B04 | INK CARTRIDGE, CANON PG-740, Black                                  | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 861.12   | 0.00      |  |
| 5   | 44103105-CA-B02 | INK CARTRIDGE, CANON PG-810, Black                                  | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 892.32   | 0.00      |  |
| 6   | 44103105-EP-B17 | INK CARTRIDGE, EPSON C13T664100 (T6641), Black                      | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 231.90   | 0.00      |  |
| 7   | 44103105-EP-C17 | INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan                       | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 242.20   | 0.00      |  |
| 8   | 44103105-EP-M17 | INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta                    | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 242.20   | 0.00      |  |
| 9   | 44103105-EP-Y17 | INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow                     | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 242.20   | 0.00      |  |
| 10  | 44103105-HP-B40 | INK CARTRIDGE, HP C2P04AA (HP62), Black                             | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 852.80   | 0.00      |  |
| 11  | 44103105-HP-T40 | INK CARTRIDGE, HP C2P06AA (HP62), Tri-color                         | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,048.32 | 0.00      |  |
| 12  | 44103105-HP-B09 | INK CARTRIDGE, HP C9351AA (HP21), Black                             | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 910.00   | 0.00      |  |
| 13  | 44103105-HP-T10 | INK CARTRIDGE, HP C9352AA (HP22), Tri-color                         | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,053.52 | 0.00      |  |
| 14  | 44103105-HP-B17 | INK CARTRIDGE, HP CC640WA (HP60), Black                             | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 880.88   | 0.00      |  |
| 15  | 44103105-HP-T17 | INK CARTRIDGE, HP CC643WA (HP60), Tri-color                         | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,047.28 | 0.00      |  |
| 16  | 44103105-HX-C40 | INK CARTRIDGE, HP CD972AA (HP920XL), Cyan                           | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 823.68   | 0.00      |  |
| 17  | 44103105-HX-M40 | INK CARTRIDGE, HP CD973AA (HP920XL), Magenta                        | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 823.68   | 0.00      |  |
| 18  | 44103105-HX-Y40 | INK CARTRIDGE, HP CD974AA (HP920XL), Yellow                         | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 823.68   | 0.00      |  |
| 19  | 44103105-HX-B40 | INK CARTRIDGE, HP CD975AA (HP920XL), Black                          | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,541.28 | 0.00      |  |
| 20  | 44103105-HP-B20 | INK CARTRIDGE, HP CH561WA (HP61), Black                             | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 865.28   | 0.00      |  |
| 21  | 44103105-HP-T20 | INK CARTRIDGE, HP CH562WA (HP61), Tri-color                         | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,066.00 | 0.00      |  |
| 22  | 44103105-HX-B43 | INK CARTRIDGE, HP CN045AA (HP950XL), Black                          | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,970.80 | 0.00      |  |
| 23  | 44103105-HX-C43 | INK CARTRIDGE, HP CN046AA (HP951XL), Cyan                           | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,517.36 | 0.00      |  |
| 24  | 44103105-HX-M43 | INK CARTRIDGE, HP CN047AA (HP951XL), Magenta                        | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,517.36 | 0.00      |  |
| 25  | 44103105-HX-Y43 | INK CARTRIDGE, HP CN048AA (HP951XL), Yellow                         | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,517.36 | 0.00      |  |
| 26  | 44103105-HP-B36 | INK CARTRIDGE, HP CN692AA (HP704), Black                            | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 419.12   | 0.00      |  |
| 27  | 44103105-HP-T36 | INK CARTRIDGE, HP CN693AA (HP704), Tri-color                        | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 419.12   | 0.00      |  |
| 28  | 44103105-HP-B33 | INK CARTRIDGE, HP CZ107AA (HP678), Black                            | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 404.56   | 0.00      |  |
| 29  | 44103105-HP-T33 | INK CARTRIDGE, HP CZ108AA (HP678), Tri-color                        | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 404.56   | 0.00      |  |
| 30  | 44103105-HP-T43 | INK CARTRIDGE, HP F6V26AA (HP680), Tri-color                        | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 424.32   | 0.00      |  |
| 31  | 44103105-HP-B43 | INK CARTRIDGE, HP F6V27AA (HP680), Black                            | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 424.32   | 0.00      |  |
| 32  | 44103105-HP-C50 | INK CARTRIDGE, HP L0551AA (HP955), Cyan Original                    | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 982.80   | 0.00      |  |
| 33  | 44103105-HP-M50 | INK CARTRIDGE, HP L0554AA (HP955), Magenta Original                 | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 982.80   | 0.00      |  |
| 34  | 44103105-HP-Y50 | INK CARTRIDGE, HP L0557AA (HP955), Yellow Original                  | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 982.80   | 0.00      |  |
| 35  | 44103105-HP-B50 | INK CARTRIDGE, HP L0560AA (HP955), Black Original                   | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,294.80 | 0.00      |  |
| 36  | 44103105-HX-C48 | INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original                  | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,339.52 | 0.00      |  |
| 37  | 44103105-HX-M48 | INK CARTRIDGE, HP L0566AA (HP955XL), Magenta                        | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,339.52 | 0.00      |  |
| 38  | 44103105-HX-Y48 | INK CARTRIDGE, HP L0569AA (HP955XL), Yellow                         | cart   | 0   | 0  | 0         | 0     | 0.00     | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00 | 0   | 0  | 0         | 0                           | 0.00  | 0                         | 1,339.52 | 0.00      |  |

