

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM.
Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For Items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-293-4225 (Smart) or 0962-8255199 (Smart), or email appcsa.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Bureau of Corrections (BPC)
Region: 22
Address: Deep Person and Peep Farm,
Davao del Norte

Agency Code/UACS: 150020200006
Organization Type: Government Agency

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.
Contact Person: CTO2 Dinky Jane A Opolas
Position: Supply Section
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																									
1. ALCOHOL OR ACETONE BASED ANTISEPTICS	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	56.43	0.00	
1.1. 12119001-AL-001	ALCOHOL, Ethyl, 500 mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	56.43	0.00
1.2. 12119001-AL-002	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.05	0	0	0	0	0.00	\$	357.09	0.00
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
3. 00121413-CH-P01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	35.16	0.00
4. 00121413-CH-P02	CLEARBOOK, Legal size	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	36.74	0.00
5. 00121534-CH-P01	ERASER, plastic/rubber	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	8.39	0.00
6. 00121524-SF-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	22.20	0.00
7. 00121524-SF-G04	SIGN PEN, Fine Tip, Black	piece	150	0	0	100	4,472.00	0	0	0	0	0.00	60	0	0	80	3,772.00	0	0	0	0	100	\$	48.72	8,040.00
8. 00121524-SF-G07	SIGN PEN, Medium Tip, Black	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	17.20	0.00
9. 00121524-SF-G03	SIGN PEN, Extra Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	22.20	0.00
10. 00121524-SF-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	48.72	0.00
11. 00121524-SF-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	57.20	0.00
12. 00121524-SF-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	22.20	0.00
13. 00121524-SF-G08	SIGN PEN, Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	48.72	0.00
14. 00121524-SF-G09	SIGN PEN, Medium Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	57.20	0.00
15. 00121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	141.28	0.00
AUDIO AND VIDEO EQUIPMENT AND SUPPLIES																									
16. 43121587-DU-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	23,523.00	0.00
17. 43111049-HH-P03	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	16,580.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																									
18. 20111702-BT-A02	BATTERY, dry cell, size AA	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	20.40	0.00
19. 20111702-BT-A01	BATTERY, dry cell, size AAA	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	18.34	0.00
CLEANING EQUIPMENT AND SUPPLIES																									
20. 47131812-AF-A01	AIR FRESHENER	can	10	0	0	10	823.10	0	0	0	0	0.00	12	0	0	12	1,047.72	0	0	0	0	0.00	\$	87.31	1,928.82
21. 47131804-BR-S01	BROOM (Wills Tomato)	piece	40	0	0	40	4,892.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	124.80	4,992.00
22. 47131804-BR-T01	BROOM (Wills Ting-Ting)	piece	20	0	0	20	526.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	26.00	526.00
23. 47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	44.60	0.00
24. 47131815-CL-R01	CLEANER, Scouring Powder	plastic container	9	0	0	9	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	23.92	0.00
25. 47131811-CE-B02	DETERGENT BAR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	0.34	0.00
26. 47131811-OB-P02	DETERGENT POWDER, all purpose	pouch	73	0	0	73	3,947.84	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	54.00	3,947.84
27. 47131803-DS-A01	DISINFECTANT SPRAY	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	139.89	0.00
28. 47131801-OH-P01	DUST PAN	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	\$	46.00	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total amount for the year			
		Jan	Feb	Mar	Q1	Q1 Average	April	May	June	Q2	Q2 Average	July	Aug	Sept	Q3	Q3 Average	Oct	Nov	Dec	Q4	Q4 Average				
29 47131802-FN-P03	FLOOR WAX, paste type, red	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	391.76	0.00
30 47131803-FC-P03	FURNITURE CLEANER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	141.20	0.00
31 71100113-HS-L01	HAND SOAP, liquid, 500ml.	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	62.95	0.00
32 47131804-HB-P01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	2,208.00	0.00
