

Republic of the Philippines Department of Justice BUREAU OF CORRECTIONS SABLAYAN PRISON AND PENAL FARM



Occidental Mindoro

REQUEST FOR QUOTATION

SUPPLY AND DELIVERY OF EMERGENCY PURCHASE OF (1) SET OF DESKTOP COMPUTER AND (1) SET OF LAPTOP

	Date:
	RFQ No: <u>SPPF2024-PR.059</u>
Name of Company:	
Address:	
Name of Store/Shop:	
Address:	
Business Permit No.:	
TIN No.:	
PhilGEPS Registration No.: (required)	

Please quote your best offer for the item/s described below, subject to the Terms and Conditions as stated hereunder.

- a.) Bidders shall provide correct and accurate information required in this form.
- b.) Bidders shall quote per lot.
- c.) Price quotation/lot must be valid for a period of *One Hundred Twenty (120)* calendar days from the date of submission.
- d.) Price quotation/lot, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.
- e.) Quotation exceeding the Approved Budget for the Contract shall be rejected.
- f.) Award of contract shall be made to the lowest quotation/lot (for goods and infrastructure) or, the highest rated offer/lot (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- g.) Any alterations, erasures or overwriting shall be valid only if they are signed or initiated by you or any of your duly authorized representative/s.
- h.) All items shall be delivered within thirty (30) calendar days from the receipt of approved Notice to proceed (NTP).
- i.) The BuCor-SPPF shall have the right to inspect and/or to test the goods to confirm its conformity to the technical specifications.
- j.) Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The BuCor-SPPF shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- k.) Bidders shall submit the required documents together with their bid price in a sealed envelope.
- 1.) Submission thru e-mail and fax of your quotation will not be entertained/accepted. Send your sealed quotation thru mail or submit it personally at the address hereunder provided.

REQUIREMENTS TO BE SUBMITTED

- 1. Certified True copy of Valid & Current Mayor's/Business Permit
 - a. Valid & Current Mayors Permit
 - b. Valid & Current Business Permit
- 2. Certified True copy of Valid & Current PhilGEPS Registration Number
- 3. Bidders who are registered in BuCor-SPPF Suppliers Registry with updated record need not to submit the aforementioned requirements.

NOTE:

BIDDERS STATEMENT OF COMPLIANCE ON THE TERMS & CONDITIONS AND REQUIREMENTS AS STATED ABOVE

Signature over Printed Name of Authorized Representative / Sole Proprietor

Submit your sealed quotation duly signed by you or your duly representative not later than **AUGUST 12, 2024** at the BAC Office, Bureau of Corrections – Sablayan Prison and Penal Farm at **9:00 <u>A.M.</u>** Late submission of bids shall be rejected..

CCINSP DIOMEDES D DADOR JR **BAC/Chairperson**

REQUEST FOR QUOTATION #SPPF2024-PR. 059

Procurement Project						Approved Budget for the Contract (ABC)				
SUPPLY AND DELIVERY OF EMERGENCY PURCH (1) SET OF DESKTOP COMPUTER AND (1) SET OF I						Seventy-Four Thousand Five Hundred Pesos (PHP 74,500.00)				
QTY	UNIT	DESCRIPTION	Compliance to the Technical specifications (Please check) YES NO		the Co	l Budget of ontract C)/Lot	Offered Quotatio n Per Unit	Offered Quotatio n Per Unit X Quantity	TOTAL Offered Quotatio n/Lot	
1	UNIT	DESKTOP COMPUTER INTEL i7 SERIES NITEL i7 12700 PROCESSOR ASUS MOTHERBOARD 16GB DDR4 MEMORY 1TB SSD/AVR 20" LED MONITOR CASING WITH 700 WATTS PS KEYBOARD/MOUSE/SPEAKER						<u>yaantte</u>		
1	UNIT	LAPTOP LENOVO IDEAPAD 3 15IAU7 INTEL 13-1215U 8GB \$12GB-FHD WINDOWS 11 HOME SL GRAPHICS INTEGRATED			PHP 74	4,500.00				

SIGNATURE OVER PRINTED NAME OF REPRESENTATIVE OR SOLE PROPRIETOR
POSITION/DESIGNATION:
OFFICE TELEPHONE NO:
MOBILE PHONE NO./FAX NO.:
EMAIL ADDRESS/ES: