

Bureau of Corrections - Leyte Regional Prison

Indicative Annual Procurement Plan CY 2025

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (Php)		Remarks (brief description of Program/Project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing	Total Amount	MOOE	
TRAINING EXPENSES										
G-001	Administrative Group Training Activities	Admin Group	SVP			As needed		68,666.67	68,666.67	Technical Skills Training and Professional Development of LRP Personnel/To ensure employees still working to industry standards
G-002	Reformation Training Activities	Reformation	SVP			As needed		68,666.67	68,666.67	
G-003	Security & Operation Training Activities	Security Group	SVP			As needed		68,666.67	68,666.67	
TOTAL								206,000.00	206,000.00	
OFFICE SUPPLIES AND EQUIPMENT										
G-004	Office Supplies	PMS	PS-DBM/SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	929,000.00	929,000.00	For written, record & bookkeeping, janitorial and cleaning, and for storage of supplies
G-005	PDL School Supplies	Reformation Group	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	72,000.00	72,000.00	For PDL students use
TOTAL								1,001,000.00	1,001,000.00	
PDL SUBSISTENCE, MEDICINE & MEDICAL SUPPLIES										
G-006	Food Subsistence	PMS	Public Bidding	Centralized Procured Items				106,825,000.00	106,825,000.00	To cover PDLs daily food subsistence allowance
G-007	Drugs and Medicines	LRP Infirmary	Public Bidding	10/21/2024	11/12/2024	1/20/2025	1/27/2025	12,991,000.00	12,991,000.00	To cover PDLs medicine allowance
G-008	Medical, Dental and Laboratory Supplies	LRP Infirmary	Public Bidding	10/21/2024	11/12/2024	1/20/2025	1/27/2025	730,000.00	730,000.00	To cover PDLs medical supplies allowance
FUEL, OIL AND LUBRICANTS										
G-009	Petroleum, Oil and Lubricants for Government Service Vehicle	PMS	Public Bidding	10/28/2024	11/5/2024	1/20/2025	1/27/2025	3,100,000.00	3,100,000.00	POL requirements of LRP service vehicles and other machineries
OTHER SUPPLIES AND MATERIALS										
G-010	Office Tables	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	110,000.00	110,000.00	For CNTI, PMS, REFORMATION COORDINATOR, RECORDS, GAD, PDPS, EAS, MAXSECOM-COG, MINSECOM, REFORMATION OFFICE, CASHIER, SEPARATION, WLS, LDS, SARS, DSA, RDC, ARTA, HRS, GSS, ADMIN, LRPI Office use (22)
G-011	Computer Table	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	16,000.00	16,000.00	For PMS, REFORMATION COORDINATOR, ADMIN, REFORMATION OFFICE, DSA, ARTA, HRS, LRPI Office use (8)
G-012	Monoblock Chairs, white	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	114,000.00	114,000.00	For CNTI 50, REFORMATION OFFICE 20, PMS 3, CTOS/Conference Room 30, ETS 100, HRS 25 Office use(228)
G-013	Swivel Chairs	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	96,000.00	96,000.00	For CNTI, RECORDS, PMS, REFORMATION COORDINATOR, GAD, PDPS, EAS, MINSECOM, REFORMATION OFFICE, CASHIER, WLS, LDS, SARS, OVERSEER, SUBPOENA, DSA, FINANCE, RDC, ARTA, SUPPLY, HRS, GSS, ADMIN, LRPI Office use (24)