33 47131901-RG-C01	RAGS	bale	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	65.47	0.00
34 47131802-SL-W01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	15.63	0.00
35 47123701-TB-P01	TRASHBAG, XL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	130.00	0.00
36 47123701-TB-P05	TRASHBAG, Large size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	56.25	0.00
37 47121701-TS-P06	TRASHBAG, XL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	92.56	0.00
38 47121202-WB-P01	WASTEBASKET	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	63.68	0.00
COLOR CORROSIONS AND DISPERGENTS																									
39 L2171313-SI-P01	INK, for stamp pad	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	28.79	0.00
CONSUMER ELECTRONICS																									
40 52161315-PP-P02	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	7,339.16	0.00
 FILMS																									
41 13111201-AC-P01	ACETATE	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,243.84	0.00
42 13111201-CF-P02	CARBON FILM, Legal size	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	351.83	0.00
 FIRE FIGHTING EQUIPMENT																									
43 46291601-FE-P01	PORE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,144.00	0.00
 FLAG OR ACCESSORIES																									
44 59221905-PN-P01	PHILIPPINE NATIONAL FLAG	piece	20	0	0	20	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80	284.84	0.00
 FURNITURE AND FURNISHINGS																									
45 56101504-CN-B01	HONGBLOC CHAIR, beige	piece	0	100	0	100	34,112.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80	341.12	0.00
46 56101504-CN-W01	HONGBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	80	341.12	0.00
 HEATING AND VENTILATION AND AIR CIRCULATION																									
47 40101304-EP-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,222.00	0.00
48 40101304-EP-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,109.56	0.00
49 40101304-EP-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,160.00	0.00
50 40101304-EP-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	5	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	581.48	0.00
 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																									
51 47211507-DS001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	24,793.60	0.00
52 47211507-DS004	DESKTOP, for Mid-Range Users	unit	8	0	0	8	339,123.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	439,123.20	0.00
53 472018R27-HD-NS2	EXTERNAL HARD DRIVE	unit	5	0	0	5	15,074.88	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	3,014.06	0.00
54 47202610-PD-A006	FLASH DRIVE	unit	30	0	0	30	4,582.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	133.74	0.00
55 47211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	46,000.00	0.00
56 47211503-LAP005	LAPTOP COMPUTER, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	381.92	0.00
57 47211706-MO-002	COMPUTER HOUSE, Wireless	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	281.92	0.00
58 47212105-PR-001	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	2,636.00	0.00
 LIGHTING AND FIXTURES AND ACCESSORIES																									
59 30101618-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	25.61	0.00
60 39101616-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	285.83	0.00
 MANUFACTURING COMPONENTS AND SUPPLIES																									
61 31101610-GL-J02	GLUE, all-purpose	bottle	55	0	0	55	3,437.70	0	0	0	0	0.00	55	0	0	35	3,437.70	0	0	0	0	0.00	110	62.14	0.00
62 31151804-SW/P01	STAPLE WIRE, heavy duty (binder type), 23/13	box	50	0	0	50	2,830.00	0	0	0	0	0.00	50	0	0	50	2,830.00	0	0	0	0	0.00	100	36.40	0.00
63 31151804-SW-S01	STAPLE WIRE, standard	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.70	0.00
64 31201802-TA-E02	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	0.00
65 31201801-TA-M01	TAPE, masking, 24mm	roll	00	0	0	100	6,661.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	100	134.00	0.00
66 31201503-TA-M02	TAPE, masking, 48 mm	roll	55	0	0	55	6,661.60	0	0	0	0	0.00	55	0	0	35	6,661.60	0	0	0	0	0.00	110	121.16	0.00
67 31201317-TA-P01	TAPE, packaging, 48 mm	roll	25	0	0	25	359.00	0	0	0	0	0.00	25	0	0	25	359.00	0	0	0	0	0.00	20	22.39	0.00
68 31201312-TA-T01	TAPE, transparent, 24mm	roll	150	0	0	150	2,802.00	0	0	0	0	0.00	145	0	0	145	2,802.00	0	0	0	0	0.00	295	17.68	0.00
69 31201312-TA-T02	TAPE, transparent, 48 mm	roll	150	0	0	150	3,395.50	0	0	0	0	0.00													

