



**BUREAU OF CORRECTIONS**  
**SAN RAMON PRISON AND PENAL FARM**  
 Brgy. Talisayan, 7000, Zamboanga City



DISPOSAL NO. 2024-001  
 Date: September 19, 2024

**INVITATION TO BID**

**DISPOSAL OF UNSERVICEABLE PROPERTIES ON "AS IS" and  
 "WHERE IS" BASIS OF THE SAN RAMON PRISON AND PENAL FARM  
 (SRPPF)**

SEALED BIDS in three (3) copies for sale on "AS IS and "WHERE IS" basis of Unserviceable Properties (scrap iron and worn out parts) located at San Ramon Prison and Penal Farm (SRPPF), Brgy Talisayan, Zamboanga City, subject to the to the general terms and conditions for the sale of Government Property through **SRPPF Disposal Committee** not later than **9:00 AM on September 27, 2024** at GAD Conference Room, San Ramon Prison and Penal Farm, at which place, time and date the bids will be opened in the presence of the bidders or their duly authorized representatives to wit:

LOT NO.	ITEMS DESCRIPTION	QTY	FLOOR PRICE	BID BOND
1	Unserviceable Property  DAIKEN GENERATOR SET Model: KVA VA 5K Watts	1	P 5,070.00	P 507.00  (at least 10% of the floor price)
2	Unserviceable Motor Vehicle  See Annex "A" for the list of properties	4	P 104, 972.40	P 10,497.24  (at least 10% of the floor price)

**Bidding Mechanics:**

1. The Public Auction will be conducted in accordance with DBM and COA Joint Circular No. 2024-001 dated January 30,2024;
2. Invitation to Bid and Proposal Form can be secured personally from the Office of the Property Management Section – Disposal Committee Secretariat, San Ramon Prison and Penal Farm (SRPPF), Brgy Talisayan, Zamboanga City from September 18 – September 26, 2024 (8:00 AM to 5:00PM);
3. All bids' proposals shall use the bid form obtained from the Property Management Section – Disposal Committee Secretariat.

991-7240 / 991-7241

srppfctos@bucor.gov.ph | srppfadmin@bucor.gov.ph



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The bid form shall be accomplished in **one (1) original copy** and shall be submitted in a properly sealed envelope addressed to:

**CSO4 PERCIVAL U NOBLE**

*Chairperson*

**SRPPF – Disposal Committee**

San Ramon Prison and Penal Farm

Brgy Talisayan, Zamboanga City 7000

4. Bids must be accompanied by Invitation to a Public Auction with signature and/or conforme on the last page as proof of understanding of the mechanics of public auction; and bid bond/s in the form of cash, manager's check or cashier check acquired from reputable bank. All checks should be payable to the San Ramon Prison and Penal Farm Cashier.
5. Qualification of bidders: all individuals, partnerships and/or corporation are qualified to participate in the Public Auction subject to the submission of qualification documents, as may be required by the SRPPF Disposal Committee. For this bidding, the following shall be required from participating bidders:
  - Latest Mayor's / Business Permit
  - Latest Income Tax Return, stamped received by BIR or its duly accredited and authorized institutions
6. All interested bidders may conduct ocular/site inspection the unserviceable properties starting September 26, 2024 from 9:30 AM until 12:00NN only at SRPPF, Brgy Talisayan, Zamboanga City. Interested bidders shall be accompanied by Members and Secretariat of the SRPPF-Disposal Committee during the said ocular inspection.
7. Bid proposals shall **be submitted not later than September 27, 2024 until 9:00AM only**. The public auction shall be conducted on a lot "As is and Where Is" basis subject to the other terms and conditions which SRPPF- Disposal Committee may impose. **Late bids shall not be accepted. The opening of bids will be on September 27, 2024**, immediately after the deadline at the GAD Conference Room.

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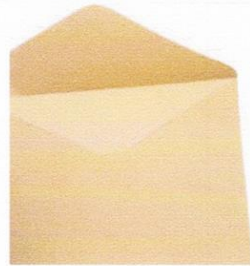
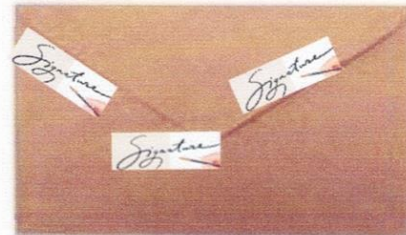
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8. The envelope containing the bid form and other requirements should be sealed and signed by the bidder and properly labeled containing the name of the bidder and the lot to bid. The bid tenders that are not in the prescribed form or format (e.g. unsigned bids etc.) and /or those not accompanied by the signed Invitation to Bid and/or bid bonds at the time of the opening of bids shall be considered defective bids which automatically disqualify respective bidder.

What's inside?