| Item & Specifications |                 |   | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|-----------------------|-----------------|---|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                       |                 |   |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 39                    | 44103105-IX-B48 | INK CARTRIDGE, HP L0572AA (HP955XL), Black Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 1,817.92  | 0.00                      |
| 40                    | 44103105-HP-C51 | INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 41                    | 44103105-HP-M51 | INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 42                    | 44103105-HP-Y51 | INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 468.00    | 0.00                      |
| 43                    | 44103105-HP-B51 | INK CARTRIDGE, HP T6M01AA (HP905), Black Original     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 774.80    | 0.00                      |
| 44                    | 44103112-EP-R05 | RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 77.43     | 0.00                      |
| 45                    | 44103112-EP-R13 | RIBBON CARTRIDGE, EPSON C135015632, Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 77.94     | 0.00                      |
| 46                    | 44103112-EP-R07 | RIBBON CARTRIDGE, EPSON C135015531 (S015086)          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 818.48    | 0.00                      |
| 47                    | 44103103-BR-B09 | TONER CARTRIDGE, BROTHER TN-3320, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,567.20  | 0.00                      |
| 48                    | 44103103-BR-B11 | TONER CARTRIDGE, BROTHER TN-3350, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,002.40  | 0.00                      |
| 49                    | 44103103-BR-B15 | TONER CARTRIDGE, BROTHER TN-3478, Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,575.44  | 0.00                      |
| 50                    | 44103103-BR-B16 | TONER CARTRIDGE, BROTHER TN-456 Black, High Yield     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,564.56  | 0.00                      |
| 51                    | 44103103-BR-C03 | TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80  | 0.00                      |
| 52                    | 44103103-BR-M03 | TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80  | 0.00                      |
| 53                    | 44103103-BR-Y03 | TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,716.80  | 0.00                      |
| 54                    | 44103103-CA-B00 | TONER CARTRIDGE, CANON CRG-324 II                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 13,399.36 | 0.00                      |
| 55                    | 44103103-HP-B12 | TONER CARTRIDGE, HP CB435A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,439.28  | 0.00                      |
| 56                    | 44103103-HP-B18 | TONER CARTRIDGE, HP CE255A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,705.36  | 0.00                      |
| 57                    | 44103103-HP-B21 | TONER CARTRIDGE, HP CE278A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,152.72  | 0.00                      |
| 58                    | 44103103-HP-B22 | TONER CARTRIDGE, HP CE285A (HP85A), Black             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,598.40  | 0.00                      |
| 59                    | 44103103-HP-B23 | TONER CARTRIDGE, HP CE310A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,608.32  | 0.00                      |
| 60                    | 44103103-HP-C23 | TONER CARTRIDGE, HP CE311A, Cyan                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,897.44  | 0.00                      |
| 61                    | 44103103-HP-Y23 | TONER CARTRIDGE, HP CE312A, Yellow                    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,897.44  | 0.00                      |
| 62                    | 44103103-HP-M23 | TONER CARTRIDGE, HP CE313A, Magenta                   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,897.44  | 0.00                      |
| 63                    | 44103103-HP-B28 | TONER CARTRIDGE, HP CE505A, Black                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,495.92  | 0.00                      |
| 64                    | 44103103-HP-B52 | TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,194.88  | 0.00                      |
| 65                    | 44103103-HP-B53 | TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,822.96  | 0.00                      |
| 66                    | 44103103-HP-B56 | TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 8,658.00  | 0.00                      |
| 67                    | 44103103-HP-B57 | TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,367.52  | 0.00                      |
| 68                    | 44103103-HP-B58 | TONER CARTRIDGE, HP CF287A (HP87), Black              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 10,908.56 | 0.00                      |
| 69                    | 44103103-HP-B60 | TONER CARTRIDGE, HP CF350A, Black LaserJet            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,856.88  | 0.00                      |
| 70                    | 44103103-HP-C60 | TONER CARTRIDGE, HP CF351A, Cyan LaserJet             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,943.20  | 0.00                      |
| 71                    | 44103103-HP-Y60 | TONER CARTRIDGE, HP CF352A, Yellow LaserJet           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,943.20  | 0.00                      |
| 72                    | 44103103-HP-M60 | TONER CARTRIDGE, HP CF353A, Magenta LaserJet          | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 2,943.20  | 0.00                      |
| 73                    | 44103103-HP-B61 | TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 7,803.12  | 0.00                      |
| 74                    | 44103103-HP-C61 | TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 9,783.28  | 0.00                      |
| 75                    | 44103103-HP-Y61 | TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 9,783.28  | 0.00                      |
| 76                    | 44103103-HP-M61 | TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 9,783.28  | 0.00                      |
| 77                    | 44103103-HP-B62 | TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet   | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 3,439.28  | 0.00                      |
| 78                    | 44103103-HP-C62 | TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet    | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,063.28  | 0.00                      |
| 79                    | 44103103-HP-Y62 | TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet  | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,063.28  | 0.00                      |
| 80                    | 44103103-HP-M62 | TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,063.28  | 0.00                      |
| 81                    | 44103103-HP-B63 | TONER CARTRIDGE, HP CF410A (HP410A), Black            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 4,328.48  | 0.00                      |
| 82                    | 44103103-HP-C63 | TONER CARTRIDGE, HP CF411A (HP410A), Cyan             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,592.08  | 0.00                      |
| 83                    | 44103103-HP-Y63 | TONER CARTRIDGE, HP CF412A (HP410A), Yellow           | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 5,592.08  | 0.00                      |