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
		Jan	Feb	Mar	Q1	in January	April	May	June	Q2	in AUGUST	July	Aug	Sept	Q3	in AUGUST	Oct	Nov	Dec	Q4	in AUGUST			
MEASURING AND OBSERVING AND TESTING EQUIPMENT																								
73 41111604-EH-P02	RULER, plastic, 450mm	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	10,93	0,00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIER																								
72 41123812-EL-H01	BLADE, for general purpose cutter/utility knife	blade	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	16,32	0,00
73 44101802-PR-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	9,334,72	0,00
74 44122037-RB-P10	BINDING RING/CORL, plastic, 32 mm	bundle	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	259,89	0,00
75 44101807-CA-C01	CALCULATOR, Compact	unit	10	0	0	10	2,357,70	0	0	0	0,00	10	0	0	10	2,357,70	0	0	0	0	0,00	0	235,77	4,715,40
76 41121710-CH-W03	CHALK, white/enamel	box	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	30,92	0,00
77 41122105-DF-C01	CLIP, backfold, 19mm	box	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	9,26	0,00
78 44122105-BF-C02	CLIP, backfold, 25mm	box	40	0	0	40	0,24,00	0	0	0	0,00	40	0	0	40	0,24,00	0	0	0	0	0,00	0	15,60	1,248,00
79 44122105-BF-C03	CLIP, backfold, 32mm	box	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	11,28	0,00
80 44122105-BF-C04	CLIP, backfold, 50mm	box	40	0	0	40	2,411,80	0	0	0	0,00	40	0	0	40	2,411,80	0	0	0	0	0,00	0	60,32	4,823,60
81 44121805-CT-A02	CORRECTION TAPE	piece	200	0	0	200	2,760,00	0	0	0	0,00	150	0	0	150	2,760,00	0	0	0	0	0,00	0	355	13,20
82 41121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	38,22	0,00
83 44111515-OF-W01	DATA FILE BOX	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	145,89	0,00
84 44122411-DP-P01	DATA FOLDER	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	61,01	0,00
85 44010302-OD-H01	DATE STAMP	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	434,95	0,00
86 44012106-EN-C01	ENVELOPE, Documentary, A4	box	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	829,92	0,00
87 44012106-EN-C02	ENVELOPE, Documentary, legal	box	2	0	0	2	2,415,16	0	0	0	0,00	1	0	0	1	1,632,58	0	0	0	0	0,00	0	1,057,58	3,172,74
88 44012106-EN-N01	ENVELOPE, Expanding, Kraft	box	5	0	0	5	4,695,75	0	0	0	0,00	5	0	0	5	4,695,75	0	0	0	0	0,00	0	110,05	9,399,50
89 44012106-EN-H02	ENVELOPE, Expanding, Plastic	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	56,49	0,00
90 44012106-EN-M02	ENVELOPE, Mailing	box	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	432,52	0,00
91 44012104-EN-M02	ENVELOPE, Mailing, with window	box	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	112,72	0,00
92 44011912-ER-S01	ERASER, felt, for blackboard/chalkboard	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	14,48	0,00
93 44022118-FP-F01	FASTERNER	box	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	10,64	0,00
94 44111513-FO-W01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	98,20	0,00
95 440122018-PT-D01	FILE TAB DIVIDER, A4	set	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	11,13	0,00
96 440122018-PT-D02	FILE TAB DIVIDER, Legal	set	20	0	0	20	284,00	0	0	0	0,00	15	0	0	15	213,43	0	0	0	0	0,00	0	64,23	490,63
97 440122011-FD-P01	FOLDER, Fancy with slide, A4	bundle	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	270,40	0,00
98 440122011-FD-P02	FOLDER, Fancy with slide, legal	bundle	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	291,20	0,00
99 440122011-PO-L01	FOLDER, L-type, A4	pack	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	290,28	0,00
100 440122011-PO-L02	FOLDER, L-type, Legal	pack	5	0	0	5	1,245,40	0	0	0	0,00	5	0	0	5	1,245,40	0	0	0	0	0,00	0	2,998,60	0,00
101 440122027-PO-P01	FOLDER, permanent	box	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	952,64	0,00
102 440122011-PO-T01	FOLDER with tab, A4	pack	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	379,60	0,00
103 440122011-PO-T02	FOLDER with tab, Legal	pack	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	413,92	0,00
104 440122008-IT-T01	INDEX TAB	box	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	97,60	0,00
105 440123716-HA-P01	HANGER, fluorescent	set	80	0	0	80	2,488,80	0	0	0	0,00	80	0	0	80	2,488,80	0	0	0	0	0,00	0	311,18	4,977,60
106 440123716-HP-B01	HANGER, Permanent, Black	piece	100	0	0	100	0,37,00	0	0	0	0,00	100	0	0	100	0,37,00	0	0	0	0	0,00	0	290,28	1,353,50
107 440123716-HP-B02	HANGER, Permanent, Blue	piece	25	0	0	25	0,36,75	0	0	0	0,00	25	0	0	25	0,36,75	0	0	0	0	0,00	0	5,27	413,50
108 440121705-HP-B01	HANGER, Permanent, Red	piece	20	0	0	20	0,35,40	0	0	0	0,00	20	0	0	20	0,35,40	0	0	0	0	0,00	0	5,27	330,80
109 440121705-HP-B02	HANGER, Whiteboard, Black	piece	300	0	0	300	2,095,00	0	0	0	0,00	300	0	0	300	2,095,00	0	0	0	0	0,00	0	5,26,00	5,260,00
110 440121705-HW-B02	HANGER, Whiteboard, Blue	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0,65	0,00
111 440121705-HW-B03	HANGER, Whiteboard, Red	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0,65	0,00
112 440122134-PC-G01	PAPER CLIP, vinyl/plastic, coated, 33mm	box	75	0	0	75	643,50	0	0	0	0,00	75	0	0	75	643,50	0	0	0	0	0,00	0	150	8,82
113 440122131-PC-J02	PAPER CLIP, vinyl/plastic, coated, Jumbo, 50mm	box	65	0	0	65	1,254,00	0	0	0	0,00	65	0	0	65	1,254,00	0	0	0	0	0,00	0	135,96	2,739,80
114 440103-PG-M02	PAPER SHREDDER	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0,00	0,00
115 44010501-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0,00	0,00
116 440121706-PE-L01	PERCIL, lead/graphite, with eraser	box	30	0	0	30	2,335,50	0	0	0	0,00	20	0	0	20	0,94,20	0	0	0	0	0,00	0	46,71	2,335,70