1. Signed Invitations to Bid
2. Properly Filled up Bid Tender Form
3. Bid Bond at least 10% of the Floor Price in a form of Cash, Manager's Check, Cashier Check
4. Latest Mayor's / Business Permit
5. Latest Income Tax Return, stamped received by BIR



Name of Company:  
Name of Representative  
Contact Details: Email Ad / CP number

CSO4 PERCIVAL U NOBLE  
Chairperson  
SRPPF- Disposal Committee  
San Ramon Prison & Penal Farm  
Brgy. Talisayan, Zamboanga City

9. A bidder may be allowed to withdraw a bid tender before the time of opening of bids. The bids shall be returned unopened. Changes shall not be allowed on the bid forms after the deadline for the submission of bids.
10. Sealed bids shall be submitted at the Property Management Section, SRPPF, Brgy. Talisayan, Zamboanga City. All bids will be opened in the presence of all bidders or their duly designated representative/s and COA representative.
11. The winning bidder shall be the proposal with the **highest** offered price which shall not be lower than the floor price. The declaration of the winning bidder shall immediately follow. The winning bidder shall pay the bid bond to the SRPPF – Cashier Section afterwards and shall submit a photocopy of the Official Receipt (OR) to the SRPPF - Disposal Committee Secretariat **before issuance of the Notice of Award**. Bid bond of the non-

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winning bidder/s shall be returned after the declaration of the winning bidder.

12. Should there be a tie in the highest offered price, the concerned bidders shall participate in a "toss coin" to break the tie.
13. The winning bidder's bond shall automatically be considered as a partial payment and the balance shall be paid in full to the SRPPF Cashier Section in the form of cash, manager's check or cashier check acquired from a reputable bank within fifteen (15) calendar days from the receipt of the Notice of Award.
14. In case of failure of payment of the bid price within the required period, the award shall be cancelled and the bid bond shall be forfeited. The bidder shall also be blacklisted and shall not be allowed to participate in future auctions for a period of one (1) year from the date of award. The subject items for disposal shall be awarded to the next highest bidder.
15. The Official Receipt (OR) showing full payment of the bid price shall be presented to the Chairperson of the SRPPF – Disposal Committee which shall serve as the basis for the preparation of the **Gate Pass** within five (5) days upon receipt of the OR.
16. The highest winning bidder shall be responsible for the expenses incidental to the cost of hauling the items subject for disposal. The awardee has thirty (30) calendar days from the receipt of the Notice of Award to clear the area where the items are located. In case the winning bidder fails to complete the pick-up/hauling of the property within prescribed period, the award shall be revoked/cancelled and the bid bond will be forfeited. The bidder shall also be blacklisted and shall not be allowed to participate in future auctions for a period of one (1) year from the date of award. The next highest bidder shall be awarded the bid.
17. Failure of bidding shall be declared if all prospective bidders are declared ineligible; if no bids are received; all bids fail to comply with the bid requirements; all bids are below floor price; the winning bidder refuses to accept the award or the winning bidder fails to make the payment on time.

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18. The San Ramon Prison and Penal Farm (SRPPF) reserves the right to reject any or all bids, or part thereof, waives any formality, requirements or defects contained therein and will accept the offer it considers most advantageous to the government. The decision of the SRPPF is final and binding.

Approved by:

**CS04 PERCIVAL U NOBLE**

Chairperson, SRPPF – Disposal Committee

**Conforme:**

\_\_\_\_\_  
**Name and Signature of Authorized Representative**

\_\_\_\_\_  
**Company Name / Address**

\_\_\_\_\_  
**Contact / Cell phone number**

\_\_\_\_\_  
**Email Ad**





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**BID TENDER FORM**  
DISPOSAL NO. 2024-001

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"WHERE IS" BASIS OF THE SAN RAMON PRISON AND PENAL FARM  
(SRPPF)**

Date: \_\_\_\_\_

**CSO4 PERCIVAL U NOBLE**  
Chairperson, SRPPF Disposal Committee

Dear Sir/Mesdames:

We are pleased to submit our proposal to purchase Lot No 1 of Unserviceable Property DAIKEN GENERATOR SET Model: KVA VA 5K Watts and Lot No. 2 Unserviceable Motor Vehicle as follows:

LOT NO.	ITEMS DESCRIPTION	QTY	UOM	BID PRICE
1	Unserviceable Property DAIKEN GENERATOR SET Model: KVA VA 5K Watts	1	LOT	
2	Unserviceable Motor Vehicle See Annex "A" for the list of properties	4	LOT	

Very truly yours,

\_\_\_\_\_  
**Name and Signature of Authorized Representative**

\_\_\_\_\_  
**Company Name / Address**

\_\_\_\_\_  
**Contact / Cell phone number**

\_\_\_\_\_  
**Email Ad**



*[Handwritten mark]*

**“ANNEX A”**

<b>ITEM NO.</b>	<b>ITEMS/DESCRIPTION</b>	<b>QUANTITY</b>
<b>1</b>	<b>Nissan Pick-Up (with Cab) Plate No. SBZ 618 Engine No.: 0690246 Chassis No.: 4K-06902-6</b>	<b>1</b>
<b>2</b>	<b>Tractor Nagano S/N: 050420052</b>	<b>1</b>
<b>3</b>	<b>Tractor Yanmar Diesel S/N: 20939</b>	<b>1</b>
<b>4</b>	<b>Isuzu Elf Truck Plate No.: SEM 533 Engine No.: 170198</b>	<b>1</b>
<b>5</b>	<b>Daiken Generator Set Model: 5KVA 5000 watts</b>	<b>1</b>