| Item & Specifications   |                  |  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    | Total Quantity for the year | Price | Total Amount for the year |           |  |
|---|------------------|--|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------------------------|-------|---------------------------|-----------|--|
|   |                  |  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 |                             |       |                           | Q4 AMOUNT |  |
| 84  | 44103103-HP-M63  | TONER CARTRIDGE, HP CF413A (HP410A), Magenta                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 5,592.08                  | 0.00      |  |
| 85  | 44103103-HP-B34  | TONER CARTRIDGE, HP Q2612A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 4,155.84                  | 0.00      |  |
| 86  | 44103103-HP-B48  | TONER CARTRIDGE, HP Q7553A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 4,680.00                  | 0.00      |  |
| <b>SOFTWARE</b>   |                  |  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |       |                           |           |  |
| 1   | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 2   | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 3   | 43232004-SFT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 4   | 43232107-SFT-004 | Content authoring and editing software                           | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 5   | 43232202-SFT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 6   | 43232304-SFT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 7   | 43232402-SFT-007 | Development software   | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 8   | 43232505-SFT-008 | Educational or reference software                                | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 9   | 43232603-SFT-009 | Industry specific software                                       | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 10  | 43233501-SFT-016 | Information exchange software                                    | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 11  | 43232701-SFT-010 | Network applications software                                    | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 12  | 43232802-SFT-011 | Network management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 13  | 43232905-SFT-012 | Networking software  | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 14  | 43233004-SFT-013 | Operating environment software                                   | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 15  | 43233205-SFT-014 | Security and protection software                                 | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 16  | 43233405-SFT-015 | Utility and device driver software                               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| <b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b> |                  |  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |       |                           |           |  |
| 1   | 80141505-TS-001  | BALLPEN  | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 2   | 80141505-TS-002  | MULTIFUNCTION PRINTER  | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 3   | 80141505-TS-003  | LAMINATING FILM  | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 4   | 80141505-TS-004  | STICKER PAPER  | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 5   | 80141505-TS-005  | DOUBLE SIDED TAPE  | roll            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 6   | 80141505-TS-006  | PHOTO PAPER  | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 7   | 80141505-TS-007  | BLEACHING SOLUTION   | bottle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 8   | 80141505-TS-008  | CERTIFICATE FRAME  | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 9   | 80141505-TS-009  | CERTIFICATE HOLDER   | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 10  | 80141505-TS-010  | UNINTERRUPTIBLE POWER SUPPLY                                     | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 11  | 80141505-TS-011  | AIR CONDITIONING UNIT  | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 12  | 80141505-TS-012  | SMART TELEVISION   | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 13  | 80141505-TS-013  | WHITE BOARD  | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 14  | 80141505-TS-014  | MICROPHONE   | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 15  | 80141505-TS-015  | MEDAL  | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 16  | 80141505-TS-016  | DISHWASHING LIQUID   | bottle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 17  | 80141505-TS-017  | PLASTIC FASTENER   | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 18  | 80141505-TS-018  | STEEL FILING CABINET   | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 19  | 80141505-TS-019  | VELLUM BOARD PAPER   | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 20  | 80141505-TS-020  | EXTENSION CORD   | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 21  | 80141505-TS-021  | PAINT  | gallon          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 22  | 80141505-TS-022  | COLORED PAPER  | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 23  | 80141505-TS-023  | BOND PAPER   | ream            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |
| 24  | 80141505-TS-024  | PUSH PIN   | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |  |