117 440121695-PS-M01	PERCIL, SHARPENER	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	0,00	0,00
118 44010502-PU-P01	PUNCHER, paper, heavy duty	piece	25	0	0	25	3,041,00	0	0	0	0,00	25	0	0	25	3,041,00	0	0	0	0	0,00	0	153,92	7,696,00
119 440122011-RB-P01	RUBBER BAND No. 18	box	5	0	0	5	626,00	0	0	0	0,00	5	0	0	5	626,00	0	0	0	0	0,00	0	10,76	1,352,00
120 440121005-SH-P01	STAMP PAD, felt	piece	0	0	0	0	0,00	0	0	0	0,00	0	0	0	0	0,00	0	0	0	0	0,00	0	56,82</	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
			Jan	Feb	Mar	Q1	1 st Quarter	April	May	June	Q2	2 nd Quarter	July	Aug	Sept	Q3	3 rd Quarter	Oct	Nov	Dec	Q4	4 th Quarter				
122	44121015-ST-001	STAPLER, standard type	piece	30	0	0	30	5,320.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	197.60	5,928.00
123	44121015-ST-001	STAPLER, heavy duty (binder)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	493.13	0.00
124	44121013-SR-002	STAPLE REMOVER, sharp-type	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.51	0.00
125	44121025-TD-001	TAPE DISPENSER, table top	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.98	0.00
PAPER MATERIALS AND PRODUCTS																										
126	14111525-CR-A01	CARTOLINA, assorted colors	sheet	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	45.22	0.00
127	14111506-CF-111	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	145.36	0.00
128	14111506-CF-112	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 176mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,073.52	0.00
129	14111514-NP-502	NOTE PAD, stick-on, 30mm x 75mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.06	0.00
130	14111514-NP-504	NOTE PAD, stick-on, 75mm x 120mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38.28	0.00
131	14111514-NP-503	NOTE PAD, stick-on, 75mm x 75mm	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.08	0.00
132	14111514-NB-502	STENO NOTEBOOK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	14.04	0.00
133	14111507-05-H01	PAPER, MULTICOPY A4	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	113.00	0.00
134	14111507-05-H02	PAPER, MULTICOPY LEGAL	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	223.00	0.00
135	14111507-05-C01	PAPER, MULTIPURPOSE A4	ream	400	0	0	400	55,090.00	0	0	0	0	0.00	395	0	0	395	54,407.50	0	0	0	0	0.00	395	137.24	109,503.50
136	14111507-05-C02	PAPER, MULTIPURPOSE LEGAL	ream	400	0	0	400	61,344.00	0	0	0	0	0.00	905	0	0	920	143,019.00	0	0	0	0	0.00	1300	158.81	206,383.00
137	14111511-05-H01	FAD PAPER, ruled	pad	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	94.82	0.00
138	14111503-PV-H01	PAPEL, parchment	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	154.21	0.00
139	14111511-RV-H01	RECORD BOOK, 300 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	91.70	0.00
140	14111511-RV-H02	RECORD BOOK, 500 PAGES	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.56	0.00
141	14111704-YV-H01	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	35.80	0.00
142	14111704-YV-H02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	99.64	0.00
PERFUMES OR COLOGNES OR FRAGRANCES																										
143	53131036-HS-001	HAND SANITIZER	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PESTICIDES OR PEST REPELLENTS																										
144	10010102-HA-001	INSECTICIDE	can	50	0	0	50	4,180.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	139.39	4,180.00
PRINTED PUBLICATIONS																										
145	53100124-HA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (HA 9104 and its [REDACTED])	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER, SUPPLIES (CONSUMABLES)																										
1	44101101-BR-005	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,947.10	0.00
2	44101105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,124.32	0.00
3	44101105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,176.72	0.00
4	44101105-CA-004	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	681.12	0.00
5	44101105-CA-002	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00
6	44101105-EP-007	INK CARTRIDGE, EPSON C13T661400 (T6641), Black	cart	20	0	0	20	4,336.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	20	231.90	4,630.00
7	44101105-EP-C17	INK CARTRIDGE, EPSON C13T564200 (T6642), Cyan	cart	10	0	0	10	2,423.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	242.20	2,423.00
8	44101105-EP-M17	INK CARTRIDGE, EPSON C13T861000 (T6643), Magenta	cart	10	0	0	10	2,423.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	242.20	2,423.00
9	44101105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	10	0	0	10	2,423.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	242.20	2,423.00
10	44101105-HP-B00	INK CARTRIDGE, HP C9390AA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44101105-HP-T40	INK CARTRIDGE, HP C9356AA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,040.32	0.00
12	44101105-HP-S00	INK CARTRIDGE, HP C9351AA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44101105-HP-T10	INK CARTRIDGE, HP C9352AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44101105-HP-B17	INK CARTRIDGE, HP C6649NA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	980.88	0.00
15	44101105-HP-C17	INK CARTRIDGE, HP C6649NA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.20	0.00
16	44101105-HP-C10	INK CARTRIDGE, HP CF213AA (HP50A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44101105-HP-M10	INK CARTRIDGE, HP CF217AA (HP50A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44101105-HP-Y10	INK CARTRIDGE, HP CF216AA (HP50A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44101105-HP-B00	INK CARTRIDGE, HP CF215AA (HP50A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0						

