



Republic of the Philippines  
DEPARTMENT OF JUSTICE  
**BUREAU OF CORRECTIONS**  
NATIONAL HEADQUARTERS  
NBP Reservation, Muntinlupa City, Philippines, 1776



## NOTICE TO PROCEED

July 1, 2024

**JOVELINE VENTURA**  
RUSSOR NON-SPECIALIZED WHOLESALE TRADING  
Ph1 B7 L5 Luke St. Sto. Nino Village, Tunasan, Muntinlupa City

Dear Ms. Ventura,

Based on the approved Purchase Order No. 24-07-049 (copy attached), notice is hereby given to Russor Non- Specialized Wholesale Trading to commence on the Supply and Delivery of Laptop for the use at ODG effective upon receipt of this notice.

You are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **BUREAU OF CORRECTIONS**.

Very truly yours,

  
**GENERAL GREGORIO PIO P CATAPANG JR., AFP (Ret.) CESE, CCLH**  
Director General

I acknowledge receipt of this notice.

  
**Joveline Ventura**  
Authorized Representative

Date Received 7/1/24



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