| Item & Specifications |                 |  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price | Total Amount for the year |      |           |
|-----------------------|-----------------|--|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|-------|---------------------------|------|-----------|
|                       |                 |  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |       |                           | Q4   | Q4 AMOUNT |
| 25                    | 80141505-TS-025 | DOOR MAT                                 | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 26                    | 80141505-TS-026 | GLUE STICK (PASTE)                       | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 27                    | 80141505-TS-027 | GLUE STICK (FOR GLUE GUN)                | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 28                    | 80141505-TS-028 | DEODORANT CAKE                           | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 29                    | 80141505-TS-029 | DISPOSABLE GLOVES                        | box             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 30                    | 80141505-TS-030 | OFFICE CHAIR                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 31                    | 80141505-TS-031 | MANILA PAPER                             | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 32                    | 80141505-TS-032 | AUTOMOTIVE BATTERIES                     | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 33                    | 80141505-TS-033 | PADLOCK                                  | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 34                    | 80141505-TS-034 | MOBILE PHONE                             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 35                    | 80141505-TS-035 | COMPACT DISC                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 36                    | 80141505-TS-036 | AMPLIFIER                                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 37                    | 80141505-TS-037 | STORAGE BOX                              | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 38                    | 80141505-TS-038 | PLASTIC ENVELOPE                         | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 39                    | 80141505-TS-039 | DOCUMENT SCANNER                         | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 40                    | 80141505-TS-040 | WATER DISPENSER                          | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 41                    | 80141505-TS-041 | PARACETAMOL                              | pack            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 42                    | 80141505-TS-042 | GLUE GUN                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 43                    | 80141505-TS-043 | INKJET PRINTER                           | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 44                    | 80141505-TS-044 | SPEAKERS                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 45                    | 80141505-TS-045 | POVIDONE IODINE                          | bottle          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 46                    | 80141505-TS-046 | KEYBOARD                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 47                    | 80141505-TS-047 | DSLR CAMERA                              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 48                    | 80141505-TS-048 | STEEL RACK                               | set             | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 49                    | 80141505-TS-049 | LAMINATING MACHINE                       | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 50                    | 80141505-TS-050 | FUEL FILTERS                             | piece           | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 51                    | 80141505-TS-051 | AIRLINE TICKETS (DOMESTIC)               | ticket          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 52                    | 80141505-TS-052 | AIRLINE TICKETS (INTERNATIONAL)          | ticket          | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 53                    | 80141505-TS-053 | CAR (Sedan or Hatchback)                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 46                    | 80141505-TS-054 | MULTI-PURPOSE VEHICLE (MPV)              | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 47                    | 80141505-TS-055 | SPORTS UTILITY VEHICLE (SUV)             | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 48                    | 80141505-TS-056 | PASSENGER VAN                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 49                    | 80141505-TS-057 | VAN                                      | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 50                    | 80141505-TS-058 | TRI-WHEEL VEHICLE                        | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 51                    | 80141505-TS-059 | PICK-UP TRUCK                            | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 52                    | 80141505-TS-060 | ALL-TERRAIN VEHICLE (ATV)                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 53                    | 80141505-TS-061 | ASSEMBLED OWNER-TYPE JEEP                | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 50                    | 80141505-TS-062 | ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 51                    | 80141505-TS-063 | MOTORCYCLE                               | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 52                    | 80141505-TS-064 | BUS                                      | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |
| 53                    | 80141505-TS-065 | MINI BUS                                 | unit            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0                           | 0.00  | 0                         | 0.00 | 0.00      |


|   |  |   |            |
|---|--|---|------------|
| <b>A. TOTAL</b>   |  | P | 972,542.48 |
| <b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b> |  | P | 97,254.25  |



| Item & Specifications  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price | Total Amount for the year |
|--|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|-------|---------------------------|
|  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |       |                           |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | P                           |       | -                         |
| D. GRAND TOTAL (A + B + C)   |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | P                           |       | 1,069,796.73              |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |       |                           |

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
 CO3 ZANDER N RAMOS  
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

  
 CO3 REYNALDO LOPEZ  
 Accountant / Budget Officer

Approved by:

  
 CST/SP ABEL DR CIRIO MSCA  
 Head of Office/Agency

Date Prepared: 17-Jul-24