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Byline	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AVERAGE	April	May	June	Q2	Q2 AVERAGE	July	Aug	Sept	Q3	Q3 AVERAGE	Oct	Nov	Dec	Q4	Q4 AVERAGE		
25 44103105-HP-Y43	INK CARTRIDGE, HP CN694AA (HP95XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	1,587.36	0.00
26 44103105-HP-B46	INK CARTRIDGE, HP CN692AA (HP94), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	419.12	0.00
27 44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP96), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	419.12	0.00
28 44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP67), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	404.56	0.00
29 44103105-HP-T33	INK CARTRIDGE, HP C2108AA (HP68), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	404.56	0.00
30 44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP660), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	424.32	0.00
31 44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP660), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	424.32	0.00
32 44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	182.88	0.00
33 44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	cart	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	642.80	0.00
34 44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	182.88	0.00
35 44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	1,294.80	0.00
36 44103105-HP-C48	INK CARTRIDGE, HP L0563AA (HP9554), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	1,399.52	0.00
37 44103105-HP-M48	INK CARTRIDGE, HP L0566AA (HP955M), Magenta	cart	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	1,399.52	0.00
38 44103105-HP-Y48	INK CARTRIDGE, HP L0569AA (HP955M), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	1,399.52	0.00
39 44103105-HP-C48	INK CARTRIDGE, HP LG572AA (HP953M), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	666.00	0.00
40 44103105-HP-C51	INK CARTRIDGE, HP T4639AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	666.00	0.00
41 44103105-HP-T51	INK CARTRIDGE, HP T4639AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	666.00	0.00
42 44103105-HP-Y51	INK CARTRIDGE, HP T4639AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	666.00	0.00
43 44103105-HP-B51	INK CARTRIDGE, HP T4651AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	724.80	0.00
44 44103112-EP-A05	RUBBER CARTRIDGE, EPSON C13S0915316 (PK750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	72.43	0.00
45 44103112-EP-R13	RUBBER CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	72.94	0.00
46 44103112-EP-007	RUBBER CARTRIDGE, EPSON C13S015631 (S015096)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	818.48	0.00
47 44103103-PR-009	TONER CARTRIDGE, BROTHER TN-3220, Black	cart	0	0	0	0	0	0.00	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	3,242.30	0.00
48 44103103-PR-011	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	1,082.48	0.00
49 44103103-PR-015	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	1,075.44	0.00
50 44103103-PR-B16	TONER CARTRIDGE, BROTHER TN-458 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	4,564.56	0.00
51 44103103-PR-C03	TONER CARTRIDGE, BROTHER TN-458 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,718.00	0.00
52 44103103-PR-M03	TONER CARTRIDGE, BROTHER TN-458 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,718.00	0.00
53 44103103-PR-Y03	TONER CARTRIDGE, BROTHER TN-458 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,718.00	0.00
54 44103103-CA-000	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	13,399.36	0.00
55 44103103-HP-B12	TONER CARTRIDGE, HP CE045A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	3,439.28	0.00
56 44103103-HP-B18	TONER CARTRIDGE, HP CE225A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,705.26	0.00
57 44103103-HP-B23	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	4,153.72	0.00
58 44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	3,508.40	0.00
59 44103103-HP-B23	TONER CARTRIDGE, HP CE315A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,668.33	0.00
60 44103103-HP-C23	TONER CARTRIDGE, HP CE313A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,667.44	0.00
61 44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,667.44	0.00
62 44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,667.44	0.00
63 44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	4,495.92	0.00
64 44103103-HP-B53	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	3,194.83	0.00
65 44103103-HP-B51	TONER CARTRIDGE, HP CF225A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	5,622.96	0.00
66 44103103-HP-B55	TONER CARTRIDGE, HP CF285A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	6,658.00	0.00
67 44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	3,367.32	0.00
68 44103103-HP-B58	TONER CARTRIDGE, HP CF323A (HP17), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	16,988.56	0.00
69 44103103-HP-B59	TONER CARTRIDGE, HP CF356A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,056.88	0.00
70 44103103-HP-C50	TONER CARTRIDGE, HP CF391A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,943.20	0.00
71 44103103-HP-V56	TONER CARTRIDGE, HP CF392A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,943.20	0.00
72 44103103-HP-M60	TONER CARTRIDGE, HP CF393A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	2,943.20	0.00
73 44103103-HP-B61	TONER CARTRIDGE, HP CF396A (HP58A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	7,003.12	0.00
74 44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP58A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	7,003.12	0.00
75 44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP58A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	7,003.12	0.00
76 44103103-HP-M60	TONER CARTRIDGE, HP CF363A (HP58A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0	0	0.08	0	7,003.12	0.00
77 44103103-HP-B62	TONER CARTRIDGE, HP CF409A (HP																						

