



Republic of the Philippines
DEPARTMENT OF JUSTICE
BUREAU OF CORRECTIONS
 NATIONAL HEADQUARTERS
 NBP Reservation, Muntinlupa City, Philippines, 1776



NOTICE TO PROCEED

July 2, 2024

JOVELINE VENTURA
 RUSSOR NON-SPECIALIZED WHOLESALE TRADING
 Ph1 B7 L5 Luke St. Sto. Nino Village, Tunasan, Muntinlupa City

Dear Ms. Ventura,

Based on the approved Purchase Order No. 24-07-050 (copy attached), notice is hereby given to Russor Non- Specialized Wholesale Trading to commence on the Supply and Delivery of ICT Office Supplies for the use at ICTD effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,

[Signature]
GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.) CESE, CCLH
 Director General *[Signature]*

I acknowledge receipt of this notice.

[Signature]
Joveline Ventura
 Authorized Representative
 Date Received 7/2/24