G-014	Steel Cabinets (4 Layers)	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	150,000.00	150,000.00	For CNTI, ETS, FOS, WLS, DSA, RDC, HRS, CASHIER, ADMIN, MINSECOM Office use (10)
G-015	Industrial Fan	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	100,000.00	100,000.00	For Maximum Security Camp PDL Dormitories use (10)
G-016	Ceiling Fan	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	74,000.00	74,000.00	For PDPS 2, EAS 6, MAXSECOM-COG 2, MINSECOM 16, WLS, RDC 6, ETS 4 Offices use(37)
G-017	Stand Fan	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	8,000.00	8,000.00	For ARTA, LRPI 3 Offices use (4)
G-018	Air Conditioning Unit (1HP)	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	300,000.00	300,000.00	For CNTI, GAD, PDPS, MAXSECOM-COG, RDC-COG, REFORMATION OFFICE, FOS, CTOS, SEPARATION, OVERSEER, DSA, ETS, SUPPLY, MASS, ADMIN Offices use (15)
G-019	Water Dispenser	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	36,000.00	36,000.00	For REFORMATION OFFICE, CTOS, LDS, MINSECOM, GAD, PDPS Offices use (6)
G-020	Digital Camera	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	24,000.00	24,000.00	For MAXSECOM, MINSECOM, RDC-COG Offices use(3)
G-021	TV w/ Complete Accessories, 40"	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	25,000.00	25,000.00	For ARTA Infomation Display use
G-022	Vacuum Cleaner	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	12,000.00	12,000.00	For CTOS/Conference Room & PDPS Office use
G-023	Portable Amplifier w/ Built-in Speakers	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	26,000.00	26,000.00	For BM & SARS Offices use
G-024	Wireless Microphone	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	10,500.00	10,500.00	For ETS , SARS , BM Offices use
G-025	Megaphone	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	15,000.00	15,000.00	For MAXSECOM Security use
G-026	Metal Detector	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	10,000.00	10,000.00	For MAXSECOM Security use
G-027	White Board 4x6	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	1,600.00	1,600.00	For Behavior Modification Offices use
G-028	White Board 4x4	PMS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	3,000.00	3,000.00	For RDC & MINSECOM Offices use
G-029	Electrical Supplies	GSS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	500,000.00	500,000.00	For Electrical wiring, bulb & other materials use
G-030	Materials for PDL Coffins	GSS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	50,000.00	50,000.00	Purchase of coffin materials for deceased PDLs
G-031	Infra Tools & Equipments	GSS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	80,000.00	80,000.00	For Infrastructure maintenance use
G-032	Grass Cutter-4 units	GSS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	120,000.00	120,000.00	For all camps cleanliness use
G-033	PDL Workers Safety Gears	GSS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	30,000.00	30,000.00	For PDL construction workers use
G-034	Classroom Tables	GSS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	30,000.00	30,000.00	Education & Training Section PDL Students use
G-035	Mess Hall Tables & Chairs (10 sets)	GSS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	100,000.00	100,000.00	Corrections National Training Intitute Employees Students use
G-036	Repair/Maintenance Of Perimeter Fence (Barb Wires & Other Materials)	GSS	Public Bidding	2/5/2025	2/12/2025	2/20/2025	2/28/2025	1,000,000.00	1,000,000.00	For perimeter fence security maintenance use
G-037	Windows Blind Rolls	HR	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	18,000.00	18,000.00	For HR 6 Offices use
G-038	Sun Shade Net 3M/Linear Meter	GAD	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	1,600.00	1,600.00	For GAD Offices use
G-039	Digital Weighing Scale (bathroom type)	GAD	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	3,000.00	3,000.00	For GAD Offices use
G-040	Height Measuring Chart	GAD	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	1,000.00	1,000.00	For GAD & HRS Offices use
G-041	Prison Record Jacket	RDC	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	180,000.00	180,000.00	For PDL Documentation use
G-042	Type Writer	RDC	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	25,000.00	25,000.00	For PDL Documentation use
G-043	Type Writer Ribbon	RDC	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	1,000.00	1,000.00	For PDL Documentation use
G-044	Finger Print Ink	RDC	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	5,000.00	5,000.00	For PDL Documentation use
G-045	Barbell, 50kg, Dumbbell, 3kg, 2kg, 1kg	BM	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	13,000.00	13,000.00	For Behavior Modification enrollees use
G-046	Tarpaulin	Admin	Public Bidding	As the need required				70,000.00	70,000.00	For LRP activities & events informative use
G-047	SARO Sports Supplies	SARO	SVP	As the need arises				50,000.00	50,000.00	For daily PDL sports activities