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1 AVERAGE	April	May	June	Q2 AVERAGE	July	Aug	Sept	Q3 AVERAGE	Oct	Nov	Dec	Q4 AVERAGE					
78 - 44103103-HP-C02	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,063.25	0.00	
79 - 44103103-HP-C03	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,063.25	0.00	
80 - 44103103-HP-H02	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,063.25	0.00	
81 - 44103103-HP-B03	TONER CARTRIDGE, HP CF404A (HP101A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,326.49	0.00	
82 - 44103103-HP-C03	TONER CARTRIDGE, HP CF411A (HP101A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,592.00	0.00	
83 - 44103103-HP-Y03	TONER CARTRIDGE, HP CF412A (HP101A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,592.00	0.00	
84 - 44103103-HP-M03	TONER CARTRIDGE, HP CF413A (HP101A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	3,592.00	0.00	
85 - 44103103-HP-B04	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,155.91	0.00	
86 - 44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	4,680.00	0.00	

SOFTWARE

1 - 43213113-SFT-001	Business function specific software	license	0	0	0	0	5.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
2 - 43213100-SFT-002	Finance accounting and enterprise resource planning (ERP) software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
3 - 43332004-SFT-003	Computer games or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
4 - 43212102-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
5 - 43212202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
6 - 43212204-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
7 - 43212402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
8 - 43212509-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
9 - 43212601-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
10 - 43213301-SFT-010	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
11 - 43212701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
12 - 43212802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
13 - 43213103-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
14 - 43213304-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
15 - 43213305-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
16 - 43213405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1 - 80141305-TS-001	BALLPOINT	piece	2000	0	0	2000	20,000.00	0	0	0	0	0.00	2000	0	0	2000	20,000.00	0	40000.00	10.00	400,000.00
2 - 80141305-TS-002	MULTIFUNCTION PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
3 - 80141305-TS-003	LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
4 - 80141305-TS-004	STICKER PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
5 - 80141305-TS-005	DOUBLE SIDED TAPE	roll	10	0	0	10	430.09	0	0	0	0	0.00	3	0	0	3	0.00	0	0.00	10	430.09
6 - 80141305-TS-006	PLASTIC PAPER	pack	30	0	0	30	7,580.00	0	0	0	0	0.00	30	0	0	30	7,580.00	0	0	150.00	13,080.00
7 - 80141305-TS-007	BLEACHING SOLUTION	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
8 - 80141305-TS-008	CERTIFICATE FRAME	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
9 - 80141305-TS-009	CERTIFICATE HOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0	0.00	0	0.00	0.00
10 - 80141305-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	5	0	0	5	12,360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	17,340.00	
11 - 80141305-TS-011	AIR CONDITIONING UNIT	unit	5	0	0	5	125,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	25,000.00	
12 - 80141305-TS-012	SATURN TELEVISION	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
13 - 80141305-TS-013	WHITE BOARD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
14 - 80141305-TS-014	MICROPHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
15 - 80141305-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
16 - 80141305-TS-016	DISMASHERING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
17 - 80141305-TS-017	PLASTIC FASTENER	box	75	0	0	25	4,000.00	0	0	0	0	0.00	75	0	0	75	5,000.00	0	150.00	12,000.00	
18 - 80141305-TS-018	STEEL FILING CABINET	piece	10	0	0	10	21,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	21,000.00	
19 - 80141305-TS-019	VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
20 - 80141305-TS-020	EXTENSION CORD	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
21 - 80141305-TS-021	FAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
22 - 80141305-TS-022	COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
23 - 80141305-TS-023	BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
24 - 80141305-TS-024	PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
25 - 80141305-TS-025	DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	
26 - 80141305-TS-026	GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00	

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 Actuals	April	May	June	Q2	Q2 Actuals	July	Aug	Sept	Q3	Q3 Actuals	Oct	Nov	Dec	Q4	Q4 Actuals		
27. 80141505-TS-027 - GLUE STICK (FOR GLUE GUN)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
28. 80141505-TS-028 - DEODORANT CASE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
29. 80141505-TS-029 - DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
30. 80141505-TS-030 - CHICLE CHAW	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
31. 80141505-TS-031 - MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
32. 80141505-TS-032 - AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
33. 80141505-TS-033 - PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
34. 80141505-TS-034 - MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
35. 80141505-TS-035 - COMPACT DISK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
36. 80141505-TS-036 - AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
37. 80141505-TS-037 - STORAGE BOX	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
38. 80141505-TS-038 - PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
39. 80141505-TS-039 - DOCUMENT SCANNER	unit	1	0	0	3	120,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	40,000.00	120,000.00
40. 80141505-TS-040 - WATER DISPENSER	unit	10	0	0	10	70,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2,000.00	70,000.00
41. 80141505-TS-041 - PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
42. 80141505-TS-042 - GUN GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
43. 80141505-TS-043 - INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
44. 80141505-TS-044 - SPEAKER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
45. 80141505-TS-045 - POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
46. 80141505-TS-046 - KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
47. 80141505-TS-047 - DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
48. 80141505-TS-048 - STEEL RACK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
49. 80141505-TS-049 - LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
50. 80141505-TS-050 - FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
51. 80141505-TS-051 - AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
52. 80141505-TS-052 - AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
53. 80141505-TS-053 - CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
54. 80141505-TS-054 - MULTI PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
55. 80141505-TS-055 - SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
56. 80141505-TS-056 - PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
57. 80141505-TS-057 - VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
58. 80141505-TS-058 - EKI WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
59. 80141505-TS-059 - PICK UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
60. 80141505-TS-060 - ALL TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
61. 80141505-TS-061 - ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
62. 80141505-TS-062 - ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
63. 80141505-TS-063 - MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
64. 80141505-TS-064 - BUG	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00
65. 80141505-TS-065 - MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00

A. TOTAL		P	1,353,663.70
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	135,366.37
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)		P	
D. GRAND TOTAL (A + B+ C)		P	1,483,063.07
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words	One Million Four Hundred Eighty-Nine Thousand Sixty-Three and 07/100 (Pph 1,483,063.07)		

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

ADV. JASPER S. VINAGRACA
Property/Supply Officer

Certified Funds Available / Certified Appropriated Funds Available:

ACC. I. MARIA LALA NESPRESO
Accountant / Budget Officer

Approved by:

CSINEP EDGARDO F. MENDOZA JR
Head of Office/Agency

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 Annual	April	May	June	Q2	Q2 Annual	July	Aug	Sept	Q3	Q3 Annual	Oct	Nov	Dec	Q4	Q4 Annual	

Date Prepared: July 18, 2024

AGENCY CODE/NAME:	130000700006
AGENCY NAME:	BUREAU OF CORRECTIONS (BPC) PRISON AND PENAL FARM
ORGANIZATIONAL TYPE:	GOVERNMENT AGENCY
ADDRESS:	12 CAVAO REGION
ADDRESS2:	DRAGO FISCHER REGI PENAL FARM, B.E. CHIAULE, DAVIDO DEL RICHT

CONTACT PERSON:	CTIO JASLY VALD A OSPA
DEPARTMENT:	STAFF SURVEY SECTOR
EMAIL:	luisctio@bpc.vnn.com
CONTACT NUMBER:	08032957700

APP-CSE 2023 FORM - Other Items
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM - Other Items

This form shall be utilized by government agencies for items that are not available in the PS-SMR catalogue but are regularly purchased from other sources. Information given in this form will serve as a key to identify the items that may be submitted on CSE by the PS-SMR.

1. The APP-CSE 2023 Form - Other Items must be accomplished using Form ONLY. The APP-CSE Form - Other Items shall be entered accurately or credit if the form used is in PDF or the process used forms which can be downloaded at the PS-SMR website (www.bpc.vnn.com).
2. All information must be accurate.
3. To fill out, first fill in the "Other Items" section. You must also use the L&M of Item - 2 above page CSE, & it is to be used in the form. If it is necessary to input the details you may type it in the "Specification" column provided below the line descriptions. The first unchanged (CSE) rows are dedicated only for PS-SMR providers, while the remaining rows are open for bidding. You can insert additional rows after the first 10 if necessary.
4. Upload the APP-CSE 2023 Form - Other Items through the Google Forms link: <https://docs.google.com/forms>
5. For further assistance or clarifications, agencies may contact the Planning and Scheduling Unit of PS-SMR through the mobile numbers 0917-2650436 (Narrow) or 0943-0250388 (Narrow), or email address info@bpc.vnn.com.ph.
6. The APP-CSE for FY 2023 must be submitted as or before July 31, 2024.