G-048	SARO Activities	SARO	SVP	As the need arises				50,000.00	50,000.00	For PDL Sports and Recreation Program & Activities
G-049	Barbering Equipment/Kits	EAS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	10,000.00	10,000.00	Eternal Affairs Section PDL use
G-050	Index Card	OVERSEER	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	32,000.00	32,000.00	For PDL Documentation use
G-051	Desktop Computer	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	600,000.00	600,000.00	For DSO, MAXSECOM-COG, MEDSECOM-COG, MINSECOM, RDC-COG, PMS, REFORMATION COORDINATOR, PDPS, GSCU, BM, REFORMATION OFFICE, WLS, LDS, DSA, RDC, ETS, ARTA, MAS, ADMIN, HRS Office use(20)
G-052	Tanks System Printer w/ Scanner	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	504,000.00	504,000.00	For CNTI, DSO, MAXSECOM-COG, MEDSECOM-COG, MINSECOM, RDC-COG, PMS, REFORMATION COORDINATOR, BM, GAD, PDPS, EAS, REFORMATION OFFICE, CTOS, SEPARATION, LDS, OVERSEER, DSA, FINANCE, RDC, ETS, ARTA, SUPPLY, HRS, MAS, ADMIN, GSCU, RSSCS Office use(28)
G-053	Uninterruptible Power Supply (UPS)	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	81,000.00	81,000.00	For DSO, MAXSECOM-COG, MEDSECOM-COG, MINSECOM, RDC-COG, PMS, REFORMATION COORDINATOR, PDPS, GSCU, BM, REFORMATION OFFICE, WLS, LDS, DSA, RDC, ETS, ARTA, MAS, ADMIN, HRS, ICTS, PDPS, SEPARATION, OVERSEER, DSA, SUPPLY, HRS Office use(27)
G-054	Printer Original Ink	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	70,000.00	70,000.00	For MINSECOM, OVERSEER, CTOS, RDC, DSA, LRPI, FINANCE, BUDGET Office use
G-055	Printer Compatible Ink (B,C,M,Y)	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	52,500.00	52,500.00	Black 20 liter, Cyan 5 liter, Magenta 5 liter, Yellow 5 liter
G-056	USB hub	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	2,000.00	2,000.00	For ICTS, HR, CTOS, CASHIER Office use (4)
G-057	LCD Monitor	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	5,000.00	5,000.00	LRP ICT-TSS use
G-058	Video Cards	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	15,000.00	15,000.00	Conversion from regular desktop computer to GSS design computer
G-059	External Hardrive w/ casing (4tb)	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	16,000.00	16,000.00	For CTOS CCTV File Storage use (2 units)
G-060	External Hardrive w/ casing (1tb)	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	40,000.00	40,000.00	For CNTI, OVERSEER, ARTA, HRS, BM, BUDGET, GSS, RECORDS Data Storage use(8)
G-061	Projector	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	90,000.00	90,000.00	For BM, SARS, ETS Activity use (3)
G-062	Laptop	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	350,000.00	350,000.00	For DSO, DSA, WLS, GAD, PDPS, EAS, SARS Office use (7)
G-063	High Speed Scanner	ICTS	Public Bidding	4/7/2025	4/14/2025	4/28/2025	5/6/2025	32,000.00	32,000.00	For HRS Office use
G-064	Photocopier	ICTS	SVP	4/7/2025	4/14/2025	4/28/2025	5/6/2025	100,000.00	100,000.00	For BM & PDPS Office use (2)
G-065	Photocopier Toner	ICTS	SVP	4/7/2025	4/14/2025	4/28/2025	5/6/2025	34,000.00	34,000.00	For BM, HR, PDPS, RDC Photocopier Toner (4)
G-066	ICT Repair Tools Kits	ICTS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	50,000.00	50,000.00	For ICT repair tool kits for R&M of Internet connections & CCTV's
G-067	32 units CCTV cameras	ICTS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	550,000.00	550,000.00	Installation of CCTV cameras inside MedSeCom Dormitories

195

G-068	Transfer of CCTV cameras from MinSeCom/MedSeCom to RDC Dormitories	ICTS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	100,000.00	100,000.00	Installation of 8 Units CCTV cameras to RDC Dormitories	
								Contingency Fund	248,800.00	248,800.00	
								TOTAL	6,441,000.00	6,441,000.00	-
INTERNET EXPENSES											
G-069	Mobile Prepaid Load	PMS	Direct Contracting	n/a	n/a	2/20/2025	2/28/2025	32,000.00	32,000.00	For communications purposes	
G-070	Landline	PMS		n/a	n/a	2/20/2025	2/28/2025	57,000.00	57,000.00	For communications purposes	
CABLE EXPENSES											
G-071	Internet Prepaid Load	PMS	Direct Contracting	n/a	n/a	2/20/2025	2/28/2025	122,000.00	122,000.00	For internet subscription	
OTHER PROFESSIONAL SERVICES											
G-073	Professional Fee	Admin Section	Direct Contracting	As needed				71,000.00	71,000.00	Prof Fee of Contract of Service	
R&M OTHER INFRASTRUCTURE											
G-074	30 TL Septic Tank Siphoning	GSS	SVP	As needed				387,000.00	387,000.00	Dislodging of PDL comfort rooms septic tanks	
R&M BUILDING & OTHER STRUCTURES											
G-075	Replacement of Min Door Assembly	GSS	SVP	2/5/2025	2/12/2025	2/20/2025	2/28/2025	18,000.00	18,000.00	Office improvement	
G-076	REPAIR OF OVERSEER EXTENSION OFFICE	GSS	Public Bidding	5/5/2025	5/13/2025	5/19/2025	5/29/2025	450,000.00	450,000.00	Office improvement	
G-077	REPAIR OF BEHAVIOUR MODIFICATION DORMITORY	GSS	Public Bidding	5/5/2025	5/13/2025	5/19/2025	5/29/2025	400,000.00	400,000.00	Dorm improvement	
G-078	REPAIR OF ADMINISTRATIVE BUILDING TOILET (MALE TOILET)	GSS	Public Bidding	5/5/2025	5/13/2025	5/19/2025	5/29/2025	450,000.00	450,000.00	Office improvement	
								Contingency Fund	9,000.00	9,000.00	
								TOTAL	1,327,000.00	1,327,000.00	-
R & M MACHINERY											
G-079	Airconditioning Unit	GSS	SVP	As necessity/defects arises				100,000.00	100,000.00	Cleaning and Recharging of existing AC units	
G-080	GENSET	GSS	SVP	As necessity/defects arises				100,000.00	100,000.00	Repair and Maintenance of genset	
G-081	Air Compressor	GSS	SVP	As necessity/defects arises				30,000.00	30,000.00	Repair and Maintenance of Air Compressor	
G-082	Grass Cutter	GSS	SVP	As necessity/defects arises				30,000.00	30,000.00	Repair and maintenance of grass cutter	
G-083	Chain Saw	GSS	SVP	As necessity/defects arises				20,000.00	20,000.00	Repair and maintenance of chain saw	
								Contingency Fund	235,000.00	235,000.00	
								TOTAL	515,000.00	515,000.00	-
R & M OFFICE EQUIPMENT											
G-084	IT Equipments	ICTS	SVP	As necessity/defects arises				60,000.00	60,000.00	For Desktop Computers, Printers, Internet & CCTV's maintenance funds	
G-085	Update of Accounting System	ICTS	SVP	As necessity/defects arises				15,000.00	15,000.00	Accounting System improvement	
								TOTAL	75,000.00	75,000.00	
R & M TRANSPORTATION EQUIPMENT											