No.	ITEM/PC	Item Description	Specifications (Please specify features or composition of the item such as dimensions, size, or features)	Unit of Measure	Quantity/Capacity Requirement												Total Quantity for the year	Date	Total amount for the year	
					Jan	Feb	Mar	Q1	Apr	May	Jun	Q2	Jul	Aug	Sep	Oct	Nov			
OTHER ITEMS NOT AVAILABLE AT PS-SMR BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																				
1.	-	Carbon Paper, Blue	Blue	box	10	10	10	3,000.00	0	0.00	0	0	0	0	0	0	0	0.00	00	300.00
2.	-	Coin Wrappers	Blue	box	10	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0.00	00	0.00
3.	-	Colored Bond Paper, A4	A4 20 ; 100	box	2	0	0	0	0.00	0	0.00	0	0	0	0	0	0	0.00	00	0.00
4.	-	Colored Bond Paper, Long	Long 20 ; yellow	box	5	0	0	0	750.00	0	0.00	0	0	0	0	0	0	0.00	00	750.00
5.	-	Computer Monitor with resolution 1024 x 768	1024 x 768	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
6.	-	Computer Monitor with cartridge 1024 x 768	1024 x 768	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
7.	-	Continuous paper, A4	10 Boxes, 4 ply	box	10	10	10	11,000.00	0	0.00	0	0	0	0	0	0	0	0.00	00	11,000.00
8.	-	Continuous paper, Long	10 Boxes, 4 ply	box	10	0	0	0	10,000.00	0	0.00	0	0	0	0	0	0	0.00	00	10,000.00
9.	-	Dart Tape	40 mm, white	roll	10	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
10.	-	Diskette, 3.5"	1.44 MB	unit	50	0	0	0	11,000.00	0	0.00	0	0	0	0	0	0	0.00	00	11,000.00
11.	-	Postcard	long, white	box	30	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
12.	-	Poster	long, white	box	100	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
13.	-	Polymer	long, green	box	100	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
14.	-	Safe, unbreakable metal	Blue	unit	10	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
15.	-	Liquid Paper, black	black	box	10	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
16.	-	Liquid Paper, black	black	box	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
17.	-	Liquid Paper, black	black	box	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
18.	-	Liquid Paper, black	black	box	10	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	10,000.00
19.	-	Calculator Handheld	calculator	unit	25	0	0	0	870.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
20.	-	CD, Type 511C	black	unit	100	0	0	0	10,000.00	0	0.00	0	0	0	0	0	0	0.00	00	10,000.00
21.	-	CD, Type 351C	CD-R	unit	20	0	0	0	8,700.00	0	0.00	0	0	0	0	0	0	0.00	00	17,400.00
22.	-	CD, Type 251C	CD-R	unit	20	0	0	0	8,700.00	0	0.00	0	0	0	0	0	0	0.00	00	17,400.00
23.	-	CD, Type 311C	yellow	unit	20	0	0	0	8,700.00	0	0.00	0	0	0	0	0	0	0.00	00	17,400.00
24.	-	CD, Brother, R7500	black	unit	30	0	0	0	8,000.00	0	0.00	0	0	0	0	0	0	0.00	00	16,000.00
25.	-	CD, Brother, R7500	black	unit	10	0	0	0	12,000.00	0	0.00	0	0	0	0	0	0	0.00	00	12,000.00
26.	-	CD, Brother, R7500	yellow	unit	10	0	0	0	12,000.00	0	0.00	0	0	0	0	0	0	0.00	00	12,000.00
27.	-	CD, Type 673	black	unit	4	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	4,000.00
28.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
29.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
30.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
31.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
32.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
33.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
34.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
35.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
36.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
37.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
38.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
39.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
40.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
41.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
42.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
43.	-	CD, Type 673	black	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
44.	-	Office Tack with belt closure	white	unit	40	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	4,000.00
45.	-	Sound System	with microphone, amplifier, speaker 1000 watts	watt	2	0	0	0	10,000.00	0	0.00	0	0	0	0	0	0	0.00	00	20,000.00
46.	-	Sound Box	white	watt	10	0	0	0	10,000.00	0	0.00	0	0	0	0	0	0	0.00	00	100,000.00
47.	-	Wall Clock	white	watt	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
48.	-	Water Dispenser	white	unit	2	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	2,000.00
49.	-	Water Dispenser	white	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
50.	-	Water Dispenser	white	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
51.	-	Water Dispenser	white	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
52.	-	Water Dispenser	white	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
53.	-	Water Dispenser	white	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
54.	-	Water Dispenser	white	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
55.	-	Water Dispenser	white	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
56.	-	Water Dispenser	white	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
57.	-	Water Dispenser	white	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
58.	-	Water Dispenser	white	unit	1	0	0	0	1,000.00	0	0.00	0	0	0	0	0	0	0.00	00	1,000.00
59.	-	Water Dispenser	white	unit	1	0	0	0	1,000.00	0	0.0									

Re.	UIN/PC	Item Description	Specification (Please specify dimension or composition of the item such as dimensions, color, or texture)	Unit of Measurement	Monthly Quantity Requirement												Total Quantity for the year	Date	Last revised for the year
					Jan	Feb	Mar	Q1	Apr	May	June	Q2	Jul	Aug	Sept	Oct	Nov	Dec	

OTHER ITEMS NOT AVAILABLE AT PS-DEN BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

Prepared by:


ROBERTO R. TILLOMADA
Property/Supply Officer

Date Prepared: 2023.10.18, 2023

Certified Funds Available / Certified Appropriated Funds Under:


AST. ACCOUNTANT/BUDGET OFFICER
Accountant / Budget Officer

Approved by:


CIRIJO SANCHEZ M. SANCHEZ, JR.
Head of Company/Agency