195

G-086	HILUX A4H474	GSS	SVP	As necessity/defects arises	46,500.00	46,500.00	To cover scheduled preventive maintenance of LRP service vehicles
G-087	HILUX VC 2077	GSS	SVP	As necessity/defects arises	46,500.00	46,500.00	
G-088	ISUZU SFY 652	GSS	SVP	As necessity/defects arises	46,500.00	46,500.00	
G-089	PATROL CAR SAA 3972	GSS	SVP	As necessity/defects arises	46,500.00	46,500.00	
G-090	NAGANO TRACTOR	GSS	SVP	As necessity/defects arises	46,500.00	46,500.00	
G-091	COASTER BUS	GSS	SVP	As necessity/defects arises	46,500.00	46,500.00	
G-092	FIRE TRUCK	GSS	SVP	As necessity/defects arises	46,500.00	46,500.00	Purchase of spare tire and engine maintenance
G-093	DUMP TRUCK	GSS	SVP	As necessity/defects arises	46,500.00	46,500.00	
TOTAL					372,000.00	372,000.00	-

REPRESENTATION EXPENSES

G-094	Supply & Delivery of Meals & Services for Various LRP Seminars, Trainings, Workshops, Events, Programs, & Activities for the Year 2024	Admin, Reformation, & Security Group	Public Bidding	As the need required	310,000.00	310,000.00	Meals for various LRP Administrative, Reformation, & Security Group Visitors & Stakeholders
-------	--	--------------------------------------	----------------	----------------------	------------	------------	---

Other Maintenance & Operating Expenses

G-095	PDL Compensation	SDO	N/A	Monthly Basis	300,000.00	300,000.00	For PDL workers allowance
G-095	PDL Gratuity & Transportation Allowance	SDO	N/A	As necessity arises	200,000.00	200,000.00	For released PDL transportation
TOTAL					500,000.00	500,000.00	-

G-096	Improvement/Rehabilitation of Existing Water System	GSS	SVP	As necessity arises	591,000.00	591,000.00	Repair and Maintenance of Water Systems
G-097	Electricity Expenses	GSS	N/A	Monthly Basis	4,149,000.00	4,149,000.00	For monthly electrical expenses
G-098	Travelling Expenses	Admin	N/A	As necessity arises	3,678,000.00	3,678,000.00	For employees Official Businesses & PDL transfer
G-099	Postage & Courier Services	Admin	N/A	As necessity arises	46,000.00	46,000.00	For communication purposes
G-100	Fidelity Bond Premiums	PMS	N/A	As the need required	9,000.00	9,000.00	For Superintendent bond use
G-101	Insurance Expenses	PMS	N/A	As the need required	23,000.00	23,000.00	Vehicles, Buildings & Other Structures
G-102	Advertising	PIO	N/A	As the need required	22,000.00	22,000.00	For Notable Events
G-103	Printing	PIO	SVP	As the need required	40,000.00	40,000.00	For LRP Magazine Printng
G-104	Rents Equipment	Admin	SVP	As the need required	46,000.00	46,000.00	For 2025 NCCW vehicle rental
G-105	K9	Security Group	Public Bidding	As the need required	9,900,000.00	9,900,000.00	Security & Operation use
GRAND TOTAL					153,578,000.00	153,578,000.00	-

CAPITAL OUTLAY										
G-106	Procurement of LRP Service Vehicle (VAN)	GSS	Public Bidding	2/5/2025	2/12/2025	2/20/2025	2/28/2025	1,450,000.00	1,450,000.00	

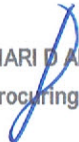
Prepared by:


CO2 Veruel V Go
BAC Secretariat

Funds available:


Ms. Daisy Mae N Rebao
Chief, Finance Section

Approved by:


C/CINSP JOSEMARI D ALAMBRO
Head of the Procuring Entity

Recommending approval:


MR. TRACY B. SORIANO
BAC Chairperson